

DETERMINATION AND FINDINGS  
FOR  
CANCELLATION OF BLANKET PURCHASE AGREEMENT (BPA)

AGENCY: Child and Family Services Agency  
BPA No.: DCRL-2013-A-0064  
CAPTION: Video Remote Interpreting Services

FINDINGS

1. Authorization:

27 DCMR Sections 1644.1 and D.C. Official Code Section §§ 2-354.04 and 2-361.06

2. Minimum Need:

The Child and Family Services Agency (CFSA), seeks the services of a contractor to provide internet based video remote interpreting (VRI) services, as well as live on-site interpreters as an auxiliary aid for the deaf and hearing impaired. The VRI service should provide users with immediate access to interpreters, and be accessible via Wi-Fi or a cellular network on laptops, tablets and mobile devices. The on-site interpreters should be available with short-term notice (i.e. less than 24 hours' notice). The on-site interpreters should be available for assistance in various locations in the DC metro area.

3. Estimated Fair and Reasonable Cost:

\$50,000.00

4. Facts Which Justify Cancellation:

On March 29, 2013, Blanket Purchase Agreement (BPA) was posted on the OCP website for contractor's to submit proposals for On-Site Video Remote Interpreting Services. Proposals were due back by 2:00 pm on April 9, 2013. Five (5) responses were received (Language People, Inc., Malka Communication Group, TCS Associates, Purple Language Services, and Interpreters Unlimited) and two (2) amendments were posted on OCP website, 1) April 18, 2013 and 2) May 23, 2013. The proposals were forwarded to HRA on June 24, 2013 for technical evaluation.

On July 2, 2013, the evaluation panel submitted two of the three panelist's evaluation results for CPA's review. One of the panel members was assigned to an emergency project and did not complete the evaluations. On September 12, 2013, the evaluation packages were returned to the panel with instructions that each of the respective panel members re-evaluate the proposals and each vendor must be given a score and complete a census report.

On November 18, 2013, the chairperson submitted two of the three panelist's evaluation packages, advising that the third panelist had other projects and still was not able to complete the evaluation or submit a census report. CPA continued to follow up with HRA to find out about the evaluation process and HRA determined that out of the two vendors who were evaluated, neither vendor was capable of providing both services which were internet based video remote interpreting services (VRI) and live on-site interpreting services and be accessible via Wi-Fi or a cellular network on laptops, tablets and mobile devices. CPA continued to follow up to see if HRA still wanted to proceed with the evaluations to keep the process moving. After numerous attempts, HRA did not complete the evaluation process for the BPA.

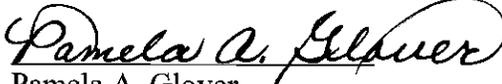
On August 12, 2014, CPA received a final decision from the chairperson to cancel the solicitation and re-solicit the services.

Therefore, based on the Evaluation Panel recommendation, it is in the District's best interest to cancel the BPA and to re-solicit required services.

5. Certification by the Contract Specialist:

I hereby certify that the above findings are correct and complete to the best of my knowledge.

8/20/2014  
Date

  
Pamela A. Glover  
Contract Specialist

DETERMINATION

Based on the findings and in accordance with 27 DCMR sections 1644.1 is hereby determined that cancellation of subject solicitation is justifiable. In addition, it is determined that this action is in the best interest of the District of Columbia Government.

8/20/14

Date

A handwritten signature in black ink, appearing to read "Tara Sigamoni", written over a horizontal line.

Tara Sigamoni  
Agency Chief Contracting  
Officer