

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT				1. Contract Number DCRL-2013-A-0076	Page of Pages 1 1	
2. Amendment/Modification Number A001		3. Effective Date See Block 16C.		4. Requisition/Purchase Request No.		5. Solicitation Caption Freelance Writer
6. Issued by: Child and Family Services Agency Contracts and Procurement Administration 200 I Street, S.E., Suite 2030 Washington, DC 20003			Code LRT	7. Administered by (If other than line 6) Child and Family Services Agency Office of Public Information 200 I Street, S.E. Room 3611 Washington, DC 20003		
8. Name and Address of Contractor (No. street, city, county, state and zip code)				x	9A. Amendment of Solicitation No. DCRL-2013-A-0076	
					9B. Dated (See Item 11)	
					10A. Modification of Contract/Order No.	
Code	DUNS:	TIN	FEIN:		10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended <input type="checkbox"/> is not extended. Offeror's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning ___ N/A ___ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.						
12. Accounting and Appropriation Data (If Required) <i>To be cited on individual orders issued on behalf of participating agencies</i>						
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14						
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601 The changes set forth in Item 14 are made in the contract/order no. in item 10A.						
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of						
C. This supplemental agreement is entered into pursuant to authority of:						
D. Other (Specify type of modification and authority) 27 DCMR, Chapter 20, Section 2008 Exercise of Option						
E. IMPORTANT: Contractor: <input checked="" type="checkbox"/> is not required to sign this document and return to the above mentioned agency by email. <input type="checkbox"/> is required to sign this document and return to the above mentioned agency by email.						
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible)						
Solicitation No. DCRL-2013-A-0076 is hereby amended as follows:						
Delete Page 2 in its entirety						
Insert Page 2R.						
1. The closing date for the submission of the solicitation is hereby changed from April 5, 2013 at 2:00 p.m. to April 9, 2013 at 2:00 p.m.						
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.						
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Tara Sigamoni		
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)				Tara Sigamoni (Signature of Contracting Officer)		4/5/13

If you have any questions, please contact Patricia Lewis-Miller, Contract Specialist, at (202) 727-7584.

4. PERIOD OF PERFORMANCE:

Date of award through September 2013 with (1) one 6 month option period. Continuation of this BPA beyond the fiscal year is contingent upon future fiscal appropriations

5. PRICE/COST SCHEDULE

The Contractor shall provide all direct and indirect resources to provide the services in accordance to the specifications contained in this BPA and at the prices stated. This is a Fixed-Price BPA for the supplies/services to be performed at the unit prices specified in Section 5.1 – 5.2 the Price Schedules.

5.1 OPTION PERIOD: Date of Award through September 30, 2013

CONTRACT LINE ITEM NO. (CLIN)	SUPPLIES/ SERVICES	UNIT	Minimum UNIT	Maximum Unit	Unit Price	Maximum Total Cost
0001	Free Lance Writer	Hour	1	1040	\$	\$
Total Not to Exceed Amount						\$

5.2 OPTION PERIOD: October 1, 2013 through March 31, 2014

CONTRACT LINE ITEM NO. (CLIN)	SUPPLIES/ SERVICES	UNIT	Minimum UNIT	Maximum Unit	Unit Price	Maximum Total Cost
1001	Free Lance Writer	Hour	1	1040	\$	\$
Total Not to Exceed Amount						\$

6. DESCRIPTION/SPECIFICATON/STATEMENT OF WORK:

6.1 BACKGROUND

The Child and Family Services Agency (CFSA) is the public child welfare agency and first responder to child abuse and neglect in the District of Columbia. CFSA's Office of Public Information (OPI) is a full-service, in-house function that manages overall agency internal and external communication, and also meets the communication needs of individual departments and programs.