

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Child and Family Services Agency



Request for Information (RFI) – Professional Foster Parenting
RFI Number: DCRL-2014-I-0112
Issuance Date: April 22, 2014
Due Date: May 16, 2014

The District's Child and Family Services Agency (CFSA) is requesting information regarding Professional Foster Parenting. The term "professional" has many connotations and CFSA seeks to hear from you as a valued stakeholder your ideas regarding this concept

Treatment of RFI Responses and Respondents

This is not a Request for Offers. Rather, following review of the RFI responses, CFSA may prepare one or more Solicitation of Offers for Professional Foster Parenting.

In addition, prospective respondents are invited to a feedback session regarding this RFI on April 30, 2014 from 1:30 p.m. to 3:00 p.m. at 200 I Street, S.E., Suite 2203B, Washington, D.C. 20003. Please RSVP to Lisa Edelen at lisa.edelen@dc.gov

CFSA anticipates issuing a solicitation during FY 2014. All respondents to the RFI will be invited to respond to subsequent Solicitation of Offers. However, CFSA reserves the right to invite other parties to respond to such solicitations. Further, parties responding to the RFI are unrestricted in modifying the composition of team members and program approaches should they decide to respond to a subsequent solicitation.

CFSA recognizes that some respondents may consider that disclosing their interest and ideas could compromise competitive advantage should they ultimately decide to respond to a subsequent Solicitation for Offers. CFSA considers responses to this RFI as part of its outreach and research effort; and as such, more in the nature of a survey. All responses will remain confidential outside of the review team. Individual responses will not be shared with the public or other respondents.

CFSA intends to use the information in the responses to establish parameters and requirements included in the Solicitation for Offers. Potential respondents must determine for themselves, the relative advantages and disadvantages of responding to the RFI.

CFSA assumes no responsibility or liability for any potential claim of harm and damage. By submitting a response, the respondent expressly acknowledges that CFSA assumes no such responsibility or liability.

Information Requested

CFSA is seeking information on the following:

1. As a provider/stakeholder of CFSA's, how do you define "professional foster parent?" Describe the qualifications that should be held by the professional foster home.
2. As a provider/stakeholder of CFSA's, what recommendation do you have regarding professional foster parenting modalities to employ in the District of Columbia?
3. What methodology should be used to identify and prioritize selection of such modalities?
4. Describe how trauma informed practice should be incorporated into the professional foster parenting model.
5. Describe the optimal number of children/youth served in each professional foster home and the corresponding payment method preferred (payment per child or per home).
6. Who should maintain and operate professional foster homes?
7. Do you believe there is capacity for a minimum of 10 families residing within the city limits of Washington, DC to serve as professional foster homes? If so, please describe the areas where they would be located.

How to Respond

Interested parties should include and format the following general information in their response:

- a) Maximum of 5 pages, single space and times roman 12 font.
- b) Legal name and address of the supplier;
- c) Names, telephone numbers, and email addresses of key contact persons;
- d) A short description of your general experience and qualifications to provide the necessary services.

Responses to this RFI are due no later than the date identified above. Please submit your response electronically to tara.sigamoni@dc.gov or in written hardcopy form to:

Child and Family Services Agency
Contracts and Procurement Administration
200 I Street, S.E., Suite 2020
Washington, D.C. 20003
Attention: Jamie Morton

In an effort to reduce waste, if submitting a hardcopy, please refrain from using 3-ring binders, spiral bindings, and other non-recyclable binders and folders.

Questions may be referred to via email at Jamie.Morton2@dc.gov. Questions regarding this RFI must be received in writing no later than 10:00 a.m. Eastern Standard Time (EST), on May 2, 2014. CFSA will respond to all questions submitted per the required timeframe 7 days after receipt of questions. Responses to the RFI are due on May 16, 2014 by 10:00 a.m. Eastern Standard Time (EST).