1. ISSUED BY/ADDRESS OFFER TO:	2. PAGE OF PAGES:
District of Columbia **Office of Contracting and Procurement** **Department of Behavioral Health (DBH)** **Contracts and Procurement Services** **64 New York Avenue, NE, 2nd Floor** **Washington, DC 20002**	**1 of 74**
	3. CONTRACT NUMBER:
	4. SOLICITATION NUMBER: **RM-16-RFQ-053-BY4-TYM**
	5. DATE ISSUED: **February 5, 2016**
	6. OPENING/CLOSING TIME: **February 12, 2016 at 2:00 PM EST**

7. TYPE OF SOLICITATION: N/A **[X] SEALED BID** **[ ] SINGLE AVAILABLE SOURCE** **[ ] NEGOTIATION (RFP)**	8. DISCOUNT FOR PROMPT PAYMENT:

NOTE: IN SEALED BID SOLICITATION "OFFER AND THE VENDOR" MEANS "BID AND BIDDER"

10. INFORMATION CALL	NAME:	TELEPHONE NUMBER:	B. E-MAIL ADDRESS:
	Samuel J Feinberg, CPPO, CPPB **Cluster Health Services** **Chief Contracting Officer**	**(202) 671-3188**	**Samuel.Feinberg@dc.gov**

11. TABLE OF CONTENTS

(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
PART 1 – The Schedule				PART II – Contract Clauses			
x	A	Solicitation/Contract Form	1	x	I	Contract Clauses	62-73
x	B	Supplies/Services and Price/Costs	2-33	PART III – List of Documents, Exhibits and Other Attach			
x	C	Description/Specs/Work Statement	34-35	x	J	List of Attachments	74
x	D	Packaging and Marking	36-37	PART IV – Representations and Instructions			
x	E	Inspection and Acceptance	38-42		K	Representations, Certifications and other Statements of The Vendors	N/A
x	F	Deliveries or Performance	43-45				
x	G	Contract Administration	46-53		L	Instrs. Conds., & Notices to The Vendors	N/A
x	H	Special Contract Requirements	54-61		M	Evaluation Factors for Award	N/A

OFFER (TO BE COMPLETED BY THE VENDOR)

12. In compliance with the above, the undersigned agrees, if the offer is accepted within **180** calendar days (unless a different period is inserted by The Vendor) from the date for receipt of offers specified above, that with respect to all terms and conditions by the DBH under "AWARD" below, this offer and the provisions of the RFQ/IFB shall constitute a Formal Contract. All offers are subject to the terms and conditions contained in the solicitation.

13. ACKNOWLEDGEMENT OF AMENDMENTS (The Vendor acknowledge receipt of amendments to the SOLICITATION for The Vendors and related documents numbered and dated):	AMENDMENT NO:	DATE:

14. NAME AND ADDRESS OF THE VENDOR:			15. NAME AND TITLE OF PERSONAL AUTHORIZED TO SIGN OFFER: (Type or Print)	
14A. TELEPHONE NUMBER:			15A. SIGNATURE:	15B. OFFER DATE:
AREA CODE:	NUMBER:	EXT:		

AWARD (To be completed by the DBH)

16. ACCEPTED AS TO THE FOLLOWING ITEMS:	17. AWARD AMOUNT:	
18. NAME OF CONTRACTING OFFICER: (TYPE OR PRINT) **Samuel J. Feinberg, CPPO, CPPB** **Cluster Health Services** **Chief Contracting Officer**	19. CONTRACTING OFFICER SIGNATURE:	20. AWARD DATE:

SECTION B

SUPPLIES OR SERVICES AND PRICE

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
B.1	PURPOSE OF SOLICITATION	3
B.2	CONTRACT TYPE	3
B.3	PERIOD OF PERFORMANCE	3
B.4	SCHEDULE B PRICING SHEET	4 - 33

SECTION B: SUPPLIES OR SERVICES AND PRICE

B.1 PURPOSE OF SOLICITATION

B.1.1 The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of the Department of Behavioral Health (DBH), Mental Health Services Division (MHSD) is seeking a qualified Vendor to provide remanufactured ink and toner cartridges for printers and facsimile machines, and various printer and facsimile supplies. Original equipment manufacturer is acceptable where applicable.

B.2 CONTRACT TYPE

B.2.1 This is a Firm Fixed Price Contract. Payments shall be made based on the Fixed Unit Prices for the ink and toner cartridges and fax supplies as specified in the Schedule B Pricing Sheet of this contract.

B.3 PERIOD OF PERFORMANCE

B.3.1 The Period of Performance (POP) under this Contract shall be for One (1) Year from Date of Award with Four Option Years.

B.4 SCHEDULE B PRICING SHEET

See following pages 4 - 33.

B.4 Pricing Schedule	**SOLICITATION NO. RM-16-RFQ-053-BY4-TYM Remanufactured Ink and Toner Cartridges and Supplies**				
Contract Line Item Numbers (CLINS)	**<u>Item Description:</u> The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The Vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.**	**Machine Model**	**Manufacturer Item Number**	**Remanufactured Item Number**	**Price**
0001	**Laser Toner Cartridges (printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0002		4200	38A	HEW-Q1338A	$
0003		4100	61A OR X	HEW-C8061X	$
0004		1100, 3200	4092A	HEW-C4092A	$
0005		4250N	42A-Q5942A	HEW-Q5942A	$
0006		1022	12A	HEW-Q2612A	$
0007		1200	15A	HEW-C7115A	$
0008		P3005	51A-Q7551A		$
0009	**Lexmark (Rx label printers)**	T640	64015SA	REGULAR	$
0010			64015HA	HIGH YIELD	$
0011			64415XA	EXTRA HIGH YIELD	$
0012	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
0013		EP-87 M	7431A005AA	MAGENTA	$
0014		EP-87 C	7432A005AA	CYAN	$
0015		EP-87 Y	7430A005AA	YELLOW	$
0016		EP-87-Drum	7429A005AA		$
0017	**Brother (Fax Toner)**	TN-530	HL5040	UNV-83530	$

0018	***REMANUFACTURED PRICING***	TN-350	MFC-7820	BRT-TN350	$
0019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	$
0020		TN-430	MFC-9700	BRT-TN430	$
0021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0022	**Brother Drums**	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	$
0023		DR-250	INTELLIFAX 2800	BRT-DR250	$
0024		DR-400	MFC-9700	UNV-DR400	$
0025		DR-350	MFC-7820	BRT-DR-350	$
0026		DR-500	HL-5040	UNV-DR500	$
0027	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0028		FX-6	LASER CLASS 3170	KTN-715023926	$
0029		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0031		GPR-19	STAPLES-N1	IR7095	$
0032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	$
0033		GPR-16	STAPLES-J1	IR3530	$
0034		HP15	BLACK	HEW-C6615DN	$
0035		HP17	TRI-COLOR	HEW-6625AN	$
0036		HP22	TRI-COLOR	HEW-C9352AN	$
0037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0038		HP-25	TRI-COLOR	HEW-51625A	$
0039		HP-26	BLACK	HEW-51626A	$
0040		HP-29	BLACK	HEW-51629-A	$
0041		HP-41	TRI-COLOR	HEW-51641A	$
0042		HP-45	BLACK	HEW-51645A	$
0043		HP-49	TRI-COLOR	HEW-51649A	$
0044		HP-56	BLACK	HEW-C6656AN	$

0045	***REMANUFACTURED PRICING***	HP-57	TRI-COLOR	HEW-C6657AN	$
0046		HP-78	TRI-COLOR	HEW-6578DN	$
0047		HP-94	BLACK	HEW-C8765WN	$
0048		HP-95	TRI-COLOR	HEW-C8766WN	$
0049		HP-96	BLACK	HEW-C8767WN	$
0050		HP-97	TRI-COLOR	HEW-C9363WN	$
0051		HP-98	BLACK	HEW-C9364WN	$
0052		HP-88	BLACK	HEW-C9385AN	$
0053		HP-88	CYAN	HEW-C9386AN	$
0054		HP-88	MAGENTA	HEW-C9387AN	$
0055		HP-88	YELLOW	HEW-C9388AN	$
0056	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0057		Z82-15M0120	COLOR	LEX-15M0120	$
0058				T048120	
0059	**Epson Cartridges**	STYLUS480	BLACK	T013201	$
0060		STYLUS480	COLOR	T04201	$
0061		STYLUS740	BLACK OD#753-951	S020189	$
0062		STYLUS740	COLOR OD#753-971	S020191	$

_____
Print Name of Vendor

_____
Print name of Authorized Official

_____ _____
Signature of Authorized Official Date

_____
Title of Authorized Official

BASE YEAR

	Original Equipment Manufacturer (OEM) Pricing				
0063	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0064		4200	38A	HEW-Q1338A	$
0065		4100	61A OR X	HEW-C8061X	$
0066		1100, 3200	4092A	HEW-C4092A	$
0067		4250N	42A-Q5942A	HEW-Q5942A	$
0068		1022	12A	HEW-Q2612A	$
0069		1200	15A	HEW-C7115A	$
0070		P3005	51A-Q7551A		$
0071	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0072			64015HA	HIGH YIELD	$
0073			64415XA	EXTRA HIGH YIELD	$
0074	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
0075		EP-87 M	7431A005AA	MAGENTA	$
0076		EP-87 C	7432A005AA	CYAN	$
0077		EP-87 Y	7430A005AA	YELLOW	$
0078		EP-87-Drum	7429A005AA		$
0079	**Brother Fax Toner**	TN-530	HL 5040	UNV-83530	$
0080		TN-350	MFC 7820	BRT-TN350	$
0081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	$
0082		TN-430	MFC-9700	BRT-TN430	$
0083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0084	**Brother Drums**	DR-200	INTELLIFAX 3650,2750	BRT-DR200	$
0085		DR-250	INTELLIFAX 2 2800	BRT-DR250	$

0086	***Original Equipment Manufacturer (OEM) Pricing***	DR-400	MFC-9700	UNV-DR400	$
0087		DR-350	MFC-7820	BRT-DR-350	$
0088		DR-500	HL-5040	UNV-DR500	$
0089	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0090		FX-6	LASER CLASS 3170	KTN-715023926	$
0091		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0093		GPR-19	STAPLES-N1	IR7095	$
0094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	$
0095		GPR-16	STAPLES-J1	IR3530	$
0096	**Hp Inkjet Cartridges**	HP-15	BLACK	HEW-C6615DN	$
0097		HP17	TRI-COLOR	HEW-6625AN	$
0098		HP22	TRI-COLOR	HEW-C9352AN	$
0099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0100		HP-25	TRI-COLOR	HEW-51625A	$
0101		HP-26	BLACK	HEW-51626A	$
0102		HP-29	BLACK	HEW-51629-A	$
0103		HP-41	TRI-COLOR	HEW-51641A	$
0104		HP-45	BLACK	HEW-51645A	$
0105		HP-49	TRI-COLOR	HEW-51649A	$
0106		HP-56	BLACK	HEW-C6656AN	$
0107		HP-57	TRI-COLOR	HEW-C6657AN	$
0108		HP-78	TRI-COLOR	HEW-6578DN	$
0109		HP-94	BLACK	HEW-C8765WN	$
0110		HP-95	TRI-COLOR	HEW-C8766WN	$
0111		HP-96	BLACK	HEW-C8767WN	$
0112		HP-97	TRI-COLOR	HEW-C9363WN	$
0113		HP-98	BLACK	HEW-C9364WN	$
0114		HP-88	BLACK	HEW-C9385AN	

0115	***Original Equipment Manufacturer (OEM) Pricing***	HP-88	CYAN	HEW-C9386AN	$
0116		HP-88	MAGENTA	HEW-C9387AN	$
0117		HP-88	YELLOW	HEWC9388AN	$
0118	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0119		Z82-15M0120	COLOR	LEX-15M0120	$
0120	**Epson Cartridges**			T048120	
0121		STYLUS480	BLACK	T013201	$
0122		STYLUS480	COLOR	T04201	$
0123		STYLUS740	BLACK OD#753-951	S020189	$
0124		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

