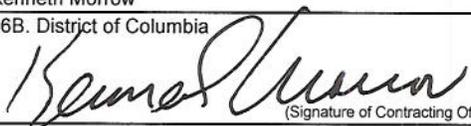


|  |                                    |   |   |  |
|--|------------------------------------|---|---|--|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>  |                                    |   | 1. Contract Number<br>DCTO-2010-R-0072  | Page of Pages<br>1   22  |
| 2. Amendment/Modification Number<br>A0003  | 3. Effective Date<br>see block 16C | 4. Requisition/Purchase Request No.   |   | 5. Solicitation Caption<br>Statewide Longitudinal Education Data System (SLED) |
| 6. Issued By:<br>Office of Contracting and Procurement<br>Information Technology Group<br>441 4th Street, NW, Suite 930S<br>Washington, DC 20001   |                                    | Code  | 7. Administered By (If other than line 6)<br>Office of the State Superintendent of Education<br>Van Ness Elementary<br>1150 5th Street, SE, 3rd Floor<br>Washington, DC 20003 |  |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  |                                    |   | X   | 9A. Amendment of Solicitation No.<br>DCTO-2010-R-0072                          |
|  |                                    |   |   | 9B. Dated (See Item 11)<br>8/10/2010   |
|  |                                    |   |   | 10A. Modification of Contract/Order No.  |
|  |                                    |   |   | 10B. Dated (See Item 13)   |
| Code   | Facility                           |   |   |  |
| <b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>   |                                    |   |   |  |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. |                                    |   |   |  |
| 12. Accounting and Appropriation Data (If Required)  |                                    |   |   |  |
| <b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>   |                                    |   |   |  |
| A. This change order is issued pursuant to: (Specify Authority)<br>The changes set forth in item 14 are made in the contract/order no. in item 10A.  |                                    |   |   |  |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.  |                                    |   |   |  |
| C. This supplemental agreement is entered into pursuant to authority of:   |                                    |   |   |  |
| D. Other (Specify type of modification and authority)  |                                    |   |   |  |
| <b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.   |                                    |   |   |  |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)<br><br>Delete Solicitation First Page Offer Award Form (DCOCP-209-V2206) in its entirety and replace with the new attached form.<br><br>The Questions & Answers from the pre-proposal conference are attached.   |                                    |   |   |  |
| Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect   |                                    |   |   |  |
| 15A. Name and Title of Signer (Type or print)  |                                    | 16A. Name of Contracting Officer<br>Kenneth Morrow  |   |  |
| 15B. Name of Contractor<br><br>(Signature of person authorized to sign)  | 15C. Date Signed                   | 16B. District of Columbia<br><br><br>(Signature of Contracting Officer) | 16C. Date Signed<br>8-16-10   |  |

|   |  |  |   |   |  |
|---|--|--|---|---|--|
| <b>SOLICITATION, OFFER, AND AWARD</b>   |  | 1. Caption<br>Statewide Longitudinal Education Data System (SLED)  |   | Page of Pages<br>1   88   |  |
| 2. Contract Number  | 3. Solicitation Number<br><br>DCTO-2010-R-0072 | 4. Type of Solicitation<br><input type="checkbox"/> Sealed Bid (IFB)<br><input checked="" type="checkbox"/> Sealed Proposals (RFP)<br><input type="checkbox"/> Sole Source<br><input type="checkbox"/> Human Care Agreements<br><input type="checkbox"/> Emergency | 5. Date Issued<br><br>8/10/2010   | 6. Type of Market<br><input checked="" type="checkbox"/> Open<br><input type="checkbox"/> Set Aside<br><input type="checkbox"/> Open with Sub-Contracting Set Aside |  |
| 7. Issued By:<br>Office of the State Superintendent of Education<br>Van Ness Elementary<br>1150 5th Street, SE, 3rd Floor<br>Washington, DC 20003 |  |  | 8. Address Offer to:<br>Office of Contracting and Procurement<br>441 4th Street, NW<br>Suite 701S<br>Washington, DC 20001 |   |  |

NOTE: In sealed bid solicitations "offer" and offeror" means "bid" and "bidder"

**SOLICITATION**

9. Sealed offers in original and 1 written and 9 electronic copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried to the bid counter located at 441 4th Street, NW, Ste 701S Washington, DC 20001 until 02:00 p.m. local time 29-Sep-10

(Hour) (Date)

CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR chapters 15 & 16 as applicable. All offers are subject to all terms & conditions contained in this solicitation.

|                             |                             |                      |       |  |   |
|-----------------------------|-----------------------------|----------------------|-------|--|---|
| 10. For Information Contact | A. Name<br>Crystal N. McKay | B. Telephone         |       |  | C. E-mail Address<br>crystal.mckay@dc.gov |
|                             | (Area Code)<br>202          | (Number)<br>727-6956 | (Ext) |  |   |

