

ATTACHMENT B - REVISED

B. PRICE SCHEDULE

Offerors shall provide a fixed unit price for the base year and the four (4) option periods. The fixed unit price shall include the price of one (1) canine as well as all shipping costs for the canine to the MPD Canine Unit.

B.1 Base Year

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
0001	Detector Dogs - In accordance with Section 3.8 of the Statement of Work (Attachment A)	1	Ea	\$ _____	\$ _____
0002	Patrol Dogs - In accordance with Section 3.9 of the Statement of Work (Attachment A)	1	Ea	\$ _____	\$ _____
TOTAL – BASE YEAR					

B.2 Option Year 1

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
1001	Detector Dogs - In accordance with Section 3.8 of the Statement of Work (Attachment A)	1	Ea	\$ _____	\$ _____
1002	Patrol Dogs - In accordance with Section 3.9 of the Statement of Work (Attachment A)	1	Ea	\$ _____	\$ _____
TOTAL – OPTION YEAR 1					

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B.3 Option Year 2

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
2001	Detector Dogs - In accordance with Section 3.8 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
2002	Patrol Dogs - In accordance with Section 3.9 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 2					

B.3 Option Year 3

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
3001	Detector Dogs - In accordance with Section 3.8 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
3002	Patrol Dogs - In accordance with Section 3.9 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 3					

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B.3 Option Year 4

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
4001	Detector Dogs In accordance with Section 3.8 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
4002	Patrol Dogs - In accordance with Section 3.9 of the Statement of Work (Attachment A)	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 4					

ATTACHMENT A

STATEMENT OF WORK Canines

1. SCOPE:

The Government of the District of Columbia Office of Contracting and Procurement, on behalf of the Metropolitan Police Department (MPD) Special Operations Division (SOD) Canine (K-9) Unit, seeks a Contractor to provide untrained canines, for detection and patrol assignments.

1.1 Applicable Documents

None

1.2. Definitions

- 1.2.1 Heartworms - all dogs submitted for purchase must be free of heartworm infection (*Dirofilaria immitis*). The presence of heartworm infection will be determined by using a heartworm antigen test. A negative heartworm concentration test (filtration or Knott's) is not sufficient evidence to declare the animal heartworm-free.
- 1.2.2 Intestinal Parasitism - Infection with intestinal parasites (roundworms, hookworms, tapeworms, etc.) may not be disqualifying, depending on the level of infection and the overall condition of the animal. Presence of intestinal parasites is, however, an indication of poor care and will raise concern about the dog's general health.
- 1.2.3 External Parasitism - Presence of fleas, ticks, lice or mange mites may not be disqualifying, depending on the amount of infestation, the degree of associated skin disease, and the overall condition of the dog. Presence of external parasites is, however, an indication of poor care and will raise concern about the dog's general health.

2. BACKGROUND

To assist MPD in the achievement of its mission of safeguarding the residents of and visitors to the District of Columbia, MPD Officers use canines to detect explosives or narcotics as well as for patrol assignments. Occasionally, these dogs need to be replaced due to injury, disease, age or death; however, canines are also needed for new requirements. As such, it is MPD intention that the anticipated contract vehicle will allow for the acquisition of canines as the need arises.

3. REQUIREMENTS

- 3.1 The District will issue purchase orders to request the Contractor to present canines for evaluation and potential purchase. The Contractor shall not present any canines unless a purchase order has been received.
 - 3.1.1 The Contractor's canine shall undergo and pass the medical, behavioral and performance evaluations set forth below in order to be considered for final purchase.