BASE YEAR

B.4 Pricing Schedule	**SOLICITATION NO. RM-16-RFQ-053-BY4-TYM Remanufactured Ink and Toner Cartridges and Supplies**				
Contract Line Item Numbers (CLINS)	**Item Description: The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The Vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.**	**Machine Model**	**Manufacturer Item Number**	**Remanufactured Item Number**	**Price**
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0003		4100	61A OR X	HEW-C8061X	$
0004		1100, 3200	4092A	HEW-C4092A	$
0005		4250N	42A-Q5942A	HEW-Q5942A	$
0006		1022	12A	HEW-Q2612A	$
0007		1200	15A	HEW-C7115A	$
0008		P3005	51A-Q7551A		$
0009	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0010			64015HA	HIGH YIELD	$
0011			64415XA	EXTRA HIGH YIELD	$
0012	**Canon Mfs170c**	EP-87 BK	7433A00AA	BLACK	$
0013		EP-87 M	7431A005AA	MAGENTA	$
0014		EP-87 C	7432A005AA	CYAN	$
0015		EP-87 Y	7430A005AA	YELLOW	$

0016	***Remanufactured Pricing***	EP-87-Drum	7429A005AA		$
0017	**Brother Fax Toner**	TN-530	HL5040	UNV-83530	$
0018		TN-350	MFC-7820	BRT-TN350	$
0019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	$
0020		TN-430	MFC-9700	BRT-TN430	$
0021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0022	**Brother Drums**	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	$
0023		DR-250	INTELLIFAX 2800	BRT-DR250	$
0024		DR-400	MFC-9700	UNV-DR400	$
0025		DR-350	MFC-7820	BRT-DR-350	$
0026		DR-500	HL-5040	UNV-DR500	$
0027	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0028		FX-6	LASER CLASS 3170	KTN-715023926	$
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0032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	$
0033		GPR-16	STAPLES-J1	IR3530	$
0034		HP15	BLACK	HEW-C6615DN	$
0035		HP17	TRI-COLOR	HEW-6625AN	$
0036		HP22	TRI-COLOR	HEW-C9352AN	$
0037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0038		HP-25	TRI-COLOR	HEW-51625A	$
0039		HP-26	BLACK	HEW-51626A	$
0040		HP-29	BLACK	HEW-51629-A	$
0041		HP-41	TRI-COLOR	HEW-51641A	$

0042	***Remanufactured Pricing***	HP-45	BLACK	HEW-51645A	$
0043		HP-49	TRI-COLOR	HEW-51649A	$
0044		HP-56	BLACK	HEW-C6656AN	$
0045		HP-57	TRI-COLOR	HEW-C6657AN	$
0046		HP-78	TRI-COLOR	HEW-6578DN	$
0047		HP-94	BLACK	HEW-C8765WN	$
0048		HP-95	TRI-COLOR	HEW-C8766WN	$
0049		HP-96	BLACK	HEW-C8767WN	$
0050		HP-97	TRI-COLOR	HEW-C9363WN	$
0051		HP-98	BLACK	HEW-C9364WN	$
0052		HP-88	BLACK	HEW-C9385AN	$
0053		HP-88	CYAN	HEW-C9386AN	$
0054		HP-88	MAGENTA	HEW-C9387AN	$
0055		HP-88	YELLOW	HEW-C9388AN	$
0056	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0057		Z82-15M0120	COLOR	LEX-15M0120	$
0058				T048120	
0059	**Epson Cartridges**	STYLUS480	BLACK	T013201	$
0060		STYLUS480	COLOR	T04201	$
0061		STYLUS740	BLACK OD#753-951	S020189	$
0062		STYLUS740	COLOR OD#753-971	S020191	$

_____
Print Name of Vendor

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Print name of Authorized Official

_____ _____
Signature of Authorized Official Date

_____
Title of Authorized Official

OPTION YEAR ONE

	Original Equipment Manufacturer (OEM) Pricing				
0063	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0064		4200	38A	HEW-Q1338A	$
0065		4100	61A OR X	HEW-C8061X	$
0066		1100, 3200	4092A	HEW-C4092A	$
0067		4250N	42A-Q5942A	HEW-Q5942A	$
0068		1022	12A	HEW-Q2612A	$
0069		1200	15A	HEW-C7115A	$
0070		P3005	51A-Q7551A		$
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0074	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
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0079	**Brother Fax Toner**	TN-530	HL 5040	UNV-83530	$
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0081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	$
0082		TN-430	MFC-9700	BRT-TN430	$
0083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0084	**Brother Drums**	DR-200	INTELLIFAX 3650,2750	BRT-DR200	$
0085		DR-250	INTELLIFAX 2 2800	BRT-DR250	$

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0097		HP17	TRI-COLOR	HEW-6625AN	$
0098		HP22	TRI-COLOR	HEW-C9352AN	$
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0100		HP-25	TRI-COLOR	HEW-51625A	$
0101		HP-26	BLACK	HEW-51626A	$
0102		HP-29	BLACK	HEW-51629-A	$
0103		HP-41	TRI-COLOR	HEW-51641A	$
0104		HP-45	BLACK	HEW-51645A	$
0105		HP-49	TRI-COLOR	HEW-51649A	$
0106		HP-56	BLACK	HEW-C6656AN	$
0107		HP-57	TRI-COLOR	HEW-C6657AN	$
0108		HP-78	TRI-COLOR	HEW-6578DN	$
0109		HP-94	BLACK	HEW-C8765WN	$
0110		HP-95	TRI-COLOR	HEW-C8766WN	$
0111		HP-96	BLACK	HEW-C8767WN	$
0112		HP-97	TRI-COLOR	HEW-C9363WN	$
0113		HP-98	BLACK	HEW-C9364WN	$
0114		HP-88	BLACK	HEW-C9385AN	$

0115	***Original Equipment Manufacturer (OEM) Pricing***	HP-88	CYAN	HEW-C9386AN	$
0116		HP-88	MAGENTA	HEW-C9387AN	$
0117		HP-88	YELLOW	HEWC9388AN	$
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0119		Z82-15M0120	COLOR	LEX-15M0120	$
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0121		STYLUS480	BLACK	T013201	$
0122		STYLUS480	COLOR	T04201	$
0123		STYLUS740	BLACK OD#753-951	S020189	$
0124		STYLUS740	COLOR OD#753-971	S020191	$

_____
Print Name of Vendor

_____
Print name of Authorized Official

_____ _____
Signature of Authorized Official Date

_____
Title of Authorized Official

OPTION YEAR ONE

B.4 Pricing Schedule	**SOLICITATION NO. RM-16-RFQ-053-BY4-TYM Remanufactured Ink and Toner Cartridges and Supplies**				
Contract Line Item Numbers (CLINS)	**Item Description: The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The Vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.**	**Machine Model**	**Manufacturer Item Number**	**Remanufactured Item Number**	**Price**
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0003		4100	61A OR X	HEW-C8061X	$
0004		1100, 3200	4092A	HEW-C4092A	$
0005		4250N	42A-Q5942A	HEW-Q5942A	$
0006		1022	12A	HEW-Q2612A	$
0007		1200	15A	HEW-C7115A	$
0008		P3005	51A-Q7551A		$
0009	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0010			64015HA	HIGH YIELD	$
0011			64415XA	EXTRA HIGH YIELD	$
0012	**Canon Mfs170c**	EP-87 BK	7433A00AA	BLACK	$
0013		EP-87 M	7431A005AA	MAGENTA	$
0014		EP-87 C	7432A005AA	CYAN	$
0015		EP-87 Y	7430A005AA	YELLOW	$

0016	***Remanufactured Pricing***	EP-87-Drum	7429A005AA		$
0017	**Brother Fax Toner**	TN-530	HL5040	UNV-83530	$
0018		TN-350	MFC-7820	BRT-TN350	$
0019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	$
0020		TN-430	MFC-9700	BRT-TN430	$
0021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0022	**Brother Drums**	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	$
0023		DR-250	INTELLIFAX 2800	BRT-DR250	$
0024		DR-400	MFC-9700	UNV-DR400	$
0025		DR-350	MFC-7820	BRT-DR-350	$
0026		DR-500	HL-5040	UNV-DR500	$
0027	**Canon Fax Toner And Staples**	FX-3	CFXL4000	KTN-715023923	$
0028		FX-6	LASER CLASS 3170	KTN-715023926	$
0029		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0031		GPR-19	STAPLES-N1	IR7095	$
0032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	$
0033		GPR-16	STAPLES-J1	IR3530	$
0034		HP15	BLACK	HEW-C6615DN	$
0035		HP17	TRI-COLOR	HEW-6625AN	$
0036		HP22	TRI-COLOR	HEW-C9352AN	$
0037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0038		HP-25	TRI-COLOR	HEW-51625A	$
0039		HP-26	BLACK	HEW-51626A	$
0040		HP-29	BLACK	HEW-51629-A	$
0041		HP-41	TRI-COLOR	HEW-51641A	$

0042	***Remanufactured Pricing***	HP-45	BLACK	HEW-51645A	$
0043		HP-49	TRI-COLOR	HEW-51649A	$
0044		HP-56	BLACK	HEW-C6656AN	$
0045		HP-57	TRI-COLOR	HEW-C6657AN	$
0046		HP-78	TRI-COLOR	HEW-6578DN	$
0047		HP-94	BLACK	HEW-C8765WN	$
0048		HP-95	TRI-COLOR	HEW-C8766WN	$
0049		HP-96	BLACK	HEW-C8767WN	$
0050		HP-97	TRI-COLOR	HEW-C9363WN	$
0051		HP-98	BLACK	HEW-C9364WN	$
0052		HP-88	BLACK	HEW-C9385AN	$
0053		HP-88	CYAN	HEW-C9386AN	$
0054		HP-88	MAGENTA	HEW-C9387AN	$
0055		HP-88	YELLOW	HEW-C9388AN	$
0056	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0057		Z82-15M0120	COLOR	LEX-15M0120	$
0058				T048120	
0059	**Epson Cartridges**	STYLUS480	BLACK	T013201	$
0060		STYLUS480	COLOR	T04201	$
0061		STYLUS740	BLACK OD#753-951	S020189	$
0062		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

OPTION YEAR TWO

	Original Equipment Manufacturer (OEM) Pricing				
0063	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0064		4200	38A	HEW-Q1338A	$
0065		4100	61A OR X	HEW-C8061X	$
0066		1100, 3200	4092A	HEW-C4092A	$
0067		4250N	42A-Q5942A	HEW-Q5942A	$
0068		1022	12A	HEW-Q2612A	$
0069		1200	15A	HEW-C7115A	$
0070		P3005	51A-Q7551A		$
0071	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0072			64015HA	HIGH YIELD	$
0073			64415XA	EXTRA HIGH YIELD	$
0074	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
0075		EP-87 M	7431A005AA	MAGENTA	$
0076		EP-87 C	7432A005AA	CYAN	$
0077		EP-87 Y	7430A005AA	YELLOW	$
0078		EP-87-Drum	7429A005AA		$
0079	**Brother Fax Toner**	TN-530	HL 5040	UNV-83530	$
0080		TN-350	MFC 7820	BRT-TN350	$
0081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	$
0082		TN-430	MFC-9700	BRT-TN430	$
0083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0084	**Brother Drums**	DR-200	INTELLIFAX 3650,2750	BRT-DR200	$
0085		DR-250	INTELLIFAX 2 2800	BRT-DR250	$

0086	***Original Equipment Manufacturer (OEM) Pricing***	DR-400	MFC-9700	UNV-DR400	$
0087		DR-350	MFC-7820	BRT-DR-350	$
0088		DR-500	HL-5040	UNV-DR500	$
0089	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0090		FX-6	LASER CLASS 3170	KTN-715023926	$
0091		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0093		GPR-19	STAPLES-N1	IR7095	$
0094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	$
0095		GPR-16	STAPLES-J1	IR3530	$
0096	**Hp Inkjet Cartridges**	HP-15	BLACK	HEW-C6615DN	$
0097		HP17	TRI-COLOR	HEW-6625AN	$
0098		HP22	TRI-COLOR	HEW-C9352AN	$
0099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0100		HP-25	TRI-COLOR	HEW-51625A	$
0101		HP-26	BLACK	HEW-51626A	$
0102		HP-29	BLACK	HEW-51629-A	$
0103		HP-41	TRI-COLOR	HEW-51641A	$
0104		HP-45	BLACK	HEW-51645A	$
0105		HP-49	TRI-COLOR	HEW-51649A	$
0106		HP-56	BLACK	HEW-C6656AN	$
0107		HP-57	TRI-COLOR	HEW-C6657AN	$
0108		HP-78	TRI-COLOR	HEW-6578DN	$
0109		HP-94	BLACK	HEW-C8765WN	$
0110		HP-95	TRI-COLOR	HEW-C8766WN	$
0111		HP-96	BLACK	HEW-C8767WN	$
0112		HP-97	TRI-COLOR	HEW-C9363WN	$
0113		HP-98	BLACK	HEW-C9364WN	$
0114		HP-88	BLACK	HEW-C9385AN	$