**11. Table of Contents**

| (X)                   | Section | Description                         | Page No. | (X)  | Section | Description                  | Page No. |   |   |  |          |
|-----------------------|---------|-------------------------------------|----------|--|---------|------------------------------|----------|---|---|--|----------|
| PART I - THE SCHEDULE |         |                                     |          | PART II - CONTRACT CLAUSES                                   |         |                              |          |   |   |  |          |
| X                     | A       | Solicitation/Contract Form          | 1        | X  | I       | Contract Clauses             | 58 to 64 |   |   |  |          |
| X                     | B       | Supplies or Services and Price/Cost | 2 to 4   | PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS |         |                              |          |   |   |  |          |
| X                     | C       | Specifications/Work Statement       | 5 to 36  | X  | J       | List of Attachments          | 65 to 66 |   |   |  |          |
| x                     | D       | Packaging and Marking               | 37       | PART IV - REPRESENTATIONS AND INSTRUCTIONS                   |         |                              |          |   |   |  |          |
| X                     | E       | Inspection and Acceptance           | 37       |  |         |                              |          |   |   |  |          |
| X                     | F       | Deliveries or Performance           | 38 to 44 |  |         |                              |          | X | K | Representations, certifications and other statements of offerors | 67 to 70 |
| X                     | G       | Contract Administration Data        | 45 to 49 |  |         |                              |          | X | L | Instructions, conditions & notices to offerors                   | 71 to 83 |
| X                     | H       | Special Contract Requirements       | 50 to 57 | X  | M       | Evaluation factors for award | 84 to 88 |   |   |  |          |

**OFFER**

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 120 calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified herein.

13. Discount for Prompt Payment  10 Calendar days %    20 Calendar days %    30 Calendar days %    \_\_\_ Calendar days %

|   |                  |      |                  |      |
|---|------------------|------|------------------|------|
| 14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION): | Amendment Number | Date | Amendment Number | Date |
|   |                  |      |                  |      |
|   |                  |      |                  |      |
|   |                  |      |                  |      |

|  |   |  |                |
|--|---|--|----------------|
| 15A. Name and Address of Offeror             | 16. Name and Title of Person Authorized to Sign Offer/Contract  |  |                |
| 15B. Telephone<br>(Area Code) (Number) (Ext) | 15 C. Check if remittance address is different from above - Refer to Section G <input type="checkbox"/> |  | 17. Signature  |
|  |   |  | 18. Offer Date |

**AWARD (TO BE COMPLETED BY GOVERNMENT)**

|   |   |                                  |
|---|---|----------------------------------|
| 19. Accepted as to Items Numbered                                 | 20. Amount  | 21. Accounting and Appropriation |
|   |   |                                  |
| 22. Name of Contracting Officer (Type or Print)<br>Kenneth Morrow | 23. Signature of Contracting Officer (District of Columbia) | 24. Award Date                   |

# SLED Solicitation Q&A

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- 1. Can you verify that the liquidated damages shown on page 61 of the solicitation is \$635.00 per hour and is that based on a 24 hour clock?**

Yes, the amount for the liquidated damages is \$635.00 per hour and it will be assessed based on an eight (8) hour work day.

- 2. #20 on the first page of the RFP indicates an award amount of \$530,535.00. Is this your budget amount for this project?**

No, this amount has no relevance to this project and has been removed; see Amendment #1 posed to the OCP website on August 27, 2010.

- 3. What is the current listing of all assessments that are to be loaded into data warehouse?**

As stated in section C.5.3.1, page 15, assessments should include DC Comprehensive Assessment System (DC CAS) data. Further, as stated in section C.5.10.1, other assessments intended to be loaded into the warehouse include College Readiness Testing results including the PSAT, SAT, AP and ACT test. Additional assessments will be loaded as determined necessary.

- 4. What is the SIS currently in use?**

See section C-2, pages 5 – 7, for a listing of Student Information Systems commonly in use by the LEAs.

- 5. How many years of data are to be loaded into the data warehouse?**

As stated in section C.4.6, OSSE expects the two-three years of longitudinal student data currently being collected will be migrated and stored in the new SLED. OSSE expects to have the ability to load in historical data at any point in time.

- 6. Are all years in current SIS? If not, where is the historical data stored?**

The amount, extensiveness and history of data stored in each LEA's SIS varies.

- 7. Does the SIS contain only the current year of data or multiple years?**

LEAs have varying practices that determine how long data is stored in their respective SISs. In general, most SISs "refresh" annually, though again, this may vary from one LEA to the next.

- 8. Will we have direct access to the data in the SIS?**

OSSE does not manage LEA's respective SISs; however, OSSE currently receives a data feed directly from the DCPS SIS (DC STARS) and from the Public Charter School Board's Online Attendance Management System (OLAMS).

# SLED Solicitation Q&A

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**9. Is SIS data centralized at the district-level or at the school-level?**

SIS data is centralized and managed at the school-level.

**10. Do the student and teacher sources include school code where student and teacher codes are associated?**

Currently, the data source includes school and LEA names. OSSE plans to add the school and LEA IDs to the system.

**11. Are section codes unique for each course and school across all years?**

No. While the DCSTARS SIS had made attempts to create unique codes for classes for DCPS schools, there are still courses that unintentionally share codes. The State Board of Education has adopted common core course codes but a timeline has not been determined.

**12. Are course codes unique across all years?**

No. While the DCSTARS SIS had made attempts to create unique codes for classes for DCPS schools, there are still courses that unintentionally share codes. The State Board of Education has adopted common core course codes but a timeline has not been determined.

**13. Do you want to include Daily Attendance?**

Yes. We have not decided, however, how often we want to collect these data.

**14. Do you want to include Period Attendance?**

Collecting and reporting period attendance is not within the scope of this RFP.

**15. Are you recording daily attendance? If so, at all schools or just elementary?**

LEAs may record daily attendance; however, OSSE currently only collects and receives the annual attendance rate by school. OSSE also receives the number of students who were truant annually in each school. For 2009-2010, we are asking LEAs to report the number of excused and unexcused absences for each student. As it is the first time asking for these data, we do not know what the quality of the responses will be. This will be a one-time count for the year.