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- 3.1.2** Upon receipt of the purchase order, the Contractor shall have ninety (90) days of to present the number and type of canines, outlined in the order, to the MPD Canine Unit for evaluation. The address for the Canine Unit is:
- MPDC SOD K-9
4667 Blue Plains Dr SW
Washington, DC 20032
- 3.1.3** The Contractor shall notify the Contracting Officer's Technical Representative (COTR) within twenty-four (24) hours of receipt of purchase order if it cannot fulfill the District's requirement.
- 3.2** The Contractor shall provide canines that are a minimum of twelve (12) months in age but no more than thirty-six (36) months of age at the time of evaluation.
- 3.3** The Contractor shall only provide male canines for evaluation.
- 3.4** The Contractor's canine shall not weigh less than forty-five (45) pounds nor more than ninety (90) pounds. The canine shall measure no less than twenty-two (22) inches nor more than thirty (30) inches at the shoulder.
- 3.5** The Contractor shall provide canines of any color typical of the respective breed.
- 3.6** To ensure proper identification, the Contractor shall ensure all canines submitted for evaluation have flat leather or nylon collars with the canine's name and tattoo number affixed to the collars. The collars must be strong enough to restrain the dogs.
- 3.7 *Medical Requirements and Evaluation***
- 3.7.1** The Contractor shall provide canines in excellent health with not acute or chronic disease or condition that could hamper ability to perform or be costly to treat.
- 3.7.2** The Contractor shall present canines that are socialized to medical examinations. Canines that cannot be properly examined due to poor socialization will be rejected. The Contractor shall be allowed to return canines rejected for poor socialization once behavior has been modified to allow for proper examination.
- 3.7.3** The Contractor shall submit the following documentation with any canine presented for evaluation:
- a.** Current vaccination records, within the previous twelve (12) months for rabies, canine distemper, adenovirus (Type 2), coronavirus, parainfluenza, parvovirus and leptospirosis.
 - b.** Current health certificate administered by a board certified veterinarian;
 - c.** Current X-Rays
 - d.** Pedigrees, registration certificates, scorebooks, breed surveys and other proof of lineage or related paperwork, if applicable.

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- 3.7.4** The Contractor may submit diagnostic elbow and hip radiographs of elbow and hip conformation. Minimum data imprinted (“flashed”) permanently on the radiograph at the time of exposure shall include dog identification (name, tattoo/brand number, and/or microchip number), whelping date (or age at time of radiographic examination), and date of examination.
- 3.7.5** The District will not be liable for the cost of medical examinations performed by private veterinarians.
- 3.7.6** Upon arrival at MPD Canine Unit or the designated training site, veterinarians assigned to the unit will perform a full evaluation of all canines. The evaluation will include:
- a.** A complete physical examination;
 - b.** Collection of blood, urine and fecal samples for routine testing;
 - c.** Anesthesia and radiographs of the hips and elbows; and
 - d.** Assessment of any abnormalities to determine the presence of acute or chronic diseases or long-term medical care implications.
- 3.7.7** The Contractor’s canines shall also have the following evaluated:
- a.** Gait: canines shall display normal mobility at a walk and run
 - b.** Skin and Coat: shall be healthy in appearance, displaying no evidence of chronic dermatitis, allergies, infections or injuries.
 - c.** Teeth and Jaws: shall have a normal dentition and dental occlusion. All four (4) canine teeth must be present and must not be weakened by notching, enamel hypoplasia or abnormal, excessive wear
 - d.** Heart and Lungs: Heart sounds, rate and rhythm must be normal. Cardiovascular and respiratory system must be normal at rest and upon exercise.
- 3.7.8** The District will not accept canines who demonstrate any of the following disqualifying features:
- a.** Hip or elbow dysplasia;
 - b.** Unhealed fractures, or healed fractures resulting in significant bone or joint confirmation changes or lameness;
 - c.** Ligament damage or osteoarthritis of the limb joints;
 - d.** Transitional vertebrae of the caudal lumbar spine, lumbosacral junction or sacrum;
 - e.** Asymmetric pelvic attachment;
 - f.** Any defect in the nervous system to include, but not limited to, the basic senses of vision, hearing or smell; Opacities of the cornea, eyelid deformities, cataracts, retinal degeneration, chronic otitis, acute or chronic rhinitis or sinusitis, spinal disease;
 - g.** Heartworm;
 - h.** Intestinal parasitism;
 - i.** External parasitism;
 - j.** Any congenital or conformational abnormality requiring long-term medical treatment, cryptorchidism retained in testicle not correctable by simple

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orchidectomy, juvenile vulva resulting in urine scalding;

- k.** Teeth with more than 1/3 inch of the tip missing, exposed pulp cavity, oral infection, excessive periodontal disease, broken or excessively worn teeth, overshot or undershot jaws
- l.** Gait abnormalities which could affect ability to perform
- m.** Heart murmurs or arrhythmia

3.7.9 If further evaluation is warranted, the MPD veterinarian may complete the testing at his or her discretion or deem the canine unacceptable.