0115	***Original Equipment Manufacturer (OEM) Pricing***	HP-88	CYAN	HEW-C9386AN	$
0116		HP-88	MAGENTA	HEW-C9387AN	$
0117		HP-88	YELLOW	HEWC9388AN	$
0118	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0119		Z82-15M0120	COLOR	LEX-15M0120	$
0120	**Epson Cartridges**			T048120	
0121		STYLUS480	BLACK	T013201	$
0122		STYLUS480	COLOR	T04201	$
0123		STYLUS740	BLACK OD#753-951	S020189	$
0124		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

OPTION YEAR TWO

B.4 Pricing Schedule	**SOLICITATION NO. RM-16-RFQ-053-BY4-TYM Remanufactured Ink and Toner Cartridges and Supplies**				
Contract Line Item Numbers (CLINS)	**Item Description: The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The Vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.**	**Machine Model**	**Manufacturer Item Number**	**Remanufactured Item Number**	**Price**
0001	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0002		4200	38A	HEW-Q1338A	$
0003		4100	61A OR X	HEW-C8061X	$
0004		1100, 3200	4092A	HEW-C4092A	$
0005		4250N	42A-Q5942A	HEW-Q5942A	$
0006		1022	12A	HEW-Q2612A	$
0007		1200	15A	HEW-C7115A	$
0008		P3005	51A-Q7551A		$
0009	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0010			64015HA	HIGH YIELD	$
0011			64415XA	EXTRA HIGH YIELD	$
0012	**Canon Mfs170c**	EP-87 BK	7433A00AA	BLACK	$
0013		EP-87 M	7431A005AA	MAGENTA	$
0014		EP-87 C	7432A005AA	CYAN	$
0015		EP-87 Y	7430A005AA	YELLOW	$

0016	***Remanufactured Pricing***	EP-87-Drum	7429A005AA		$
0017	**Brother Fax Toner**	TN-530	HL5040	UNV-83530	$
0018		TN-350	MFC-7820	BRT-TN350	$
0019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	$
0020		TN-430	MFC-9700	BRT-TN430	$
0021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0022	**Brother Drums**	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	$
0023		DR-250	INTELLIFAX 2800	BRT-DR250	$
0024		DR-400	MFC-9700	UNV-DR400	$
0025		DR-350	MFC-7820	BRT-DR-350	$
0026		DR-500	HL-5040	UNV-DR500	$
0027	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0028		FX-6	LASER CLASS 3170	KTN-715023926	$
0029		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0031		GPR-19	STAPLES-N1	IR7095	$
0032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	$
0033		GPR-16	STAPLES-J1	IR3530	$
0034		HP15	BLACK	HEW-C6615DN	$
0035		HP17	TRI-COLOR	HEW-6625AN	$
0036		HP22	TRI-COLOR	HEW-C9352AN	$
0037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0038		HP-25	TRI-COLOR	HEW-51625A	$
0039		HP-26	BLACK	HEW-51626A	$
0040		HP-29	BLACK	HEW-51629-A	$
0041		HP-41	TRI-COLOR	HEW-51641A	$

0042	***Remanufactured Pricing***	HP-45	BLACK	HEW-51645A	$
0043		HP-49	TRI-COLOR	HEW-51649A	$
0044		HP-56	BLACK	HEW-C6656AN	$
0045		HP-57	TRI-COLOR	HEW-C6657AN	$
0046		HP-78	TRI-COLOR	HEW-6578DN	$
0047		HP-94	BLACK	HEW-C8765WN	$
0048		HP-95	TRI-COLOR	HEW-C8766WN	$
0049		HP-96	BLACK	HEW-C8767WN	$
0050		HP-97	TRI-COLOR	HEW-C9363WN	$
0051		HP-98	BLACK	HEW-C9364WN	$
0052		HP-88	BLACK	HEW-C9385AN	$
0053		HP-88	CYAN	HEW-C9386AN	$
0054		HP-88	MAGENTA	HEW-C9387AN	$
0055		HP-88	YELLOW	HEW-C9388AN	$
0056	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0057		Z82-15M0120	COLOR	LEX-15M0120	$
0058				T048120	
0059	**Epson Cartridges**	STYLUS480	BLACK	T013201	$
0060		STYLUS480	COLOR	T04201	$
0061		STYLUS740	BLACK OD#753-951	S020189	$
0062		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

OPTION YEAR THREE

	Original Equipment Manufacturer (OEM) Pricing				
0063	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0064		4200	38A	HEW-Q1338A	$
0065		4100	61A OR X	HEW-C8061X	$
0066		1100, 3200	4092A	HEW-C4092A	$
0067		4250N	42A-Q5942A	HEW-Q5942A	$
0068		1022	12A	HEW-Q2612A	$
0069		1200	15A	HEW-C7115A	$
0070		P3005	51A-Q7551A		$
0071	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0072			64015HA	HIGH YIELD	$
0073			64415XA	EXTRA HIGH YIELD	$
0074	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
0075		EP-87 M	7431A005AA	MAGENTA	$
0076		EP-87 C	7432A005AA	CYAN	$
0077		EP-87 Y	7430A005AA	YELLOW	$
0078		EP-87-Drum	7429A005AA		$
0079	**Brother Fax Toner**	TN-530	HL 5040	UNV-83530	$
0080		TN-350	MFC 7820	BRT-TN350	$
0081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	$
0082		TN-430	MFC-9700	BRT-TN430	$
0083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0084	**Brother Drums**	DR-200	INTELLIFAX 3650,2750	BRT-DR200	$
0085		DR-250	INTELLIFAX 2 2800	BRT-DR250	$

0086	***Original Equipment Manufacturer (OEM) Pricing***	DR-400	MFC-9700	UNV-DR400	$
0087		DR-350	MFC-7820	BRT-DR-350	$
0088		DR-500	HL-5040	UNV-DR500	$
0089	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0090		FX-6	LASER CLASS 3170	KTN-715023926	$
0091		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0093		GPR-19	STAPLES-N1	IR7095	$
0094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	$
0095		GPR-16	STAPLES-J1	IR3530	$
0096	**Hp Inkjet Cartridges**	HP-15	BLACK	HEW-C6615DN	$
0097		HP17	TRI-COLOR	HEW-6625AN	$
0098		HP22	TRI-COLOR	HEW-C9352AN	$
0099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0100		HP-25	TRI-COLOR	HEW-51625A	$
0101		HP-26	BLACK	HEW-51626A	$
0102		HP-29	BLACK	HEW-51629-A	$
0103		HP-41	TRI-COLOR	HEW-51641A	$
0104		HP-45	BLACK	HEW-51645A	$
0105		HP-49	TRI-COLOR	HEW-51649A	$
0106		HP-56	BLACK	HEW-C6656AN	$
0107		HP-57	TRI-COLOR	HEW-C6657AN	$
0108		HP-78	TRI-COLOR	HEW-6578DN	$
0109		HP-94	BLACK	HEW-C8765WN	$
0110		HP-95	TRI-COLOR	HEW-C8766WN	$
0111		HP-96	BLACK	HEW-C8767WN	$
0112		HP-97	TRI-COLOR	HEW-C9363WN	$
0113		HP-98	BLACK	HEW-C9364WN	$
0114		HP-88	BLACK	HEW-C9385AN	$

0115	***Original Equipment Manufacturer (OEM) Pricing***	HP-88	CYAN	HEW-C9386AN	$
0116		HP-88	MAGENTA	HEW-C9387AN	$
0117		HP-88	YELLOW	HEWC9388AN	$
0118	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0119		Z82-15M0120	COLOR	LEX-15M0120	$
0120	**Epson Cartridges**			T048120	
0121		STYLUS480	BLACK	T013201	$
0122		STYLUS480	COLOR	T04201	$
0123		STYLUS740	BLACK OD#753-951	S020189	$
0124		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

OPTION YEAR THREE

B.4 Pricing Schedule	**SOLICITATION NO. RM-16-RFQ-053-BY4-TYM Remanufactured Ink and Toner Cartridges and Supplies**				
Contract Line Item Numbers (CLINS)	**Item Description: The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured Ink and Toner Cartridges for Printers and Facsimiles Machines and Various Associated Supplies. Original Equipment Manufacturer (OEM) products are acceptable, where applicable. The Vendor shall provide all of the items enumerated on the Schedule B Pricing Sheet, as needed.**	**Machine Model**	**Manufacturer Item Number**	**Remanufactured Item Number**	**Price**
0001	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0002		4200	38A	HEW-Q1338A	$
0003		4100	61A OR X	HEW-C8061X	$
0004		1100, 3200	4092A	HEW-C4092A	$
0005		4250N	42A-Q5942A	HEW-Q5942A	$
0006		1022	12A	HEW-Q2612A	$
0007		1200	15A	HEW-C7115A	$
0008		P3005	51A-Q7551A		$
0009	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0010			64015HA	HIGH YIELD	$
0011			64415XA	EXTRA HIGH YIELD	$
0012	**Canon Mfs170c**	EP-87 BK	7433A00AA	BLACK	$
0013		EP-87 M	7431A005AA	MAGENTA	$
0014		EP-87 C	7432A005AA	CYAN	$
0015		EP-87 Y	7430A005AA	YELLOW	$

0016	***Remanufactured Pricing***	EP-87-Drum	7429A005AA		$
0017	**Brother Fax Toner**	TN-530	HL5040	UNV-83530	$
0018		TN-350	MFC-7820	BRT-TN350	$
0019		TN-250	INTELLIFAX 2800, MFC 4800	BRT-TN250	$
0020		TN-430	MFC-9700	BRT-TN430	$
0021		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0022	**Brother Drums**	DR-200	INTELLIFAX 3650, 2750	BRT-DR200	$
0023		DR-250	INTELLIFAX 2800	BRT-DR250	$
0024		DR-400	MFC-9700	UNV-DR400	$
0025		DR-350	MFC-7820	BRT-DR-350	$
0026		DR-500	HL-5040	UNV-DR500	$
0027	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0028		FX-6	LASER CLASS 3170	KTN-715023926	$
0029		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0030			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0031		GPR-19	STAPLES-N1	IR7095	$
0032		GPR-24	STAPLES-J1	IR5055, 5075, 5185	$
0033		GPR-16	STAPLES-J1	IR3530	$
0034		HP15	BLACK	HEW-C6615DN	$
0035		HP17	TRI-COLOR	HEW-6625AN	$
0036		HP22	TRI-COLOR	HEW-C9352AN	$
0037		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0038		HP-25	TRI-COLOR	HEW-51625A	$
0039		HP-26	BLACK	HEW-51626A	$
0040		HP-29	BLACK	HEW-51629-A	$
0041		HP-41	TRI-COLOR	HEW-51641A	$

0042	***Remanufactured Pricing***	HP-45	BLACK	HEW-51645A	$
0043		HP-49	TRI-COLOR	HEW-51649A	$
0044		HP-56	BLACK	HEW-C6656AN	$
0045		HP-57	TRI-COLOR	HEW-C6657AN	$
0046		HP-78	TRI-COLOR	HEW-6578DN	$
0047		HP-94	BLACK	HEW-C8765WN	$
0048		HP-95	TRI-COLOR	HEW-C8766WN	$
0049		HP-96	BLACK	HEW-C8767WN	$
0050		HP-97	TRI-COLOR	HEW-C9363WN	$
0051		HP-98	BLACK	HEW-C9364WN	$
0052		HP-88	BLACK	HEW-C9385AN	$
0053		HP-88	CYAN	HEW-C9386AN	$
0054		HP-88	MAGENTA	HEW-C9387AN	$
0055		HP-88	YELLOW	HEW-C9388AN	$
0056	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0057		Z82-15M0120	COLOR	LEX-15M0120	$
0058				T048120	
0059	**Epson Cartridges**	STYLUS480	BLACK	T013201	$
0060		STYLUS480	COLOR	T04201	$
0061		STYLUS740	BLACK OD#753-951	S020189	$
0062		STYLUS740	COLOR OD#753-971	S020191	$