**16. Are you recording period attendance at all schools or just middle and high schools?**

LEAs may record period attendance; however, OSSE does not collect this information at this time.

**17. Is attendance data tracked on both the district and state levels or only on the district level?**

LEAs and schools report their annual attendance rates to OSSE.

# SLED Solicitation Q&A

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**18. Do you track Average Daily Attendance?**

OSSE does not track Average Daily Attendance.

**19. Are all grades receiving Course Grades?**

OSSE does not know the answer to the question at this time.

**20. Are all courses receiving grades related to the schedule?**

OSSE does not know the answer to the question at this time.

**21. Do you track grades for courses that we taken out of district?**

OSSE does not track grades for courses that were taken outside of the District. OSSE currently is not tracking grades in any systematic way.

**22. Are historical grades updates in a Field within the standard schema or within a separate table (i.e. Transcript Table)?**

OSSE does not collect historical grades at this time.

**23. Are Course Grades reported as numeric, alpha or both? If both, is your expectation to have both numeric and alpha included?**

OSSE does not collect historical grades at this time. We expect that grades will be both alpha and numeric.

**24. Do you track multiple GPA's (i.e., cumulative, weighted, etc)?**

OSSE does not track multiple GPA's at this time.

**25. Are you tracking GPA as either YTD or by marking period or both?**

OSSE does not track GPA at this time.

**26. Do you track mobility in/out of the district?**

OSSE does track mobility in/out of the District. We can identify if there are gaps in students' enrollment history in DCPS and charter schools, but we do not have additional information about students not enrolled in public LEAs.

**27. Do you track mobility in/out of the school?**

OSSE has the ability to track mobility in/out of schools via the annual enrollment audit.

# SLED Solicitation Q&A

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**28. Do you wish to track detailed mobility data?**

Yes.

**29. Does the student maintain the same student ID if he/she exits and then re-enters the district?**

If a student has been assigned a Unique Student Identifier (USI), leaves the District and then re-enters the district, the student will maintain this same USI.

**30. Is there any time that a student could be Active at more than one school at a time?**

Yes. A student should have only 1 primary enrollment and he/she can have a concurrent enrollment at another school.

**31. Will Discipline data be retrieved from a system other than your SIS? If so, what is your Discipline system?**

Other than the LEA's SIS, OSSE is currently collecting data in the Interim Data Collection Tool (a QuickBase application). OSSE has discipline data on suspensions and expulsions in the tool for the 2008/09 School Year and intends to collect this data again for the 2009/10 School Year.

**32. Do they have an incident ID or other field to uniquely identify the record?**

Some SIS may have this capability; however, OSSE is not able to definitively answer yes or no at this time.

**33. If more than one infraction, are they ranked or categorized (i.e., primary, secondary)?**

Some SIS may have this capability; however, OSSE is not able to definitively answer yes or no at this time.

**34. If more than one response, are they ranked or categorized (i.e., primary, secondary)?**

Some SIS may have this capability; however, OSSE is not able to definitively answer yes or no at this time.

**35. Will Special Ed data be retrieved from a system other than your SIS? If so, what is your Special Ed system?**

Yes. Special Ed data will be retrieved from systems such as SEDS (Special Education Data System), the Blackman-Jones database and the Student Hearing Office Docketing System.

**36. Do you wish to track detailed Special Ed data?**

Yes. This includes, but is not limited to, all data required for EDFacts/618 reporting, as well as data required for the Annual Performance Report and State Performance Plan reporting.

# SLED Solicitation Q&A

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**37. If Special Ed is separate system, is Student ID code consistent between the Special Ed system and the SIS?**

The Unique Student Identifier assigned by OSSE via the SLED is consistent with the Special Education Data System (SEDS) and should also be incorporated into each LEA's SIS.

**38. Can a student have more than 1 disability recorded within a school year?**

Yes.

**39. Do you wish to track detailed ELL/ESL/LEP data?**

Yes. These data include, but are not limited to, all data required for ED Facts and C SPR reporting, for example: information about the student's screening assessment (type, score, date administered, ELL determination), ACCESS assessment (DC's state year-end standard assessment), whether the student participated in a Title III ELL program, types of educational programs and services received, and reasons why students who qualified for services did not receive them.

**40. Will ELL/ESL/LEP data be retrieved from a system other than your SIS? If so, what is your ELL/ESL/LEP system?**

There is no central ELL/ESL/LEP system. This data exists at the LEA level and is provided to OSSE in different ways via their SIS or manually.

**41. If ELL/ESL/LEP is separate system, is Student ID code consistent between the ELL/ESL/LEP system and the SIS?**

OSSE has provided unique student identifiers (USI) to LEAs and we are in the process of putting together a policy that outlines USI usage at the LEA level.

**42. Do you want to track Teacher Attendance data?**

Yes. OSSE currently does not track this information.

**43. Do you want to track Teacher Certification data?**

Yes. OSSE currently collects and stores this information through the Educator Licensing Information System (ELIS). The ELIS system provides the certification data that is populated into the Employed Educator Report (EER). See response to question 44 as well.

**44. Will Teacher Detail data be retrieved from a system other than your SIS? If so, what is your Teacher Detail system?**

The Educator Licensing Information System (ELIS) collects educator information for individuals who seek educator licensing in the District of Columbia. It does not necessarily have educator data for charter teachers because they are not required to obtain licensure. These data includes teacher license subject area, grade level, issue and expiration dates, educational degree info, state licensure

# SLED Solicitation Q&A

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exam scores, in-state prepared license holders, out-of-state prepared license holders, and ad hoc prepared license holders, etc. We do not track specific number of years of teaching experience data at this time. The EER captures these data from all LEAs and it does not have a standardized unique teacher identifier.

