

<b>AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT</b>				1. Contract Number		Page of Pages	
						1   1	
2. Amendment/Modification Number		3. Effective Date		4. Requisition/Purchase Request No.		5. Solicitation Caption	
A0003		See Block 16C				Document/Record Management Services	
6. Issued by:			Code	7. Administered by (If other than line 6)			
Child and Family Services Agency Contracts and Procurement Administration 200 I Street S.E. Suite 2031 Washington, DC 20003				Child and Family Services Agency Contracts and Procurement Administration 200 I Street S.E. Suite 2031 Washington, DC 20003			
8. Name and Address of Contractor (No. street, city, county, state and zip code)				9A. Amendment of HCA No. DCRL-2014-R-0013			
				9B. Dated (See Item 11) 11/27/13			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code	DUNS:	TIN	FEIN:				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offeror's/Bidder's/Provider's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ___N/A___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required) <i>To be cited on individual orders issued on behalf of participating agencies</i>							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3603 The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority) 27 DCMR 2008-Exercise of Option							
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return 2 copies to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible)							
1. Pursuant to 27 DCMR, Section 3601.2 and paragraph 15 of the Standard Contract Provisions for use with District of Columbia Supplies and Service dated March 2007,  2. See attached Sign-In-Log for Pre-Proposal conference held on December 18, 2013.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Tara Sigamoni			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
				Tara Sigamoni		12/23/13	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

DOCUMENT/RECORD MANAGEMENT SERVICES

SOLICITATION NO. DCRL-2014-R-0013

SIGN-IN LOG

PLEASE PRINT YOUR NAME CLEARLY

Name	Agency/Company Name	Phone No.	E-Mail Address
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SIGN-IN LOG

PLEASE PRINT YOUR NAME CLEARLY

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SIGN-IN LOG

PLEASE PRINT YOUR NAME CLEARLY

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