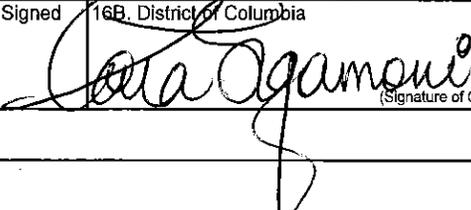


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 4	
2. Amendment/Modification Number M0001		3. Effective Date See 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption: Tutoring Services	
6. Issued By: District of Columbia Child and Family Services Agency Contracts and Procurement Administration 200 I Street, SE Suite 2031 Washington, DC 20003			7. Administered By (If other than line 6) Child and Family Services Agency Office of Well Being 200 I Street, SE, Suite 3649 Washington, DC 20003		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			x	9A. Amendment of Solicitation No. DCRL-2015-R-0033	
				9B. Dated (See Item 11) 12/1/2014	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code		Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
x	The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
	A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
	D. Other (Specify type of modification and authority) 27 DCMR, Chapter 20 Section 2008 Exercise of Options				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Pursuant to 27 DCMR, Section 3601.2 and Paragraph 15 of the Standard Contract Provision for use with District of Columbia Supply and Services contract, dated March 2007, the following changes are incorporated and hereby made part of the contract:					
1. Proposal due date is extended from December 30, 2014 to January 12, 2015, 2:00 PM.					
2. The log sheet, dated December 16, 2014, for the above referenced pre-Proposal Conference is attached.					
3. Delete pages 3 and 4 and insert pages 3R and 4R.					
4. Under Section B.3 "Indefinite Delivery - Indefinite Quantity (IDIQ)" add subsection d.					
d. The District anticipates awarding up to 2 contracts under this solicitation. The maximum quantity will be adjusted to 75, if two awards are made.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Tara Sigamoni		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			(Signature of Contracting Officer)		12/29/14

5. Under Section C.5 "Requirements" add Subsection C.8.

C.8 The Contractor shall submit a quarterly programming report which includes, but is not limited to, the following:

C.8.1 Overall program outcomes, goals, and challenges;

C.8.2 Summary of recruitment and retention efforts;

C.8.3 A detailed reporting of tutor' outreach to and engagement of the social workers, resource parents, and birth parents of all tutee's receiving tutoring services. The report should include engagement broken down by types and duration of contact during each month of the quarter;

C.8.4 Recommendations for overall improvements based on observed trends across tutors and tutees during the quarter;

C.8.5 Summary of pre-service and in-service training completion for all tutors, including the names, dates, and times of training course completion; and

C.8.6 Status of clearance documentation for all tutors and Contractor staff members.

6. Under Section C.6 and subsection C.6.1

C.6.1 Serving Special Population

The contractor shall be capable of providing services to up to 10 Spanish speaking and/or non-English speaking clients.

7. Under Section J: "Attachments" add Attachment J.10.

J.10 Tutoring Services Budget Package

8. Questions/Answers:

Question: Our contractors are individuals and represent greater than 35% of contract price) and not a companies, is a subcontractor plan required?

Answer: Yes, pursuant to section I.5 "Subcontracting Requirement".

Question: Are non-profit required to get a waiver, since there is no provision for certification?

Answer: Yes, non-profit organizations are required to submit subcontracting plans and may request a waiver of the 35% requirements after demonstrating good faith efforts in their attempt to identify SBEs/CBEs.

Question: How does request for tutoring originate?

Answer: From Social Workers, based on need, how kids do in school and a host of other needs/assessments. Social Workers are central point of contact.

Question: How many kids are currently waiting?

Answer: No one is waiting. 100 kids are currently receiving services.

Question: How many were served last year?

Answer: 50 – 100 served last year.

Question: How many kids in foster care?

Answer: 1100 kids in foster care.

Question: Who is the present contractor for all groups?

Answer: AFC Scholarship Foundation, Inc.

Question: Define regular intervals?

Answer: Regular intervals in the context of interim or post assessments means as often as they are done, but should be no less than every 6 months.

Question: Written approval-define?

Answer: This would be based on the type of program being used and type of assessment. In writing means via email or other written form (typical email).

Question: Under Section C.5.3, the requirement states that the tutor-tutee relationship is for 1 year with a minimum of 2 hours weekly. For each tutee, are we to assume that they will be receiving tutoring for a full 52 weeks or less weeks, i.e. the number weeks that corresponds to the school year?

Answer: The numbers of months a tutee will receive tutoring would be determined by the educational specialist at the outset. Typically it is approved for a period of 3-6 months at the outset, but this might vary based on when in the year it is requested and what type of tutoring. Requests for reauthorization (to continue the service) have to be provided 30 days in advance of the expiration date and with justification. There is no guarantee that every child will receive a minimum of one year but we expect that tutors will remain the same for children connected for at least one year.

Question: Are there more attachments other than the one listed in the proposal?