The term "teacher" also includes school administrators, service providers and paraprofessionals since OSSE is also responsible for collecting data on them.

**45. If Teacher Detail is separate system, is Teacher ID code consistent between the Teacher Detail system and the SIS?**

Current teacher ID code and/or unique identifier is the teacher social security number. See response to question 44 as well.

**46. Do you wish to track detailed Program data? For example, do you wish to track entry date, exit date, etc.? If so, please explain.**

OSSE expects to capture detailed program data for outside school time, such as program information, location, start and end dates, etc. OSSE will identify additional detailed requirements prior to the start of the phase that incorporates this data.

**47. Will Program data be retrieved from a system other than your SIS? If so, what is your Programs system?**

The OSSE does not have an SIS as the OSSE is a state organization. Outside school time program data is collected in a variety of ways (SIS and manual spreadsheets/documents).

**48. If Program data is separate system, is Student ID code consistent between the Program system and the SIS?**

Most, if not all, program systems are not using the same system with identical Student ID codes.

**49. Will Extracurricular Activities data be retrieved from a system other than your SIS? If so, what is your Extracurricular Activities system?**

OSSE does not have a system that captures extracurricular activities.

**50. If Extracurricular Activities is separate system, is Student ID code consistent between the Extracurricular Activities system and the SIS?**

See response to question 49.

# SLED Solicitation Q&A

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**51. What type of information is planned to be extracted from the Career and Technical Education source system? What will the target data consist of outside of entry and exit dates and certification types?**

Specific information to be incorporated will be determined by OSSE prior to work beginning on Release 6. However, at a minimum, SLED should be able to house CTE data needed for ED Facts, Consolidated State Performance Report and Consolidated Annual Report.

**52. Is Student ID code consistent between the C&TE source and the SIS?**

Not at this time, but we do plan to incorporate the USI into all relevant OSSE systems.

**53. What type of information is planned to be extracted from the Food Service source outside of Free/Reduced Lunch Status?**

The solicitation does not require extracting data from a Food Service source.

**54. Do you wish to track detailed Lunch Status data? For example, do you wish to track entry date, exit date, etc. If so, please explain.**

OSSE does wish to track detailed lunch status data such as the count of students that are eligible for free and reduced meals and whether a school offers free and reduced meals or not.

**55. Is Student ID code consistent between the Food Service system and the SIS?**

Not at this time, but we do plan to have the USI in all relevant OSSE systems. There is no central food service system. Each LEA records this information independently.

**56. What type of information is planned to be extracted from the Transportation source system? Is the focus primarily the financial elements, or will it also track student participation in the transportation program?**

Currently, transportation data is not within the scope of this RFP.

**57. What is the test frequency?**

OSSE is responsible for overseeing the implementation of the DC CAS, which occurs on an annual basis. PSAT, SAT, AP and ACT test occurrence is dependent upon each student's test frequency.

**58. Which grades are tested?**

Grades 3 – 8, 10 and 11 are tested annually for the DC CAS. Students may also take the PSAT, SAT, AP and ACT tests.

# SLED Solicitation Q&A

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**59. What subject areas are tested?**

Grades 3 – 8 and 10 are tested on Math and Reading. Grade 11 is tested on Biology.

**60. Does each test cover a discreet number of skills? Are these skills consistent within the multiple administrations within a school year (it is assumed they could change year to year)?**

OSSE currently does not track formative assessment data.

**61. Can teachers name their own tests?**

Teachers cannot rename the DCCAS.

**62. Who determines the administrations?**

OSSE partners with LEAs to administer the DCCAS.

**63. Is a student allowed multiple attempts of the same test?**

Students are not allowed to take the DCCAS multiple times.

**64. Are data types reported by sub-skill?**

DC CAS data are reported by test strand in reading/language arts and in math (for example, geometry, measurement, and number sense in math, and language development, informational text, and literary text in reading/language arts).

**65. Are data types reported by learner objective?**

Data types are reported at the strand level. For example, math has 5 strands.

**66. Are all codes (Attendance, Mobility, Special Ed, ELL/ESL/LEP, Discipline, Financial, etc) standardized throughout the district? Across years?**

No.

**67. Are all data systems ODBC compliant?**

Most OSSE data systems are ODBC compliant.

**68. Does all data include both a school code and school year column for each record?**

No. Some data systems have school and LEA codes (Multiyear Enrollment Audit Data) while others do not. School year is not included in each record.

# SLED Solicitation Q&A

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**69. Has OSSE established a firm budget for this RFP and if so, what is that budget amount?**

OSSE has secured funding for the duration of the project.

**70. Is funding for this budget limited to the remaining amount of the original SLED grant or are other funding sources such as Race to the Top helping to fund the work defined in this RFP?**

Race to the Top funds will not specifically be directed to the SLED.

**71. How much of the original federal SLED grant funds have already been allocated to SLED v 1.0?**

OSSE continues to use funds from the original 2007 LDS grant.

**72. Will the OSSE please entertain extending the due date of the proposal 2 weeks to allow vendors to fully incorporate the responses to questions submitted?**

The District of Columbia has extended the RFP closing date to September 29, 2010, see amendment A0002 posted to the OCP website on September 8, 2010.

