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|--|----------|--------------------------------|--|---|-------------------------------|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>  |          |                                | 1. Contract Number                                 | Page of Pages<br>1   1                                |                               |
| 2. Amendment/Modification Number<br>A0003  |          | 3. Effective Date<br>7/30/2008 | 4. Requisition/Purchase Request No.                | 5. Solicitation Caption<br>Inmate Email System        |                               |
| 6. Issued By:<br>Office of Contracting and Procurement<br>Information Technology Unit<br>441 4th Street, NW, Suite 930S<br>Washington, DC 20001  |          |                                | 7. Administered By (If other than line 6)          |   |                               |
| 8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)  |          |                                | (X)  | 9A. Amendment of Solicitation No.<br>DCTO-2008-R-0218 |                               |
|  |          |                                |  | 9B. Dated (See Item 11)<br>6/25/2008                  |                               |
|  |          |                                |  | 10A. Modification of Contract/Order No.               |                               |
|  |          |                                |  | 10B. Dated (See Item 13)                              |                               |
| Code   | Facility |                                |  |   |                               |
| <b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>   |          |                                |  |   |                               |
| <input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. <b>FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.</b> If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. |          |                                |  |   |                               |
| 12. Accounting and Appropriation Data (If Required)  |          |                                |  |   |                               |
| <b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>   |          |                                |  |   |                               |
| A. This change order is issued pursuant to: (Specify Authority)<br>The changes set forth in Item 14 are made in the contract/order no. in item 10A.  |          |                                |  |   |                               |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.  |          |                                |  |   |                               |
| C. This supplemental agreement is entered into pursuant to authority of:   |          |                                |  |   |                               |
| D. Other (Specify type of modification and authority)  |          |                                |  |   |                               |
| <b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>3</u> copies to the issuing office.   |          |                                |  |   |                               |
| 14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)<br><br>Amendment 0003 includes Questions and Answers:<br>Q What is meant by "Provider" will purchase and ship required hardware to mailroom and install all hardware at no cost to the Dept?<br>Does this mean the provider purchases the hardware without reimbursement? A. Yes, the cost shall be built into price charged customer.<br>Q. Does this mean the provider purchases the hardware without reimbursement? A. Yes, the cost shall be built into price charged customer.<br>Q. Is the 7 days/week availability 24 hours a day? A. Yes.<br>Q. Will Department staff scan email for reply to customer? A. Yes.<br>Q. Will Department staff review photos for appropriate content? A. Yes.<br>Q. Will Department provide personnel to conduct acceptance testing of software release? A. Yes.<br>Q. What format is the daily download of inmate information? (MS Excel, flat file, etc)? A. Comma Separated Value (csv) file.<br><br>All Terms and Conditions remain the same.               |          |                                |  |   |                               |
| Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect   |          |                                |  |   |                               |
| 15A. Name and Title of Signer (Type or print)  |          |                                | 16A. Name of Contracting Officer<br>Kenneth Morrow |   |                               |
| 15B. Name of Contractor  |          | 15C. Date Signed               | 16B. District of Columbia                          |   | 16C. Date Signed<br>7/30/2008 |
| (Signature of person authorized to sign)   |          |                                | (Signature of Contracting Officer)                 |   |                               |