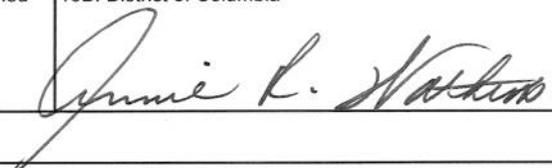


<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract Number	Page of Pages 1   8
2. Amendment/Modification Number A002	3. Effective Date see block 16C	4. Requisition/Purchase Request No.		5. Solicitation Caption: DCGov Content Management System
6. Issued By: Office of Contracting and Procurement Office of the Chief Technology Officer 441 4th Street NW Washington, DC 20001		Code	7. Administered By (If other than line 6)	
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			9A. Amendment of Solicitation No. DCTO-2008-R-0232	
			X 9B. Dated (See Item 11) 3-Jul-08	
			10A. Modification of Contract/Order No.	
			10B. Dated (See Item 13)	
Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
Xx The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>2</u> copy of the amendment: (b) <b>By acknowledging receipt of this amendment on each copy of the offer submitted;</b> or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to: (Specify Authority)				
The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
Modification by mutual agreement between parties entered into pursuant to of 27 DCMR, Chapter 20, Section 2008.4				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>2</u> copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)				
Section C, SPECIFICATIONS/WORK STATEMENT: pg 36 Insert, C.3.15 The District require 24 x 7 x 365 system uptime with built-reduncancy, disaster recovery and fail over.				
Attached: Questions and answers from the PREPROPOSAL CONFERENCE, held 22July2008 End of Amendment A002.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Annie R. Watkins	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)				8/4/08

#	Question	Answer
1	What are your requirements for a test (or staging) environment?	The testing environment should closely resemble the production environment if at all possible.
2	What LDAP software are you currently running? If you choose a hosted or SAAS solution, do you need a current LDAP / user base to be integrated?	LDAP is run through Microsoft Exchange. The current LDAP / user base will need to be integrated regardless of the solution proposed.
3	In an SAAS / external hosted solution, will the GIS and MAR systems be kept running internally? If so, what interface is provided for this purpose?	<p>The GIS and MAR systems will be kept running internally. The District of Columbia Geographic Information System (DC GIS) operates a variety of applications utilizing leading COTS software &amp; services from ESRI &amp; Google. Key DC GIS components include: Database - ArcSDE (Oracle 10g); Server Side Application Platforms: ArcGIS Server 9.2, ArcIMS, Google Earth Fusion Server, Google Earth Server, Google Maps API Enterprise; Desktop: ArcGIS 9.2, Google Earth Enterprise Client. It is anticipated that the District's existing GIS licenses &amp; server side capacity will be sufficient to support the CIRM. Vendors need not propose additional GIS licenses or capacity. The key will be to achieve at least the following points of integration: All service requests &amp; similar actions must be assigned coordinates according to the DC GIS standard in Maryland State Plane North American Datum 1983, with units in meters. This should be accomplished without embedding &amp; maintaining a stand alone address table in the CMS itself. DC GIS facilitates the assigning of coordinates in two primary ways: 1) Use of the Master Address R</p>
3	Question 3 continued	<p>(MAR) and its associated web services. The MAR is an Oracle 10g database of Addresses, Place Names, Intersections, Blocks, Parcels (AKA Square Suffices, Lots) and associated .NET Web Services. The MAR web services allow developers to embed location validation into Web and desktop applications. Once validated the MAR returns coordinates, address unique ID, a valid address text string and other essential geographic facts for almost any location in the District. More information about the MAR and sample client can be found at <a href="http://dcgis.dc.gov">dcgis.dc.gov</a>. 2) DC GIS also provides a "point picker". The point picker returns coordinates for any point in the District that users click on using a dynamic mapping interface. The point picker is used to determine location if an Addresses, Place Name, Intersection, Block, or Square Suffices, Lot is not sufficient. Maps and mapping functions can be embedded in Web and desktop applications by calling DC GIS server side applications.</p>
4	Are there other supporting systems would require integration?	OCTO will provide a list of critical system to the vendor awarded.
5	What are your resilience / disaster recovery / uptime requirements?	We require 24 x 7 x 365 system uptime with built-in redundancy, disaster recovery and fail over.