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Print Name of Vendor

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Print name of Authorized Official

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Signature of Authorized Official Date

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Title of Authorized Official

OPTION YEAR FOUR

	Original Equipment Manufacturer (OEM) Pricing				
0063	**Laser Toner Cartridges (Printers)**	5P, 5MP 6P,6MP	3A	HEW-C3903A	$
0064		4200	38A	HEW-Q1338A	$
0065		4100	61A OR X	HEW-C8061X	$
0066		1100, 3200	4092A	HEW-C4092A	$
0067		4250N	42A-Q5942A	HEW-Q5942A	$
0068		1022	12A	HEW-Q2612A	$
0069		1200	15A	HEW-C7115A	$
0070		P3005	51A-Q7551A		$
0071	**Lexmark (Rx Label Printers)**	T640	64015SA	REGULAR	$
0072			64015HA	HIGH YIELD	$
0073			64415XA	EXTRA HIGH YIELD	$
0074	**Canon MFS170C**	EP-87 BK	7433A00AA	BLACK	$
0075		EP-87 M	7431A005AA	MAGENTA	$
0076		EP-87 C	7432A005AA	CYAN	$
0077		EP-87 Y	7430A005AA	YELLOW	$
0078		EP-87-Drum	7429A005AA		$
0079	**Brother Fax Toner**	TN-530	HL 5040	UNV-83530	$
0080		TN-350	MFC 7820	BRT-TN350	$
0081		TN-250	INTELLIFAX 2800,MFC 4800	BRT-TN250	$
0082		TN-430	MFC-9700	BRT-TN430	$
0083		TN-5000PF	INTELLIFAX 2750, 2600	BRT-TN5000PF	$
0084	**Brother Drums**	DR-200	INTELLIFAX 3650,2750	BRT-DR200	$
0085		DR-250	INTELLIFAX 2 2800	BRT-DR250	$

0086	***Original Equipment Manufacturer (OEM) Pricing***	DR-400	MFC-9700	UNV-DR400	$
0087		DR-350	MFC-7820	BRT-DR-350	$
0088		DR-500	HL-5040	UNV-DR500	$
0089	**Canon Fax Toner and Staples**	FX-3	CFXL4000	KTN-715023923	$
0090		FX-6	LASER CLASS 3170	KTN-715023926	$
0091		FX-7	LASER CLASS 700	CNM-7621A0001AA	$
0092			BLACK CARTRIDGE 104	IMAGE CLASS MF4150	$
0093		GPR-19	STAPLES-N1	IR7095	$
0094		GPR-24	STAPLES-J1	IR3530, 5055, 5075, 5185	$
0095		GPR-16	STAPLES-J1	IR3530	$
0096	**Hp Inkjet Cartridges**	HP-15	BLACK	HEW-C6615DN	$
0097		HP17	TRI-COLOR	HEW-6625AN	$
0098		HP22	TRI-COLOR	HEW-C9352AN	$
0099		HP23	TRI-COLOR TWIN PACKS	HEW-C1823D	$
0100		HP-25	TRI-COLOR	HEW-51625A	$
0101		HP-26	BLACK	HEW-51626A	$
0102		HP-29	BLACK	HEW-51629-A	$
0103		HP-41	TRI-COLOR	HEW-51641A	$
0104		HP-45	BLACK	HEW-51645A	$
0105		HP-49	TRI-COLOR	HEW-51649A	$
0106		HP-56	BLACK	HEW-C6656AN	$
0107		HP-57	TRI-COLOR	HEW-C6657AN	$
0108		HP-78	TRI-COLOR	HEW-6578DN	$
0109		HP-94	BLACK	HEW-C8765WN	$
0110		HP-95	TRI-COLOR	HEW-C8766WN	$
0111		HP-96	BLACK	HEW-C8767WN	$
0112		HP-97	TRI-COLOR	HEW-C9363WN	$
0113		HP-98	BLACK	HEW-C9364WN	$
0114		HP-88	BLACK	HEW-C9385AN	$

0115	***Original Equipment Manufacturer (OEM) Pricing***	HP-88	CYAN	HEW-C9386AN	$
0116		HP-88	MAGENTA	HEW-C9387AN	$
0117		HP-88	YELLOW	HEWC9388AN	$
0118	**Lexmark Cartridges**	Z82-12A1970	BLACK	LEX-12A1970	$
0119		Z82-15M0120	COLOR	LEX-15M0120	$
0120	**Epson Cartridges**			T048120	
0121		STYLUS480	BLACK	T013201	$
0122		STYLUS480	COLOR	T04201	$
0123		STYLUS740	BLACK OD#753-951	S020189	$
0124		STYLUS740	COLOR OD#753-971	S020191	$

_____
Print Name of Vendor

_____
Print name of Authorized Official

_____ _____
Signature of Authorized Official Date

_____
Title of Authorized Official

OPTION YEAR FOUR

SECTION C

BACKGROUND/SCOPE OF SERVICES/ REQUIREMENTS

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
C.1	BACKGROUND	35
C.2	SCOPE OF SERVICES	35
C.3	APPLICABLE DOCUMENTS	35
C.4	DEFINITIONS	35
C.5	GENERAL REQUIREMENTS/SPECIFICATIONS	35
C.6	SPECIFIC REQUIREMENTS/QUALIFICATIONS	35

SECTION C:

BACKGROUND, SCOPE OF SERVICES AND REQUIREMENTS

C.1 BACKGROUND

C.1.1 The Department of Behavioral Health provides comprehensive mental health services to adults, children, youths and their families. Inpatient services are provided at Saint Elizabeths Hospital. Saint Elizabeths Hospital (SEH) was created in 1855 and serves as the District of Columbia's government-run psychiatric hospital.

C.2 SCOPE OF SERVICES

C.2.1 The Government of the District of Columbia, Office of Contracting and Procurement, on behalf of The Department of Behavioral Health (DBH) is seeking a qualified Vendor to provide remanufactured ink and toner cartridges for printers and supplies for facsimile machines at DBH. Original equipment manufacturer products are acceptable, where applicable. Vendor shall provide all of the toner cartridges enumerated on the Schedule B Pricing Sheets contained in Section B of this Contract as needed.

C.3 APPLICABLE DOCUMENTS

N/A

C.4 DEFINITIONS

N/A

C.5 GENERAL REQUIREMENTS/SPECIFICATIONS

C.5.1 The Vendor shall provide the District of Columbia Department of Behavioral Health with remanufactured toner cartridges for the applicable equipment, as ordered.

C.5.2 The Vendor shall deliver all toner cartridges to The Department of Behavioral Health located at 64 New York Avenue, NE Fourth (4th) Floor Washington, DC 20002.

C.6 SPECIFIC REQUIREMENTS/QUALIFICATIONS

C.6.1 Vendor shall submit with his bid on a separate sheet of paper, a brief statement regarding his company's Return Policy for defective products

*****END OF SECTION C *****

SECTION D

PACKAGING AND MARKING

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
D.1& D.2	PACKAGING AND MARKING	37

SECTION D

PACKAGING AND MARKING

D.1 The packaging and marking requirements for this Contract shall be governed by clause number (2), Shipping Instructions-Consignment, of the Government of the District of Columbia's Standard Contract Provisions for Use with Supplies and Services Contracts dated March 2007 (Attachment J.1).

D.2 Includes any additional instructions that are specific to the requirement of the Solicitation/Contract.

***** END OF SECTION D *****

SECTION E

INSPECTION AND ACCEPTANCE

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
E.1	INSPECTION OF SUPPLIES AND SERVICES	39
E.2	CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES TERMINATION FOR CONVENIENCE	39
E.3	TERMINATION FOR CONVENIENCE	40
E.4	TERMINATION FOR DEFAULT	41 - 42

SECTION E

INSPECTION AND ACCEPTANCE

E.1 References SCP Clause 6/Inspection of Services/ Pages 1 – 4, Standard Contract Provisions for Use with Supplies and Services Contracts dated March 2007. (Attachment J.1)

E.2 CONSEQUENCES OF CONTRACTOR'S FAILURE TO PERFORM REQUIRED SERVICES

E.2.1 The Contractor shall be held to the full performance of the Contract. The DBH shall deduct from the Contractor's invoice, or otherwise withhold payment for any non-conforming service as specified below.

E.2.2 A service task may be composed of several sub-items. A service task may be determined to be partially complete if the Contractor satisfactorily completes some, but not all, of the sub items

E.2.3 The DBH shall give the Contractor written notice of deductions by providing copies of reports which summarize the deficiencies for which the determination was made to assess the deduction in payment

E.2.4 In case of non-performed work, DBH shall:

E.2.4.1 Deduct from the Contractor's invoice all amounts associated with such non-performed work at the rate set out in Section B, or provided by other provisions of the Contract.

E.2.4.2 DBH may, at its option, afford the Contractor an opportunity to perform the non-performed work with a reasonable period subject to the discretion of the Cluster Health Services Chief Contracting Officer and at no additional cost to the DBH.

E.2.4.3 DBH may, at its option, perform the contracted services by the DBH personnel or other means.

E.2.5 In the case of unsatisfactory work, DBH:

E.2.5.1 Shall deduct from the Contractor's invoice all amounts associated with such unsatisfactory work at the rates set out in Section B, or provided by other provisions of the Contract, unless the Contractor is afforded an opportunity to re-perform and satisfactorily completes the work.

E.2.5.2 May, at its option, afford the Contractor an opportunity to re-perform the unsatisfactory work within a reasonable period, subject to the discretion of the

Cluster Health Services Chief Contracting Officer and at no additional cost to the DBH.

E.3 **TEMINATION FOR CONVENIENCE**

E.3.1 The DBH may terminate performance of work under this Contract for the convenience of the Government, in a whole or, from time to time, in part, if the Cluster Health Services Chief Contracting Officer determines that a termination is in the Government's best interest.

E.3.2 After receipt of a Notice of Termination and, except as directed by the Cluster Health Services Chief Contracting Officer, the Contractor shall immediately proceed with the following obligations:

E.3.2.1 Stop work as specified in the notice.

E.3.2.2 Place no further subcontracts or orders except as necessary to complete the continued portion of the Contract.

E.3.2.3 Terminate all applicable subcontracts and cancel or divert applicable commitments covering personal services that extend beyond the effective date of termination.

E.3.2.4 Assign to DBH, as directed by the Cluster Health Services Chief Contracting Officer, all rights, titles and interests of the Contractor under the subcontracts terminated; in which case DBH shall have the right to settle or pay any termination settlement proposal arising out of those terminations.

E.3.2.5 With approval or ratification to the extent required by the Cluster Health Services Chief Contracting Officer settle all outstanding liabilities and termination settlement proposals arising from the termination of subcontracts; approval or ratification shall be final for purposes of this clause.

E.3.2.6 Transfer title, if not already transferred and, as directed by the Cluster Health Services Chief Contracting Officer, deliver to DBH any information and items that, if the Contract had been completed, would have been required to be furnished, including (i) materials or equipment produced, in process, or acquired for the work terminated (ii) completed or partially completed plans, drawings and information.

E.3.2.7 Complete performance of the work not terminated.

E.3.2.8 Take any action that may be necessary for the protection and preservation of property related to this Contract.

E.4 TERMINATION FOR DEFAULT

E.4.1 DBH may, subject to the conditions listed below, by written notice of default to the Contractor, terminate the Contract in whole or in part if the Contractor fails to:

E.4.1.1 Perform the services within the time specified in the Contract or any extension; or

E.4.1.2 Make progress as to endanger performance of the Contract; or

E.4.1.3 Perform any of the other material provisions of the Contract.

E.4.2 The DBH's right to terminate the Contract may be exercised if the Contractor does not cure such failure within ten (10) days, or such longer period as authorized in writing by the Contracting Officer (CO) after receipt of the notice to cure from the CO, specifying the failure.

