

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>		The Notice of Small Business Purchase Set-Aside on the reverse of this form <input type="checkbox"/> is <input type="checkbox"/> is not applicable.		PAGE OF PAGES 1 14	
1. SOLICITATION NO. RQ744437	2. DATE ISSUED 9/2/11	3. REQUEST/PURCHASE REQUEST NO.	4. COMMODITY GROUP AND CLASS	RATING	
5A. ISSUED BY <i>Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW 5th Floor Washington, DC 20009</i>			6. DELIVER BY (Date) <i>days from date of award</i> September 30, 2011		
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls) <i>April Chambers (202) 724-4138 desk (202) 442-9506 Fax</i>			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)		
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP code)		
8a. Vendor Tax ID #					
9b. Duns Number					
10. PLEASE FURNISH QUOTATIONS TO ISSUING OFFICE ON OR BEFORE 2:00PM on 9/16/11		11. BUSINESS CLASSIFICATION (Check appropriate boxes) <input type="checkbox"/> SMALL <input type="checkbox"/> LOCAL <input type="checkbox"/> DISADVANTAGED <input type="checkbox"/> RESIDENT-OWNED			
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contracts for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.					
12. SCHEDULE (Include applicable Federal, State and local taxes)					
ITEM NO. (a)	SUPPLIES/SERVICES (b)	Park	UNIT	UNIT PRICE	AMOUNT
	<p>The DC Department of Real Estate Services (DRES) on behalf of the Department of Human Services is seeking a contractor to provide all labor, supervision, material, supplies and equipment for the below project:</p> <p>Refurbish poured in place rubber surface at selected playgrounds in accordance with the attached SOW (Attachment A) and Pricing page (Attachment B)</p> <p>Department of Labor General Decision (Attachment C)</p> <p>Standard Contract Provisions for Construction Revised March 2011 (Attachment D)</p> <p>SEE ATTACHED E-MAILED DOCUMENTS Submits quotes on or before noon on September 16, 2011 (electronically) april.chambers@dc.gov</p>				
13. DISCOUNT FOR PROMPT PAYMENT		10 CALENDAR DAYS	20 CALENDAR DAYS	30 CALENDAR DAYS	CALENDAR DAYS
		%	%	%	%
14. NAME AND ADDRESS OF QUOTER (Street, city, county, State and ZIP Code) Government Tax ID number			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		16. DATE OF QUOTATION
			17. NAME AND TITLE OF SIGNER (Type or print)		18. TELEPHONE NO. (Include area code)

Refurbishing Poured in Place Rubber Surface at Selected Playgrounds City Wide

Pricing Page

<u>Park Name</u>	<u>Unit</u>	<u>Unit Price Amount</u>
Chevy Chase	Job	\$_____
Lovejoy	Job	\$_____
Mitchell	Job	\$_____
King Greenleaf	Job	\$_____
Stead	Job	\$_____

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Parks and Recreation
Scope of Work**

for

Refurbishing Poured-in-Place Rubber Surface

at

Selected playgrounds Citywide

1. SCOPE

The District of Columbia Department of Parks and Recreation (“DPR”) seeks professional services of a (Contractor) in refurbishing damaged poured-in-place rubber surfaces at various playground in the District of Columbia.

The goal of this project is to improve and update these surfaces. The surfacing under and around playground equipment is one of the most important factors in reducing the likelihood of injuries. Therefore refurbishing these surfaces will ensure the safety and wellness of all children that use these sites. To ensure safety at all playgrounds it’s mandatory that these rubber surfaces be refurbished to maintain DPR’s health and safety standards. Additionally, it will enhance the physical and visual appearance of the play areas while enhancing the overall usability and functionality of the site for the community.

Working hours for the Contractor is 6:00 am - 9:00 pm. The CA will provide access to any playground sites that access may be restricted.

The Contractor shall provide all the labor, material, and equipment as specified and as required for complete and proper execution at the following locations

- a. Chevy Chase Community Center-5601 Connecticut Ave NW
- b. Lovejoy Park- E St and 12 St NE
- c. Mitchell Park- S St and 22nd St NW
- d. King GreenLeaf- Canal St and 1st St SW
- e. Stead Park- 1625 P Street, NW

2. DESCRIPTION OF WORK

2.1. Demolition and Installation

Contractor shall provide all labor, materials, equipment and supplies to accomplish the following work:

These sites present a number of issues varying in size and degree of damages. The contractor will repair any holes in the rubber surface as well as remove any paint, gum or other materials on the surface, per manufacturer standards. See Attachment A for photographs of existing rubber surface damages.

