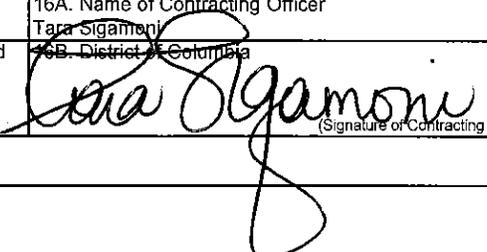


<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract Number 1	Page of Pages 1   5
2. Amendment/Modification Number M0001	3. Effective Date See 16 C	4. Requisition/Purchase Request No.		5. Caption: Organizational Infrastructure Improvement Project
6. Issued By: District of Columbia Child and Family Services Agency Contracts and Procurement Administration 200 I Street, SE Suite 2031 Washington, DC 20003		7. Administered By (If other than line 6) Child & Family Services Agency Business Services Administration 200 I Street, SE Washington, DC 20003		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)		9A. Amendment of Solicitation No. DCRL-2016-R-0006		
		X 9B. Dated (See Item 11) 17-Jul-15		
		10A. Modification of Contract/Order No.		
		10B. Dated (See Item 13)		
Code	Facility			
<b>11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS</b>				
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)				
<b>13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14</b>				
(X)	A. This change order is issued pursuant to: 27 DCMR, SECTION 3601 Paragraph 15 Standard Contract Provisions			
	The changes set forth in Item 14 are made in the contract/order no. in item 10A.			
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.			
	C. This supplemental agreement is entered into pursuant to authority of:			
	D. Other (Specify type of modification and authority)			
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.				
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) <b>Pursuant to 27 DCMR, Section 3601.2 and paragraph 15 of the Standard Contract Provisions for use with District of Columbia Supplies and Service contracts are hereby incorporated and made apart of the subject contract:</b>				
1. The solicitation closing date is hereby extended from August 7, 2015 to August 14, 2015.				
2. On page 2 of the solicitation through page 75, delete DCRL-2016-C-0006 and insert DCRL-2016-R-0006.				
3. Question: Would the contractor perform quality review of the time study entries, comparing activity selection to the narrative description of what the workers was doing?				
Answer: The Random Moment Sample requires not only time study operation, but also a quality assurance component consisting of actual review and evaluation of participant responses and notes/comments.				
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect				
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer Tara Sigamoni		
15B. Name of Contractor		15C. Date Signed		16C. Date Signed
(Signature of person authorized to sign)				7/29/15
		(Signature of Contracting Officer)		

4. Question: How many Random Moment Time Studies are required to be conducted? Who manages the operation of the time study (Contractor or CFSA staff)?
- Answer: The Random Moment Time Studies are required for both CFSA Social Workers and Contracted private agency Social Workers. Therefore, there are two Random Moment Samples conducted for CFSA as a whole.
5. Question: What is the anticipated start date of this project?
- Answer: October 1, 2015
6. Question: Will there be transition period for a new vendor to start the project? What is that desired timeframe?
- Answer: Transition period for a new vendor would be 30 days from contract Signing.
7. Question: What barriers does the agency see with the current CAP and RMS? How long has the current vendor been administering these systems?
- Answer: CFSA sees no barriers with the current CAP and RMS. The current vendor has been administering these systems since March 2010.
8. Question: Does CFSA have an approved Medicaid state plan amendment to claim TCM and Medicaid Rehabilitation?
- Answer: No.
9. Question: C.4.1.3 - How many Medicaid trainings annually will vendor perform? Does CFSA desire in person or web-based training?
- Answer: Add subsection C.4.1.3.1 - The contractor shall perform at least one In-person training annually. Additional training, either in-person or web-based shall be procured as needed.
10. Questions: C.4.3.4 - Are Title IV-E cases reviewed for compliance on an ongoing basis? What is this process to review? Is there a backlog of pending Title IV-E determinations? If so, how large is that pending population?

Answer: Add subsection C.4.3.4.1 - Title IV-E cases shall be reviewed for compliance on an ongoing basis.

Answer: Much of the QA review will be conducted by CFSA's Eligibility Unit Supervisor and Program Manager. here are approximately 100 cases pending IV-E determination.

