

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number		Page of Pages	
2. Amendment/Modification Number		3. Effective Date		4. Requisition/Purchase Request No.		5. Solicitation Caption	
DCOP-2009-Q-1948-001		June 9, 2009		Requisition No. 571948		Graphics for the District's Zoning Codes	
6. Issued by: Office of Contracting and Procurement General Services Unit 441 4 th Street, NW, Suite 700S Washington, DC 20001				7. Administered by (If other than line 6) Office of Contracting and Procurement General Services Unit 441 4 th Street, NW, Suite 700S Washington, DC 20001			
8. Name and Address of Contractor (No. street, city, county, state and zip code)				9A. Amendment of Solicitation No. DCOP-2009-Q-1948-001		9B. Dated (See Item 11) May 29, 2009	
				10A. Modification of Contract/Order No.			
Code DUNS: TIN FEIN:				10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input checked="" type="checkbox"/> is not extended. Offeror's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>2</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required) <i>To be cited on individual orders issued on behalf of participating agencies</i>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
X	A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3603 The changes set forth in Item 14 are made in the contract/order no. in item 10A.						
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of						
	C. This supplemental agreement is entered into pursuant to authority of:						
	D. Other (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 2 copies to the issuing office with proposals.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible Pursuant to Article 3, Changes Clause of the Standard Contract Provisions for the use with District of Columbia Government Supply and Services Contracts dated March 2007, the subject solicitation is hereby amended as follows:							
1. Listed below is the response to questions that was submitted to the Office of Contracting and Procurement in writing as Request for Information, RFI Q01 through Q03.							
Q01							
Question: Do the graphics have to be embedded in the zoning code in one complete document? Or are the graphics compiled in a handbook as a separate document to accompany the zoning code?							
Response: The contractor will only be responsible for providing individual graphics related to specific text desired to be illustrated. The final format for application of the graphics will be completed through subsequent work of the DC Office of Zoning and Office of Planning. The contractor is responsible for providing the individual illustrations in a digital format, for layout later deemed appropriate by the DC Office of Zoning and Office of Planning.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Elona Evans-McNeill			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia <i>Elona Evans-McNeill</i>		16C. Date Signed 6-8-09	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

(Continuation)

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14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible).

Q02

Question: How many and what kind of zoning regulations do you want graphics for? How many graphic elements are you looking for?

Response: As identified in section C.3.3.4 of the scope, the Contractor shall prepare a code text supporting graphic, in a draft layout format, for all identified text. The total number of graphics is expected to be no more than one hundred (100). The types of regulations to which the graphics will apply will vary, but most will have to do with building form standards.

Q03

Question: How will the list of regulations that need graphics be determined?

Response: The Office of Planning will provide the list of graphics based on a determination of those that are necessary to clarify the text.

2. The Office of Contracting and Procurement (OCP), General Services Unit (GSU) will not be accepting any Request for Information (RFI), due to the submission date of June 12, 2009 for proposals.