6	The RFP refers to the migration of up to 125 websites and 200,000 pages. What is the total number of content items (e.g. articles, images, etc.) to migrate?	Total number of static content pages is estimated at 200,000; total number of associated files is estimated at 56,000.
7	In reference to providing training, what are the skill sets of the OCTO developers?	The OCTO developers have skills in various programming languages, online applications, HTML and media.
8	Is the supplier to provide HTML & design services or is this being handled internally by your organization?	The design and HTML templates will be provided by OCTO.
9	I just wanted to be sure that I have all the documents.....since this is not an RFP/RFI type document, is the expectation that we will propose a solution with the associated cost, that will be our interpretation of your vision of a world class WCM solution utilizing the technologies and products to achieve that goal. In other words, we have a free form of response?	As Section M.3.1.1 of the RFP states, your proposal should address the requirements in Section 3 of the RFP. With regards to the 4 Key Success Criteria in the Power Point presentation during the pre-proposal conference, it should be understood that meeting the requirements of Section 3 of the RFP must enable the new CMS and its implementation to achieve those Key Success Criteria. We encourage your proposal to address these Key Success Criteria."

#	Question	Answer
10	<p>B.3.2 In order to properly price the system for the entire five (5) years, the following information must be used: § Base year: unlimited total administrative users and 30 concurrent administrative users; § 1st and 2nd Option years: unlimited total administrative users and 60 concurrent administrative users; § 3rd &amp; 4th Option years: unlimited total administrative users and 80 concurrent administrative users; The clarification I need is in regards to the "unlimited administrative users and 30 concurrent administrative users" in the Base year information. The Microsoft solution is licensed by Client Access License (CAL). This licensing is by named users, anyone whom would need access would need a CAL. Would you be able to provide a ballpark number of users to associate with the "unlimited" number of users? Or should I use the base of 30 users? Also, what are the differences between the "unlimited total administrative users" and the "30 concurrent administrative users"?</p>	<p>The user information in B.3.2 was provided as a baseline for pricing information. We define "unlimited administrative users" to mean an unlimited amount of web authors. With turnover at agencies, we do not want to run out of licenses as new web authors could come on board. We provided the example of "60 concurrent" users, to mean that 60 web authors could log into the system at the same exact time and update content and there is no latency or impact to processing power or speed capability.</p>
11	<p>Is there an approved budget for this project? Is so, what is the budget range?</p>	<p>There is no explicit budget for this project. The evaluation criteria for cost states, "'The offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score". However, we encourage you to propose a system that will meet the goals and requirements that have been stated in the RFP.</p>
12	<p>Regarding Application integration: a. What external applications are integrated into your web presence? Please detail the technical aspects where the integration occurs. b. What level of development by the vendor is expected/anticipated around these applications?</p>	<p>This is a broad question. We're looking to smoothly migrate as many legacy applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accommodate the requirements in Section C, could eliminate some existing legacy applications. We understand that some minor customizations may need to be made. Accordingly, you should expect to provide staff with the proper expertise to handle any minor customizations.</p>
13	<p>What components on your existing site are dynamically created (i.e. data is pulled from a database and displayed on a page)?</p>	<p>This is a very broad question as a large majority of the sites pull data from external databases. This includes applications on the static legacy sites as well as the current CMS all together.</p>
14	<p>Do you have a preferred technical environment? If so please describe.</p>	<p>Our current operating systems are Windows, Solaris, AXIS (Windows is the preferred solution). Database: Oracle, SQL Server. Application Servers: We are predominantly a .NET organization; the concept of an Application server does not directly apply to .NET systems. We are open to all viable options, including a J2EE -compliant application server and framework.</p>
15	<p>Do you have a preferred database environment? Is a database environment (i.e. database software/hardware) available?</p>	<p>We are open to all viable options.</p>
16	<p>Is it anticipated that the vendor will be responsible for converting/migrating ALL content from the old site into the new site?</p>	<p>The vendor should provide a high-level and low-level strategy for converting and migrating all of the designated content from the old site to the new site. However, OCTO would prefer if OCTO staff could be trained on the system before migration execution, so that they can provide support services, testing and gain practice with migration before the launch date. The District will provide an OCTO Project Manager, an OCTO technical resource, and other technical resources as needed for subject matter expertise, and interface development assistance.</p>
