

**DC DEPARTMENT OF HEALTH
HIV/AIDS ADMINISTRATION SOUND MASKING SYSTEM
STATEMENT OF WORK**

C.1 SCOPE:

The Department of Health (DOH), HIV/AIDS Administration (HAA) seeks a vendor(s) to meet the agency's requirement to establish a sound masking system in support of the newly renovated bull pin configuration project. The vendor(s) selected must possess skills for providing the design, delivery, installation, programming and maintenance for a LogiSon Acoustic Network sound masking system. Detailed tasks to accomplish the larger objective will be included in C.3 Requirements.

The period of performance shall be from date of award through September 30, 2008.

C.1.1 Applicable Documents

C.1.2 Definitions N/A

C.2 BACKGROUND

Currently, the HIV/AIDS Administration is located on the first and fifth floors of 64 New York Avenue, NE, Suite 5001. HAA has been growing at an accelerated pace due to the integration of several other programs at within the Department of Health. The Sexually Transmitted Diseases, (STD) Administrative Office presently located on the second floor at 825 North Capitol St., NE will be transferred and moved to 64 New York Avenue, NE facility by late September 2008. In order to accommodate the new staff, the present organization's space configuration requires construction build-out to provide the necessary office space is required to accommodate the growth. In addition to the renovation project, the existing workstation configuration has been modified to a "BullPen" configuration by the removal of overhead compartments as well as reducing the height of the workstation's panels. Modifying the existing workstations by reducing the workstation's panels, allows neighboring workstations conversations as well as other office machine sound to travel throughout the open area. Sound masking is part of a proactive approach to providing employees with the type of workplace they need to excel.

The objective of the LogiSon Acoustic Network will provide an unobtrusive background sound that will work in conjunction with the other acoustic treatments throughout the office to improve speech privacy reduces audible noise distractions and improves the overall comfort of the space, increasing concentration and productivity in the area treated with the sound masking system network.

C.3 REQUIREMENTS

The vendor shall provide the materials and services to perform the following tasks in order to achieve the objectives of this procurement as specified in C.1 Scope:

C.3.1 Contractor shall provide the design for the sound masking systems throughout the HAA suites on the first and fifth floors.

C.3.2 Contractor shall furnish and install 200 LogiSon Acoustic Network hubs and loud speaker assemblies that will be independently suspended above the drop ceiling.

C.3.3 Contractor shall furnish and install two centrally located control units called Network Control Panels (PCN) wall mounted used to adjust the volume and equalizer settings for each of the speakers connected in that area.

C.3.4 The LogiSon Acoustic Network system must have the ability to expand and/or relocate in the event the agency relocates in the near future.

C.3.5 Contractor shall conduct all work after business hours and/or weekend. This will allow minimum disruption to staff and business operations.

C.3.6 Contractor shall clean work area daily; protect floor, furniture and surrounding from dust with canvas and plastic drop cloths.

C.4 DELIVERABLES:

CLIN	Deliverable	Quantity	Format and Method of Delivery	Due Date
C.3.1 C.3.4 C.3.5	Provide the design to the LogiSon Acoustic Network sound masking system	1	Layouts, Blue prints and a Proposal in Word format	Completed within three days after award of contract
C.3.2 C.3.4 C.3.5 C.3.6	Provide and install the hubs and loud speaker assemblies throughout the HAA suites	Approximately 200 hub/speakers	N/A	Completed within two weeks after award of contract
C.3.3 C.3.4 C.3.5 C.3.6	Provide and install the PCN units to control volume	2 each	N/A	Completed within two weeks after award of contract

If there are any additional questions or information required, please contact Michael Peden at (202) 821-9692.