

Attachment A - Contract Costing for Congregate Care Providers

Congregate Care Maintenance Per-Diem	Congregate Care Administrative Rate	Congregate Care Cost Reimbursement
<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • Current Direct Service Personnel – required by licensure/contract • Current Direct Service Support Personnel • TBD/TBA (vacate) Personnel • Dietary 	<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • Current Administrative Personnel – required by licensure/contract • Current Administrative Support Personnel • Administrative Personnel • Administrative Support Personnel 	<p>Schedule 1: Salary/Wage</p> <ul style="list-style-type: none"> • (N/A)
<p>Schedule 2: Fringe Benefit <i>(Note: Capped at a maximum of 30.0% of total Salary & Wage expenditure).</i></p> <ul style="list-style-type: none"> • Social Security (FICA) • Health/Hospitalization Insurance • Worker’s Compensation • Unemployment Insurance • Other Benefits (any other employer-paid benefits) 	<p>Schedule 2: Fringe Benefit <i>(Note: Capped at a maximum of 30.0% of total Salary & Wage expenditure).</i></p> <ul style="list-style-type: none"> • Social Security (FICA) • Health/Hospitalization Insurance • Worker’s Compensation • Unemployment Insurance • Other Benefits (any other employer-paid benefits) 	<p>Schedule 2: Fringe Benefit</p> <ul style="list-style-type: none"> • (N/A)

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<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 3: Consultants/Experts</p> <ul style="list-style-type: none"> • Psychiatrists • Psychologists • Nurses/Nursing Agencies • Tutors/Tutoring Agencies • Mentors/Mentoring Agencies • Temporary Direct Service Personnel • Accountants/Auditors or Firms
<p>Schedule 4.1: Occupancy Costs-Office Space</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 4.1: Occupancy Costs-Office Space</p> <ul style="list-style-type: none"> • Office Space (rental/leased/mortgage/depreciation) 	<p>Schedule 4.1: Occupancy Costs-Office Space</p> <ul style="list-style-type: none"> • Office Space (rental/leased/mortgage/depreciation) • Utilities (Gas/Electric/Oil/Water/Sewage) • Trash Removal • Building Maintenance • Property Insurance • Pest Control • Building Repairs • Building/Property Security (non-employee) • Other

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<p>Schedule 4.2: Occupancy Costs-Residential Living Space</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 4.2: Occupancy Costs-Residential Living Space</p> <ul style="list-style-type: none"> • Residential Living Space (rental/leased/mortgage/ depreciation) 	<p>Schedule 4.2: Occupancy Costs-Residential Living Space</p> <ul style="list-style-type: none"> • Residential Living Space (rental/leased/mortgage/ depreciation) • Utilities (Gas/Electric/Oil/ Water/Sewage) • Internet/Cable TV • Telephone (Landlines) • Trash Removal • Building Maintenance • Property Insurance • Pest Control • Building Repairs • Building/Property Security (non-employee) • Other
<p>Schedule 5: Travel/Transportation Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 5: Travel/Transportation Costs (Note: Applies to vehicles owned/leased by the Provider)</p> <ul style="list-style-type: none"> • Vehicle Lease/Rental • Vehicle Depreciation 	<p>Schedule 5: Travel/Transportation Costs</p> <ul style="list-style-type: none"> • Vehicle Insurance • Vehicle Registration/Licensing • Vehicle Maintenance (Gasoline/Oil/Supplies) • Tires/Batteries • Vehicle Maintenance/Repairs • Mileage (staff personally owned vehicles)

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		<ul style="list-style-type: none"> • Metro Train/Bus Fares (staff)
<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 6: Supplies/Minor Equipment Costs</p> <ul style="list-style-type: none"> • Office Supplies • Office Furnishings - Purchase • Minor Equipment - Rental/Lease • Minor Equipment – Purchase
<p>Schedule 7: Capital Equipment/Outlays Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 7: Capital Equipment/Outlays Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 7: Capital Equipment/Outlays Costs<i>(Note: Reimbursed in accordance with an IRS compliant depreciation schedule)</i></p> <ul style="list-style-type: none"> • Vehicle Purchase • Major Facility Repairs • Major Equipment Purchase • Other Capital Outlays

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<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 8: Client Expense Costs</p> <ul style="list-style-type: none"> • Food • Clothing • Personal Incidentals/Toiletries • Educational Supplies • Transportation/Travel • Metro Train/Bus Fares (child/youth) • Personal Allowance • Household Furnishings • Household Supplies • Recreation Activities/Memberships • Recreational Equipment • Socio-Cultural Activities • Gifts (Christmas, birthday or special occasion) • Court Ordered Costs/Services (Must be itemized)
<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • (N/A) 	<p>Schedule 9: Communications Costs</p> <ul style="list-style-type: none"> • Telephone/Landline (staff) • Cellular Telephone Service (staff) • Internet Service • Postage • Delivery Service

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Schedule 10: Other Direct Costs <ul style="list-style-type: none"> • (N/A) 	Schedule 10: Other Direct Costs <ul style="list-style-type: none"> • (N/A) 	Schedule 10: Other Direct Costs <ul style="list-style-type: none"> • Staff Recruitment & Advertising • Staff Training
Schedule 11: Indirect/Overhead Costs <ul style="list-style-type: none"> • (N/A) 	Schedule 11: Indirect/Overhead Costs <i>(Note: Excludes items budgeted as Administrative Expenditures from Schedule 1 thru 10)</i> <ul style="list-style-type: none"> • Administrative • Audit • Financial • Other Indirect 	Schedule 11: Indirect/Overhead Costs <ul style="list-style-type: none"> • (N/A)

Information provided herein are for informational purposes only. Costs may be assigned to different categories during negotiations by mutual agreement between the parties.