17	<p>Is it acceptable for the project team to work remotely, utilize WebEx and conference calls to minimize travel costs, and to generally work with little on-site presence (with exceptions for milestone and strategy meetings, on-site training, etc.)?</p>	<p>Project management activity needs to be conducted onsite; however, we do understand that SAAS and hosted solutions proposed could conduct work remotely (i.e. network, server configuration, etc)</p>
18	<p>Per the RFP, you are currently in the process of creating sitemap, design, and wireframes for the site. Will the vendor have an opportunity to review the wireframes and adjust any necessary estimates for the setup and creation of the required templates?</p>	<p>The District will provide all sitemap, wireframes and templates to the vendor. It is our expectation that the templates will not need major modifications during implementation to the system. We understand that some minor customizations may need to be made. Accordingly, you should expect to provide staff with the proper expertise to handle any minor customizations.</p>
19	<p>Video and Podcasts; a. What is your current volume of Video and/or Podcasts?; b.What is the current required storage?; c. Are you anticipating using Video Streaming?</p>	<p>The amount of current required storage is not known at this time, but we are interested in solutions for podcasts and streaming video.</p>

#	Question	Answer
20	<p>The government intends to award a Fixed Price Contract (by lot). The government has also requested a Cost Disclosure Statement consistent with DCAA costing practices and a disclosure cost certification that is commonly associated with cost plus level of effort contract, such as CAS. Given that the government intends to award a FP contract by lot and the contractor is expected to assume the risks (contract type places upon the contractor maximum risk and full responsibility for all costs and resulting profit or loss per FAR Subpart 16.2), we request that the Disclosure/Certification Statement be waived. In lieu of the Cost Disclosure/Certification Statement, we request that the government accept the contractor's reasonable explanation and demonstration in its cost volume as to its pricing approach and cost realism based on indicators such as past performance. Further, the government has also requested several pricing proposals that ultimately give the government cost effective options for total cost of ownership (TCO). Proposed pricing approaches for TCO will not be effectively measured.</p>	<p>The request for waiver of the Disclosure/Certification Statement is denied. This procurement is governed by The District of Columbia Municipal Regulations (DCMR) 27. DCMR 27, 1624.1 states: The contracting officer shall require a prime contractor to submit and certify cost and pricing data for any contract awarded through competitive sealed proposals, sole source procedures, or any change order or contract modification.</p>
21	<p>Can the government provide a copy of Clause 6 Inspection and Acceptance of Services Terms dated March 2007 (Section E of the RFP)?</p>	<p>Please go the website: <a href="http://ocp.dc.gov/">http://ocp.dc.gov/</a>, go to vendor portal and click on Solicitation Attachments, click Standard Contract provisions (March 2007), and see Clause 6. Inspection and Acceptance of Services.</p>
22	<p>Would the government be interested in having training provided online, in addition to the instructor-led training sessions?</p>	<p>Yes, the District would be interested in online training as well.</p>
23	<p>The government has requested a translation engine to allow for translation of content and publishing on the websites. The use of the term "engine" indicates that the government may be seeking automatic translation solution. There are no fully automated solutions that provide this service with complete accuracy and quality. Fully automated machine translation solutions are wrought with quality problems. We recommend that the government reconsider this requirement and replace it with one that will deliver the DC government a quality solution. One approach would be to add a CLIN for professional translation – up to XX words across XX languages (identify the languages) and any associated engineering/localization support to professional post and display these translations on the websites. Is the DC Government open to considering this approach?</p>	<p>The District is open to considering a professional translation service approach; however, the system must accommodate special characters to support languages such as, but not limited to, Spanish, Chinese, Vietnamese, Korean, Amharic.</p>
24	<p>Is this a new contract or an existing one?</p>	<p>This is a new contract.</p>
25	<p>If this is an existing one, What is the name of the current contractor.</p>	<p>This is a new contract.</p>
26	<p>Please provide the option year prices for the contract.</p>	<p>Please see Section B of the RFP.</p>
27	<p>Is it possible to get the list of firms at the pre-solicitation conference.</p>	<p>Please refer to the "Documents" section of <a href="http://cms.dc.gov">http://cms.dc.gov</a></p>
