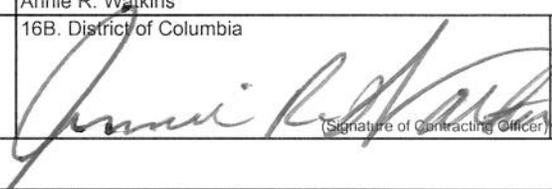


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|--|---|--|--|---|--|
| AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages 1 1 | |
| 2. Amendment/Modification Number A0001 | | 3. Effective Date 8/28/2008 | | 5. Solicitation Caption DUTAS | |
| 6. Issued By: Office of Contracting and Procurement Office of the Chief Technology Officer 441 4th Street NW Washington, DC 20001 | | | 7. Administered By (If other than line 6) Department of Employment Services | | |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) | | | (X) | 9A. Amendment of Solicitation No. DCTO-2008-Q-0253 | |
| | | | | 9B. Dated (See Item 11) 11-Aug-08 | |
| | | | | 10A. Modification of Contract/Order No. | |
| | | | | 10B. Dated (See Item 13) | |
| Code | | | Facility | | |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input checked="" type="checkbox"/> | The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | | |
| | A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | |
| X | B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2. | | | | |
| | C. This supplemental agreement is entered into pursuant to authority of: | | | | |
| | D. Other (Specify type of modification and authority) | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office. | | | | | |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The submission date is changed, insert September 5, 2008 Delete Section B Supplies/Services and Price, DCTO-2008-R-0253 and insert Section B Supplies/Services and Price DCTO-2008-R-0253 A001 See attached questions and answers | | | | | |
| Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect | | | | | |
| 15A. Name and Title of Signer (Type or print) | | | 16A. Name of Contracting Officer Annie R. Watkins | | |
| 15B. Name of Contractor | | 15C. Date Signed | | 16B. District of Columbia | |
| (Signature of person authorized to sign) | |  | | 16C. Date Signed 8/28/08 | |
| | | | | (Signature of Contracting Officer) | |

| REQUEST FOR PROPOSAL #: DCTO-2008-R-0253 | | |
|--|--|---|
| RFP SECTION | SUBMISSION OF QUESTIONS | DOES RESPONDED |
| Solicitation First Page Offer Award Form - DCOCP-209-V2206 | Do we place the Solicitation's First Page Offer Award Form DCOCP-209-V2206 in the front of the Technical Proposal or in the front of the Price Proposal? | Attach the face to the price proposal. |
| Section B.3 | Is the Price Proposal containing the price schedules to be packaged separately from the Technical Proposal? | Separately |
| Section B.3 | Will the DOES have a Project Manager directing all of the work to be performed by the contractor? | Yes |
| Section B.3 | What is the expectation of the DOES for the work to be performed by the Contractor's Project Manager with the stated 100 hours/year (approximately 2 hours/week) of performance time? | That is an hours estimate. The contractor can submit a proposal if they feel it is necessary to deliver the work also acting as a developer, please note that in the |
| Section B.3 | Will the COTR be responsible for managing the Contractor to the hours for each labor category indicated in the price schedules? | DOES will work with the contractor's project manager within budget |
| Section B.3 | Can one resource perform in multiple labor categories? | Yes |
| Section B.3 | Are the estimated labor category hours the total hours for each category or is it hours per person? | For the category |
| Section B.3 | Are the labor category hours stated 1) to establish the ceiling dollars for each year or 2) to establish a ceiling of hour for each individual category? | They are not intended as ceilings. Rather they are to complete the work. |
| Section B.3 | Are the Price Schedules in Section B the only required forms required for the Price Proposal? If not, what other forms are required? | Yes |
| Section B.3 | Since DOES directing the T&M work under this contract, what will occur if all hours on a particular labor category are exhausted before the end of the annual contract period? | Hours per labor category are estimates and not |
| Section C.3.5 | How will the tasks be provided/issued (i.e., through COTR via email)? | The tasks will be issued by the COTR and managed by COTR and the contractor. |
| Section C.3.5 / Section F 3.5 | Are the "tasks as needed" in C.3.5 the same as those depicted as "As Required" in the table at Section F 3.5? | Yes |
| Section C.3.5 | "Tasks as needed" indicates resources over and above what are defined in the cost tables. How should those additional resources be factored into the price proposal? | It is anticipated that many "as needed" tasks can be completed in less time. Work over and above those amounts will be required. |
| Section C.3.5.1 | The requirement states that multi-level training be provided "as needed". Is it DOES' expectation that the subject training be performed by contractor staff within the hours provided in the price schedules? | Yes, some training will be required to as part of the system change. More extensive training will be required. |