E.4.3 If DBH terminates the Contract in whole or in part, it may acquire, under the terms and in the manner the Cluster Health Services Chief Contracting Officer considers appropriate, supplies and services similar to those terminated and the Contractor shall be liable to DBH for any excess costs for those supplies and services. However, the Contractor shall continue the work not terminated.

E.4.4 Except for default by subcontractors at any tier, the Contractor shall not be liable for any excess costs if the failure to perform the Contract arises from causes beyond the control and without the fault or negligence of the Contractor. Examples of such issues include (i) acts of God, (ii) fires or floods, (iii) strikes and (iv) unusually severe weather. In each instance, the failure to perform must be beyond the control and without the fault or negligence of the Contractor.

E.4.5 If the failure to perform is caused by the fault of a subcontractor at any tier, and, if the cause of the default is beyond the control of both the Contractor and the subcontractor and without the fault or negligence of either, the Contractor shall not be liable for any excess costs for failure to perform, unless the subcontracted supplies or services were obtainable from other sources in sufficient time for the Contractor to meet the required schedule.

E.4.6 If the contract is terminated for default, DBH may require the Contractor to transfer title and deliver to DBH as directed by the Cluster Health Services Chief Contracting Officer, any completed and partially completed supplies and materials that the Contractor has specifically produced or acquired for the terminated portion of the Contract. Upon direction of the Cluster Health Services Chief Contracting Officer, the Contractor shall also protect and preserve property in its possession in which DBH has an interest.

E.4.7 DBH shall pay the Contract price or a portion thereof, for fully or partially completed or delivered supplies and services that are accepted by DBH.

E.4.8 If, after termination, it is determined that the Contractor was not in default, or that the default was excusable, the rights and obligations of the parties will be the same as if the termination had been issued for convenience of DBH.

E.4.9 The rights and remedies of DBH in this clause are in addition to any other rights and remedies provided by law or under the Contract.

***** END OF SECTION E *****

SECTION F

PERFORMANCE AND DELIVERABLES

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
F.1	CONTRACT TYPE	44
F.2	PERIOD OF PERFORMANCE	44
F.3	OPTION PERIOD	44
F.4	OPTION TO EXTEND THE TERM OF THE CONTRACT	44
F.5	DELIVERABLES	44-45
F.6	CONTRACTOR NOTICE REGARDING LATE PERFORMANCE	45

SECTION F: PERFORMANCE AND DELIVERABLES

F.1 CONTRACT TYPE

The District contemplates awarding a Firm Fixed Price Contract.

F.2 PERIOD OF PERFORMANCE (POP)

F.2.1 Performance under this contract shall be in accordance with the terms and conditions set forth herein and by any modifications made thereto. The Period of Performance (POP) for this Contract shall be for One Year from Date of Award with Four (4) One (1) Year Options Periods.

F.3 OPTION PERIOD

F.3.1 The District shall extend the POP of this Contract by exercising up to Four (4) One Year Option Periods or a fraction thereof.

F.4 OPTION TO EXTEND THE TERM OF THE CONTRACT

F.4.1 The District can exercise the term of the Contract for a period of Four (4) One-Year Option Periods, or successive fractions therefore, by written notice to the Contractor before the expiration of the Contract; provided that the Cluster Health Services Chief Contracting Officer shall give the Contractor a preliminary written notice of its intent to extend, at least thirty (30) days before the expiration of the contract. The preliminary notice does not commit the District to an extension. The exercise of the option is at the sole and absolute discretion of DBH based on the satisfactory performance of the Contractor by their being in full compliance with the Scope of Work, along with the Terms and Conditions of the Contract and subject to the availability of funds at the time of the Exercise of the Option Period. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Cluster Health Services Chief Contracting Officer prior to the expiration of the Contract.

F.4.2 If the District exercises the Option, the extended Contract shall be considered to include this option provision.

F.4.3 The price for the Option Period shall be as specified in Section B.4 of the Contract.

F.4.4 The total duration of this Contract, including the exercise of any options under the Contract, shall no exceed Five (5) Years.

F.5 DELIVERY OR DELIVERABLES

F.5.1 The Vendor shall provide the District of Columbia Department of Behavioral Health with Remanufactured Ink and Toner Cartridges and Facsimile Supplies for the applicable

equipment, as ordered. Original Equipment Manufacturer (OEM) products are acceptable, where applicable.

F.5.2 The Vendor shall make records, reports and any other data and program information available to DBH via paper or electronically.

F.5.3 The Vendor shall provide a completely filled out job ticket that includes the following information:

a) Arrival Time
b) Departure Time
c) Description of Work Performed

F.5.4 The Vendor shall ensure that all job tickets are signed by the Contracting Officer's Technical Representative (COTR).

F.6 CONTRACTOR NOTICE REGARDING LATE PERFORMANCE

In the event the Vendor anticipates or encounters difficulty in complying with the terms and conditions as stated in the contract, or in meeting any other requirement set forth in this Contract, the Vendor shall immediately notify the Cluster Health Services Chief Contracting Officer in writing giving full detail as to the rationale for the late delivery and why the Vendor should be granted an extension of time, if any. Receipt of the Vendor's notification shall in no way be construed as an acceptance or waiver by DBH.

***** END OF SECTION F *****

SECTION G

CONTRACT ADMINISTRATION DATA

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
G.1	CONTRACT ADMINISTRATION	47
G.2	TYPE OF CONTRACT	47
G.3	AVAILABILITY OF FUNDS	48
G.4	MODIFICATIONS	48
G.5	THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)	48-49
G.6	SUBMISSION OF INVOICE	49 – 50
G.7	QUICK PAYMENT CLAUSE	50 – 51
G.8	CERTIFICATION OF INVOICE	52
G.9	PAYMENT	52
G.10	FIRST SOURCE AGREEMENT REQUEST FOR FINAL PAYMENT	52
G.11	RESPONSIBILITY FOR AGENCY PROPERTY	52 - 53
G.12	ASSIGNMENT OF CONTRACT PAYMENTS	53

SECTION G: CONTRACT ADMINISTRATION

G.1 CONTRACT ADMINISTRATION

Contracts shall be entered into and signed on behalf of the DBH only by the DBH Cluster Health Services Chief Contracting Officer and all correspondence or inquiries related to this Contract or any modifications shall be addressed to him. The contact information for the Cluster Health Services Chief Contracting Officer is as follows:

Samuel J. Feinberg, CPPO, CPPB
Cluster Health Services Chief Contracting Officer
Office of Contracting and Procurement
Department of Behavioral Health
64 New York Avenue, NE, Second Floor
Washington, DC 20002
(202) 671-3188 – Office
Email: Samuel.Feinberg@dc.gov

G.2 TYPE OF CONTRACT

G.2.1 This is a Firm Fixed Price Contract based on hourly rates for Psychologist Services to support Saint Elizabeths Hospital's Psychiatry Department in accordance with 27 DCMR, Chapter 24, for a Period of Performance of One (1) Base Year with a possibility of the exercise of an additional Four (4) Option Years.

G.2.2 This Contract is a "non-personal services Contract". It is therefore, understood and agreed that the Contractor and/or the Contractor's employees: (1) shall perform the services specified herein as independent Contractors, not as employees of the government; (2) shall be responsible for their own management and administration of the work required to bear sole responsibility for complying with any and all technical, schedule, financial requirements or constraints attendant to the performance of this Contract; (3) shall be free from supervision or control by any government employee with respect to the manner or method of performance of the service specified; but (4) shall, pursuant to the Government's right and obligation to inspect, accept or reject work, comply with such general direction of the Cluster Health Services Chief Contracting Officer, or the duly authorized representative as the COTR as is necessary to ensure accomplishment of the Contract objectives.

G.2.3 By accepting this order or Contract the Contractor agrees that the District, at its discretion, after completion of order or Contract period, may hire an individual who is performing services as a result of this order or Contract, with restriction, penalties or fees.

G.3 **AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR**

Funds are not presently available for performance under this Contract beyond September 30, 2016. DBH's obligation for performance of this Contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the DBH for any payment may arise for performance under this Contract beyond September 30, 2016 until funds are made available to the Cluster Health Services Chief Contracting Officer for performance and until the Contractor receives notice of availability of funds, to be confirmed in writing by the Agency's Chief Financial Officer.

G.4 **MODIFICATIONS**

G.4.1 Any Changes, additions or deletions to this Contract shall be made in writing by a formal Modification to this Contract and shall be signed by the Cluster Health Services Chief Contracting Officer **only**.

G.4.2 In the event that the Contractor effects any change at the instruction or request of any person other than the Contracting Officer, the change shall be considered to have been made without authority and no adjustment shall be made in the Contract price to cover any cost increase incurred as a result thereof.

G.4.3 The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of the Contract, unless issued in writing and signed by the Cluster Health Services Chief Contracting Officer.

G.5 **THE CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)**

G.5.1 The COTR is responsible for general administration of the Contract and advising the Cluster Health Services Chief Contracting Officer as to the Contractor's compliance or noncompliance with the Contract. The COTR has the responsibility of ensuring the work conforms to the requirements of the Contract and such other responsibilities and authorities as may be specified in the Contract. These include:

G.5.1.1 Keeping the Cluster Health Services Chief Contracting Officer informed of any technical or contractual difficulties encountered during the performance period and advising the Cluster Health Services Chief Contracting Officer of any potential problem areas under the Contract;

G.5.1.2 Coordinating site entry for Contractor personnel, if applicable;

G.5.1.3 Reviewing invoices for completed work and recommending approval by the Cluster Health Services Chief Contracting Officer if the Contractor's costs are consistent with the negotiated amounts and progress is satisfactory and commensurate with the Rate of Expenditure;

G.5.1.4 Reviewing and approving invoice submissions for deliverables to ensure receipt of goods and services. This includes the timely processing of invoices in accordance with the District's payment provisions; and

G.5.1.5 Maintaining a file that includes all Contract correspondence, modifications, records of inspections (site, data, equipment).

G.5.2 The address and telephone number of the COTR is: TBD

G.5.3 The COTR shall NOT have the authority to:

a. Award, agree to, or sign any Contract, delivery order or task order. Only the Cluster Health Services Chief Contracting Officer shall make contractual agreements, commitments or modifications;

b. Grant deviations from or waive any of the terms and conditions of the Contract;

c. Increase the dollar limit of the Contractor or authorize work beyond the dollar limit of the Contract;

d. Authorize the expenditure of funds by the Contractor;

e. Change the Period of Performance; or

f. Authorize the use of District property, except as specified under the Contract.

G.5.4 The Contractor shall be fully responsible for any changes not authorized in advance, in writing, by the Cluster Health Services Chief Contracting Officer compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

G.6 SUBMISSION OF INVOICE

G.6.1 The Contractor shall submit, on a monthly basis, an original and three copies of each invoice to:

Accounts Payable Office
Department of Behavioral Health
64 New York Ave., NE, 6th Floor
Washington, DC 20002
E-mail: dbh.ap@dc.gov

The invoice shall then be forwarded by the Accounts Payable Office to the COTR. Payment shall be made within Thirty (30) days after the Accounts Payable Office receives a proper and certified invoice, unless a discount for prompt payment is offered and payment is made within the discount periods. Please note that the invoice shall match the itemized Contract Line Items (CLIN) of the Purchase Order as written up to but not exceeding the maximum of each line.

Any invoices deemed improper for payment shall be returned **UNPAID** and shall be corrected and resubmitted as indicated in this clause.

G.6.2 To constitute a proper invoice, the Contractor shall submit the following information on the invoice:

G.6.2.1 Contractor's name, federal tax ID and invoice date (date invoices as of the date of mailing or transmittal);

G.6.2.2 Contract number and invoice number;

G.6.2.3 Description, price, quantity and the date(s) that the supplies or services were delivered or performed;

G.6.2.4 Other supporting documentation or information, as required by the Cluster Health Services Chief Contracting Officer;

G.6.2.5 Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;

G.6.2.6 Name, title, phone number of person preparing the invoice;

G.6.2.7 Name, title, phone number and mailing address of person (if different from the person identified in G.6.1 above) to be notified in the event of a defective invoice; and

G.6.2.8 Authorized signature.