3.7.10 Should a canine, presented for evaluation and returned, die or develop an illness requiring euthanasia within ten (10) days of the return date, the Contractor shall secure the services of a licensed veterinarian to conduct a complete necropsy of all the deceased canine's organs. The Contractor shall ensure the necropsy is performed within four (4) hours of the canine's death or euthanasia. The Contractor shall provide a copy of the necropsy findings to the COTR within five (5) days of the procedure being completed.

3.8 Evaluation Requirements – Detector Dogs

3.8.1 The Contractor shall only provide canines of the following breeds for this evaluation:

- a.** Belgian Malinois
- b.** Chesapeake Bay Retriever
- c.** Dutch Shepherd
- d.** German Shepherd
- e.** Golden Retriever
- f.** Labrador Retriever

3.8.2 The Contractor shall present canines that have not been previously trained to detect explosives or drug odor.

3.8.3 The Contractor's canine shall possess a sound temperament and demonstrate a bold and confident attitude during testing.

3.8.4 The canine shall be willing to work in and have no fear of confined areas to include closets and cabinets, slick floors, elevated footing such as stairs, noisy and startling objects and groups of people.

3.8.5 The canine shall exhibit pronounced interest in looking at, pursuing, biting and holding reward objects. In addition, the dog must also show pronounced independent olfactory search behavior (i.e. "sniffing"). The canine shall prefer to play with objects more than having food, water, or the attention of its handler. The canine will not be provided any commands from the handler to achieve this.

3.8.6 The canine shall demonstrate its ability to accept being trained to sit on cue during testing. The canine shall not be expected to sit automatically but rather shall accept

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the sit-training procedure without becoming fearful, skittish, aggressive, struggling excessively against the sit-training or exhibiting excessive disruptive behavior.

3.8.7 The Contractor's canine shall also undergo the testing types listed below:

3.8.7.1 **Static Object Interest Testing:**

The dog is held on a flat nylon or leather collar. The tester shows the reward object to dog (normally a kong attached to a short rope or cord), entices the dog with it by whirling or swinging it briefly, and places it on the ground approximately 10 feet from the dog. The tester then steps away, and watches the dog for 15-30 seconds during distraction. This distraction will normally (but not always) take the form of a noisy object such as a coffee can full of gravel dropped and dragged on the floor near the dog. This test is designed to assess the strength of the dog's interest in the reward object. Reward interest is evaluated in terms of the dog's tendency to stare at the object without interruption and pull towards it, the dog's tendency to resist distraction, and the amount of physical work the dog will engage in (barking, pulling, struggling) in the course of the static test.

3.8.7.2 **Thrown Object Interest Testing:**

The evaluator picks the reward object up and throws it a distance of 5 to 10 meters into the middle of an open area. The dog is allowed to pursue and pick up the object. Reward interest is evaluated in terms of the speed and eagerness with which the dog pursues the object and picks it up.

3.8.7.3 **Thrown Object Search:**

The evaluator recovers the reward object and throws it 10 to 20 meters into an area of concealment while the dog watches. The dog's visual contact with the search area is broken, either by removing the dog to an area behind an obstacle (e.g. a vehicle or a wall or a bush) for 10 or 15 seconds or by spinning the dog in a circle, and then the dog is released to search off-leash. Active search behavior is evaluated in terms of intensive sniffing and investigation of the environment. Odor localization aptitude and odor responsiveness are evaluated in terms of magnitude of change of behavior in response to reward object odor and bracketing upwind to source. If the circumstances and the dog's ability are such that the resulting search is less than 60 seconds in duration, then a blank search may be conducted, in which the evaluator throws the reward object while the dog watches. The dog is then removed to an area behind an obstacle, the tester recovers the reward object, and the dog is released to search the area. After no more than 90 seconds, the dog's search is concluded by recovering the leash or by throwing a reward object as the dog searches.