**73. Pages 13-15 - As this is a firm fixed project, can OSSE please clarify the number and type of reports as well as the end user of these reports to provide as part of: (a) Release 1, (b) Release 3, (c) Release 4, and (d) Release 6?**

**In addition, for each of the Releases above, can OSSE provide the breakdown of number of users by their usage profile? Examples of typical BI usage profiles are outlined below:**

- **Basic Users: Run prompted reports**
- **Power Users: Run prompted reports and conduct ad hoc analysis**
- **Advanced Developer: Users with advanced skills to develop reports and deploy them for basic and power users**

The RFP lists the types of reports required and per release.

Below are the users that OSSE expects to have in the SLED per release. The number of users is detailed in section C.5.2.1 in the RFP.

- a. Release 1 – Data Warehouse**
  - i. OSSE &Deputy Mayor for Education
- b. Release 2 - Direct Certification Module**
  - i. OSSE &Deputy Mayor for Education
  - ii. LEAs
  - iii. Principals
  - iv. LEA Administrators
- c. Release 3 - 360° Student View Part 1**
  - i. OSSE &Deputy Mayor for Education
  - ii. LEAs
  - iii. Principals
  - iv. LEA Administrators
- d. Release 4 - 360° Student View Part 2**

# SLED Solicitation Q&A

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- i. OSSE &Deputy Mayor for Education
- ii. LEAs
- iii. Principals
- iv. LEA Administrators
- e. **Release 5 – Teacher and Staff Module**
  - i. OSSE &Deputy Mayor for Education
  - ii. LEAs
  - iii. Principals
  - iv. LEA Administrators
  - v. Teachers
- f. **Release 6 – Early Childhood, College Enrollment, Adult Education**
  - i. OSSE &Deputy Mayor for Education
  - ii. LEAs
  - iii. Principals
  - iv. LEA Administrators
  - v. Teachers
  - vi. Post-Secondary Education

**74. Page 25, Section C.5.18 – OSSE has obtained Business Intelligence (BI) licenses from several BI vendors including Business Objects. To ensure that vendors utilize existing licenses and thus reducing the total cost of ownership (TCO) to the District of Columbia; can OSSE please provide (by BI vendor) which (1) products are available for SLED and (2) for each of those products the number of licenses available for SLED?**

OSSE has the necessary licenses for Sharepoint. The District Government does not have any enterprise agreement in place with any of the BI vendors.

The District does have non-enterprise contracts in place with a number of BI vendors and / or with authorized resellers of the software publisher. It might be possible to acquire BI Tools through those agreements as they are now or with modification. The individual contracts include, but are not limited to, the following:

- a. Actuate
- b. IBM (Cognos)
- c. Information Builders
- d. Microsoft
- e. Oracle
- f. SAP

**75. Page 30 - Please clarify OSSE's preference for Operating System and Database technologies for this project in terms of ability to support Microsoft and Oracle platforms. Are existing Oracle licenses available to this project and if so, is the scope of those licenses sufficient for the scope of this project?**

Existing Oracle licenses are not currently available and would need to be purchased for the scope of this project.

# SLED Solicitation Q&A

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- 76. Page 86, Section M.3.2 – During the pre-proposal conference, it was mentioned that total cost of ownership (TCO) would be evaluated as part of the criteria. Can OSSE please elaborate how TCO will be evaluated as it is silent in the RFP?**

Notwithstanding what may have been stated in the pre-proposal conference, the proposals will only be evaluated as specified in the solicitation.

- 77. Page 77, Section L.1.13 Appendices - The offeror shall complete the requirements tables contained in Appendices A-U and submit with the final proposal.**

**Question: We were not able to find the referenced appendices. Can you refer us to where we can find these?**

The Appendices are located on the OCP website under Solicitations, DCTO-2010-R-0072, see “Attachment” in the Associated Documents section (Office of Contracting and Procurement). The District has also released a Microsoft Word version of this document, see Amendment #2B under the Associated Documents section.

- 78. Will the District consider a two week bid extension from the original bid due date? The reason for this request are; the current bid timeline will only allow about 7 to 10 business days to analyze the responses to the questions submitted, which could possibly impact our approach to this project. In addition, more time is required to work with the CBE community to align capabilities and partnering approach.**

See response to question 72.

- 79. Does OSSE have a compliance state reporting data collection process in place with DCPS and the charter schools? What enhancements (if any) are required in this RFP for compliance data collections from DCPS and Charter Schools?**

OSSE currently receives DCPS data on a daily basis via extracts from DCSTARS (DCPS Student Information System). In addition, the PCSB provides charter school data two times per week via OLAMS extracts. Currently, demographic and enrollment data are provided via both extracts. There are agreements in place with both DCPS and PCSB to get this data. OSSE regulations also stipulate that LEAs are to collect and provide data to OSSE.

- 80. Can OSSE provide a description or diagram of the data collection process and list the state data collection timeline and data attributes in each collection?**

This work is currently in process. In addition, the expectation is that the vendor will have a significant amount of federal reporting experience.

- 81. Does OSSE anticipate any changes to the current DCPS and Charter school data collection requirements?**

As OSSE further develops the state reporting requirements and policies the data requested from LEAs will be adjusted accordingly.

# SLED Solicitation Q&A

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**82. How many years of data that resides at OSSE need to be converted?**

Approximately 3 years of data.

**83. Have the business rules changed from year to year for historical data that resides at OSSE and that needs to be converted in this project?**

No.

**84. Can you please provide a data model for SLED 1.0?**

Per section C.4.6 in the solicitation, SLED 1.0 is not in use and the data model is irrelevant for this project.