Contractor shall assess the PIP rubber surface at each of the sites and repair according to manufacturer standards.

2.2. Safety of Public

All these playground sites are used on a daily basis and shall remain in operation during repair

Any and all heavy equipment (e.g., backhoe, excavator, front end loader, skid steer, etc.) coming onto and moving through the sites shall be accompanied front and rear by flagmen.

Contractor shall ensure all park amenities (e.g., facilities, fields, pool, playground(s) and walkways) remain fully accessible to park staff, visitors, and maintenance and support personnel during installation.

2.3. Protection of Existing Elements

Contractor shall protect all existing elements, including but not limited to signage, public utilities and sidewalks, and curb and gutter, during construction.

Contractor shall be responsible for contacting Miss Utility 48 hours prior to commencing any digging work.

Contractor shall protect existing trees, shrubs and existing playground equipment from damage during construction.

Contractor shall not store materials or equipment within the drip line of existing trees and shrubs unless approved by CA.

Contractor shall be liable to DPR for any damage to existing elements, including but not limited to buildings, playground equipment, pavement, and vegetation, including trees.

2.4. Cleaning

Contractor shall remove and dispose off site DAILY any and all debris generated by the work.

Upon completion of installation, Contractor shall clean the jobsite of excess materials.

3. KEY DATES/SCHEDULE

Contractor shall have a maximum of six (6) weeks to complete the project from the date of the Notice to Proceed (“NTP”).

Contractor shall not begin any field work until the schedule has been approved by CA.

4. SPECIFICATIONS

See attached specifications for PIP Rubber Surfaces. Attachment C

Contractor shall ensure that repair to PIP Rubber surface is as close to the original color, texture and design of the rubber surface.

The contractor shall submit samples of PIP rubber materials to CA before any installation

The contractor shall field-verify existing conditions, dimensions and requirements prior to submitting bid

All workmanship and material shall be guaranteed from defects by the Contractor for a period of one year from the date of acceptance.

Contractor shall be responsible for purchasing any District of Columbia permits required for this project.

The entire rubber surface at LoveJoy Park shall be demolished and replaced (est. 2150sqft). Contractor and DPR shall assess suitability of existing base materials for reuse.

The contractor will refurbish only damaged areas in the rubber surfaces at the other four remaining sites.

5. INSPECTION AND ACCEPTANCE

Warranties shall be submitted to DPR CA prior to final payment.

Final Inspection:

The Contractor shall give the CA notice at seventy-two (72) hours in advance of date on which project will be 100% complete and ready for final inspection.

6. SUBMITTALS AND DELIVERABLES

Contractor shall provide the following deliverables for review and approval by CA.

Item	Format/Method	Due Date
Proposed schedule of work	One (1) electronic copy Two (2) hard copies	Within five (5) days of NTP
Product cut-sheets	One (1) electronic copy Two (2) hard copies	Within five (5) days of NTP

Hard copies shall be hand delivered to the CA. Electronic deliverables shall be submitted electronically to the CA.

7. DISTRICT'S RESPONSIBILITIES

The CA shall be responsible for the overall management of Contractor efforts.

CA shall respond to any request from the Contractor for additional information or clarity within three (3) days of receipts of such a request.

8. PERIOD OF PERFORMANCE

The Contractor shall commence work the date specified in the written Notice to Proceed (NTP) signed and issued by the Contracting Officer (CO) and shall start and complete all the work within 60 calendar days after contract award date.

8.1 DELAYS

Any and all delays to schedule not approved by CA.

9. CONTRACT ADMINISTRATOR

The Contract Administrator is:

Ms. Ella Faulkner, MA, MRCP

Community Planner

Department of Parks and Recreation

Office of Planning & Capital Projects

1480 Girard St, NW

Washington, DC 20009

Telephone: 202-286-1533

Email: ella.faulkner@dc.gov

10. ATTACHMENTS

Attachment A- Photos of existing damage

Attachment B- Location of playgrounds

Attachment C- PIP Rubber Specifications

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