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| Section C.3.5.1 | Training: What will the training entail? Will this be one-on-one or classroom instruction? Where is the training to take place? | Primarily, one-on-one. It will take place at DOS |
| Section F.2 | What is the intended contract start date which is to be used for pricing purposes? | |
| Section F.3.5 / Section B.3 | Is the task work for the delivery of "As Required" work in table F 3.5 represented in the hours depicted in the Price Schedules in Section B.3? | Yes |
| Section F.3.6 | There is no section H.6.5. Please provide the correct section for review. | H.5 |
| Section F.3.7 | For pricing purposes, what number of deliverables and power point presentations will require copying for each contract year and what will be the average number of pages for deliverables and for presentations? | All deliverables should be submitted electronic deliverable should be provided. The average number and complexity of the enhancements |
| Section F.1.2 / Section B | Under Section B.3, CLIN 006 requires a price towards the overall ceiling per year, however Section F.1.2 cites "Ceiling for Travel and Supplies Costs-Reserved". Will travel and supplies allowed under this RFP? If yes, based on the "reserved" aspect, is Contractor to provide this price figure or will OCP provide it? | Yes, the contractor should provide estimates for |
| Section G.1.2 | Invoices are stated to be paid Net 30 however Section G.6 seems to indicate interest will not start accumulating until Net 45. Please clarify. | 45 is correct |
| Section H.5 | This section seems to conflict with Section H.1. Please clarify which section will take precedence. | OCP sees no conflict |
| Section K | Do we place the required Certifications and Representations in Section K in the Technical Proposal or in the Price Proposal? | Price Proposal |
| Section L-2 .1 | <u>The RFP states "All oral questions must be submitted in writing following the close of the pre-bid conference but no later than August 19, 2008 in order to generate an official answer. Official answers will be provided in writing to all prospective bidders who are listed on the official bidder's list as having received a copy of the solicitation. Answers will also be posted on the OCP website at www.ocp.dc.gov."</u> How soon after questions submission will OCP post answers to the website? | Within 3 days |
| Section L-3.3 | Can contractor deliver its proposal in-person? If so, is the delivery address any different from that which is provided in the RFP? | Yes, the address is the same |
| Section M.6.1 | If a Subcontractor has submitted registration for SBE certification, will OCP accept the Subcontractor as responsive at submission for use for the SBE requirements? | No, Certification have already occurred. |
| Section M.6.1 | Can a Contractor fulfill this requirement by responding that it has an agreement with a potential subcontractor who is in the process of attaining the required SBE certification? | No the contractor can't. |

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| Section M.6.1 | Is there a specific form to represent that a Contractor intends to meet the SBE participation requirement? Where in the proposal should the contractor make this representation? | There is no such form. |
| Attachment J.1.1 Wage Determinations | What information does the Contractor need to provide to prove that salaries and benefits exceed the thresholds defined in the issued WDs? | There is no information required |
| Attachment J.2.5 Cost-Price Data Package | Are the first two pages (the actual certification) the only requirement for this submission? If no, please explain why is OCP requiring detailed cost information for a competitive bid? | No, all of the pages should be Completed. This is a Request For Proposals not an Invitation For Bids |
| Attachment J.2.4 First Source Employment Agreement | Page 8: Are internal Contractor identification numbers acceptable for submission for each employee to be listed? If not, please provide clarification as to why the OCP is requiring this proprietary information. | The name and social security number of people who will be working on this contract is not an unreasonable requirement. |
| General | Can the assumption be made that all subcontractors proposed under a prime's proposal submission are approved at the time of award? | Yes |