3.8.7.4 **Placed Search:**

The tester entices the dog with the reward object and then pretends to place/throw the object in the environment (normally an indoor setting with furniture and other such hiding places) while the dog watches. The target of the search is reward alone, odor target alone, or reward plus odor target. The

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dog is allowed to pull forward and search, either on leash, with a dropped leash, or off-leash. Over the course of three to six search problems, active search behavior is evaluated in terms of intensive sniffing and investigation of the environment. In order to pass the test, the dog is not expected to “recognize target odor,” but it is expected to search vigorously, olfactorily, and persistently, and to show the potential to learn to recognize target odor. When the dog sniffs the odor source, the evaluator provides a reward, most often by throwing a kong/ball in at odor source. Reward may be provided after sniff only, or the dog may be required to sit after sniffing source. The dog is not expected to sit easily or automatically after sniffing odor, but it is expected to accept the sit without becoming fearful or skittish, without struggling excessively against the sit, and without exhibiting excessive disruption of search behavior or reward object interest following the sit. In order to pass, the dog must show satisfactory physical stamina, evaluated in terms of how much physical work and searching the dog can engage in before exhibiting signs of stress such as panting and loss of interest in searching. Dogs that exhibit a strong tendency to bite and claw at the search environment or at the reward / odor source may fail.

3.8.7.5

Possession Testing:

The handler then recovers the dog’s leash and, without providing any praise or stimulation, allows the dog to interact independently with the object for 15-30 seconds. Reward interest is evaluated in terms of how concentrated the dog appears to be on the object (chewing, mouthing, and coveting the object), and how continuously the dog maintains physical possession (holding the object) and mental possession (remaining near the object, looking at the object, and refusing to walk away without picking it up). It is understood that while some dogs (e.g. German Shepherds and Malinois) may express intense reward interest by vigorously crushing and biting the object, others (e.g. sporting breeds) may express intense reward interest with different breed-specific behaviors such as dropping the object and staring at it, or dropping it and chasing it, etc.

3.8.7.6

Physical Possession:

The tester then attempts to physically take the object away from the dog, by pulling and tugging at the object (normally by means of the rope or cord through the object). If the tester cannot take the object, then the handler attempts to take it away, or “out” the dog. Reward interest is evaluated in terms of how stubbornly and powerfully the dog resists physical attempts to take the object (i.e. plays a vigorous game of tug-of-war). Again, it is understood that individuals and breeds exhibit variability in this type of behavior that may be independent of reward interest. Some dogs may not play tug-of-war because they have previously had strict training in the “Out,” or because they are members of breeds that are traditionally more handler-sensitive and softer-mouthed., rather than because they have weak reward interest. These differences will be taken into account by the evaluator when making pass/fail decisions. For instance, a Sporting Breed dog that exhibits strong reward interest during static and thrown phases, but does not hold the

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reward object or play tug-of-war, may still pass testing providing it exhibits continuous preoccupation with the reward (i.e. staring at the object, refusing to leave the object) during the Possession and Physical Possession tests. A German Shepherd or Malinois exhibiting such behavior would be less likely to pass.

3.8.7.7

Sociability Test:

The evaluator may assess the dog's likelihood to behave aggressively or bite at personnel in two different ways. First, the Evaluator may observe the dog while the animal's leash is passed from one handler to another. Second, the Evaluator may approach the handler (while he/she holds the candidate dog on leash) in a friendly or neutral fashion and address the handler. Dogs that react fearfully or aggressively in either of these situations, or dogs that attempt to bite, will not be eligible for purchase.

3.8.8

Canines displaying any the following behaviors or traits during any of the testing phases referenced above will not be eligible for purchase:

- a. Loss of interest in a reward object at any point during testing
- b. Failure to pursue thrown reward object
- c. Visual rather than olfactory search behavior
- d. Strong tendency to scratch, claw or bite object while search
- e. Low physical stamina
- f. Aggressiveness towards handlers, friendly or neutral parties, or bystanders
- g. Excessive fearfulness or shyness
- h. Noise sensitivity
- i. Refusal to negotiate obstacles

3.8.9

Should a canine demonstrate momentary fearfulness, the canine may still be considered for purchase if it recovers quickly and displays sufficient willingness to confront stressful stimuli when coaxed.

3.9 Evaluation Requirements – Patrol Dogs

3.9.1

The Contractor shall only provide canines of the following breeds for this evaluation:

- a. Belgian Malinois
- b. Dutch Shepherd
- c. German Shepherd

3.9.2

The Contractor shall present canines that have not been previously trained for patrol duty.

3.9.3

The canine shall exhibit sure behavior under gunfire, pronounced interest in biting and holding decoys utilizing bite sleeves, a strong and full bite and steadiness under threats while biting.

3.9.4

The canine shall be tested with a "hard" bite sleeve; during which the decoy may also carry an agitation stick or whip.

