

Attachment A - Contract Costing for Family Based Foster Care Providers

Family Based Foster Care Case Management/Maintenance Per-diem	Family Based Foster Care Administrative Rate	Family Based Foster Care Cost Reimbursement
<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • Current Direct Service Personnel – required by licensure/contract • Current Direct Service Support Personnel • TBD/TBA-Direct Service/ Direct Service Support Personnel 	<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • Current Administrative Personnel – required by licensure/contract • Current Administrative Support Personnel • TBD/TBA-Administrative/ Administrative Support Personnel 	<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • Subject to budget negotiations: Case carrying social worker costs not covered by the Case Management Per-diem.
<p>Schedule 2: Fringe Benefit <i>(Note: Capped at a maximum of 30.0% of total Salary & Wage expenditure)</i></p> <ul style="list-style-type: none"> • Social Security (FICA) • Health/Hospitalization Insurance • Worker’s Compensation • Unemployment Insurance • Other Benefits (any other employer-paid benefits) 	<p>Schedule 2: Fringe Benefit <i>(Note: Capped at a maximum of 30.0% of total Salary & Wage expenditure)</i></p> <ul style="list-style-type: none"> • Social Security (FICA) • Health/Hospitalization Insurance • Worker’s Compensation • Unemployment Insurance • Other Benefits (any other employer-paid benefits) 	<p>Schedule 2: Fringe Benefit</p> <ul style="list-style-type: none"> • (N/A)

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<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • Psychiatrists • Psychologists • Nurses/Nursing Agencies • Tutors/Tutoring Agencies • Mentors/Mentoring Agencies • Temporary Direct Service Personnel • Accountants/Auditors or Firms
<p>Schedule 4: Occupancy Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 4: Occupancy Costs - Must be accompanied by a signed lease or IRS approved depreciation schedule.</p> <ul style="list-style-type: none"> • Office Space (rental/leased/mortgage/depreciation) 	<p>Schedule 4: Occupancy Costs</p> <ul style="list-style-type: none"> • Office Space (rental/leased/mortgage/depreciation) • If not accompanied by a signed lease or IRS approved depreciation • Utilities (Gas/Electric/Oil/Water/Sewage) • Trash Removal • Building Maintenance • Property Insurance • Pest Control • Building Repairs • Building/Property Security (non- employee) • Other

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<p>Schedule 5: Travel/Transportation Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 5: Travel/Transportation Costs <i>(Note: Applies to vehicles owned/leased by the Provider)</i></p> <ul style="list-style-type: none"> • Vehicle Lease/Rental • Vehicle Depreciation 	<p>Schedule 5: Travel/Transportation Costs</p> <ul style="list-style-type: none"> • Vehicle Maintenance (Gasoline/Oil/Supplies) • Vehicle Insurance • Vehicle Registration/Licensing • Tires/Batteries • Vehicle Maintenance/Repairs • Mileage (staff personally owned vehicles) • Metro Train/Bus Fares (staff) • Travel Other
<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • Office Supplies • Office Furnishings - Purchase • Minor Equipment - Rental/Lease • Minor Equipment – Purchase
<p>Schedule 7: Capital Equipment/Outlays Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 7: Capital Equipment/Outlays Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 7: Capital Equipment/Outlays Costs</p> <ul style="list-style-type: none"> • Vehicle Purchase • Major Facility Repairs • Major Equipment Purchase

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<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • Standard Foster Care Room/Board Payments 	<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • Emergency Food • Emergency Clothing • Day Care • After School Care • Tutoring • Mentoring • Respite Care • Emergency Personal Incidentals • Household Furnishings • Transportation/Travel • Recreation Activities/Memberships • Recreational Equipment • Socio-Cultural Activities • Gifts (Christmas, birthday or special occasion) • Court Ordered Costs/Services (Must be itemized)
<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • Telephone/Landline (staff) • Cellular Telephone Service (staff) • Internet Service • Postage • Delivery Service

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<p>Schedule 10: Other Direct Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 10: Other Direct Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 10: Other Direct Costs</p> <ul style="list-style-type: none"> • Staff Recruitment & Advertising • Staff Training Foster Parent • Foster Parent Recruitment & Advertising • Foster Parent Training • Foster Parent Awards/Events
<p>Schedule 11: Indirect/Overhead Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 11: Indirect/Overhead Costs <i>(Note: Excludes items budgeted as Administrative Expenditures from Schedule 1 thru 10)</i></p> <ul style="list-style-type: none"> • Administrative • Financial • Other Indirect 	<p>Schedule 11: Indirect/Overhead Costs</p> <ul style="list-style-type: none"> • (N/A)