

**SOLICITATION OF STATEMENT OF QUALIFICATIONS FOR
ARCHITECT-ENGINEERING CONSULTANT SERVICES**

ANNOUNCEMENT No. DCFB-2009-D-0001

The Office of Contracting and Procurement (OCP) is soliciting, on behalf of the Fire and Emergency Medical Services Department (FEMSD), for the Government of the District of Columbia, Standard Forms (SF) 330 (described below) from experienced Architect-Engineer firms.

Perspective respondents to this request are referred to the D.C. Code that specifies legal requirements pertaining to providing professional engineering services in the District of Columbia. Most pertinent among these requirements is information found in Chapter 6, "District of Columbia Professional Corporation Act" and Chapter 23 "Professional Engineer's Registration Act."

The forms will be used in selecting Consulting Firms to perform the following types of Architect Engineering/Construction related services:

DESCRIPTION

CLIN

- 01 Architectural/Engineering Design and Design Related Services
- 02 Technical Design and Constructability Reviews
- 03 Project Management and Project Engineering Activities
- 04 Hazardous Waste Management and Abatement
- 05 Construction Management and Construction Engineering Activities
- 06 Construction Inspection and Testing Services
- 07 Construction Cost Estimating Services

The above listed services generally describe the activities required under this solicitation but are not limited to those functions. Oral presentations and other services may be requested as required in support of the mission and responsibilities of the FEMSD. If oral presentations are requested the District will notify the contractor three (3) days prior to the scheduled date.

Consultant selections will be made in accordance with the provisions of 27 DCMR Chapter 26, Sections 2620 through 2633. This solicitation is for award of Indefinite Delivery/Indefinite Quantity (IDIQ) contracts with the District for a base year plus options to renew the contract for up to four (4) additional years. The District is seeking to award a maximum of eight (8) contracts to qualified firms to provide A/E Consultant Services. Therefore respondents shall consider all of the seven (7) categories of services listed above.

Design/Construction Services for items listed above will include but not limited to rehabilitations, new construction or renovation work or reconstruction projects, design and preparation of contract plans/drawings, specifications and cost estimates as well as other services that may be necessary to produce construction contract documents for use in obtaining funding and for soliciting bids or negotiating with contractors, construction management, including the legal authority under the District's laws to hire subcontractors to perform construction contracts inspections, cost estimating and testing as well as to provide all of the necessary construction services to provide a completed construction project for acceptance by the District's Government representative.

The evaluation criteria for selection is listed below:

1. Professional qualifications necessary for satisfactory performance of the required services;
2. Specialized experience and technical competence in fire and emergency medical services department designs and historical preservation projects,
3. Capacity to accomplish the work in the required time;
4. Past performance on contracts with the District, other governmental entities, and private industry in terms of cost control, quality of work, and compliance with performance schedules; and
5. Acceptability under other appropriate evaluation criteria.

Prospective respondents are advised, that prior to entering into a contract with the District for any of the work described in this announcement, the selected firm must assure the District by submitting duly signed EEO policy statements that you are an Equal Opportunity Employer as defined by Federal and District Laws.

Contracts that may be awarded for services in connection with projects will include the requirements contained in the Mayor's Order 92-138 that sets goals for service contractor's employment of District residents, and sanctions for failure to achieve those goals. Respondents should assure themselves that they are fully aware of the requirements of the Mayor's Order 92-138.

Interested firms shall submit six copies of SF330 for the prime and any proposed sub-consultants. Submission should include the prime firm's DUNS number, Federal Tax Identification number, and email address.

Responding firms shall clearly indicate any subcontractors, consultants, proposed teaming arrangements, joint venture or prime/subcontractor or other contractually binding agreements. Also, firms are encouraged to highlight their present and anticipated capabilities in terms of products and services as they relate to the services described in this announcement.

SF 330 and all related documents must be received by 2:00 p.m. on Thursday, October 30, 2008 for consideration. Documents received after this time will be considered for later contracts if need arises.

Respondents to this request are required to submit their qualifications on or before the above date to:

Respondents to this request are required to submit their qualifications on or before the above date to:

Anthony Rowell
Contract Specialist
Office of Contracting and Procurement
441 4th Street, NW, Suite 703 South, Bid Room
Washington, DC 20001
Attention: DCFB-2009-D-0001

For additional information contact Anthony Rowell at anthony.rowell@dc.gov

This is not a Request for Proposal (RFP)