**85. Page 24. C.5.17. Is the table referenced in this sentence Appendix R?**

Yes.

**86. PMD -17 and PMD – 19 are exactly the same and PMD -18 and PMD – 20 are the exactly the same, was this intended? (Section F.3, pgs 42-43)**

This was an oversight and not intended.

**87. Can you provide an example of pre-cleansed data as specified in the “Long-Term SLED Vision” diagram - box 2a? (Section L.1.10)**

An example of pre-cleansed data is the Multi Year Enrollment Audit data.

**88. Does a certified business enterprise acting as the prime offeror for this submission receive additional preference points (up to 12 points) in addition to the 100 point scale?**

Yes, if the prime contractor is a District certified business enterprise they are eligible to receive up to 12 preference points in addition to the 100 points available for the evaluation criteria.

**89. Does a certified business enterprise acting as a subcontractor receive any preference points?**

No, only if the District certified business enterprise is the prime contractor are they eligible to receive any preference points.

**90. Is the vendor expected to convert & migrate data into the new solution from SLED version 1.0, per the data elements listed (Page 12, C.4.6)? If so, how many records should the vendor anticipate converting over how many years?**

The contractor is not responsible for migrating data from SLED 1.0. The contractor is responsible for migrating data from the Interim SLED solution. Section C.4.6 lists the data elements that need to be migrated. Also, refer to the Data Migration section L.1.9.

**91. Is there an existing data collection for teacher data (Page 16, Section 5). We understand there is a source for teacher/staff records from DCPS. What is the source for HR/Staff records from the charter schools?**

There currently is no standard process for collecting HR/Staff records among the LEAs.

# SLED Solicitation Q&A

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- 92. Can the CBE requirement be met by teaming with a CBE software reseller? This would have the added benefit of reducing the number of firms on the vendor team thereby reducing the overall complexity and risk of the project.**

If the software reseller is a CBE subcontractor, then yes, that counts towards the 35% CBE subcontracting requirement.

- 93. Can you provide more details regarding the planned early childhood education management system (functionality, timing, database, etc.)?**

The Early Childhood Education (ECE) Information Management System (EIMS) is a multiphase project that is modernizing ECE's support to the community. The first phase deals with the licensing of providers, the eligibility of a child for services, enrollment, monitoring of services and subsidy payment for services rendered by the providers. Given the availability of funds other phases will address professional development, pre-kindergarten, etc. However, EIMS will not integrate with the SLED program until phase 6. At that time, EIMS will conform to the SLED requirement for Unique Student Identifiers and allow for the sharing of longitudinal data with the SLED.

- 94. Like OSSE we appreciate the importance of change management on a SLED implementation. Since OSSE will have responsibility for change management we'd like to better understand OSSE's change management plan and level of resource dedication.**

OSSE is currently developing the Change Management Plan.

- 95. What helpdesk software solutions are in use today by OSSE and DCPS? Does OSSE prefer an independent helpdesk system for the SLED or should one of the existing systems be leveraged?**

HEAT and Remedy are the software solutions in place within the DC Government. OSSE is not requesting an independent helpdesk system for the SLED. Refer to requirement TST-30 and section C.5.25.3 for additional information on the help desk requirements in the RFP.

- 96. Will OSSE allow non-OSSE report users to use LDAP?**

OSSE will not allow non-OSSE report users to use LDAP.

- 97. Please confirm that OSSE has existing licenses (and the relevant version) for the following Microsoft software:**

- SQL Server Integration Services
- SQL Server 2008R2
- SQL Server Analysis Services and Reporting Services
- Office 2010
- Power Pivot

The DC Government has licenses for the following Microsoft software:

- SQL Server Integration Services
- SQL Server 2008R2

# SLED Solicitation Q&A

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- SQL Server Analysis Services and Reporting Services
- Office 2010

There are no licenses for Power Pivot.

- 98. The standard contract provisions provided in the RFP do not include a limitation of liability for direct damages. Will OSSE include a limitation of liability in the prime contract?**

The standard contract provisions will not be revised; Indemnification, clause 9, covers all liability as set forth.

- 99. If a CBE subcontractor subcontracts a portion of their \$ to a non-CBE firm, will the \$ subcontracted to the non-CBE firm count toward the 35% CDE requirement?**

No, in order to count towards the 35% CBE subcontracting requirement, the CBE must perform the work.

- 100. Will OSSE consider granting an extension because:**

- There is a major religious holiday on September 9-10 (Rosh Hashanah)
- Answers to questions will not be posted until at least September 7

The District has granted an extension to September 29, 2010, see amendment #2.

- 101. Does OSSE have an update to the table on pgs 5-7 with the current systems used at OSSE? Numerous sections within this table are TBD.**

OSSE do not have an update at this time.

- 102. In appendix A, page 3, the RFP states "The district is not requiring the solution to incorporate parent/student functionality". Please verify that this means that this proposal should not include providing students or parents with access to the SLED solution.**

While the SLED solution will be able to generate reports and provide information that is relevant to parents and students, parent and student direct access to the SLED is beyond the scope of this solution.

- 103. For QA can OSSE or OCTO extend their licenses for the Mercury Products if desired for the solution?**

Yes, HP Quality Center is available for use.

- 104. For automated QA assurance and performance testing is OSSE amenable to the use of alternative open source QA tools?**

No, Quality Center is the standard for OSSE.

