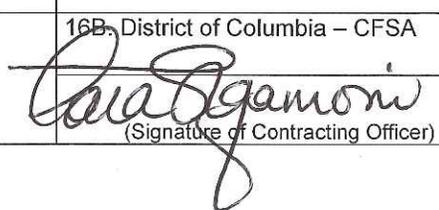


AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. Contract Number	Page of Pages	
					1	3
2. Amendment/Modification Number 2		3. Effective Date See 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Medical Assistant Services
6. Issued By:			Code	7. Administered By (If other than line 6)		
DISTRICT OF COLUMBIA CHILD AND FAMILY SERVICES AGENCY CONTRACTS AND PROCUREMENT ADMINISTRATION 955 L'Enfant Plaza, SW, North Building, Suite 5200 Washington, DC 20024						
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				9A. Amendment of Solicitation No. 2 DCRL-2014-A-0052		
				9B. Dated (See Item 11) December 8, 2013		
				X 10A. Modification of Contract/Order:		
				10B. Dated (See Item 13)		
Code		Facility				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; or (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required)						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14						
2. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2 ©.						
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14.						
C. This supplemental agreement is entered into pursuant to authority of:						
D. Other (Specify type of modification and authority)						
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.						
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)						
CFSA hereby amends solicitation number: DCRL-2014-A-0052 to reflect the following:						
1). Delete Section 25 through 26.3.3 – Technical Rating(s) in its entirety and replace with Section 25R; 25.1R; 25.2R; 25.3R; 26R; 26.1R and 26.1.2R.						
All other terms and conditions under this Contract shall remain unchanged.						
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect						
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer		
				Tara Sigamoni		
15B. Name of Contractor:		15C. Date Signed		16B. District of Columbia – CFSA		16C. Date Signed
(Signature of person authorized to sign)				 (Signature of Contracting Officer)		1-6-14

25R. TECHNICAL RATING(S)

25.1R Technical Rating Scale is as follows:

<u>Numeric Rating</u>	<u>Adjective</u>	<u>Description</u>
0	Unacceptable	Fails to meet minimum requirements; e.g., no demonstrated capacity, major deficiencies which are not correctable; offeror did not address the factor.
1	Poor	Marginally meets minimum requirements; major deficiencies which may be correctable.
2	Minimally Acceptable	Marginally meets minimum requirements; minor deficiencies which may be correctable.
3	Acceptable	Meets requirements; no deficiencies.
4	Good	Meets requirements and exceeds some requirements; no deficiencies.
5	Excellent	Exceeds most, if not all requirements; no deficiencies.

25.2R The technical rating is a weighting mechanism that will be applied to the point value for each ranking factor to determine the offeror's score for each factor. The offeror's total technical score will be determined by adding the offeror's score in each evaluation factor. For example, if an evaluation factor has a point value range of zero (0) to forty (40) points, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good," then the score for that evaluation factor is 4/5 of 40 or 32.

If subfactors are applied, the offeror's total technical score will be determined by adding the offeror's score for each subfactor. For example, if an evaluation factor has a point value range of zero (0) to forty (40) points, with two subfactors of twenty (20) points each, using the Technical Rating Scale above, if the District evaluates the offeror's response as "Good" for the first subfactor and "Poor" for the second subfactor, then the total score for that evaluation factor is 4/5 of 20 or 16 for the first subfactor plus 1/5 of 20 or 4 for the second subfactor, for a total of 20 for the entire factor.

25.3R TECHNICAL EXPERTISE (75 Points Maximum)

FACTOR(S)	Evaluation Criteria	Points
Factor #1	Demonstrated capability to adhere to the functionalities and duties of a medical assistant as described in the Scope of Services, Section 6.	20
Factor #2	Submit evidence of your qualifications, that clearly and convincingly demonstrates that the requirements of Section 6.5 are met.	10
Factor #3	Knowledge of a broad range of pediatric medical conditions and assessments.	10
Factor #4	Knowledge of organizational, planning, prioritizing filing system and general office duties.	20
Factor #5	Knowledge of medical assistant process and procedures. Ability to maintain complete confidentiality in regards to the clients' medical records.	15
Total		75

26R. Pricing (25 Points maximum)

26.1R Description: A comprehensive budget that reflects accurate and fair pricing for programs and services as defined in the scope of work, including an all-inclusive daily rate. The price evaluation will be objective. The offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score. The following formula will be used to determine each offeror's evaluated price score:

The price evaluation will be objective. The offeror with the lowest price will receive the maximum price points. All other proposals will receive a proportionately lower total score. The following formula will be used to determine each offeror's evaluated price score:

$$\frac{\text{Lowest price proposal}}{\text{Price of proposal being evaluated}} \times \text{weight} = \text{Evaluated price score}$$

26.1.2R TOTAL POINTS (100 Points Maximum)

Total points shall be the cumulative total of the Offeror's technical criteria points and price.