28	<p>sboe.gov.dc site questions: Is the list of news on the home page static or dynamically generated? If dynamic, what's the interface to the newsroom.gov.dc site?</p>	<p>The News Room Application is a custom built .NET application. The homepage headlines are generated by the news room application and inserted on the homepage via a \$X call which allows the current CMS to import content from other web pages. However, the headlines to be displayed on the home page of each site are manually added and removed. It should also be noted that the news room application draws upon information from the current CMS for user profiles.</p>
29	<p>dcoz.dc.gov: Is the list of news on the home page static or dynamically generated? Is there an interface to newsroom.gov.dc for dcoz news?</p>	<p>The DCOZ website is currently managed independently by DCOZ. There home page news is static HTML pages. DCOZ will be brought under the new CMS and will use the news room interface proposed in the solution.</p>
30	<p>dcoz.dc.gov: Is the calendar for Schedules and Agendas at app.dcoz.gov.dc the same as the app.calendar.rrc.dc.gov application? If not, is there any integration between the two?</p>	<p>The Schedules and Agendas calendar on DCOZ is different than the app.calendar.rrc.dc.gov application. Currently, there is no integration between the two applications.</p>
31	<p>dcoz.dc.gov: How are the BZA online application forms stored and managed? It looks like the search.dcoz.gov.dc site uses Google for search? Is it OCTO's preference to use Google search for this and all other website search?</p>	<p>dcoz.dc.gov is managed independently, OCTO does not manage this application. Since we have already made the investment, we prefer to continue to use the Google Search Appliance (GSA). However, we do encourage you to provide innovative solutions in your proposal.</p>

#	Question	Answer
32	dcoz.dc.gov Is the calendar item on the left nav dynamically or statically generated? If generated, what's the interface to the system that generates it?	The DCOZ website is currently managed independently by DCOZ.
33	dctaxi.dc.gov: Is the page for DC Municipal Regulations - Title 31 dynamically generated, or managed statically?	These pdfs are added. These are static pages.
34	dctaxi.dc.gov: Should the list of Forms that are currently in PDF be online forms in the future?	We encourage any solution that can automate as many forms as possible to improve internal business processes and help us win the War on Paper.
35	dctaxi.dc.gov: Is the page for DC Municipal Regulations - Title 31 dynamically generated, or managed statically? If dynamic, what's the interface to the back end calendar system if any? What's the interface(s) to the system that stores the taxi company/fleet list database?	The pdfs are added manually.
36	dchr.dc.gov: Is the DCHR Directory static or dynamically generated? If dynamic, what's the interface to the back-end system?	The DCHR directory is currently a static page.
37	dchr.dc.gov: Is the District of Columbia Personnel Manual managed by the CMS, or by a separate system? If separate, what is it and what's the interface(s) to it?	The DC Personnel Manual on dchr.dc.gov is listed via static webpages using our current content management system.
38	dchr.dc.gov: Should some of the New Employee Forms (aside from tax authority forms) be online forms in the future?	Yes.
39	dchr.dc.gov: There is a Photo Gallery left nav item, but the resulting page is empty. Is a photo gallery required in the future, and if so, what are the details?	Each agency reserves the option and has the capability of having a photo gallery as an element of their website. The left nav link in question may simply be an editorial oversight.
40	Are independent agencies (Public Library, Humane Society, Hospital, etc) going to be involved, now or in the future, with the dc.gov public facing website? Will their web content be managed through the same CMS and served with the same web content delivery framework?	We support agencies on a case-by-case basis but independent agencies need to request OCTO to manage their website. We currently manage Public Library but the Humane Society is a private non-profit not managed or under the provision of the District of Columbia government. All agencies supported by OCTO should be maintained through the same content management system (CMS).
41	Are all the current applications (e.g., news room, online service request, summer program search, etc) expected to be integrated into the new CMS system without any changes to the application? Would the district be open to some applications being redeveloped?	Yes, we expect that the applications should be integrated as they are but should there be any problems doing so, we would be open to applications being redeveloped. We're looking to smoothly migrate as many applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accommodate the requirements in Section C, could eliminate some existing legacy applications.
42	Are current online forms information all stored in the current CMS and/or databases? Are there any separate systems used for forms that would require integration?	Most forms are handled through either Liquid Office (a 3rd party form/content handling application), and SurveySolutions (a 3rd party survey handling application).
43	Is DC Atlas still going to be used to power DC Guide and does it need to integrate with the new system?	We will use our default online mapping system (See Answer to Question 3 for more information)
44	How are service requests handled and tracked? Is the information stored in a database?	Web requests are handled through email or phone requests.
