

SOLICITATION, OFFER, AND AWARD			1. Market LSDBE Set-Aside		Page of Pages 1		
2. Contract Number		3. Solicitation Number PODS-2003-R-60041-00		4. Type of Solicitation <input type="checkbox"/> Sealed Bid (IFB) <input checked="" type="checkbox"/> Sealed Proposal (RFP)		5. Date Issued 30-Sep-03	
7. Issued By Office of Contracting and Procurement 441 4th Street, NW, Suite 700 South Washington, D. C. 20001				8. Address Offer To (If other than line 7)			

NOTE: In sealed bid solicitations "Offer" and Offeror" means "Bid" and "Bidder"

SOLICITATION

9. Sealed offers in original and 2 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried, in the depository located in Bid Room, 700 South until N/A local time N/A (Hour) (Date)

CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR Chapters 15 and 16 as applicable. All offers are subject to all terms and conditions contained in this solicitation.

10. For Information Contact		A. Name DCSS Team		B. Telephone (No Collect Calls) (Area Code) (Number) (Ext) 202 724 4934			C. E-mail Address DCSSGroup@dc.gov	
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11. Table of Contents

(X)	Section	Description	Pages	(X)	Section	Description	Pages
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
N/A	A	Solicitation/Contract Form		N/A	I	Contract Clauses	
N/A	B	Supplies or Services and Price/Cost		PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS			
N/A	C	Description/Specifications/Work Statement		N/A	J	List of Attachments	
N/A	D	Packaging and Marking		PART IV - REPRESENTATIONS AND INSTRUCTIONS			
N/A	E	Inspection and Acceptance		N/A	K	Representations, Certifications and Other Statements of Offerors	
N/A	F	Deliveries or Performance					
N/A	G	Contract Administration Data		N/A	L	Instructions, Conditions & Notices to Offerors	
N/A	H	Special Contract Requirements		N/A	M	Evaluation Factors for Award	

OFFER

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 90 calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. Discount for Prompt Payment	<input checked="" type="checkbox"/> 10 Calendar days %	<input type="checkbox"/> 20 Calendar days %	<input type="checkbox"/> 30 Calendar days %	<input type="checkbox"/> Calendar days %
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14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	Amendment Number	Date	Amendment Number	Date

15A. Name and Address of Offeror	Code	Facility	16. Name and Title of Person Authorized to Sign Offer/Contract
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15B. Telephone (Area Code) (Number) (Ext)		15 C. Check if remittance address is different from above - enter address in Schedule Section K.	17. Signature	18. Offer Date
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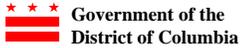
AWARD (TO BE COMPLETED BY GOVERNMENT)

19. Accepted as to Items Numbered		20. Amount	21. Accounting and Appropriation	
22	<input type="checkbox"/> Award - DC OCP Form 201 not required <input type="checkbox"/> Negotiated Agreement - DC OCP Form 201 must be executed	23. Submit Invoices to Address Shown In (copies unless otherwise specified)		22 Item
24. Administered By (If other than Item 7) Code			25. Reserved for future use	
26. Name of Contracting Officer (Type or Print) Jonathan R. Butler		27. Government of the District of Columbia (Signature of Contracting Officer)		28. Award Date



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT**

**Office of Contracting
& Procurement**



PROCUREMENT ANNOUNCEMENT

The Government of the District of Columbia is soliciting bids for the following:

CAPTION: Copier Equipment, Products and Support Services

MARKET TYPE:

ADVERTISING: 9/30/03

ISSUANCE DATE: 9/30/03

REQUEST FOR PROPOSALS:

RFP NUMBER: PODS-2003-R-60041-00

CLOSING DATE: OPEN TIL FURTHER NOTICE

CLOSING TIME:

BID DOCUMENTS ARE AVAILABLE AT:

**Office of Contracting and Procurement
District of Columbia Supply Schedule
441 4th Street, NW, Suite 703 South
Washington, DC 20001
Bid Counter
(202) 727-0252**

OCP WEBSITE ADDRESS: www.ocp.dc.gov