11. Question: C.4.4.1 - Does CFSA consider "captures all reimbursable activities and costs" to mean updating the CAP narrative as necessary based on decisions made under the other previous scopes of work (C.4.1, C.4.2, C.4.3 and C.4.5)?

Answer: Yes, as necessary.

12. Question: C.4.4.1 - Does this scope include rate setting (aside from the rehab option discussion in C.4.1) or direct services claiming model development?

Answer: Yes, if necessary.

13. Question: C.4.4.1-Does CFSA desire a review of the CAP and recommendations to address compliance and/or revenue maximization areas?

Answer: Yes.

14. Question: C.4.4.2-How many CAP Amendment Training sessions does CFSA anticipate requiring?

Add subsection C.4.4.2.1 – The Contractor shall conduct one in-person training, and 2 web-based training.

15. Question: C.4.5.1-Are CFSA staff and contracted providers in the same random moment time study (RMTS)? Who are the contracted staffs?

Answer: There are two Random Moment Samples required – one for CFSA Social Workers and another for Contracted Private Agency Social Workers. The contracted staff is Social Workers employed with the Contracted Private Agencies who are contracted to provide services similar to CFSA's such as case management, licensing, and placement.

17. Question: C.4.5.1- Does CFSA desire a review of RMTS program/activity options?
- Answer: Yes.
18. Question: C.4.5.1-Should vendor propose their own RMTS system, if available? Does CFSA plan to continue use of the current automated RMTS system (prior to vendor performing review of system requested in C.4.5.1)?
- Answer: Add subsection C.4.5.1 – The Contractor shall propose the best solution based on their expertise and CFSA’s needs. CFSA’s plan regarding the continued use of the current automated RMS system shall be determined based on the outcome of this solicitation.
19. Question: C.4.5.3 – How many RMTS trainings annually will vendor Perform? Does CFSA desire in person or web-based training?
- Answer: Add subsection C.4.5.3.1 - The Contractor shall perform at least one in-person training annually. Additional training, either in-person or web-based, shall be procured as needed.
20. Question: C.4.5 – Does the current RMTS system provide standard response rate and response detail reporting to support ongoing analysis? Can the vendor remotely access the current system to support ongoing processes while a review of the current system is completed?
- Answer: The current RMS system provides response rate and response detail reporting to support ongoing analysis. It is unknown at this time whether a new vendor can remotely access the current RMS system.
21. Question: Section M.3.1 describes the evaluation factors for specific expertise related to cost allocation. Will this section also be evaluated on experience related to implementing other activities described in Section C., for example, Eligibility Determination for Foster Care, Adoption Assistance, and Guardianship, Medicaid BH Services, Medicaid Billing Systems, etc.?
- ANSWER: No.

22. Question: F.3.1 – can CFSA comment on why the RMS system must be functioning by October 19th as opposed to the beginning of the quarter ending 12/31/15?

ANSWER: The 19 days following the beginning of the 1st quarter of FY16 are intended to provide the vendor with time to implement a fully operational RMS system. CFSA would welcome the vendor's implementation of the RMS system prior to October 19, 2015.

23. Question: Section C.4.2 - How will the data get into the system for the contractor to do retroactive claiming? Will the contractor be given access to historical data that predates the contract date, and to what extent and in what format? Does CFSA want that data to be used only for claiming, or will that be the same data we use for other aspects of the RFP? Will that retroactive claiming data need to be visible in the UI in the same way as a non-retro claims or differently (assume the same)?

ANSWER: CFSA can provide the vendor with a data dump of historical data for retroactive claiming purposes. The historical data will likely cover the 24 months preceding October 1, 2015. The format in which this data would be made available is to be determined. That data can be used for all aspects of the RFP. The retroactive claiming data should be visible in the User Interface in the same way a non-retroactive claim is reflected.

24. Question: Does CFSA currently claim any services under Medicaid's Rehabilitation Option?

ANSWER: No.

25. Question: Does CFSA currently collect cost data from providers on a regular basis?

ANSWER: Yes, CFSA collects provider cost data on a quarterly basis.