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| REQUEST FOR TASK ORDER PROPOSAL (RFTOP) (THIS IS NOT AN ORDER) | 1. THIS ACQUISITION IS <input type="checkbox"/> SET ASIDE SBE (_____ SBE Category) <input type="checkbox"/> SET ASIDE DCSS (_____ Schedule) <input type="checkbox"/> GSA SCHEDULE (_____ Schedule) | | PAGE OF PAGES (incl. Cover) |
| | | | 1 |

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|--|--|---------------------------------------|--------------------|---|
| 2. SOLICITATION NO. DCFB-2009-F-5475 | 3. DATE ISSUED April 2, 2009 | 4. REQUISITION NO. RQ547528 | 5. CONTRACT NUMBER | 6. OFFER DUE DATE April 9, 2009 |
|--|--|---------------------------------------|--------------------|---|

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| 7A. ISSUED BY Office Of Contracting and Procurement 441 4th Street, NW., 700 South Washington, DC 20001 | 7B. SOLICITATION INFORMATION NAME: Carla Roane PHONE: 202-724-4019 FAX: 202-727-0245 E-MAIL CARLA.ROANE@DC.GOV |
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| 8A ADMINISTERED BY See box 7A | 8B DELIVER TO: Fire and Emergency Medical Services 3180 V Street N.E. Washington, D.C. 20018 |
|--------------------------------------|--|

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| 9. DELIVER BY (Date) June 30, 2009 9(a). <input type="checkbox"/> FOB DESTINATION 9(b). <input type="checkbox"/> OTHER (See Schedule) | 10. PAYMENT WILL BE MADE BY |
|---|-----------------------------|

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| 11. OFFEROR 11(a) DUNS NO. _____ 11(b) FEDERAL TAX ID NO. _____ | 11(c) Certification (Check Appropriate Boxes) <input type="checkbox"/> Small <input type="checkbox"/> Local <input type="checkbox"/> Resident-Owned <input type="checkbox"/> Long Time <input type="checkbox"/> Enterprise Zone Certification No. _____ |
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IMPORTANT: If you are unable to provide a response, please so indicate on this form and return it. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contracts for supplies or invoices. Supplies are of domestic origin unless otherwise indicated by offeror. Any representations and/or certifications attached to this Request for Task order Proposal must be completed by the offeror.

| 12. SCHEDULE (Include applicable Federal, State and local taxes) | | | | | |
|--|--|-----------------|-------------|-------------------|---------------|
| ITEM NO. (a) | SUPPLIES/SERVICES (b) | QUANTITY (c) | UNIT (d) | UNIT PRICE (e) | AMOUNT (f) |
| 0001 | Reactive Skin Decontamination Lotion-RSDL Individual Single Use Packet 42ml; each case contains 50 packets | 60 | Case | | |
| 0002 | Shipping (FOB Destination) | 1 | Each | | |
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| 13. DISCOUNT FOR PROMPT PAYMENT | 10 CALENDAR DAYS | 20 CALENDAR DAYS | 30 CALENDAR DAYS | CALENDAR DAYS |
| | % | % | % | % |

| | | |
|--|--|---------------------------------------|
| 14. NAME AND ADDRESS OF OFFEROR (Street, city, county, State and ZIP Code) | 15. SIGNATURE OF PERSON AUTHORIZED TO SIGN OFFER | 16. DATE OF OFFER |
| | 17. NAME AND TITLE OF SIGNER (Type or print) | 18. TELEPHONE NO. (Include area code) |

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Office of Contracting and Procurement



Fire and Emergency Medical Services

REQUEST FOR QUOTATIONS/TASK ORDER PROPOSALS

**TO: GENERAL SERVICES ADMINISTRATION, FEDERAL SUPPLY
SCHEDULE CONTRACTORS**

Solicitation No.: DCFB-2009-F-5475

Caption: Reactive Skin Decontamination Lotion

Issuance Date: April 2, 2009

Due Date: April 9, 2009

The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Fire and Emergency Medical Services (the District) requires a contractor to provide Reactive Skin Decontamination Lotion. **These items have a need by date no later than Tuesday June 30, 2009.** The successful contractor shall be expected to provide these goods as specified in (Attachment A) by that need date.

1. Proposal Submission Requirements (Via Mail)

The request for quotation shall consist of one (1) original and one (1) copy. Each shall be submitted in a sealed envelope conspicuously marked: **“Request for Quotations In Response to Solicitation Number DCFB-2009-F-5475, “Reactive Skin Decontamination Lotion.”**

2. Bid

This section shall be submitted on “Attachment A”. The bid shall include the total price for all goods. Pricing shall be a firm fixed price and shall identify all costs. Unless otherwise directed in writing, the price proposal shall, at a minimum include:

- a. Identify the total price and include a summary of the items proposed.

Request for Quotations/Task Order Proposals
Reactive Skin Decontamination Lotion
Page 2

3. Proposal Delivery (Hand, Facsimile, and/or Electronic Mail)

Delivery or Mail to:

Office of Contracting and Procurement
Bid Counter Room, Suite 703 South
441 4th Street, N.W.
Washington, D.C. 20001
Attention: Carla Roane

Proposals may be faxed to the attention of Carla Roane at 202-727-0245 or submitted electronically to carla.roane@dc.gov

4. Proposal Submission Date

The closing date for receipt of proposals is Thursday, April 9, 2009, **by 2:00 p.m., EST.** Any questions regarding this solicitation should be submitted to Carla Roane at carla.roane@dc.gov no later than Monday, April 6, 2009 at 11:00 am., EST.

5. Contract Term

The term of the contract shall be from date of award through 1 year thereafter.

The Contractor shall provide with their proposal a copy of the current GSA Federal Supply Schedule that list the cost of the items proposed herein.

If you have any question, please contact Ms. Carla Roane at (202) 724-4019.

6. Tax Certification Affidavit

Offerors shall also complete and return the Tax Certification Affidavit (**Attachment B**).

7. W-9 and Master Supplier Information Collection Template

Offerors shall also complete and return the W-9 (**Attachment C**) and Master Supplier Information Collection Template (**Attachment D**).

ATTACHMENT A - PRICE SCHEDULE

The District contemplates awarding a contract for the items listed below based on firm fixed price rates to a contractor(s). The price shall include all costs. **Offeror shall provide with quotation a copy of their current GSA Federal Supply Schedule that lists the prices for the items proposed herein (if applicable).**

| CLIN | DESCRIPTION | QUANTITY | UNIT | UNIT PRICE | EXTENDED AMOUNT |
|------|---|----------|------|------------|-----------------|
| 0001 | Reactive Skin Decontamination Lotion-RSDL Individual Single Use Packet 42ml; each case contains 50 packets SKU#FS402 | 60 | Case | | |
| 0002 | Shipping (FOB Destination) | 1 | Each | | |