AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT	1. HCA Solicitation Number	Page of Pages	
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2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption
DCRL-2013-H-0039-A006	See Block 16C		Case Management and Family Based Foster Care Services

6. Issued by: Code	7. Administered by (If other than line 6)
Child and Family Services Agency Contracts and Procurement Administration 200 I Street, S.E., Suite 2030 Washington, DC 20003	Child and Family Services Agency Foster Care Resources Administration 200 I Street, S.E., Suite 3201 Washington, DC 20003

8. Name and Address of Contractor (No. street, city, county, state and zip code)	9A. Amendment of HCA No. DCRL-2013-H-0039
	9B. Dated (See Item 11) November 14, 2012
	10A. Modification of Contract/Order No.
Code DUNS: TIN FEIN:	10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☒ is extended ☐ is not extended. Offeror's/Providers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 2 copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required) *To be cited on individual orders issued on behalf of participating agencies*

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

	A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor: ☐ is not required to sign this document and return 2 copies at the time of proposal submission.
☒ is required to sign this document and return 2 copies at the time of proposal submission.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible

Pursuant to Article 3, Changes Clause of the Standard Contract Provisions for the use with District of Columbia Government Supply and Services Contracts dated March 2007, the subject solicitation is hereby amended as follows:

1. The submission date of the Human Care Agreement along with the Human Care Agreement Contractor Qualification Records, Business Plan, Cost and Price has been extended to January 24, 2013 by 2:00 P.M. local time.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)	16A. Name of Contracting Officer Tara Sigamoni	
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia Tara Sigamoni (Signature of Contracting Officer)	16C. Date Signed 1-17-13.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible).

1. Section C.3.2.1 Safety Outcomes is amended as follows:

   Add sections C.3.2.1.2.B, C.3.2.1.2.C and C.3.2.1.2.D as indicated below:

   Section C.3.2.1.2.B: Performance Indicator: 95% of children/youth served shall maintain placement stability.
   Section C.3.2.1.2.C: 85% of children/youth served will remain with the same caregiver 30 days following end of initial service.
   Section C.3.2.1.2.D: 100% of crisis calls shall be responded to within two (2) hours of referral, in person.

2. Section C.4.2.5 is amended by adding the following sentence:

   All family based providers shall provide crisis stabilization services.

3. Add section C.4.2.8

   C.4.2.8 The contractor shall serve a wide range of children and youth in terms of cognitive and behavioral functioning. Behaviors include those typical of children and youth having suffered abuse and neglect, or previously identified as having a mental health diagnosis and who require a short term crisis stabilization and structured programming with mental health supports for crisis stabilization. The Provicer shall have the capacity to provide on-site, clinical intervention as well as have community based crisis teams available 24 hours a day, 7 days a week.

4. Section C.5.14 is amended as follows:

   Add the definition:

   Crisis: A sudden onset of behavior or emotionality that may disrupt placement or put placement at risk of disruption.

5. Add section C.5.61

   Crisis Stability Team: a community based crisis team which delivers comprehensive crisis management services to immediately respond, effectively screen, provide early intervention to children/youth who are experiencing an acute crisis, identify services and alternatives that will minimize distress, and aid in their stabilization in the community.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible).

6. Add section C.5.62

Crisis Plan: A plan that identifies a child's psycho-social, behavioral, educational, emotional and psychiatric needs of the child/youth and outlines specific strategies to address the needs and stabilizes the child/youth in the current placement.

7. Add section C.6.5.8

C.6.5.8.1 The contractor shall provide Crisis Stabilization services. The primary objective of these services shall be to prevent placement disruption. Teams maybe comprised of licensed mental health professionals, licensed case managers and paraprofessionals. The team shall respond within two (2) hours of being notified, effectively screen, provide early intervention to children/adolescents who are experiencing an acute crisis, identify services and alternatives that shall minimize distress and provide stabilization and provide the service in the home, when necessary.

C.6.5.8.2 The contractor shall provide referral and case management services that link children/youth and their families with formal and informal supports which shall assist with maintaining maximum functioning in the least restrictive environment.

8. Add sections as indicated below:

C.7.3.2.1 The contractor shall create a crisis plan with the caregiver to ameliorate disruption of placement. This plan shall contain linkages to both formal and informal supports that the caregiver identifies.

C.7.3.2.2 The contractor shall provide a written crisis plan to the Contractor's social worker for further follow up within twenty-four (24) hours of the initial crisis intervention.

C.7.3.2.3 The contractor shall collaborate with the Contractor's social worker to convene a multi-disciplinary team to review the proposed crisis plan. The multi-disciplinary team may include the CMSW, the contractor's most relevant staff managing service planning, any pertinent professionals in the service delivery array, the child/youth, and any pertinent family members within twenty-four (24) hours of crisis stabilization being initiated.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible).

C.7.3.2.4 The contractor shall use crisis prevention and intervention services to stabilize and assist the child or youth in returning to his/her pre-crisis level of functioning when having experienced emotional and/or behavioral turmoil. The contractor shall have staff trained in de-escalation techniques in order to foster a curative environment such that the need to seek external provision of such services is only in rare cases of extreme outburst or instability.

C.7.3.2.5 In the case of placement disruption, the contractor shall transport said child/youth to CFSA's clinic for immediate assessment of health.

C.7.3.2.6 The contractor shall develop and implement a comprehensive behavior management system including crisis management that is trauma-informed and that outlines policy and protocol for all children and youth to be served.