

REQUEST FOR QUOTATIONS (RFQ) <i>(THIS IS NOT AN ORDER)</i>				PAGE OF 1	PAGES 1
1. RFQ NO. DCTO-2009-Q-0142	2. DATE ISSUED May 11, 2009	3. REQUISITION NO.	4. TYPE OF MARKET X Open Set Aside Open with Subcontracting Set Aside		
5A. ISSUED BY: Government of the District of Columbia (District) Office of Contracting and Procurement Information Technology Group 441 4 <sup>th</sup> Street N.W., Suite 971 North Washington, D.C. 20001			6. DELIVER BY (Date) <b>NO LATER THAN THIRTY (30) CALENDAR DAYS FROM DATE OF PURCHASE ORDER.</b>		
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls) Lindel Reid, Contract Specialist, phone (202) 741-0834, fax (202) 727-1679			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
8A. TO: NAME AND ADDRESS, INCLUDING ZIP CODE, OF QUOTER <b>ALL PROSPECTIVE QUOTERS</b>			9. DESTINATION (Consignee and address, including ZIP code) D.C. Office of the Chief Technology Officer Wireless/NCR-IP 441-7 441 4 <sup>th</sup> Street, N.W., Suite 707 North Washington, DC 20001 Attn: Richard Fox		
8B. TAX ID NO. OF QUOTER:			11A. PLEASE STATE YOUR CBE CERTIFICATION NUMBER BELOW		
10. PLEASE FURNISH QUOTATIONS ON OR BEFORE: <b>4:00PM, Wednesday, May 13, 2009</b>		11B. IF YOU HAVE A DISTRICT OF COLUMBIA SUPPLY SCHEDULE (DCSS) CONTRACT FOR THESE ITEMS, PLEASE ENTER THE CONTRACT NUMBER BELOW:			
<b>12. INSTRUCTIONS TO QUOTERS AND TERMS AND CONDITIONS</b>					
<p><b>Instructions to Quoters:</b> Please complete Blocks 8B, 11A, 11(B) if applicable, 13(E) and/or 13(F), 14, 15, 16, 17, 18, and e-mail <u>signed</u> quotation to <a href="mailto:lindel.reid@dc.gov">lindel.reid@dc.gov</a>. This is the <u>only</u> authorized method of submitting a quotation for this RFQ. All quotations must be received no later than the date and time stated in block 10 of this RFQ.</p> <p><b>Terms and Conditions:</b> This is a single-award Request For Quotations (RFQ). Quotations submitted are Offers that the District can accept by issuing a Purchase Order (PO). This RFQ is an <u>open market</u> procurement. The District will apply percentage preferences applicable to each Certified Business Enterprise (CBE) that submits a quote in determining the lowest evaluated quotation for purposes of award. The District will award to the Quoter that submits the lowest evaluated quotation for all line items in this RFQ. If you are unable to submit a quote, please so indicate on this form and return it. This RFQ does not commit the District to pay any costs incurred in the preparation of the submission of this quotation. By submitting a quote, Quoter is representing that (1) all items being requested in block 13 of this RFQ are of domestic origin unless otherwise indicated by Quoter; and (2) Quoter can meet the deadline specified in Block 6 of this RFQ. <b>The Standard Contract Provisions for Use with District of Columbia Government Supplies and Services Contracts, March 2007, are hereby incorporated by reference and made a part of this RFQ and the resultant PO. For a copy, go to OCP's website, <a href="http://ocp.dc.gov">http://ocp.dc.gov</a>, and click on Solicitation Attachments.</b></p>					
<b>13. SCHEDULE (Include applicable Federal, State and local taxes and all delivery charges)</b>					
ITEM NO. (A)	SUPPLIES/SERVICES (B)	QTY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
0001	Part No. P430i-000A-ID0 – Zebra P430i Printer – Duplex (Includes double sided printing capabilities)	4	Ea.	\$ _____	\$ _____
0002	Part No. 800015-448 – Zebra YMCKOK ribbon (170 images) for Zebra P430i Printer	200	Ea.	\$ _____	\$ _____
0003	Zebra Premier Cleaning Kit for Zebra P430i Printer	30	Ea.	\$ _____	\$ _____
0004	3/8" Lanyard with Breakaway clip – Swivel hook – Plain Black	30,000	Ea.	\$ _____	\$ _____
0005	Heavy Duty HBH-V clear vinyl ID badge holder – Vertical layout with punch for attaching lanyard swivel hook	30,000	Ea.	\$ _____	\$ _____
	All prices must include shipping to destination. Questions may be referred to Lindel Reid, Contract Specialist by email at <a href="mailto:lindel.reid@dc.gov">lindel.reid@dc.gov</a> .			GRAND TOTAL	\$ _____
<p><b>Instructions to Quoters:</b> Please complete Blocks 8B, 11A, 11(B) if applicable, 13(E), 13(F), 14, 15, 16, 17, 18, and e-mail quote to <a href="mailto:lindel.reid@dc.gov">lindel.reid@dc.gov</a>. This is the <u>only</u> authorized method of submitting a quote for this RFQ. All quotes must be received no later than 4:00 pm Wednesday, May 13, 2009.</p>					
14. NAME AND ADDRESS OF QUOTER (Street, city, county, State and ZIP Code) Government Tax ID number			15. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION (ELECTRONIC SIGNATURES <b>NOT</b> ACCEPTABLE)		16. DATE OF QUOTATION
			17. NAME AND TITLE OF SIGNER (Type or print)		18. TELEPHONE NO. (Include area code)