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3.9.5 The Contractor's canine shall also undergo the testing types listed below:

3.9.5.1 Threat Approach:

The trainer brings the dog on leash (with a flat leather or nylon collar) to the testing area without influencing the animal's reaction by touching or talking to the dog excessively. The evaluator/decoy, dressed in duty uniform or civilian attire without any obvious protective equipment, either empty-handed or with a whip or agitation stick, approaches the dog from a hiding place approximately 10 to 20 paces from the dog. The approach is typically made in a slow and steady manner, with strong eye contact and perhaps menacing gestures of hand and/or whip. The decoy may also rush or charge rapidly at the dog. Any harsh physical contact with the dog is to be avoided, but the decoy may lightly touch the dog with hands or stick/whip. The decoy may make up to 3 approaches to the dog. The dog is evaluated in terms of its tendency to lunge continually at the decoy or stand its ground, bark, possibly expose its teeth, snap and make convincing attempts to bite. Undesirable behaviors that may result in failure include retreating from the decoy; failing to make convincing bite attempts; erecting the hair on withers and back; hiding behind the decoy; soliciting attention from the decoy (i.e. "friendly" behavior or play-bowing); allowing touching or petting by the decoy, and ignoring the decoy or failing to react.

3.9.5.2 Non-Threat Bite:

The evaluator re-approaches the dog in a non-threatening manner with a bite sleeve, providing slight sleeve movement, and then calmly presents the sleeve to the dog for a bite. The decoy holds the dog on the sleeve for up to 20 seconds with minimal sleeve movement. The dog is then allowed to have the sleeve. The decoy then attempts to attract the dog away from the sleeve by threatening and agitating, especially at the dog's flank while it bites the sleeve. Ideally, the dog voluntarily transfers/re-attracts to the decoy after the sleeve is dropped. However, the dog may also release the attack sleeve either by handler command or upward leash pressure. A dog that requires very vigorous choking or stimulation to release the sleeve may be rejected. Once the dog has released, the decoy again threatens the dog in the effort to attract and keep its interest, before backing away. During this test, the dog is evaluated for the power and degree of commitment with which it takes the initial bite; the depth, strength, and steadiness of the bite; the facility with which it drops the bite sleeve and transfers its attention to the decoy (re-attracts) after the sleeve is dropped; and the reliability with which the dog focuses its attention on the decoy after the transfer and ignores the bite sleeve lying nearby. Undesirable behaviors that may result in failure of the test include failure to bite or pronounced hesitation before biting; shallow, weak, or "mouthy" (chewing and shifting) bite; excessive growling or noise-making while biting; and failure to transfer/re-attract to the decoy.

3.9.5.3 Threat Bite:

The decoy re-approaches the dog directly in a threatening manner, menacing the dog with hands, stick, or whip, while hiding the attack sleeve behind the body. While still threatening the dog, the decoy presents the attack sleeve for the dog to

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bite. While the dog bites the sleeve, the decoy turns towards the animal and threatens it strongly, striking at the dog with the stick/whip. The decoy may strike the dog's leash. The dog is then allowed to have the attack sleeve. The decoy attempts to attract the dog away from the sleeve by threatening and agitating, especially at the dog's flank while it bites the sleeve. Ideally, the dog voluntarily transfers/re-attracts to the decoy after the sleeve is dropped. However, the dog may also release the attack sleeve either by handler command or upward leash pressure. A dog that requires very vigorous choking or stimulation to release the sleeve may be rejected. Once the dog has released, the decoy again threatens the dog in the effort to attract and keep its interest, before backing away. During this test, the dog is evaluated for the power and degree of commitment with which it takes the initial bite; the depth, strength, and steadiness of the bite especially under threat; the facility with which it drops the bite sleeve and transfers its attention to the decoy (re-attracts) after the sleeve is dropped; and the reliability with which the dog focuses its attention on the decoy after the transfer and ignores the bite sleeve lying nearby. Undesirable behaviors that may result in failure of the test include failure to bite or pronounced hesitation before biting; shallow, weak, or "mouthy" (chewing and shifting) bite; excessive growling or noise-making under threat; bite-shifting or releasing the bite under threat; and failure to transfer/re-attract to the decoy.