G.7 QUICK PAYMENT CLAUSE

G.7.1 Interest Penalties to Contractors

G.7.1.1 The District shall pay interest penalties on amounts due to the Contractor under the Quick Payment Act, D.C. Official Code §2-221.01 *et seq.*, for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid if payment for the completed delivery of the item, of property or service is made on or before:

a) the 3rd day after the required payment date for meat or a meat product;
b) the 5th day after the required payment date for an agricultural commodity; or
c) the 15th day after the required payment date for any other item.

G.7.1.2 Any amount of an interest penalty which remains unpaid at the end of any 30-day period shall be added to the principal amount of the debt and thereafter interest penalties shall accrue on the added amount.

G.7.2 Payments to Subcontractors

G.7.2.1 The Contractor must take one of the following actions within seven (7) days of receipt of any amount paid to the Contractor by the District for work performed by any subcontractor under this Contract.

a) Pay the subcontractor for the proportionate share of the total payment received from the District that is attributable to the subcontractor for work performed under the Contract; or
b) Notify the District and the subcontractor, in writing, of the Contractor's intention to withhold all or part of the subcontractor's payment and state the reason for the nonpayment.

G.7.2.2 The Contractor must pay any subcontractor or supplier interest penalties on amounts due to the subcontractor or supplier beginning on the day after the payment is due and ending on the date on which the payment is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid on the following if payment for the completed delivery of the item, of property or service is made on or before:

a) the 3rd day after the required payment date for meat or a meat product;
b) the 5th day after the required payment date for an agricultural commodity; or
c) the 15th day after the required payment date for any other item.

G.7.2.3 Any amount of an interest penalty which remains unpaid by the Contractor at the end of any 30-day period shall be added to the principal amount of the debt to the subcontractor and thereafter interest penalties shall accrue on the added amount.

G.7.2.4 A dispute between the Contractor and subcontractor relating to the amounts or entitlement of a subcontractor to a payment or a late payment interest penalty under the Quick Payment Act does not constitute a dispute to which the District of Columbia is a party. The District of Columbia may not be interpleaded in any judicial or administrative proceeding involving such a dispute.

G.7.3 Subcontractor Requirements

G.7.3.1 The Contractor shall include in each subcontract under this Contract a provision requiring the subcontractor to include in its Contract with any lower-tier sub-contractor or supplier the payment and interest clauses required under paragraphs (1) and (2) of D.C. Official Code §2-221.02(d).

G.8 CERTIFICATION OF INVOICE

The COTR shall perform certification of each of the Contractor's invoices. The invoices shall be logged in by the Accounts Payable Office and forwarded to the COTR to review for accuracy and to perform certification for payment. The

certified invoice shall be forwarded to the Chief Financial Officer within Five (5) working days after receipt of a satisfactory invoice.

G.9 PAYMENT

G.9.1 DBH shall pay the Contractor monthly the amount due the Contractor as set forth in Section B.3 of the Contract in accordance with the Terms of the Contract and upon presentation of a properly executed invoice and authorized by the COTR.

G.9.2 DBH shall pay Interest Penalties on amounts due to the Contractor in accordance with the Quick Payment Act, D.C. Official Code § 2-221.02 et seq., for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made to the Contractor.

G.9.3 Payment shall be based upon fixed unit rates and services provided as specified in Section B (Price Schedules) and Section F (Deliverables)

G.10 FIRST SOURCE AGREEMENT REQUEST FOR FINAL PAYMENT

G.10.1 For Contracts subject to the 51% District Residents New Hires Requirements and First Source Employment Agreement requirements, final request for payment must be accompanied by the report or a waiver of compliance.

G.10.2 No final payment shall be made to the Contractor until the agency CFO has received the Cluster Health Services Chief Contracting Officer's final determination or approval of waiver of the Contractor's compliance with 51% District Residents New Hires Requirements and First Source Employment Agreement requirements.

G.11 RESPONSIBILITY FOR AGENCY PROPERTY

The Contractor shall assume full responsibility for and shall indemnify the DBH for any and all loss or damage of whatsoever kind and nature to any and all Agency property, including any equipment, supplies, accessories, or part furnished, while in Contractor's custody during the performance of services under this Contract, or while in the Contractor's custody for storage or repair, resulting from the negligent acts or omissions of the Contractor or any employee, agent, or representative of the Contractor or Subcontractors. The Contractor shall do nothing to prejudice the DBH's right to recover against third parties for any loss, destruction of, or damage to DBH property and upon the request of the Cluster Health Services Chief Contracting Officer shall, at the DBH's expense, furnish to the DBH all reasonable assistance and cooperation, including assistance in the protection of suit and the execution of instruments of assignment in favor of the DBH recovery.

G.12 ASSIGNMENT OF CONTRACT PAYMENTS

G.12.1 In accordance with 27 DCMR 3250, the Contractor may assign to a bank, trust company, or other financing institution funds due or to become due as a result of the performance of this Contract.

G.12.2 Any assignment shall cover all unpaid amounts payable under this Contract and shall not be made to more than one party.

G.12.3 Notwithstanding an assignment of Contract payments, the Contractor, not the assignee, is required to prepare invoices. Where such an assignment has been made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows: Pursuant to the instrument of assignment dated _____, make payment of this invoice to:

_____

_____

_____

(Name and address of Assignee)

***** END OF SECTION G *****

SECTION H

SPECIAL CONTRACT REQUIREMENTS

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
H.1	LIQUIDATED DAMAGES	55
H.2	HIRING OF DC RESIDENTS AS APPRENTICE AND TRAINEES	55
H.3	DEPARTMENT OF LABOR WAGE DETERMINATIONS	56
H.4	PUBLICITY	56
H.5	FREEDOM OF INFORMATION ACT	56
H.6	51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT	56 - 59
H.7	SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended	59
H.8	AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)	59
H.9	WAY TO WORK AMENDMENT ACT OF 2006	59 -61
H.10	MANDATORY SUBCONTRACTING REQUIREMENTS	61
H.11	CONTRACTOR RESPONSIBILITIES	61
H.12	COST OF OPERATION	61
H.13	CONTRACTOR LICENSE/CLEARANCES	61
H.14	PRIVACY AND CONFIDENTIALITY COMPLIANCE	61

SECTION H: SPECIAL CONTRACT REQUIREMENTS

H.1 LIQUIDATED DAMAGES

H.1.1 When the Contractor fails to perform the tasks required under this Contract, DBH shall notify the Contractor in writing of the specific task deficiencies with a Notice to Cure notification with a cure period of not to exceed Ten (10) Business Days. The assessment of Liquidated Damages as determined by the Cluster Health Services Chief Contracting Officer shall be in an amount of **$250.00 per day** where there has been a failure to provide required services as depicted in the Scope of Services. This assessment of Liquidated Damages against the Contractor shall be implemented after a scheduled meeting discussing the Contractor's assessment of information contained in the Notice to Cure, along with the expiration of the cure period and until such time that the Contractor has cured its deficiencies and is able to satisfactorily perform the tasks required under this Contract for a maximum of Thirty (30) Business Days.

H.1.2 When the Contractor is unable to cure its deficiencies in a timely manner and DBH requires a replacement Contractor to perform the required services, the Contractor shall be liable for liquidated damages accruing until the time DBH is able to award said Contract to a qualified responsive and responsible Contractor. Additionally, if the Contractor is found to be in default of said Contract under the Default Clause of the Standard Contract Provisions, the original Contractor is completely liable for any and all total cost differences between their Contract and the new Contract awarded by DBH to the replacement Contractor.

H.2 HIRING OF DISTRICT RESIDENTS AS APPRENTICES AND TRAINEES

H.2.1 For all new employment resulting from this Contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, the Contractor shall use its best efforts to comply with the following basic goal and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force:

H.2.2 At least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council.

H.2.3 The Contractors shall negotiate an Employment Agreement with the Department of Employment Services ("DOES") for jobs created as a result of this Contract. The DOES shall be the Contractor's first source of referral for qualified apprentices and trainees in the implementation of employment goals contained in this clause.

H.3 DEPARTMENT OF LABOR WAGE DETERMINATIONS

The Contractors shall be bound by the Wage Determination No. 2015-4281 (Rev. 2) December 29, 2015, issued by the U.S. Department of Labor in accordance with the Service Contract Act, 41 U.S.C. **§**351 *et seq*. and incorporated herein as Section J.6. The Contractors shall be bound by the wage rates for the term of the Contract subject to revision as stated herein and in accordance with Section 24 of the SCP. If an option is exercised, the Contractors shall be bound by the applicable wage rates at the time of the option. If the option is exercised and the CO obtains a revised wage determination, the revised wage
determination is applicable for the option periods and the Contractors may be entitled to an equitable adjustment**.**

H.4 PUBLICITY

The Contractors shall at all times obtain the prior written approval from the CO before it, any of its officers, agents, employees or sub-contractors, either during or after expiration or termination of the Contract, make any statement, or issue any material, for publication through any medium of communication, bearing on the work performed or data collected under this Contract.

H.5 FREEDOM OF INFORMATION ACT

The District of Columbia Freedom of Information Act, at D.C. Official Code §2-532 (a-3), requires the District to make available for inspection and copying any record produced or collected pursuant to a District contract with a private Contractor to perform a public function, to the same extent as if the record were maintained by the agency on whose behalf the Contract is made. If the Contractor receives a request for such information, the Contractor shall immediately send the request to the CA who shall provide the request to the FOIA Officer for the agency with programmatic responsibility in accordance with the D.C. Freedom of Information Act. If the agency with programmatic responsibility receives a request for a record maintained by the Contractor pursuant to the Contract, the CA shall forward a copy to the Contractor. In either event, the Contractor is required by law to provide all responsive records to the CA within the timeframe designated by the CA. The FOIA Officer for the agency with programmatic responsibility shall determine the release of the records. The District shall reimburse the Contractor for the costs of searching and copying the records in accordance with D.C. Official Code §2-532 and Chapter 4 of Title 1 of the *D.C. Municipal Regulations*.

H.6 51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT

H.6.1 The Contractors shall comply with the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code §2-219.01 *et seq*. ("First Source Act").

H.6.2 The Contractors shall enter into and maintain, during the term of the Contract, a First Source Employment Agreement, (Section J.4) in which the Contractor shall agree that:

1) The first source for finding employees to fill all jobs created in order to perform this Contract shall be the DOES; and

2) The first source for finding employees to fill any vacancy occurring in all jobs covered by the First Source Employment Agreement shall be the First Source Register.

H.6.3 The Contractors shall submit to DOES, no later than the 10th of each month following execution of the Contract, a First Source Agreement Contract Compliance Report ("contract compliance report") to verify its compliance with the First Source Agreement for the preceding month. The Contract compliance report for the Contract shall include the:

(1) Number of employees needed;
(2) Number of current employees transferred;
(3) Number of new job openings created;
(4) Number of job openings listed with DOES;
(5) Total number of all District residents hired for the reporting period and the cumulative total number of District residents hired; and
(6) Total number of all employees hired for the reporting period and the cumulative total number of employees hired, including:

(a) Name;
(b) Social security number;
(c) Job title;
(d) Hire date;
(e) Residence; and
(f) Referral source for all new hires.

H.6.4 If the Contract amount is equal to or greater than $100,000, the Contractor agrees that 51% of the new employees hired for the Contract shall be District residents.

H.6.5 With the submission of the Contractors' final request for payment from the District, the Contractors shall:

(1) Document in a report to the CO its compliance with **Section H.6.4** of this clause; or

(2) Submit a request to the CO for a waiver of compliance with **Section H.6.4** and include the following documentation:

(a) Material supporting a good faith effort to comply;

(b) Referrals provided by DOES and other referral sources;

c) Advertisement of job openings listed with DOES and other referral sources; and

d) Any documentation supporting the waiver request pursuant to **Section H.6.6**.

H.6.6 The Cluster Health Services Chief Contracting Officer may waive the provisions of **Section H.6.4** if the Cluster Health Services Chief Contracting Officer finds that:

1) A good faith effort to comply is demonstrated by the Contractor;

2) The Contractor is located outside the Washington Standard Metropolitan Statistical Area and none of the Contract work is performed inside the Washington Standard Metropolitan Statistical Area which includes the District of Columbia; the Virginia Cities of Alexandria, Falls Church, Manassas, Manassas Park, Fairfax and Fredericksburg, the Virginia Counties of Fairfax, Arlington, Prince William, Loudoun, Stafford, Clarke, Warren, Fauquier, Culpeper, Spotsylvania and King George; the Maryland Counties of Montgomery, Prince Georges, Charles, Frederick and Calvert; and the West Virginia Counties of Berkeley and Jefferson.