45	Are the calendars at app.calendar.rrc.dc.gov custom built applications or is a third party software used? How is the calendar information currently stored? Is it expected that the current calendar application(s) will be entirely replaced by the new CMS?	The current calendar is an in-house application. Calendar information is stored in a SQL database. We wish to replace the calendar application with a built-in calendar application in a new CMS.
46	Is the "Washington DC For the Kids" (kids.dc.gov) site a self contained Flash application or are there external files and communications involved? If the latter, what is/are the interface(s) to the back-end system?	The KIDS site is written in Flash (static). OCTO maintains the site and has all fla files.
47	Are there any graphics, images, and other digital assets managed in a system separate from the current CMS?	No.

#	Question	Answer
48	How are the newsrooms managed? Is it part of the current CMS system, a third party application, or custom built application? If not the current CMS, what are the interface(s) to the back-end system?	The News Room Application is a custom built .NET application. The homepage headlines are generated by the news room application and inserted on the homepage via a \$X call which allows the current CMS to import content from other web pages. However, the headlines to be displayed on the home page of each site are manually added and removed. It should also be noted that the news room application draws upon information from the current CMS for user profiles.
49	How are the PDF documents currently being managed? Is workflow/approval required on the documents themselves required prior to publishing to the web?	For sites managed in our current CMS, PDF documents are housed in web file managers. Each site has a web file manager. The data is uploaded into SQL databases. Files are stored in a three-tiered environment. Files are uploaded into the development environment. Files are then 'broadcasted' to a quality control environment and accepted to the production or 'live' environment.
50	How is the Child Support Tip Line information stored? What is/are the interface(s) to the back-end system?	This is stored in one SQL data source.
51	Does the Child Support Guideline Calculator application communicate with any other applications or a database? If so, what is/are the interface(s) to the back-end system?	It is pulling its content from one SQL data source.
52	How is the information in the directory of District Govt Agencies stored? What is/are the interface(s) to the back-end system?	The District Government agencies directory is stored in a SQL database.
53	Is the Summer Program Search a custom built app that needs to be integrated into the new system? How is the information currently stored? What is/are the interface(s) to the back-end system?	This app is a .net application. The information is stored in multiple sql tables on one sql database. The back end has an admin interface to update 2 of the five data collections. The other ones have to be done manually by pushing them to a distribution table and running a distribution script. It just needs to be able to pull a wrapper of the new design unless there is an options in the new CMS that provides searchability for data tables.
54	Are the "DFD Projects FY 99-07 Dashboard" and "HPAP Activities FY 86-07 Dashboard" standalone Flash applications or do they communicate with external files or DBs to extract information?	To the best of our knowledge, this is a Flash application embedded in our current CMS.
55	Are all the "Most Wanted" profile information stored in a database? What is/are the interface(s) to the back-end system?	The Most Wanted profiles are currently stored in static pages.
56	Are the lists of cold cases on the police dept site stored in a database? What is/are the interface(s) to the back-end system?	The cold cases are posted as static pages. This is an example where the District would prefer to transition the page content and data into a searchable database.
57	How is the information in the Sex Offender Registry stored and updated? What is/are the interface(s) to the back-end system?	The Courts Services and Offender's Agency (CSOSA) manages the data currently. The database material is wrapped into our web frame.
58	Is the job posting application custom built or third party? Is the information stored in a database? What are the interface(s) to the back-end system?	The job posting application was built using the commercial-off-the-shelf product, PeopleSoft.
59	Are all the online vehicle services separate applications? Is the information stored in a database? What are the interface(s) to the back-end system?	Online Driver and Vehicle services are provided by the DMV Destiny application. Online services are on separate Web pages and are separate transactions but all within Destiny. Core Destiny data is stored in a DB2 database; web page data is stored in a SQL Server database. There are interfaces to AAMVA, the national motor vehicle organization, and to Verisign for payments. A third-party vendor, ACS, provides the ticket payment page and all functionality; this is NOT part of the DMV Destiny application. It is an ACS page and application with the District header and footer. The ACS page is accessed directly or through links on certain DMV site pages; there are no online interfaces between Destiny and the ACS application.