3.9.5.4

Gunfire:

This test may be conducted at any time during the testing process (i.e. before or after bite-work testing). The trainer controls the dog on a 6-foot leash by standing still without influencing the animal's reaction by touching or talking to the dog. The tester walks directly towards the dog and fires a total of 6 spaced blank rounds of .38 caliber with an open-barreled blank revolver. Two rounds each are fired at approximately 75 paces, 30 paces and 15 paces. The dog will be evaluated in terms of its' steadiness/sureness under gunfire. Dogs that remain calm and inquisitive and move about freely will be deemed gun-sure. A certain amount of excitable barking, especially when accompanied by an "open" or "neutral" facial expression, will be tolerated if the dog remains at the end of the leash and does not retreat from the tester. Overt aggression (snarling/exposure of the teeth, erection of the coat on the withers and back, stressed barking) towards the tester will be deemed indicative of lesser degrees of sureness, and may result in failure. Undesirable behaviors that may result in failure of the test include pronounced startling or shying; tail-tucking; moving away from the tester and/or hiding behind the handler; jumping up against the handler apprehensively; expulsion of the bowel, bladder, or anal glands; pronounced behavioral inhibition under gunfire; or aggression/biting directed at the handler or the leash.

3.9.5.5

Sociability Test:

Although suitable candidate for patrol dogs normally exhibit substantial aggressiveness towards people under appropriate circumstances, it is understood that suitable candidates must be well-socialized and well-adjusted, so that they can easily be handled by persons strange to them providing reasonable precautions are taken and reasonable skill exercised. Dogs exhibiting aggression towards handlers, or dogs that cannot stand and work amongst groups of people

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without being constantly aggressive, will not be accepted.

3.9.5.6

Muzzle and Crate Testing:

At some point during Evaluation, candidate dogs are expected to accept a muzzle and being placed in and removed from a dog crate. Dogs that struggle excessively or become aggressive in either of these situations may be rejected.

3.9.6

Canines displaying any the following behaviors or traits during any of the testing phases referenced above will not be eligible for purchase:

- a. Failure to pull or barks, threaten or attempt to bite decoy
- b. Fearful or avoidant behavior at any point during patrol testing, including during gunfire testing
- c. Hesitancy
- d. Weak, “mouthy” or chewing bites
- e. Tendency to release bite under threat from decoy
- f. Failure to re-attract or transfer attention from bite sleeve to decoy once sleeve is dropped
- g. Aggressive behavior towards or biting at the handler

3.10 *Inspection and Acceptance*

3.10.1

The District will notify the Contractor of the results of the evaluation within ten (10) days of the conclusion of the evaluation period.

3.10.2

The Contractor shall remove any canine failing the medical examination or other evaluation within seven (7) business days of receiving the notification of nonacceptance. The Contractor shall bear all expenses associated with the return of the canine to the Contractor’s site.

3.10.3

The Contractor shall have thirty (30) calendar days after notification of nonacceptance to provide a canine replacement at no additional expense to the District

3.10.4

The District is NOT responsible for the disposition of a medically defective canine.

3.10.5

If within six (6) months after the District’s acceptance, it is discovered that the canine has a pre-existing medical problem, chronic disease or heredity deficiency that was not detected during the initial evaluation and could render the canine unacceptable for work, the Contractor shall adhere to the retrieval and replacement guidelines set forth in 3.10.2 and 3.10.3 to rectify the situation.

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4. DELIVERABLES

Statement of Work Reference	Deliverable	Quantity	Format/Method of Delivery	Due Date	To Whom
3.1.2	Present canines for evaluation	As outlined in individual purchase order	Delivered by Contractor	Within 90 days of receipt of purchase order	COTR
3.1.3	Notify District of inability to fulfill requirement	Per occurrence	Hard Copy/Electronic Backup	Within 24 hours of receipt of purchase order	COTR
3.7.10	Notify District of death or euthanasia of returned canine/performance of necropsy	Per occurrence	Hard Copy/Electronic Backup	Within 5 days of procedure completion date	COTR
3.10.2	Retrieval of canine not accepted by District	Per occurrence	Picked up by Contractor	Within 7 business days of notification of nonacceptance	
3.10.3	Provide replacement canine for unaccepted canine	Per occurrence	Delivered by Contractor	Within 30 days of notification of nonacceptance	COTR
3.10.5	Retrieval/ replacement for canine declared medically unfit to work within 6 months of acceptance	Per occurrence	Picked up/delivered by Contractor	Pickup – within 7 business days of notification Retrieval – within 30 days of notification	COTR