3) The Contractors enters into a special workforce development training or placement arrangement with DOES; or

4) DOES certify that there are insufficient numbers of District residents in the labor market possessing the skills required by the positions created as a result of the Contract.

H.6.7 Upon receipt of the Contractors' final payment request and related documentation pursuant to **Sections H.6.5** and **H.6.6**, the Cluster Health Services Chief Contracting Officer shall determine whether the Contractors are in compliance with **Section H.6.4** or whether a waiver of compliance pursuant to **Section H.6.6** is justified. If the Cluster Health Services Chief Contracting Officer determines that the Contractors are in compliance, or that a waiver of compliance is justified, the Cluster Health Services Chief Contracting Officer shall, within two business days of making the determination forward a copy of the determination to the Agency Chief Financial Officer and the COTR.

H.6.8 Willful breach of the First Source Employment Agreement, or failure to submit the report pursuant to **Section H.6.5**, or deliberate submission of falsified data, may be enforced by the Cluster Health Services Chief Contracting Officer through imposition of penalties, including monetary fines of 5% of the total amount of the direct and indirect labor costs of the Contract. The Contractor shall make payment to DOES. The Contractor may appeal to the D.C. Contract Appeals Board as provided in this Contract any decision of the Cluster Health Services Chief Contracting Officer pursuant to this section.

H.6.9 The provisions of **Sections H.6.4** through **H.6.8** do not apply to nonprofit organizations.

H.7 **SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended.**

During the performance of the Contract, the Contractors and any of its sub-contractors shall comply with Section 504 of the Rehabilitation Act of l973, as amended. This Act prohibits discrimination against disabled people in federally funded programs and activities. See 29 U.S.C. § 794 *et seq*.

H.8 **AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)**

During the performance of this Contract, the Contractors and any of its sub-contractors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. §12101 *et seq*.

H.9 **WAY TO WORK AMENDMENT ACT OF 2006**

H.9.1 Except as described in H.9.8 below, the Contractors shall comply with Title I of the Way to Work Amendment Act of 2006, effective June 8, 2006 (D.C. Law 16-118, D.C. Official Code §2-220.01 *et seq*.) ("Living Wage Act of 2006"), for Contracts for services in the amount of $100,000 or more in a 12-month period.

H.9.2 The Contractors shall pay its employees and sub-contractors who perform services under the Contract no less than the current living wage published on the OCP website at www.ocp.dc.gov.

H.9.3 The Contractors shall include in any subcontract for $15,000 or more a provision requiring the sub-contractor to pay its employees who perform services under the Contract no less than the current living wage rate.

H.9.4 The DOES may adjust the living wage annually and the OCP shall publish the current living wage rate on its website at www.ocp.dc.gov.

H.9.5 The Contractors shall provide a copy of the Fact Sheet attached as J.2 to each employee and sub-contractor who performs services under the Contract. The Contractor shall also post the Notice attached as J.3 in a conspicuous place in its place of business. The Contractor shall include in any subcontract for $15,000 or more a provision requiring the sub-contractor to post the Notice in a conspicuous place in its place of business.

H.9.6 The Contractors shall maintain its payroll records under the Contract in the regular course of business for a period of at least three (3) years from the payroll date and shall include this requirement in its subcontracts for $15,000 or more under the Contract.

H.9.7 The payment of wages required under the Living Wage Act of 2006 shall be consistent with and subject to the provisions of D.C. Official Code §32-1301 *et seq*.

H.9.8 The requirements of the Living Wage Act of 2006 do not apply to:

(1) Contracts or other agreements that are subject to higher wage level determinations required by federal law;

(2) Existing and future collective bargaining agreements, provided, that the future collective bargaining agreement results in the employee being paid no less than the established living wage;

(3) Contracts for electricity, telephone, water, sewer or other services provided by a regulated utility;

(4) Contracts for services needed immediately to prevent or respond to a disaster or eminent threat to public health or safety declared by the Mayor;

(5) Contracts or other agreements that provide trainees with additional services including, but not limited to, case management and job readiness services; provided that the trainees do not replace employees subject to the Living Wage Act of 2006;

(6) An employee under 22 years of age employed during a school vacation period, or enrolled as a full-time student, as defined by the respective institution, who is in high school or at an accredited institution of higher education and who works less than 25 hours per week; provided that he or she does not replace employees subject to the Living Wage Act of 2006;

(7) Tenants or retail establishments that occupy property constructed or improved by receipt of government assistance from the District of Columbia; provided, that the tenant or retail establishment did not receive direct government assistance from the District;

(8) Employees of nonprofit organizations that employ not more than 50 individuals and qualify for taxation exemption pursuant to section 501(c)(3) of the Internal Revenue Code of 1954, approved August 16, 1954 (68A Stat. 163; 26 U.S.C. § 501(c)(3);

(9) Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for mentally retarded persons as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice and Home Care Licensure Act of 1983, effective February 24, 1984 (D.C. Law 5-48; D.C. Official Code § 44-501); and

(10) Contracts or other agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.

H.9.9 The Mayor may exempt a Contractor from the requirements of the Living Wage Act of 2006, subject to the approval of Council, in accordance with the provisions of Section 109 of the Living Wage Act of 2006.

H.10 MANDATORY SUBCONTRACTING REQUIREMENTS

Information concerning DBH Mandatory Subcontracting Requirements for Contracts in Excess of $250,000 is available at DBH link:

http://dbh.dc.gov/sites/default/files/dc/sites/dmh/publication/attachments/Procurement%20-%20Mandatory%20Subcontracting%20Requirements%20%20%20April%202014.pdf.

The Contractor shall be held responsible in complying with the Mandatory Subcontracting Requirements during the duration of the Contract.

H.11 CONTRACTOR RESPONSIBILITIES

H.11.1 The Contractor shall be responsible for providing the required services as stated in the Scope of Work.

H.12 COST OF OPERATION

All costs of operation under this Contract shall be borne by the Contractor. This includes but is not limited to taxes, surcharges, licenses, insurance, transportation, salaries and bonuses.

H.13 CONTRACTOR LICENSE/CLEARANCES

The Contractor shall maintain documentation that he/she possesses adequate training, qualifications and competence to perform the duties to which he/she is assigned and hold current licenses or certification as appropriate.

H.14 PRIVACY AND CONFIDENTIALITY COMPLIANCE

Information concerning DBH Health Insurance Portability and Accountability Act of 1996 ("HIPAA") is available at DBH link:

http://dbh.dc.gov/sites/default/files/dc/sites/dmh/publication/attachments/Procurement%20%20-%20HIPAA%20Clause%20%28Updated%29.%20April%202014.pdf

The Contractor shall be held responsible in complying with the HIPAA Compliance Clause during the duration of the Contract.

***** END OF SECTION H *****

SECTION I

LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

TABLE OF CONTENTS

CLAUSE NO.	CLAUSE TITLE	PAGE NO.
I.1	APPLICABILITY OF STANDARD CONTRACT PROVISIONS	63
I.2	CONTRACTS THAT CROSS FISCAL YEARS	63
I.3	CONFIDENTIALITY OF INFORMATION	63
I.4	TIME	63
I.5	RIGHTS IN DATA	63-66
I.6	OTHER CONTRACTORS	66
I.7	SUBCONTRACTS	66
I.8	INSURANCE	67 – 69
I.9	EQUAL EMPLOYMENT OPPORTUNITY	69
I.10	ANTI-KICKBACK PROCEDURES	69 - 71
I.11	GOVERNING LAW	71
I.12	STOP WORK ORDER	71 - 72
I.13	SUSPENSION OF WORK	72
I.14	CONTINUITY OF SERVICE	72
I.15	ORDER OF PRECEDENCE	73

I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS

The Standard Contract Provisions for use with District of Columbia Government Supplies and Services Contracts dated March 2007 ("SCP") are incorporated as part of the Contract. To obtain a copy of the SCP go to www.ocp.dc.gov, click on OCP Policies under the heading "Information", then click on "Standard Contract Provisions – Supplies and Services Contracts".

I.2 CONTRACTS THAT CROSS FISCAL YEARS

Continuation of this Contract beyond the end of the current fiscal year (September 30, 2016) is contingent upon future fiscal appropriations.

I.3 CONFIDENTIALITY OF INFORMATION

The Contractors shall keep all information relating to any employee or customer of the District in absolute confidence and shall not use the information in connection with any other matters; nor shall it disclose any such information to any other person, firm or corporation, in accordance with the District and federal laws governing the confidentiality of records.

I.4 TIME

Time, if stated in a number of days, shall include Saturdays, Sundays and holidays, unless otherwise stated herein.

I.5 RIGHTS IN DATA

I.5.1 "Data," as used herein, means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to Contract Administration, such as financial, administrative, cost or pricing, or management information.

I.5.2 The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data may be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications and related information and computer software documentation. Technical data does not include computer software or

financial, administrative, cost and pricing and management data or other information incidental to Contract Administration.

I.5.3 The term “Computer Software”, as used herein means computer programs and computer databases. “Computer Programs”, as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs may be either machine-dependent or machine-independent and may be general purpose in nature or designed to satisfy the requirements of a particular user.

I.5.4 The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.

I.5.5 All data first produced in the performance of this Contract shall be the sole property of the District. The Contractors hereby acknowledges that all data, including, without limitation, computer program codes, produced by Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data may not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District may have released such data to the public.

I.5.6 The District shall have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this Contract, which the parties have agreed shall be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:

I.5.6.1 Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer may be transferred by the District;

I.5.6.2 Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;

I.5.6.3 Copy computer programs for safekeeping (archives) or backup purposes; and modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.

I.5.7 The restricted rights set forth in **Section I.5.6** are of no effect unless

(i) the data is marked by the Contractors with the following legend:

RESTRICTED RIGHTS LEGEND

Use, duplication, or disclosure is subject to restrictions stated in Contract No._____with (Contractor's Name); and

(ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The Contractors may not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the Contract prior to the delivery date of the software. Failure of the Contractors to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

I.5.8 In addition to the rights granted in **Section I.5.6** above, the Contractors hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in **Section I.5.6** above, under any copyright owned by the Contractors, in any work of authorship prepared for or acquired by the District under this Contract. Unless written approval of the CO is obtained, the Contractors shall not include in technical data or computer software prepared for or acquired by the District under this Contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.

I.5.9 Whenever any data, including computer software, are to be obtained from a sub-contractor under this Contract, the Contractor shall use this clause, **Section I.5**, Rights in Data, in the subcontract, without alteration and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that sub-contractor data or computer software which is required for the District.

I.5.10 For all computer software furnished to the District with the rights specified in Section I.5.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in **Section I.5.5**. For all computer software

furnished to the District with the restricted rights specified in **Section I.5.6**, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this Contract or any paid-up maintenance agreement, or if the Contractors should be declared bankrupt or insolvent by a court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this Contract and a single copy of the documentation associated therewith, upon payment to the person in control of the source code the reasonable cost of making each copy.

I.5.11 The Contractors shall indemnify and save and hold harmless the District, its officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this Contract, or (ii) based upon any data furnished under this Contract, or based upon libelous or other unlawful matter contained in such data.

I.5.12 Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.

I.5.13 Paragraphs **I.5.6, I.5.7, I.5.8, I.5.11** and **I.5.12** above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under Contract, provided that such incorporated material is identified by the Contractors at the time of delivery of such work.

I.6 OTHER CONTRACTORS

The Contractors shall not commit or permit any act that shall interfere with the performance of work by another District Contractor or by any District employee.

I.7 SUBCONTRACTS

The Contractors hereunder shall not subcontract any of the Contractor’s work or services to any sub-Contractor without the prior written consent of the CO. Any work or service so sub-contracted shall be performed pursuant to a subcontract agreement, which the District shall have the right to review and approve prior to its execution by the Contractors. Any such subcontract shall specify that the Contractors and the sub-contractor shall be subject to every provision of this Contract. Notwithstanding any such subcontract approved by the District, the Contractors shall remain liable to the District for all Contractor's work and services required hereunder.