Answer; Yes, one additional attachment has been added, attachment J.10 "Tutoring Services Budget Package".

Question: Do the forms needed to be typed?

Answer: No, but if hand written proposals must be legible. See Section L.3 Proposal form, organization and content.

Question: How many copies should be submitted with proposal?

Answer: One original and two copies. See Section L.3 Proposal form, organization and content.

Question: Is there a specific outline for the grant?

Answer: This is not a grant but a Request-for-Proposal which shall be completed in accordance with the solicitation outline.

Question: Is the District only awarding two (2) contracts under this proposal?

Answer: Yes, it is the intent of the District to award up to contracts under this solicitation.

Questions: Is there a specific number of pages required for this RFP?

Answer: No.

Operational Hours: Tutoring services should commence at close of the school day until 9:00 PM.

TUTORING SERVICES - DECEMBER 16, 2014

REQUEST FOR PROPOSALS (RFP) NO. DCRI-2015-R-0022

SIGN-IN LOG

Name	Agency	Phone No.	E-Mail Address
Walden Carl Burtel	G. AUG	202-577-1958	KE@WALDEN-CARL@GMAIL.COM
RICHARD WILKINSON	"	202-304-75-82	PASTOR FLANKHORN@YAHOO.COM
Walter Mumford	MES	202-904-1809	Wmumford@omtracedolutions.com
Chack Brown	Healthy Families	202-974-3385	cbrown@healthymfamilies.com
Dr. Singletary	A.A.U.G.	(202) 584-3269	gangb4youth@yahoo.com
Mike Peterson	AFC	301-545-1218	MikePeterson@afcscholarship.com
Yohannes Woldemariam	A Plus Success	703-566-9533	YShannes@APlusSuccess.com

TUTORING SERVICES - DECEMBER 16, 2014

REQUEST FOR PROPOSALS (RFP) NO. DCRI-2015-R-0022

SIGN-IN LOG

Name	Agency	Phone No.	E-Mail Address
Na Toya Mitchell	Contemporary Family Services, Inc.	202-454-3573	nmitchell@contemporaryfamily.com
John Monroe	Contemporary Family Services, Inc.	202-375-1957	JMonroe@contemporaryfamily.com
Latrice Johnson	AFC Foundation Inc.	301-585-1718 301-367-8109	callingcard@afcscholarship.com ljohnsone@afcscholarship.com
Reginald Adams	CARE consultants, LLC	301-856-2386	careconsultants2@yahoo.com
Marni Barron	Soul Tree, LLC	302-350-0471	mbarron@soultreeconsulting.com
Sylvia Stokes	Education Training Services	781-784-5440	Slystokes55@yahoo.com
Tom Fitzgerald	CFSA	802-920-5021	tomehgl.fitzgerald@cfsa.gov
Corbin M. Colston	CFSA	802-727-4951	corbin.mitchell.colston@cfsa.gov
Charlotte Williams	CFSA	202-715-7282	charlotte.williams2@dc.gov
Ramona Stolte	Center for Therapeutic Concepts	202-333-1232	ramona@FLORIAN SOLUTIONS.com

B.4 BASE YEAR – PRICE SCHEDULE - IDIQ

Contract Line Item No. (CLIN)	Supply/Services	Minimum Clients	Price Per Hour	Maximum Clients	Price Per Hour	Contract Minimum	Contract Maximum
0001	Tutoring, Home based and Community Based	25	\$	75	\$	\$	\$
Total Contract Amount							\$

B.5 OPTIOIN YEAR ONE – PRICE SCHEDULE - IDIQ

Contract Line Item No. (CLIN)	Supply/Services	Minimum Clients	Price Per Hour	Maximum Clients	Price Per Hour	Contract Minimum	Contract Maximum
0001	Tutoring, Home based and Community Based	25	\$	75	\$	\$	\$
Total Contract Amount							\$

B.6 OPTION YEAR TWO – PRICE SCHEDULE - IDIQ

Contract Line Item No. (CLIN)	Supply/Services	Minimum Clients	Price Per Hour	Maximum Clients	Price Per Hour	Contract Minimum	Contract Maximum
0001	Tutoring, Home based and Community Based	25	\$	75	\$	\$	\$
Total Contract Amount							\$

B.7 OPTION YEAR THREE – PRICE SCHEDULE - IDIQ

Contract Line Item No. (CLIN)	Supply/Services	Minimum Clients	Price Per Hour	Maximum Clients	Price Per Hour	Contract Minimum	Contract Maximum
0001	Tutoring, Home based and Community Based	25	\$	75	\$	\$	\$
Total Contract Amount							\$

B.8 OPTION YEAR FOUR – PRICE SCHEDULE - IDIQ

Contract Line Item No. (CLIN)	Supply/Services	Minimum Clients	Price Per Hour	Maximum Clients	Price Per Hour	Contract Minimum	Contract Maximum
0001	Tutoring, Home based and Community Based	25	\$	75	\$	\$	\$
Total Contract Amount							\$