5. DISTRICT RESPONSIBILITIES

- 5.1 The District will be responsible for the care and feeding for canines throughout the evaluation period.
- 5.2 The District will make any and all determinations as to the acceptability or unacceptability of a canine.
- 5.3 For canines that are not accepted, the District will continue to provide care and feeding for seven (7) business days after nonacceptance. If the canine has not been retrieved within the seven (7) day period, the Contractor shall pay all expenses incurred by the District for continued care until such date as the canine is retrieved.

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6. TERM OF THE CONTRACT

The period of performance shall be date of award through one (1) year thereafter.

7. OPTION TO EXTEND THE TERM OF THE CONTRACT

The District may extend the term of this contract for a period of four (4), one-year option periods, or successive fractions thereof, by written notice to the Contractor before the expiration of the contract, provided that the District will give the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the District to an extension. The exercise of this option is subject to the availability of funds at the time of the exercise of this option. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Contracting Officer prior to expiration of the contract.

7.1 If the District exercises this option, the extended contract shall be considered to include this option provision.

7.2 The price for the option period shall be as specified in the contract.

7.3 The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

8. CONTRACT ADMINISTRATION

8.1 The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.

8.2 The District will pay the Contractor on or before the 30th day after receiving a proper invoice from the Contractor.

8.3 The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in Section 8.5. Invoices shall be prepared in duplicate and submitted to the agency Chief Financial Officer (CFO) with concurrent copies to the specified Contracting Officer's Technical Representative (COTR). The address of the CFO is:

Office of the Controller/Agency CFO
300 Indiana Avenue, NW, Room 4106
Washington, DC 20001
Attention: Accounts Payable
Telephone: 202-727-4854
Fax: 202-724-7518

8.4 To constitute a proper invoice, the Contractor shall submit the following information on the invoice:

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- 8.4.1** Contractor's name, federal tax ID and invoice date (Contractors shall date invoices as of the date of mailing or transmittal);
 - 8.4.2** Contract number and invoice number;
 - 8.4.3** Description, price, quantity and the date(s) that the services were actually performed;
 - 8.4.4** Other supporting documentation or information, as required by the Contracting Officer;
 - 8.4.5** Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;
 - 8.4.6** Name, title, phone number of person preparing the invoice;
 - 8.4.7** Name, title, phone number and mailing address of person (if different from the person identified in G.2.2.6 above) to be notified in the event of a defective invoice; and
 - 8.4.8** Authorized signature.
- 8.5** Unless otherwise specified in this contract, payment will be made upon acceptance of a canine after its successful completion of the evaluation process, outlined in Section 3.

9. CONTRACTING OFFICER (CO)

- 9.1** Contracts will be entered into and signed on behalf of the District only by the Contracting Officer. The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract.
- 9.2** The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the Contracting Officer.
- 9.3** In the event the Contractor effects any change at the instruction or request of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

10. CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

- 10.1** The COTR is responsible for general administration of the contract and advising the Contracting Officer as to the Contractor's compliance or noncompliance with the contract. In addition, the COTR is responsible for the day-to-day monitoring and supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in the contract.
- 10.2** The COTR shall not have authority to make any changes in the specifications or scope of work or terms and conditions of the contract.

ATTACHMENT A

10.3 The Contractor may be held fully responsible for any changes not authorized in advance, in writing, by the Contracting Officer; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

11. INSURANCE

11.1 The Contractor shall obtain the minimum insurance coverage set forth below and keep such insurance in force throughout the contract period:

- a. Automobile Liability Insurance**, \$1,000,000 per occurrence combined single limit.
- b. Worker's Compensation Insurance** according to the statutes of the District of Columbia, including Employer's Liability, \$100,000 per accident for injury, \$100,000 per employee for disease, \$500,000 policy limit disease.
- c. Umbrella/ Excess Liability Insurance**, \$5,000,000 limits per occurrence.

ATTACHMENT B

B. PRICE SCHEDULE

Offerors shall provide a fixed unit price for the base year and the four (4) option periods. The fixed unit price shall include the price of one (1) canine as well as all shipping costs for the canine to the MPD Canine Unit.

