DISTRICT OF COLUMBIA OFFICE OF CONTRACTS AND PROCUREMENT
DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVENUE, NE, 2ND FLOOR, WASHINGTON, DC 20002
PHONE: (202) 671-3171♦FAX: (202) 671-3395

July 11, 2016

INVITATION FOR BID (IFB) SOLICITATION
TEMPORARY STAFFING SERVICES
AMENDMENT NUMBER ONE (1)
RM-16-IFB-054-XXX-BY4-JM

TO ALL PROSPECTIVE BIDDERS:

The above solicitation is hereby amended to reflect DBH's response to questions that were received from Prospective Bidders

Question No.	RFP Section	Question
1		It is mentioned in the RFP(sic) that preference will be given to CBE Certified Companies. We do not have CBE certification, are we still eligible to participate in the bid?
DBH RESPONSE: This solicitation is an Invitation for Bid (IFB) for Temporary Staffing Services and is designated for the Small Business Set-Aside Market Only. Only Small Business Enterprises that are certified as small in the procurement category of Temporary Support/Staffing Personnel through the District of Columbia's Department of Small and Local Business Development are eligible to participate in this bid as specified in B.2 of the Solicitation.		
Question No.	**RFP Section**	**Question**
2		As far as pricing, do you want a complete price break down, that includes, overhead, fringe, profit, etc.? or is an hourly rate in each category what you are looking for?
DBH RESPONSE: The prospective Bidder shall provide the firm's loaded hourly rate for each category and a detailed price breakdown on how you arrived at the loaded hourly rate.		

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ALL OTHER TERMS AND CONDITIONS OF THE INVITATION FOR BID REMAIN UNCHANGED.

Only one copy of this Amendment is being sent to Prospective Bidders. Bidder shall sign below and attach a signed copy of this Amendment to each Bid to be submitted to the place specified for receipt of Bids. Bids shall be mailed or delivered in accordance with the instructions provided in the original IFB Solicitation. In the event your bid has been previously deposited with the Office of Contracts and Procurement, Department of Behavioral Health, Contracts and Procurement Services (OCP/DBH/ CPS), submit this signed Amendment in a sealed envelope, identified on the outside by the IFB Solicitation Number and Submission Date. This signed Amendment must be received by the OCP/DBH/ CPS no later than the date and time for closing. Failure to acknowledge receipt of Amendment One (1) for Solicitation Number **RM-16-IFB-054-XXX-BY4-JM** may be cause for rejection of any Bid submitted in response to the subject IFB Solicitation.

Signed:

George G. Lewis, CPPO
Contracting Officer

Amendment Number One (1) is hereby acknowledged and is considered a part of the Bid for Solicitation Number **RM-16-IFB-054-XXX-BY4-JM.**

Signature of Authorized Representative	Date
Title of Authorized Representative	Print or Type Name of Offeror