60	Is active.com used to manage the DPR programs search and registration? Does this need to be integrated into the new CMS system?	Yes, the active.com application will need to integrate with the new CMS.
61	How is the DPR photo gallery being managed? Are the photos or information associated with each photo stored in a database? What are the interface(s) to the back-end system?	The DPR photo galleries are currently managed in static pages, but we encourage a photo gallery component to the CMS.

#	Question	Answer
62	Is Roam Secure Alert Network a third party application used to power Alert DC? How is information currently stored and retrieved? What are the interface(s) to the back-end system?	Roam Secure, Inc is a third party application used to power Alert DC. Information is stored and retrieved through the vendor web interface, hosted locally within the DC government network. Currently this application is run on a Linux based operating system with a MySQL back end.
63	What are the District's current web standards? Are you able to provide them to the vendors bidding on this initiative?	The DC portal was developed to provide 24-hour access to government services, support a new channel of information to and from residents, and integrate agency services. It is important that all agency websites on the portal present a unified, consistent presence to enhance usability for visitors to the site.  For specific information on current technical web standards, DC portal users can visit the OCTO agency website and follow the 'Web Standards and Style' link on their home page.
64	What are the other District owned/support systems that you mention in C.1.?	A list will be provided to the vendor at the contract award. If you are referring to major systems, the solution must integrated with our LDAP (MS Exchange) and the Master Address Respository (MAR). We're looking to smoothly migrate as many legacy applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accomodate the requirements in Section C, could eliminate some existing legacy applications.
65	You provided the statistics of 200,000 web pages, 300 online forms, and 200 online applications. Are these assets current and relevant for the new redesign? Has there been a process to retire out of date content before the new redesign?	Not all of the page and file assets will be relevant for the new design. OCTO is currently working with all District agencies to audit their sites and remove all out of date files and content pages before the content is migrated to the new system.
66	Does the District have a list of sites they like and sites they don't prefer in relation to the redesign of the look and feel?	No.
67	Is the District interested in utilizing Rich Internet Application (RIA) interfaces for their existing applications?	Yes.
68	In Section C.2.1, you mention that the OCTO is gathering requirements for a new information architecture, sitemaps, and design templates. Does this mean that you do not require information architecture and design resources for this initiative?	We do not want to limit the expertise that you bring to this project. While the information architecture, sitemaps and design templates will be provided to the vendor, we do agree that IA expertise could be value-added during the migration process.
69	In section C3.1.1.22 the RFP states that the CMS must be able to capture multiple methods for content definition. Should we assume that a taxonomy framework has been created and a common metadata lexicon created? If not, do you require assistance with these tasks?	We expect to have a taxonomy framework. It may be necessary to customize. Accordingly, you should expect to provide staff with the proper expertise to handle any minor customizations.
70	You mention that the intranet could be deemed in scope for this initiative. If so, what are specifications of the existing intranet? (i.e.- how many HTML files, how much disk space, bandwidth utilization etc.)	Since this is not a requirement subject to the evaluation criteria, you have the option of providing your Intranet solution.
71	Is the awarded vendor expected to design a custom look and feel for 125 individual web sites?	The District of Columbia will provide the look and feel and templates.
72	Is the District interested in performing usability testing for the new site? This testing would be integrated into an overall design phase that would test ease of use of the new design.	Yes.
73	What format is the current content stored in the MS SQL database? Is the content broken into individual fields or is the entire content body for each page stored in one record? Would it be possible to share the schema with vendors bidding on this initiative?	For legacy applications, content is stored in invidual records. In our current CMS, all files are individual records and all content pages live as individual HTML content records.
74	Do you currently use any tools for 508 compliance review and remediation? If so, what are those tools?	We use Web Accessibility Evaluation tool (WAVE) at <a href="http://wave.webaim.org/">http://wave.webaim.org/</a> . The District is interested in any tools you could provide in this solution to ensure 508 compliance.
75	Can you provide a list of the 120+ websites? Are there content inventory and usage statistics for each individual site? If so, can you provide those?	Please refer to the documents section at <a href="http://cms.dc.gov">http://cms.dc.gov</a>

#	Question	Answer
76	For a SAAS solution, what would the District look to "buyback" as part of the TCO Option? SAAS solutions do not lend themselves to customer hosted installations. Would a solution be disqualified if it cannot be installed at another location?	As referenced in Section L.2.1.14, "Total Cost of Ownership (TCO) Analysis. The contractor's project manager, working with the OCTO Project Manager, shall deliver an estimated TCO that identifies future development, refresh, and operational costs over a five-year period. This document is due no later than 60 days after the start of the project." The vendor if proposing SAAS or a hosted solution can earn 2 extra points if the solution can be purchased by the District and brought back into the District's data centers (See Section M).