B.1 Base Year

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
0001	Untrained Canines in accordance with Attachment A – Statement of Work	1	Ea	\$_____	\$_____
TOTAL – BASE YEAR					

B.2 Option Year 1

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
1001	Untrained Canines in accordance with Attachment A – Statement of Work	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 1					

B.3 Option Year 2

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
2001	Untrained Canines in accordance with Attachment A – Statement of Work	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 2					

ATTACHMENT B

B.3 Option Year 3

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
3001	Untrained Canines in accordance with Attachment A – Statement of Work	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 3					

B.3 Option Year 4

Contract Line Item Number (CLIN)	Description of Service	Quantity	Unit	Unit Price	Extended Price
4001	Untrained Canines in accordance with Attachment A – Statement of Work	1	Ea	\$_____	\$_____
TOTAL – OPTION YEAR 4					

ATTACHMENT C

PAST PERFORMANCE EVALUATION FORM

(Check appropriate box)

Performance Elements	RATING (See Rating Guidelines on Page 2)					
	5 – Excellent	4 – Good	3 – Acceptable	2 – Minimally Acceptable	1 – Poor	0 – Unacceptable
Quality of Services/Work						
Timeliness of Performance						
Cost Control						
Business Relations						
Customer Satisfaction						

1. Name of Contractor being Evaluated: _____
2. Name & Title of Evaluator: _____
3. Signature of Evaluator: _____
4. Name of Evaluator's Organization: _____
5. Telephone Number of Evaluator: _____
6. Type of service received: _____
7. Contract Number, Amount and period of Performance _____
8. Remarks on Excellent Performance: Provide data supporting this observation. Continue on separate sheet if needed)

9. Remarks on unacceptable performance: Provide data supporting this observation. (Continue on separate sheet if needed)

ATTACHMENT C

RATING GUIDELINES

Summarize Contractor performance in each of the rating areas. Assign each area a rating of 0 (Unacceptable), 1 (Poor), 2 (Acceptable), 3 (Good), 4(Excellent), or ++ (Plus). Use the following instructions a guidance in making these evaluations.

	Quality Product/Service	Cost Control	Timeless of Performance	Business Relations
	<ul style="list-style-type: none"> -Compliance with contract requirements -Accuracy of reports -Appropriateness of personnel -Technical excellence 	<ul style="list-style-type: none"> -Within budget (over/under target costs) -Current, accurate, and complete billings -Relationship of negated costs to actual -Cost efficiencies -Change order issue 	<ul style="list-style-type: none"> -Meet Interim milestones -Reliable -Responsive to technical directions -Completed on time, including wrap-up and contract administration -No liquidated damages assessed 	<ul style="list-style-type: none"> -Effective management -Businesslike correspondence -Responsive to contract requirements -Prompt notification of contract problems -Reasonable/cooperative -Flexible -Pro-active -effective contractor recommended solutions -Effective snail/small disadvantaged business Subcontracting program
0. Unacceptable	Nonconformances are comprises the achievement of contract requirements, despite use of Agency resources	Cost issues are comprising performance of contract requirements.	Delays are comprising the achievement of contract requirements, Despite use of Agency resources.	Response to inquiries, technical/ service/administrative issues is not effective and responsive.
1, Poor	Nonconformances require major Agency resources to ensure achievement of contract requirements.	Cost issues require major Agency resources to ensure achievement of contract requirements.	Delays require major Agency resources to ensure achievement of contract requirements.	response to inquiries, technical/ service/administrative issues is marginally effective and responsive.
2. Minimally Acceptable	Nonconformances require minor Agency resources to ensure achievement of contract requirements.	Costs issues require minor Agency resources to ensure achievement of contract requirements.	Delays require minor Agency resources to ensure achievement of contract requirements.	Responses to inquiries, technical/ service/administrative issues is somewhat effective and responsive.
3. Acceptable	Nonconformances do not impact achievement of contract requirements.	Cost issues do not impact achievement of contract requirements.	Delays do not impact achievement of contract requirements.	Responses to inquires, technical/ service/administrative issues is usually effective and responsive.
4. Good	There are no quality problems.	There are no cost issues.	There are not delays.	Responses to inquiries, technical/ service/administrative issues is effective and responsive,
5. Excellent	The contractor has demonstrated an exceptional performance level in some or all of the above categories.			