

Questions and Answers for DCRL-2014-A-0029

Q1) Can families assigned to a contractor enroll in the CFSA MAP and/or CPR/First Aid training if there is space available?

A1) Yes, however, you would have contact the Licensing Unit for approval.

Q2) In Section 3.3 H.2 (page 6) relating to Full Home Study and Licensure, the solicitation states that local, FBI and CPS clearances need to be completed according to the applicants jurisdiction of residence. In Section 3.4 E.3 (page 9) relating to Renewal Foster/Adoptive Services, the solicitation states that local, FBI and CPS clearances need to be completed according to VA and DC regulations. Is this correct? We believe that requirements for clearances should be consistent for full home study and renewals, and further that families should have to meet the clearance requirements of the jurisdiction of their residence.

A2) Clearances for all person 18 years of age and older living in the petitioners home (including the petitioners) for each state in which the person has resided, worked or attended school as an adult in the last five years.

Q3) What is the purpose of the foster home agreement between the applicant and the contractor referenced in section 3.4.L. of the solicitation? Are there specific issues that must be addressed in such an agreement?

A3) The purpose to the agreement between the applicant and the Contractor is for verification that the Contractor has explained the process and provide the necessary documents to the applicant, and that the applicant has agreed to comply with the process and submit the necessary documents in the allot time frame. Refer to 3.2.L

Q4) Section 3.6.B states that social workers retained to provide services on this contract need to be licensed in MD, DC, **“AND”** VA. Should this be **“OR”**? Section 3.6.C has the same language.

A4) No, it should be **“AND”**

Q5) Is it anticipated that the Court will direct the Order of Reference to CFSA or the Contractor?

A5) All Order of References and Adoption Petitions are sent to the CFSA, who would be responsible for reviewing and assigning the Competing Petition to the Contractor.

Q6) Section 3.2.K.7 (page 5) requires the Contractor to provide a copy of the licensing requirements of the jurisdiction of the state where the family resides. Can this be done once per jurisdiction instead of multiple times for every family in the interest of efficiency, economy and the environment?

A6) Yes

Q7) If a family has already completed 30 hours of training in a nationally-recognized evidence-based program such as MAP or PRIDE at the time of referral, is the family required to repeat training after the case is referred to a Contractor?

A7) Yes, if the petitioner(s) received training no more than five years ago. The Petitioner must submit the Training Certificate as verification. CFSA will review the Training Certificate to verify that training has met the agencies requirements.

Q8) There appears to be a contradiction between Section 3.3.D which requires a lead inspection of the family's home if required by, and in accordance with, the relevant regulations of the state of the family's residence and Section 3.3.H.6 which requirements a lead inspection under different circumstances. Which section of the solicitation is controlling?

A8) Both of the CLINS are correct; and perhaps should be joined as one. 3.3. H.6 should take the lead in addition; the lead inspector must be certified. For States that do not have a lead inspection Policy, the Contractor should follow the District of Columbia's Policy.

Q9) Is there a difference in the monthly reports required under Section 3.3.P and Section 3.2.G? If so, please describe the differences.

A9) 3.2. G speaks to the time frame in which the Final Adoption Report and Recommendation should be submitted to CFSA for review. Once the Report is reviewed it is returned the Contractor to make the necessary changes, if need. If corrections are not needed, then the report will move through the change of command in order to obtain final review and signature of the CFSA Director. 3.3. P speaks to the time frame in which deliverables need to be submitted for the purpose of payment. When the Court sends the Order or Reference/Adoption Petition to CFSA, it contains dates of when various documents are due. Due to the nature of these cases, often time, the case is not in the posture where the Final Report and Recommendation is ready to be submitted. As result, a Status Report is written outlining the barrier that prevents the agency from submitting the Final Report and Recommendation. The Status report also proves a plan to alleviate the barriers and new date to submit the Final Report and Recommendation is provided to the Court. Unfortunately, this scenario can occur often in a case.