

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number DCTO-2008-R-0218	Page of Pages 1 2	
2. Amendment/Modification Number A0002	3. Effective Date 7/29/2008	4. Requisition/Purchase Request No.		5. Solicitation Caption Inmate Email System	
6. Issued By: Office of Contracting and Procurement Information Technology Unit 441 4th Street, NW, Suite 930S Washington, DC 20001		Code	7. Administered By (If other than line 6)		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCTO-2008-R-0218	
				9B. Dated (See Item 11) 6/25/2008	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>3</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
Amendment 0002 includes Questions and Answers.					
The RFP has been extended to September 11, 2008.					
All Terms and Conditions remain the same.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Kenneth R. Morrow		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed 7/29/2008
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

QUESTIONS AND ANSWERS
INMATE EMAIL SYSTEM
DCTO-2008-R-0218

1. Q. Is there a specific format for this solicitation response?
A. No.
2. Q. Does the agency wish to receive a commission proposal or simply a no-cost proposal? If so, could a part of the commission be used to offset the cost of consumables (paper and toner) rather than have the successful Vendor provide the consumables?
A. This is a no cost proposal to the government. All costs should be covered by the price charged the outside sender.
3. Q. Does the cost proposal need to be separated from the technical proposal or can they both be presented together?
A. The price and technical should be presented separate.
4. Q. As the RFP stated, service must be provided free to the Department, are the contractor compensated by the customers for using the service? Is this the only revenue stream?
A. The Contractor is compensated by the customers. This is the only revenue stream.
5. Q. What is the model for compensating the contractor for training printers, machines, paper (sent on a regular basis, toners)?
A. Contractor's costs and profit should be built into the pricing.
6. Q. What do you see as a monthly cost to the customer for such a service?
A. This must be determined by the Contractor, but it is hard to image customers paying a higher unit cost than the regular mail.
7. Q. How many inmates and how many customers will use this system?
A. We have 3000 inmates in the system. This is a new service. No idea of how many customers will use the system.
8. Q. Will the contractor be compensated for repairs and other maintenance rendered to machines and software?
A. All of these prices should be covered by your proposal pricing.
9. Q. Telephones with Video included require a dedicated 15 amp circuit. Our understanding is that the electricity currently available often times has items such as microwaves on the same circuit? Is the city willing to provide a necessary 15 amp circuit for the Video telephones?
A. Vendors will need to perform a site survey to determine the best possible way to provide the necessary power to the telephones. Vendor will install the power circuits and incorporate the pricing in their cost proposal.

10. Q. Because of the need to determine the wiring connections and the space available for the Video Visitation, will a site survey be scheduled the visitation area?
A. Yes, the site visit will be on August 20, 2008.
11. Q. Because of the need for a site visit will the DC Jail consider extending the due date until August 26, 2008?
A. The On-site visit will be August 20, 2008 and the proposal is due September 12, 2008.
13. Q. Has OCP decided on a longer term than 1 year for the contract?
A. Yes. OCP wants the vendors to bid/price a base year and 4 option years.
14. Q. Does the storage of call recordings include both Video and audio storage for 2 years What length of time is required for the Video storage?
A. Video data must be stored for 30 days. Audio data must be stored for 2 years. Cases of interest to DOC may be subsequently archived.
15. Q. What hours are Video Visitation calls allowed?
A. Video Visitation calls would be allowed for a 12 hour period from 8 AM to 8 PM.