

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>				PAGE OF PAGES 1 5	
1. SOLICITATION NO. RQ501373	2. DATE ISSUED December 19, 2008	3. REQUEST/PURCHASE REQUEST NO.	4. COMMODITY GROUP AND CLASS	RATING	
5A. ISSUED BY Office of Contracting and Procurement 441 4 th Street NW., Suite 700 South Washington, DC 20001			6. DELIVER BY <i>(Date)</i> <i>Ddate of Award</i>		
5B. FOR INFORMATION CALL: <i>(Name and telephone no.) (No collect calls)</i> Fax (202) 727-8843			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER <i>(See Schedule)</i>		
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION <i>(Consignee and address, including ZIP code)</i> Office of Property Management 2000 14 th Street, N.W., 5 th Floor Washington, DC 20009		
8a. Vendor Tax ID #			9b. Duns Number		
10. PLEASE FURNISH QUOTATIONS TO ISSUING OFFICE ON OR BEFORE		11. BUSINESS CLASSIFICATION <i>(Check appropriate boxes)</i> <input type="checkbox"/> SMALL <input type="checkbox"/> LOCAL <input type="checkbox"/> DISADVANTAGED <input type="checkbox"/> RESIDENT-OWNED			
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contracts for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.					
12. SCHEDULE <i>(Include applicable Federal, State and local taxes)</i>					
ITEM NO. <i>(a)</i>	SUPPLIES/SERVICES <i>(b)</i>	QUANTITY <i>(c)</i>	UNIT <i>(d)</i>	UNIT PRICE <i>(e)</i>	TOTAL AMOUNT <i>(f)</i>
	SEE ATTACHED STATEMENT OF WORK (Brand equivalents are allowed) Submits Bids by 2:00 p.m. on December 31, 2008 to: Andrei G. Howze, Contract Specialist Office of Contracting and Procurement 441 4 th Street, N.W., Suite 700 South Washington, D.C. 20001 (ph) 202-727-5840 (fax) 202-727-8843				
13. DISCOUNT FOR PROMPT PAYMENT		10 CALENDAR DAYS %	20 CALENDAR DAYS %	30 CALENDAR DAYS %	CALENDAR DAYS %
14. NAME AND ADDRESS OF QUOTER <i>(Street, city, county, State and ZIP Code)</i> Government Tax ID number			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		18. DATE OF QUOTATION
			17. NAME AND TITLE OF SIGNER <i>(Type or print)</i>		18. TELEPHONE NO. <i>(Include area code)</i>

STATEMENT OF WORK CUSTOM CAPTAIN'S BED FOR LAUREL FACILITY

1.0 Scope

The Department of Youth Rehabilitation Services, hereafter referred to as DYRS, is in need of a contractor to provide custom bedding for its new state of art youth center located at 8400 Riverton Court Laurel, Maryland 20724. Generally, the Contractor Shall:

- Provide Custom **Captain's Bed w/storage space**
- Size: 81 ½" W x 38" D x 18"H
- This unit shall consist of five closed sides and two enclosed storage spaces. **24 units** shall open to the right when standing at the head of the bed and **29 units** shall open to the left when standing at the head of the bed.
- **Components:** End panels to be ¾" thick multi-core plywood with plain sliced red oak veneer face. 2mm PVC edge band is thermally fused to core making top impervious to moisture and bacteria.
- Sides' panels are constructed from ¾" thick multi-core plywood with plain sliced red oak veneer face. Exposed edges banded with 0.5mm red oak veneer. End assemblies are secured to front and back frame using grooved hardwood dowels, glued with PVA glue. Corners are braced with four (4) 1 ¼" x 1 ¼" x 11 ½" hardwood cleats, glued and screwed with #8 screws. Bed box has two center partitions constructed of ¾" hardwood plywood to give additional support to bed platform.
- Bed deck is ½" TK hardwood plywood. Top is sanded and coated with lacquer finish to reduce snagging. Deck support are northern hardwood machined to ¾" x ¾", glued and screwed into front and back frame with #8 screws.
- **Enclosed storage space:** Constructed from ¾" thick multi-core plywood with plain solid red oak veneer face. Shelf secured to end panel and center dividers with dowels and mechanical fasteners. Each storage space is enclosed on all five sides.