- 105. When will the new USI be implemented? Which systems will integrate with the USI tool? Which systems will not be integrated with the USI tool?**

OSSE is aiming to have the new USI tool fully implemented and operational by Summer, 2011. OSSE plans to initially integrate the DCPS SIS (STARS), PCSBs OLAMS, the Special Education Data System (SEDS) and the Interim SLED.

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**106. Do teachers and staff currently have a unique id? Which systems use it, which do not?**

See answer to question 45.

**107. Once the data in interim SLED is migrated to the new SLED solution, will it be necessary to continue running the interim SLED? If so, for how long? If so, who is in charge of keeping that system running? Should the vendor add that cost into the proposal or assume that OSSE will ensure that the interim SLED works as long as it is needed?**

OSSE staff will maintain the interim SLED until the new SLED is operational with at least the same functionality as the interim SLED.

**108. What role do parents play in the SLED?**

See answer to question 102.

**109. What role do teachers play in the SLED?**

Teachers will help inform requirements for the SLED development.

**110. Would OSSE consider a COTS solutions based on Java technology?**

Yes, OSSE would consider a Java based COTS solution.

**111. Would OSSE consider a custom solution based on Java or LAMP technologies?**

Yes, OSSE will consider a custom solution.

**112. In which release are C.5.1, C.5.2, and C.5.3 intended to be released? Or in other words, from looking at sections D, E and F in the appendix, there is a need for a SEA Profile, a LEA Profile, and a School Profile. When should each of these three profiles be released?**

C.5.1 provides details on OSSE Responsibility, which are not intended for a specific release, but for the entire project. C.5.2 provides the User Community information, which would be implemented, based upon the type of data being implemented with each release (refer to answer for question 73 for additional information). Section C.5.3 (Phased Release Approach) already lists the timeframe for the releases. SEA and School Profile should be incorporated in Release 1. LEA profile is identified in the RFP section C.5.3.1 as being in Release 1.

**113. Is there an existing electronic transcript system? If there is an existing system, what is the name of the product that you use? Do you need a replacement transcript system? Or are you just requesting integration with the existing system?**

There is no current electronic transcript system in place. We are requesting the contractor to provide this solution.

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- 114. If the proposed COTS data warehouse requires the source system data to be provided in a standard format in order to load the data, whose responsibility will it be to get the data from the source systems into the agreed upon format? Will it be the vendor or OSSE? If work should be included in the price from the vendor, can you please add a requirement to Appendix to include this integration as a requirement?**

It will be the vendor's responsibility to provide OSSE with the data format so that OSSE can get the data in the proper format.

- 115. Is there a centralized location for authentication across all LEAs and central office? If there isn't an existing centralized location, is that something that OSSE desires to be included in this proposal? If so, can you please add a requirement to the Appendix to include creation of a centralized authentication mechanism as a requirement?**

Central authentication is not a requirement.

- 116. If centralized authentication should be part of the proposal, is there anything that we should know about integrating with charter school data?**

Central authentication is not a requirement.

- 117. What version of SharePoint do you use?**

OSSE is currently using SharePoint 2007 but has plans to upgrade to Sharepoint 2010 in the next six months.

- 118. What version of Cognos do you use?**

OSSE does not use Cognos.

- 119. After what release will teachers be able to use the web portal?**

Per RFP section C.5.3.1, the Teacher and Staff module will be developed. As a result, teachers should be able to login once this release is implemented. Contractors can provide an alternative release schedule based upon your experience. If this is chosen, the expectation is that the contractor will provide clear and concise rationale for altering the release schedule.

- 120. Can you clarify the meaning of: "The following requirements must be met: a) .NET is supported"**

This requirement is hereby deleted from the solicitation.

- 121. Section C.5.16 USI ENGINE INTEGRATION requires integration with which USI engine? The existing one or the to-be-implemented one or both?**

OSSE is aiming to have the new USI tool fully implemented and operational by Summer 2011. At which time the SLED should integrate with this USI tool.

# SLED Solicitation Q&A

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- 122. Page 20, of the Appendix: Alert DC integration. Can you provide any further details on the Alert DC system? What is required of that system in order to cause alerts to be pushed to users? Do all users who would require alerts for SLED already have access to the Alert DC system? If not, which users would require access to that system? If additional users do require access, should the cost of that extension be included in this proposal or will that cost be covered outside this contract and handled by OSSE?**

This requirement is hereby deleted from the solicitation.

- 123. Appendix A - UC-8 - Can OSSE please provide examples of the value add reporting they are hoping administrative level users in OSSE and DME to accomplish?**

OSSE does not have any reports available at this time.

- 124. Appendix A - UC-19 - Appendix A - Can OSSE please provide a mapping of the use cases in Appendix A to the releases outlined in the RFP?**

Use cases have not been identified in the solicitation.

- 125. Can OSSE provide any guidance on their expectation on the number and type of reports they would like built to accomplish UC-19 in appendix A.**

OSSE expects to have approximately 5 - 10 reports associated with UC-19.

- 126. Appendix C - DW-1, Appendix D - SEA-2, Appendix E "LEA-12", etc. - Has OSSE gone through the task of identifying those elements across the various source systems to map them to the NCES domains? If so can that mapping be provided to bidders? If OSSE may not provide bidders with that mapping, may bidders assume that the mapping has been verified and may assume it's accuracy?**

This mapping exercise is currently in process and OSSE expects to have it completed prior to the contract being awarded.

