DISTRICT OF COLUMBIA DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVEUNE, NE 2ND FLOOR, WASHINGTON, DC 20002
TELEPHONE NUMBER: (202) 671-3171; FAX NUMBER: (202) 671-3395

April 22, 2016

REQUEST FOR PROPOSAL (RFP)
INTENSIVE RESIDENCE FACILITY SERVICES
RM-16-RFP-063-BY4-TYM
AMENDMENT NUMBER.: 002

TO ALL PROSPECTIVE OFFERORS:

THE ABOVE REFERENCED SOLICIATION HAS BEEN AMENDED TO REFLECT THE FOLLOWING:

Question No.	RFP Section	Question
1		Does the price take into consideration 24 hour nursing and other requirements of the contract?
DBH RESPONSE: The Published Rates take into consideration 24 Hour Nursing, along with other requirements depicted in the RFP.		
2		Section C.6.10 of the Solicitation has been revised to read as follows:
DBH RESPONSE: "Each IR Facility shall have a Registered Nurse on call twenty-four (24) hours per day. In addition, a Licensed Practical Nurse (LPN) shall be on duty at the Facility for two (2) hours in the morning and two (2) hours in the evening for a total of four (4) hours per day. The LPN is also expected to be on site during the hours required by each individual's unique medical needs. The nursing requirement shall be delineated in each individual's treatment plan.		
3		Are the Consumers to pay rent?
DBH RESPONSE: This RFP requires Consumers to be responsible for paying Rent.		
4		Is the requirement a minimum 8 bed with a maximum of 12 or 10 beds total?
DBH RESPONSE: The number of Beds that are required for the RFP Solicitation is 10. The Provider can get a License for up to 8 Beds in one location. The Provider can have more than 10 Beds in one location if they get a waiver from the Office of Accountability (OA).		
5		Section C.1 "The Contractor is required to provide the intensive residential services and support in a licensed facility that is accessible to individuals who have restricted mobility and use wheelchairs and/or other ambulation assistive devices." Is this an absolute requirement?

DBH RESPONSE:

This is an absolute requirement. The facilities where individuals with restricted mobility, use wheelchairs and/or other ambulation assistive devices must be accessible, licensed and be in Compliance with the applicable laws.

6		Section C.6.4 "An IR shall have staff-to-resident ratio of two (2) to eight (8), for sixteen hours (16 hrs.) a day during awake hours, whenever a resident is present. Additional staff shall be available during times of peak activity." Define "awake hours". Please clarify the ratios. Is nursing included or excluded from these ratios?

DBH RESPONSE:

The definition of "Awake Hours" is that when Consumers are in the home and are awake. In addition, the definition of "Peak Activity" is when the Consumers are in the home. The nurse may be included in the staffing ratio.

7		Section C.6.16 Please define a Consumer's Crisis Emergency Plan.

DBH RESPONSE:

The definition of a Consumer's Crisis Emergency Plan is that each Consumer shall have a plan delineating the individual (s) to be contacted in the event of an Emergency and any specific request/ instructions from the Consumer on what actions should be taken in the event of an Emergency.

8		What is the Subcontracting Requirement for this Contract?

DBH RESPONSE:

The Contract to be awarded as a result of this RFP Solicitation has no Subcontracting Requirement. The Subcontracting Requirement has been waived by the Department of Small, Local Business Enterprises (DSLBD). There has been approval granted by the DSLBD concerning providing a Waiver for Subcontracting Requirements associated with this RFP Solicitation.

9		Section C.6.20 Are we holding beds?

DBH RESPONSE:

The Unit Price is payable for Each Day that a Consumer resides at the Intensive Residence Facility. To this end, a Consumer is considered as residing in the facility any day in which he or she is present Eight (8) Hours or more. The Unit Price is not payable for any day when the Consumer is not present in the facility for any reason, including hospitalization for at least (8) hours. The Contractor may collect Room and Board payments from the Consumer during this period.

10		

The RFP Submission Date for this Request for Proposal is extended and is hereby amended to reflect the following:

The RFP Submission Date has been changed from "No Later Than 2:00 P.M. local time on Monday, April 25, 2016" to Proposals shall be submitted "No Later Than 2:00 P.M. local time on Wednesday, April 27, 2016."

ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR PROPOSAL REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to prospective Offerors. Offerors shall sign below and attach a signed copy of this Amendment to each Proposal to be submitted to the place specified for receipt of Proposal. Proposals shall be mailed or delivered in accordance with the instructions provided in the original RFP.

This signed Amendment must be included with your submission in response to this RFP.

Failure to acknowledge receipt of Amendment No.: 002 for Solicitation Number **RM-16-RFP-063-BY4-TYM** may be cause for rejection of any quote submitted in response to the subject RFP.

Signed:

Samuel J. Feinberg, CPPO, CPPB
Cluster Health Services
Chief Contracting Officer

Amendment No.: 002 is hereby acknowledged and is considered a part of the proposal for Solicitation Number **RM-16-RFP-063-BY4-TYM**.

Signature of Authorized Representative	Date
Title of Authorized Representative	Print or Type Name of Offeror