- **UV Cured Finish:** All external wood parts to be run through an automated UV cured flat line finish system receiving one filler coat, sealer application and top coat finish with scuff sanding between each coat. Each coat applied with a roller and knife for maximum build and hardness that exceeds catalyzed lacquer and catalyzed varnish finishes. Finishing system eliminates the release into the atmosphere of harmful volatile organic compounds (VOC's). UV cured flat line finishing required due to consistency smoothness, and durability of finish.
- Description: **Writing Desk**
- Size 36 1/2" W x 22" D x 30 1/2" H
- Components: **End Panels** to be constructed from 3/4" thick solid red oak. **Finished back** to be 3/4" thick multi-core plywood with plain sliced red oak veneer face both sides. **Top floor** to be 3/4" thick MDF board with matching plain sliced oak veneer melamine both sides; polyester acrylic clear finish. **Front rail** to be 1 x 2 1/4" MDF board with matching plain sliced oak veneer melamine both sides; polyester acrylic clear finish and 3m PVC edging on bottom edge. **Top** to be 3/4" thick MDF with thermally fused bonded resin top and backer sheet. Glued laminated not permitted. 2mm PVC edge-band is thermally fused to core making top impervious to moisture and bacteria. Edges and corners are eased.
- Construction: Top floor is fastened to side panels, back panel and front rail with (2) 8mm dowels and (3) mini-fix cams per side. Front rail is joined to side panels using (1) 8mm dowel and (1) cam each side. Finished back fastened to side panels with (2) 8mm dowels and (3) cams each side. Top is attached to side panels with (4) mini-fix cams.
- Hardware: Nylon floor glides.
- Finish: Prior to application of sealer, wood shall be place through a three step sanding process to ideally prepare wood for application of sealer coat. High solids vinyl sealer applied using a box pattern spraying technique to a 4 mil thickness. Sealer coat to be oven cured for maximum hardness. Sealers with stearate or metallic soap sanding aids not permitted because they will proper adhesion of the topcoat. Scuff sanding of sealer coat to be done by hand without sanding blocks to maintain the thickest possible build.

Finish coat to be a stain finish catalyzed varnish, applied with a tack and box coat technique for maximum build, and oven cured for hardness that exceeds catalyzed lacquer. Finish coat to be hand polished with kraft paper to provide a smooth stain finish, minimum 4-mil thickness. Some wood components to be run through an automated UV cured flat line finish system receiving one filler coat, sealer application and top coat finish with scuff sanding between coats. Each coat applied with a roller and knife for maximum build and hardness that exceeds catalyzed lacquer and catalyzed varnish finishes. UV cured flat line finishing required due to consistency, smoothness, and durability of finish.

2.0 Background

DYRS is the single District of Columbia agency responsible for the delivery of juvenile justice services, serving male and female youth up to the age of 21 who are detained or committed by the Superior Court of the District of Columbia. DYRS is building a new state of the art facility in Laurel Maryland to house you committed to its care. This project will provide bedroom furniture for this new facility.

3.0 Requirements

- 3.1** The contractor shall provide services described in paragraph one (1) above.
- 3.2** The contractor shall deliver all furniture and complete installation by February 20, 2009.

4 Work Site

Work is to be performed at the contractor factory facility.

5 Point of Contract

DYRS, Compliance and Procurement Officer located at 8300 Riverton Court Laurel, Maryland 20724 shall be responsible for the Project Management of the above stated project and will serve additionally as the Contracting Officer's Technical Representative (COTR) and shall serve as the point of contact. The COTR shall:

- Monitor project progress
- Receive all complaints
- Assure that work is performed to District standards
- Assure that security provisions are observed
- Assure that the contractor receives DYRS provided materials in a timely fashion
- Approve work for payment
- Provide materials that are not the responsibility of the contractor

If you have any questions or need more information, please contact the COTR at the address above or via email at [redacted] or by phone at [redacted].