77	When proposing a SAAS solution, what sorts of constraints will there be on connecting the SAAS solution to the District's internal systems?	We do not want to constrain the solution proposed, however, the solutions must ensure the highest levels of security and protection from malware and malicious code.
78	C.3.1.1.27 – Does this requirement mean that users should be able to drag files from their desktop into the CMS without utilizing any sort of standard "Upload" dialog window?	Yes. Our preference is to have the easiest interface for web authors.
79	C.3.1.3.1 – How does the "online forms workflow" differ from a standard content approval workflow?	The workflow does not need to differ from the standard content approval workflow; however, we encourage you to include the most innovative approach with your solution.
80	C.3.1.4.1 – How does the "online survey permissions-based workflow" differ from a standard content approval workflow?	The workflow does not need to differ from the standard content approval workflow; however, we encourage you to include the most innovative approach with your solution.
81	C.3.1.9.1 – What types of alerts are envisioned? (SMS, email, etc.)	We prefer that you offer both and it should be compatible on mobile devices.
82	What is the budget for this effort? Do you want vendors to propose "world class" and then allow the District to pick and choose what fits into the budget for each proposed solution?	There is no explicit budget for this project. The evaluation criteria for cost states, "The offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score". However, we encourage you to propose a system that will meet the goals and requirements that have been stated in the RFP.
83	Does section L2 also need to be completed in RFP format? (esp L2.1.4 on) It looks like this should actually be at the beginning of the RFP response. And then we can detail the reqs in C3(per L2.1.5).	Yes Section L.2 is the instruction to offerors on how to prepare proposals.
84	What CMS's do you use currently?	The District uses Dynamic Site Framework (DSF) for static content and a District-built .NET application for news room content. There are also websites still built using static HTML.
85	How do you manage photos and videos now? And what is the volume now and or likely to be in the future?	Photos are hosted locally; video is mostly hosted on the oct.dc.gov site with some video hosted on YouTube. We anticipate an increase in use of video.
86	Do you have any sites in mind that they would like their site to be like?	We want the most innovative approach. We do not want to provide more than a typical state/city website.
87	You say you will be reviewing the submitted proposals starting Aug 4th. Your website states Aug 11. Joy mentioned Aug 11 at vendor day please clarify?	See the Amendment attached to the RFP Solicitation at <a href="http://app.ocp.dc.gov/RUI/information/scf/solicitation_detail.asp?solicitation=DCTO-2008-R-0232">http://app.ocp.dc.gov/RUI/information/scf/solicitation_detail.asp?solicitation=DCTO-2008-R-0232</a> . The submission date has been extended to Monday, August 11, 2008.
88	Are expecting to see demos then? Or, what is there time frame?	We encourage you to provide a link or access to demos; however it is not a requirement and it is not in the evaluation criteria. During the evaluation process, we will ask the highest scored responses to provide a demo. These could be scheduled as soon as 1 to 2 weeks after the RFP closes, August 11, 2008.
89	Please elaborate on C3.1.1.16 Specifically, what do you mean by "tools they use"? Tools within the CMS solution or external? Can you give us an example or scenario?	C.3.1.1.16 refers to 508 Accessibility. The system should include tools to verify that web content meets 508 standards. The system should also include mechanisms to prevent authors from publishing content until they update the content so that it meets accessibility regulations (i.e. Alt tags, etc)
90	Please elaborate on C3.1.3 Can you give us an example of the forms you wish to build?	We encourage you to propose a system that will meet the goals and requirements that have been stated in the RFP and provide the most flexibility for agency users and District residents.
91	Please elaborate on C3.1.3.3 What are the other web systems you are looking to pull data from or push data to? Are you currently doing this on your website now? How are you doing this now?	The ideal solution is that data can be integrated from any location. We're looking to smoothly migrate as many legacy applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accommodate the requirements in Section C, could eliminate some existing legacy applications and centralize other pathways to data.
