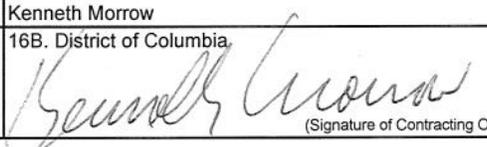


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages
2. Amendment/Modification Number DCTO-2010-R-0032-A01	3. Effective Date 2/18/2010	4. Requisition/Purchase Request No.	5. Solicitation Caption Online Pollworker Training	
6. Issued By: Office of Contracting and Procurement Information Technology Group 441 4th Street NW, Suite 700S Washington, DC 20001		Code	7. Administered By (If other than line 6)	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCTO-2010-R-0032
				9B. Dated (See Item 11) 5-Feb-10
				10A. Modification of Contract/Order No.
				10B. Dated (See Item 13)
Code	Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority)				
The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)				
SEE ATTACHED QUESTIONS & ANSWERS ATTACHMENT A THE DATE AND TIME FOR RECEIVING PROPOSALS REMAINS THE SAME FEBRUARY 26, 2010, 2:00 P.M.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Kenneth Morrow	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed	
(Signature of person authorized to sign)			2-18-10	
			(Signature of Contracting Officer)	

ATTACHMENT A – QUESTIONS AND ANSWERS

RFP NO. DCTO-2010-R-0032

The purpose of this Amendment is to answer questions.

1. Question: What voting equipment do you use in DC?

Answer: Not relevant the DCBOEE is currently evaluating proposals for voting equipment to be used in future elections.

2. Question: Do you have finished, approved poll worker training materials? Can you make them available online or direct us to the training documents?

Answer: The Board currently has some materials available but most are in the process of being rewritten as a result of the Omnibus Election bill recently passed by DC Council. We can make written material available to the offerors (To obtain written material contact the DCBOEE on 202-727-2525). Most material will be created once a voting machine offeror is selected

3. Question: Re requirements under C.3.5 and C.3.10: Do poll workers have to meet eligibility requirements before accessing the training course?

Answer: Poll workers will not have to meet eligibility requirements before accessing the training environment.

4. Question: We understand that the DCBOEE will be creating new procedures and new manuals for pollworkers based on the new voting system.

a) When do you expect to know which system is selected, and when do you plan to have new procedures and materials created?

b) Is the vendor for Online Training expected or required to create some or all of these training materials as part of the Online Training contract?

Answer: Question a. When the DCBOEE announces the selection of a voting system, online training offerors should anticipate receipt of the information necessary to develop an initial orientation module and online pollworker application within one week of contract award. Proposals should include a timetable for receipt of materials from the DCBOEE for additional modules and will be evaluated accordingly. DCBOEE intends to develop the online training and in-person training materials at the same time and will expect the successful offeror to work closely with DCBOEE personnel on curriculum development.

Answer: Question b. Proposals should describe the scope of services that the offeror is prepared to offer for the price that is offered and will be evaluated accordingly.

5. Question: When do you expect that the in-person demonstration portion of the Online Training procurement process will be held?

Answer: The DCBOEE will not require an in-person demonstration as part of the procurement process for online pollworker training.

6. Question: What is your target launch date for use by pollworkers for the September 2010 primary?

Answer: The DCBOEE intends to launch an initial orientation module, featuring general information on serving as a pollworker in the District of Columbia and an online pollworker application as soon as possible. Offerors should provide a target date for launch of that module in their proposal. The target date for launch of all training modules for the September primary is July 15.

7. Question: Do you intend that online training will include modules for Early Voting?

Answer: Not at first. The DCBOEE intends to recruit trained Election Day pollworkers for Early Voting and to provide them with supplemental in-person training for the 2010 election cycle. Proposals should anticipate that the DCBOEE may choose to work with the offeror to develop additional modules in the future, which may or may not be targeted to early voting personnel and procedures.