I.8 INSURANCE

A. GENERAL REQUIREMENTS. The Contractors shall procure and maintain, during the entire period of performance under this Contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this Contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its sub-contractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.

1. Commercial General Liability Insurance. The Contractors shall provide evidence satisfactory to the CO with respect to the services performed that it carries $1,000,000 per occurrence limits; $2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; Contractual liability and independent Contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia and shall contain a waiver of subrogation. The Contractors shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this Contract.

2. Automobile Liability Insurance. The Contractors shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this Contract. The policy shall provide a $1,000,000 per occurrence combined single limit for bodily injury and property damage.

3. Workers' Compensation Insurance. The Contractors shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the Contract is performed.

   Employer's Liability Insurance. The Contractors shall provide employer's liability insurance as follows: $500,000 per accident for injury; $500,000 per employee for disease; and $500,000 for policy disease limit.

4. Professional Liability Insurance (Errors & Omissions). The Contractor shall provide Professional Liability Insurance (Errors and Omissions) to cover liability resulting from any error or omission in the performance of professional services under this Contract. The policy shall provide limits of $1,000,000 per occurrence for each wrongful act and $1,000,000 Annual aggregate.

B. DURATION. The Contractors shall carry all required insurance until all Contract work is accepted by the District and shall carry the required General Liability; any required Professional Liability; and any required Employment Practices Liability insurance for five (5) years following final acceptance of the work performed under this Contract.

C. LIABILITY. These are the required minimum insurance requirements established by the District of Columbia. HOWEVER, THE REQUIRED MINIMUM INSURANCE REQUIREMENTS PROVIDED ABOVE SHALL NOT IN ANY WAY LIMIT THE CONTRACTOR'S LIABILITY UNDER THIS CONTRACT.

D. CONTRACTOR'S PROPERTY. Contractor and sub-contractors are solely responsible for any loss or damage to their personal property, including but not limited to tools and equipment, scaffolding and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of the District of Columbia.

E. MEASURE OF PAYMENT. The District shall not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the Contract price.

F. NOTIFICATION. The Contractors shall immediately provide the CO with written notice in the event that its insurance coverage has or shall be substantially changed, canceled or not renewed and provide an updated certificate of insurance to the CO.

G. CERTIFICATES OF INSURANCE. The Contractors shall submit certificates of insurance giving evidence of the required coverage as specified in this section prior to commencing work. Evidence of insurance shall be submitted to:

Samuel J. Feinberg, CPPO, CPPB
Cluster Health Services Chief Contracting Officer
Department of Behavioral Health
Office of Contracting and Procurement
64 New York Avenue, NE, 2nd Floor
Washington, DC 20002
(202) 671-3188 – Office
Email: Samuel.Feinberg@dc.gov

H. DISCLOSURE OF INFORMATION. The Contractors agrees that the District may disclose the name and contact information of its insurers to any third party which presents a claim against the District for any damages or claims resulting from or arising out of work performed by the Contractor, its agents, employees, servants or sub-contractors in the performance of this Contract.

I.9 EQUAL EMPLOYMENT OPPORTUNITY

In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as Section J.9. An award cannot be made to any Offeror who has not satisfied the equal employment requirements.

I.10 ANTI-KICKBACK PROCEDURES

I.10.1 Definitions:

I.10.1.1 "Kickback," as used in this clause, means any money, fee, commission, credit, gift, gratuity, thing of value, or compensation of any kind which is provided, directly or indirectly, to any prime Contractor, prime Contractor employee, subcontractor, or subcontractor employee for the purpose of improperly obtaining or rewarding favorable treatment in connection with a prime contractor in connection with a subcontract relating to a prime contract.

I.10.1.2 "Person," as used in this clause, means a corporation, partnership, business association of any kind, trust, joint-stock company, or individual.

I.10.1.3 "Prime contract," as used in this clause, means a contract or contractual action entered into by the District for the purpose of obtaining supplies, materials, equipment, or services of any kind.

I.10.1.4 "Prime Contractor" as used in this clause, means a person who has entered into a prime contract with the District.

I.10.1.5 "Prime Contractor employee," as used in this clause, means any officer, partner employee, or agent of a prime Contractor.

I.10.1.6 "Subcontract," as used in this clause, means a contract or contractual action entered into by a prime Contractor or subcontractor for the purpose of obtaining supplies, materials, equipment, or services of any kind under a prime contract.

I.10.1.7 "Subcontractor," as used in this clause, means any person, other than the prime Contractor, who offers to furnish or furnishes any supplies, materials, equipment, or services of any kind under a prime contractor a subcontract entered into in connection with such prime contract and includes any person who offers to furnish or furnishes general supplies to the prime Contractor or a higher tier subcontractor.

I.10.1.8 "Subcontractor employee," as used in this clause, means any officer, partner, employee, or agent of a subcontractor.

I.10.2 The Anti-Kickback Act of 1986, 41 U.S.C. §§ 51-58 (the Act), prohibits any person from:

I.10.2.1 Providing or attempting to provide or offering to provide any kickback;

I.10.2.2 Soliciting, accepting, or attempting to accept any kickback; or

I.10.2.3 Including, directly or indirectly, the amount of any kickback in the Contract price charged by a prime Contractor to the District or in the Contract price charged by a subcontractor to a prime Contractor or higher tier subcontractor.

I.10.3 The Contractor shall have in place and follow reasonable procedures designed to prevent and detect possible violations described in paragraph I-10.2 of this clause in its own operations and direct business relationships.

I.10.4 When the Contractor has reasonable grounds to believe that a violation described in paragraph I-10.2 of this clause may have occurred, the Contractor shall promptly report in writing the possible violation to the Cluster Health Services Chief Contracting Officer.

I.10.5 The Cluster Health Services Chief Contracting Officer may offset the amount of the kickback against any monies owed by the District under the prime contract and/or direct that the Prime Contractor withhold from sums owed a subcontractor under the prime contract the amount of the kickback. The Cluster Health Services Chief Contracting Officer may order that monies withheld under this clause be paid over to the District unless the District has already offset those monies under

this clause. In either case, the Prime Contractor shall notify the Cluster Health Services Chief Contracting Officer when

I.11 **GOVERNING LAW**

This Contract and any disputes arising out of or related to this Contract shall be governed by and construed in accordance with, the laws of the District of Columbia.

I.12 **STOP WORK ORDER**

I.12.1 The Cluster Health Services Chief Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this Contract for a period of ninety (90) days after the order is delivered to the Contractor and for any further period to which the parties may agree.

I.12.2 The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurring of costs allocable to the work covered by the order during the period of work stoppage. Within a period of ninety (90) days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Cluster Health Services Chief Contracting Officer shall either cancel the stop-work order; or terminate the work covered by the order as provided in the Default or Termination for Convenience clauses in the Standard Contract Provisions (Attachment J-1).

I.12.3 If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Cluster Health Services Chief Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both and the Contract shall be modified, in writing, accordingly.

I.11.4 If the stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this Contract; and the Contractor asserts its right to the adjustment within thirty (30) days after the end of the period of work stoppage; provided, that, if the Cluster Health Services Chief Contracting Officer decides the facts justify the action, the Cluster Health Services Chief Contracting Officer may receive and act upon the claim submitted at any time before final payment under this Contract.

I.12.5 If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the District, the Cluster Health Services Chief Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

I.12.6 If a stop-work order is not canceled and the work covered by the order is terminated for default, the Cluster Health Services Chief Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

I.13 SUSPENSION OF WORK

I.13.1 The Cluster Health Services Chief Contracting Officer may order the Contractor, in writing, to suspend, delay, or interrupt all or any part of the work of this Contract for the period of time that the Cluster Health Services Chief Contracting Officer determines appropriate for the convenience of the District. If the performance of all or any part of the work is, for an unreasonable period of time, suspended, delayed or interrupted by an act of the Cluster Health Services Chief Contracting Officer in the administration of this Contract, or by the Cluster Health Services Chief Contracting Officer's failure to act within the time specified in this Contract (or within a reasonable time if not specified), an adjustment shall be made for any increase in the cost of performance of this Contract (excluding profit) necessarily caused by the unreasonable suspension, delay, or interruption and the Contract modified in writing accordingly.

I.13.2 No adjustment shall be made under this clause for any suspension, delay, or interruption to the extent that performance would have been so suspended, delayed, or interrupted by any other cause, including the fault or negligence of the Contractor, or for which an equitable adjustment is provided for or excluded under any other term or condition of this Contract.

I.13.3 A claim under this clause shall not be allowed for any costs incurred more than twenty (20) days before the Contractor shall have notified the Cluster Health Services Chief Contracting Officer in writing of the act or failure to act involved (but this requirement shall not apply as to a claim resulting from a suspension order); and unless the claim, in an amount stated, is asserted in writing as soon as practicable after the termination of the suspension, delay, or interruption, but not later than the date of final payment under the Contract.

I.14 CONTINUITY OF SERVICES

I.14.1 The Contractor recognizes that the services provided under this Task Order are vital to the District of Columbia and must be continued without interruption and that, upon Contract expiration or termination, a successor, either the District Government or another Contractor, at the District’s option, shall continue to provide these services. To that end, the Contractor agrees to:

I.14.1.1 Furnish phase-out, phase-in (transition) training; and

I.14.1.2 Exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.

I.15 **ORDER OF PRECEDENCE**

A conflict in language or any inconsistencies in this Contract shall be resolved by giving precedence to the document in the highest order of priority which contains language addressing the issue in question. The following sets forth in descending order of precedence documents that are hereby incorporated into this Contract by reference and made a part of the Contract:

I.15.2 Wage Determination No. 2015-4281, Rev. 2, dated December 29, 2015;

I.15.3 Standard Contract Provisions for Use with District of Columbia Government Supply and Services Contracts, dated March 2007(Attachment J.1);

I.15.4 Contract Sections A through J of this Solicitation **RM-16-RFQ-053-BY4-TYM**;

I.1.5.5 Contract attachments other than the SCP;

I.15.6 DBH Policies and Rules;

I.15.7 Request for Quote submission dated: February 12, 2016; and

I.15.8 Request for Quote dated February 5, 2016.

This Contract, including incorporated documents, constitutes the entire agreement between the parties. All previous discussions, writings and agreements are merged herein and shall not provide a basis for modifying or changing this written contact.

***** END OF SECTION I *****

PART III: SECTION J

LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS AND WEBSITE ADDRESS FOR COMPLIANCE DOCUMENTS:

J.1 Standard Contract Provisions for Use with District of Columbia Government Supplies and Services Contracts dated March 2007 (SCP). **(Double click on link)** http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/OCP_Channel%202_9%20Solicitation%20Attachments_standard_contract_provisions_0307.pdf

J.2 Way to Work Amendment Act of 2006 - Living Wage Fact Sheet **(Double click on link)** http://ocp.dc.gov/publication/2016-living-wage-fact-sheet

J.3 Way to Work Amendment Act of 2006 - Living Wage Notice http://ocp.dc.gov/publication/2016-living-wage-notice

J.4 First Source Agreement **(Double click on link) – http://ocp.dc.gov/publication/first-source-employment-agreement-rev-2013**

J.5 Department of Behavioral Health Policies and Rules **(Double click on link)** http://dbh.dc.gov/page/policies-rules

J.6 Wage Determination No. 2015-4281 (Revision 2), dated December 29, 2015 **(Double click on link)** http://www.wdol.gov/wdol/scafiles/std/15-4281.txt?v=2

J.7 Department of Consumer and Regulatory Affair – Business Licensing and Registration **(Double click on link)** http://dcra.dc.gov/service/apply-basic-business-license-bbl

REQUIRE COMPLETION

J.8 Tax Certification Affidavit **(Double click on link)** http://otr.cfo.dc.gov/sites/default/files/dc/sites/otr/publication/attachments/tax_certification_affidavit.pdf

J.9 Equal Employment Opportunity (EEO) Policy Statement **(Double click on link)** http://ocp.dc.gov/sites/default/files/dc/sites/ocp/publication/attachments/EEO%20Complaince%20Documents%200307.pdf

J.10 Office of Contracting and Procurement Bidder/Offeror Certification Form (**Double click on link)** http://ocp.dc.gov/node/740742

***** END OF SECTION J *****