92	Please elaborate on C3.1.4 Could you please give us an example of the surveys?	We encourage you to propose a system that will meet the goals and requirements that have been stated in the RFP and provide the most flexibility for agency users and District residents.

#	Question	Answer
93	Please elaborate on C3.1.5.2 What other web systems do you wish to communicate with for blogs and wikis?	We encourage you to propose all web systems you deem appropriate.
94	Please elaborate on C3.1.9 How do you want your users to receive this content? Via a link to go back to the website? Or, do you want the subscribers to receive emails with the content within the email (not just a link to content). If the second, do you want these emails to be interactive, allow the users to reply and interact with the email subscription?	The answer is both. This functionality should also be compatible with mobile devices.
95	Please elaborate on C3.1.18.1 Are you looking to create multiple databases or lists? Please explain the need you are trying to meet with this. Please share with us an example.	We prefer a solution that can repurpose as much data as possible so that 'static' content pages with lists of PDFs can be eliminated.
96	Please elaborate on C3.2.17 What languages are your legacy applications written in? What legacy applications are you looking to integrate into the DC.gov portal?	We have legacy applications written in classic ASP, Pearl, etc..Most legacy applications have been written in classic ASP. We're looking to smoothly migrate as many applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accommodate the requirements in Section C, could eliminate some existing legacy applications.
97	Please elaborate on C3.2.19 What legacy systems are you referring to? Are you looking to submit content from the portal back into the legacy systems? Or, are you looking to pull data from the legacy systems to display in the portal? Or both?	Our legacy applications currently pull a "wrapper" from the current CMS to shell an application in the CMS interface. We would like to retain this ability to 'wrap' our external legacy applications in the new CMS.
98	Project schedule - a three month period has been mentioned to migrate the existing websites and content. a. Is this period the full length of the project or just the time allocated for migration? b. What are the timescales for the project? Start date, end date, go live etc.	M.3.1.7 states that in the proposed plan, the vendor must specify how much work can be delivered realistically within the first 3 months after the contract award. The District will score proposals based on how much the vendor can realistically accomplish in the first three months. The District prefers an aggressive project schedule to migrate all of the web content to the new system.
99	Website applications - the RFP mentions 200 online applications. a. What is the nature of these web applications? b. Are these methods for users to apply for a service or more detailed web apps? c. In an SAAS or externally hosted solution, will these applications require migration?	a. The web applications are written in various programming languages (e.g. .NET, Pearl, Classic ASP, etc) and either live in the District's data centers or are hosted by a third-party vendor. The applications currently utilize a Remote UI scripting to 'wrap' in the website's current header and footer. b. A majority of the web applications provide transactional services for constituents, while others are simple searchable databases. c. We're looking to smoothly migrate as many legacy applications as possible as well as eliminate the need for some of them. Defining how the system's functionality will accommodate the requirements in Section C, could eliminate some existing legacy applications.
100	LDAP a. In an SAAS or externally hosted solution, how do you desire your current user base to be integrated? Will Active Directory be migrated or duplicated to the new environment or kept inhouse?	Our LDAP user base will be kept inhouse. The solution must integrate with our LDAP.
101	Website size - the RFP mentions 120+ websites to be migrated a. Do have available an average size for the websites? For example, average pages per site, average static files etc.?	An average website includes about 50 to 100 pages and 200 to 1000 files.
102	Please elaborate on the type of query you refer to in C3.2.26 Could you please give us an example?	According to C.3.2.26, The system shall provide the ability to attach documents (pictures, scanned letters, emails, text documents, etc.) to a web update inquiry or request if not sent through the system's workspace (e.g. updates sent through Outlook). For example, if a agency content creator sends the OCTO web team a request to update web pages, we prefer that the system provide an internal interface where the agency content creator can submit all of the materials to be developed rather than sending an email. Currently, the OCTO Web Team receives all web update requests via email, and has had to use various different methods in order to keep track of requests and archive materials received.
103	Do you have a preference for Google search?	Since we have already made the investment, we prefer to continue to use the Google Search Appliance (GSA). However, we do encourage you to provide innovative solutions in your proposal.
104	Please share details of how you have budgeted for this project?	There is no explicit budget for this project. The evaluation criteria for cost states, ""The offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score". However, we encourage you to propose a system that will meet the goals and requirements that have been stated in the RFP.