- 127. Appendix A - Has OSSE gone through the task of working with the various LEAs they support to ensure that their data systems may support the various features and use cases outlined in this RFP and in the Appendices?**

OSSE has a role of being able to inform the LEAs with reporting requirements for the OSSE in terms of what data needs to be provided, when it needs to be provided and the format for which the data is to be provided. With that in mind, OSSE expects to have clear communication with the LEAs to provide this information.

- 128. Should the vendor include in their estimate the effort required to integrate with systems which may require enhancements (such as the ability to support Single Sign-on through SAML) to be able to support the listed use cases?**

No.

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- 129. Appendix L STR-2 -> STR-15 - Which of the following types of assessments should be supported within the administrative test described in Appendix L STR-2 through STR- 15? Is an initial or partial inventory of the assessments to be integrated available for the vendor to do a gap analysis?**

Refer to Appendix L STR-3 and STR-5.

- 130. Appendix M - TS-24 - Regarding Highly Qualified teaching there is mention of public reporting. Can OSSE clarify what number and types of reports it plans on providing to public users?**

The reports described in TS-24 are summary level reports. OSSE expects the number of these types of reports to be approximately 5 - 10.

- 131. Appendix L, Appendix M, and Appendix P - Can OSSE please clarify which reports it foresees making available to the public? This will impact the complexity and content of those data stores which will be used for high volume reporting.**

OSSE anticipates providing summary level reports to the public.

- 132. Appendix P - Can OSSE please provide some expected usage statistics from public users?**

OSSE does not have any additional user statistics outside of the information provided in section C.5.2.1 (User Community).

- 133. Appendix M - TS-13 -> TS-16 - Do all LEAs provide a globally unique identifier for their staff and teachers? Or does the SEA have mechanisms to generate those IDs? Or is the Vendor to propose a unique staff id generation mechanism?**

See the answer to questions 44 and 45.

- 134. Appendix O - DT-40 -> DT59 - Given the user management and administration requirements in Appendix O, does OSSE currently support SSO or same sign-on for it's users? If not, is it the intent of this RFP to provide any user integration across the SLEDS system and any other system(s)?**

Currently, the District does not have an SSO solution. It is not the intent of this solicitation to provide any user integration across the SLED system and any other system.

- 135. Appendix P - P-2 - Can OSSE provide the exact browsers and browser versions it would like to see supported?**

The following browsers versions should be supported with the Portal:

1. IE Explorer version 6 and up
2. Safari version 531.x and up
3. Firefox version 3.5.x and up

# SLED Solicitation Q&A

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- 136. Appendix P - Does OSSE expect that all of the functionality listed in the RFP and the Appendix will be available through the Portal? If not can OSSE please identify those requirements or features which are not already identified explicitly as a part of the same requirement in the RFP or in the Appendices that are intended to be made available in the portal?**

OSSE expects that all functionality that is available through an Internet interface would be available through the Portal and the Decision Support Software.

- 137. Appendix P - P-28 - There is a CMS referred to requirement P-28, Appendix P. Can OSSE please give additional details about this CMS with regards to what content is currently stored there, and what technologies are currently used in its implementation?**

Requirement P-28 is hereby deleted from the solicitation.

- 138. Appendix S - DS-15 - Can OSSE please provide the list of "language translation tools" currently in use in DC?**

The following requirements related to language translation are hereby deleted from the solicitation:

1. Appendix S requirement DS-15.
2. The following sentence in Appendix A requirement UC-23: "All viewable data shall be available in multiple languages."

- 139. Appendix U - OC-7 - Can OSSE describe the current number of years worth of data available from the various source systems? Can this also include a rough estimate of the size of the various repositories of data?**

Three years worth of data are available from various source systems.

- 140. Will references from State Education Agencies be considered and fully response to meet the requirements of the RFP, as opposed to districts?**

Yes.

- 141. With regard to Data Migration, can OSSE provide greater detail on the quantity and structure of the data to be converted. Could you provide examples of the record layout and the number of records for each source?**

There are approximately 110,000 records in the interim SLED solution with data elements outlined in section C.4.6. The following sections in the RFP should provide additional information section L.1.9 and C.5.15 SLIMS Integration.

- 142. Regarding section C.5.17 --Federal and State Reporting cites reporting requirements are listed in the table below. Can this be provided?**

Refer to Appendix R- Federal and State Reporting.

- 143. What is the timeline for the SLED implementation with regard to USI. Will SLED be implemented subsequent to USI?**

OSSE expects the USI to be implemented prior to the SLED contract award.

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144. Is OSSE interested in an assessment management system as part of this RFP?

Refer to section C.5.6.7 Standardized Testing Results Reporting.

145. In C.5.24.4 it states – “The SLED will be hosted in the District’s data center and it shall conform to the hardware, software, operating system and database requirements listed below.”

**Question:** Would OSSE and OCTO consider a solution that is a Software as a Service and/or Cloud Computing application if the solution was NOT hosted within the District’s data center?

OSSE will consider a solution that is not hosted within the District’s data center.

146. In C.5.24.4.2 - Software Requirements it states “The following requirements must be met:  
a. .NET is supported

**Question:** If the solution is a Software as a Service application and is NOT hosted within the District’s data center would the .NET requirement still apply?

See response to question 120.

147. In Section F.3 – Deliverable Schedule

**Question:** Would OSSE/OCTO consider an alternate release schedule and order of CLIN’s if the vendor thought the alternative delivery schedule and order of CLIN’s could provide OSSE/OCTO with a greater probability of success at less cost and a quicker overall delivery timeframe?

OSSE will consider an alternate release schedule, but the expectation is that the vendor will provide clear and concise rational for altering the schedule.