SECTION B - SUPPLIES OR SERVICES AND PRICE

B.1 The Office of Contracting and Procurement on behalf the Department of Employment Services is seeking a contractor to provide technical assistance and support services to the Department of Unemployment Tax Accounting System (DUTAS).

B.2 Contract Type

The District contemplates the issuance of a time and material contract with fixed labor hour rates and a cost reimbursement component for materials and travel.

B.3 Price Schedule

Schedule B – Supplies or Service and Price

BASE YEAR

| CLIN # | Labor Category | Estimated Hours | Fixed Rate Per Hour | Estimated Total Amount |
|--------------|--|-----------------|---------------------|------------------------|
| 001 | Project Manager | 100 | | \$ |
| 002 | Administrative Staff | 250 | | |
| 003 | Mainframe Programmers | 2400 | | |
| 004 | Server Programmers | 2500 | | |
| 005 | IVR Specialist | 500 | | |
| 006 | Allowable, allocable & Reasonable Cost Reimbursables | | lot | \$ |
| Total Amount | | | | \$ |

OPTION YEAR 1

| CLIN # | Labor Category | Estimated Hours | Fixed Rate Per Hour | Estimated Total Amount |
|--------------|--|-----------------|---------------------|------------------------|
| 1001 | Project Manager | 100 | | \$ |
| 1002 | Administrative Staff | 250 | | |
| 1003 | Mainframe Programmers | 2400 | | |
| 1004 | Server Programmers | 2500 | | |
| 1005 | IVR Specialist | 500 | | |
| 1006 | Allowable, allocable & Reasonable Cost Reimbursables | | lot | \$ |
| Total Amount | | | | \$ |

OPTION YEAR 2

| CLIN # | Labor Category | Estimated Hours | Fixed Rate Per Hour | Estimated Total Amount |
|--------------|--|-----------------|---------------------|------------------------|
| 2001 | Project Manager | 100 | | \$ |
| 2002 | Administrative Staff | 250 | | |
| 2003 | Mainframe Programmers | 2400 | | |
| 2004 | Server Programmers | 2500 | | |
| 2005 | IVR Specialist | 500 | | |
| 2006 | Allowable, allocable & Reasonable Cost Reimbursables | | lot | \$ |
| Total Amount | | | | \$ |

Option YEAR 3

| CLIN # | Labor Category | Estimated Hours | Fixed Rate Per Hour | Estimated Total Amount |
|--------------|--|-----------------|---------------------|------------------------|
| 3001 | Project Manager | 100 | | \$ |
| 3002 | Administrative Staff | 250 | | |
| 3003 | Mainframe Programmers | 2400 | | |
| 3004 | Server Programmers | 2500 | | |
| 3005 | IVR Specialist | 500 | | |
| 3006 | Allowable, allocable & Reasonable Cost Reimbursables | | lot | \$ |
| Total Amount | | | | \$ |

OPTION YEAR 4

| CLIN # | Labor Category | Estimated Hours | Fixed Rate Per Hour | Estimated Total Amount |
|--------------|--|-----------------|---------------------|------------------------|
| 4001 | Project Manager | 100 | | \$ |
| 4002 | Administrative Staff | 250 | | |
| 4003 | Mainframe Programmers | 2400 | | |
| 4004 | Server Programmers | 2500 | | |
| 4005 | IVR Specialist | 500 | | |
| 4006 | Allowable, allocable & Reasonable Cost Reimbursables | | lot | \$ |
| Total Amount | | | | \$ |
| GRAND TOTAL | | | | \$ |