

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages	
				1	11
2. Amendment/Modification Number A0004	3. Effective Date See Block 16	4. Requisition/Purchase Request No.	5. Solicitation Caption Systems Furniture, Casegoods and Related Products and Services		
6. Issued by: Office of Contracting and Procurement 64 New York Ave., N.E 6 TH Floor Washington, DC 20002		Code	7. Administered by (If other than line 6)		
8. Name and Address of Contractor (No. street, city, county, state and zip code) Prospective Offerors		9A. Amendment of Solicitation No. DCPO-2009-B-0020		9B. Dated June 5, 2009	
Code		Facility		10A. Modification of Contractor/Order No.	
				10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
X D. Other (Specify type of modification and authority) 27 DCMR 1517.2					
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copy to the issuing office.					
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) This amendment is for the following changes to Systems Furniture, Casegoods and Related Products and Services, Solicitation No. DCPO-2009-B-0020 issued on June 5, 2009:					
1) Delete: SECTION J: List of Attachments in its entirety.					
Insert: SECTION J: List of Attachments on page 2 of this amendment.					
2) Insert: Section J.1.1 Revised (June 19, 2009)					
All other conditions of the solicitation remain unchanged.					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Angela Turner		
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia <i>Angela Turner</i> (Signature of Contracting Officer)		16C. Date Signed 6/19/09

SECTION J: LIST OF ATTACHMENTS

J.1 ATTACHMENTS

- J.1.1** Part I – Casegoods and Systems Furniture Pricing
- J.1.2** Part II – Firm Fixed Price for Waterfront Project
- J.1.3** Exhibit B – FFE Ready Summary
- J.1.3** Exhibit C – Waterfront Drawings
- J.1.4** Exhibit D – Whip Schedule
- J.1.5** Exhibit E – Schedule
- J.1.6** Exhibit F – Salient Characteristics
- J.1.7** Living Wage Notice
- J.1.8** Living Wage Fact Sheet
- J.1.9** Environmental Specifications for Office Furniture
- J.1.10.** Past Performance Evaluation
- J.1.11** Wage Determination No.:2005-2103 Revision 7, 3/16/2009.
- J.1.12** Government of the District of Columbia Standard Contract Provisions for Use with the Supply and Service Contracts, dated March 2007

J.2 INCORPORATED ATTACHMENTS

(The following forms shall be completed and incorporated with the offer.)

- J.2.1** E.E.O. Information and Mayor's Order 85-85
(located at www.ocp.dc.gov ; click on Solicitation Attachments)
- J.2.2** Tax Certification Affidavit
(located at www.ocp.dc.gov ; click on Solicitation Attachments)
- J.2.3** First Source Employment Agreement
(located at www.ocp.dc.gov ; click on Solicitation Attachments)

Section J.1.1 Revised (June 19, 2009)

Bid Form

There are two or more possible awards resultant from this solicitation. Part I, term contract(s) for casegoods and systems furniture, and Part II, for the Waterfront Project.

Part I

Casegoods and Systems Furniture Pricing for a Term Contract

Pricing in this section shall be used to establish a term contract for the ordering of furniture on an as-needed basis. Estimated quantities shall be based on the initial order resultant from the Waterfront Project. Pricing shall be firm for a period of 12 months. Price increases shall be made in accordance with Section F.2.5 of this solicitation.

In addition to the discounts listed below, please provide a fixed unit price for those items found in Exhibit A. Prices shall be firm for the period of 12 months and shall be subject to increases as noted above. Evaluation of bids for this Part of the solicitation shall be made on the unit prices.

In recognition of the significant purchasing volume, the price quote should represent the "Lowest and best" pricing available to governmental entities Pricing will be firm for the term of the initial term of the agreement. Please provide any comments in addition to your company's price quote. Please provide electronically all requested information (catalogs may be submitted as web links) in the Pricing Exhibit to this solicitation. **Please submit a separate pricing sheet for each manufacturer and/or line proposed.**

(1) SYSTEMS FURNITURE: Submit current catalog including list prices. The contract prices for goods under this contract will be based on a discount from manufacturer's current list price including all freight charges. Furniture Cost will be the price derived by multiplying the list price by a standard discount.

Please submit a separate pricing sheet for each manufacturer and/or line proposed.

Manufacturer: _____

Percentage Discount from Manufacturer's Price List

0 - \$249,999	_____	%
\$250,000 - \$1,000,000	_____	%
\$1,000,000 +	_____	%
Quick ship	_____	%

Standard Delivery Time after receipt of order (ARO) by manufacturer or manufacturer's representative.

In Stock Items days ARO: _____ Days
Non-Stock Items days ARO: _____ Days

Other Support Service Costs:

Installation and setup cost expressed as an hourly charge based on a two man crew
_____ \$ /hour

Special Design Services such CAD, or extensive layout design services. Design services performed by vendor in order to provide basic cost quotations are considered to be at NO CHARGE and are not to be included in calculation.

_____ \$ /hour

Charge for reconfiguring manufacturer's furniture purchased and installed

_____ \$ /hour

Rebate for more than _____ million in annual purchases: _____%

NOTE: Installation Cost: Installation Services include product delivery coordination, unpacking, inspection of product for shipping damage, assembly of product to conform to final design drawings, removal of packing materials, and cleaning of product. Participants will negotiate installation on a project-by-project basis, requesting an installation price quotation for each project regardless of dollar value of project.

(2) FREESTANDING FURNITURE: Submit current catalog including list prices. The contract prices for goods under this contract will be based on a discount from manufacturer's current list price including all freight charges. Furniture Cost will be the price derived by multiplying the list price by a standard discount.

Please submit a separate pricing sheet for each manufacturer and/or line proposed.

Manufacturer: _____

Percentage Discount from Manufacturer's Price List

0 - \$249,999	_____	%
\$250,000 - \$1,000,000	_____	%
\$1,000,000 +	_____	%
Quick ship	_____	%

Standard Delivery Time after receipt of order (ARO) by manufacturer or manufacturer's representative.

In Stock Items days ARO: _____ Days
Non-Stock Items days ARO: _____ Days

Other Support Service Costs:

Installation and setup cost expressed as an hourly charge based on a two man crew
_____ \$ /hour

Special Design Services such CAD, or extensive layout design services. Design services performed by vendor in order to provide basic cost quotations are considered to be at NO CHARGE and are not to be included in calculation.

_____ \$ /hour

Charge for reconfiguring manufacturer's furniture purchased and installed

_____ \$ /hour

Rebate for more than _____ million in annual purchases: _____%

NOTE: Installation Cost: Installation Services include product delivery coordination, unpacking, inspection of product for shipping damage, assembly of product to conform to final design drawings, removal of packing materials, and cleaning of product. Participants will negotiate installation on a project-by-project basis, requesting an installation price quotation for each project regardless of dollar value of project.

(3) SEATING: Submit current catalog including list prices. The contract prices for goods under this contract will be based on a discount from manufacturer's current list price including all freight charges. Furniture Cost will be the price derived by multiplying the list price by a standard discount.

Please submit a separate pricing sheet for each manufacturer and/or line proposed.

Manufacturer: _____

Percentage Discount from Manufacturer's Price List

0 - \$249,999	_____	%
\$250,000 - \$1,000,000	_____	%
\$1,000,000 +	_____	%
Quick ship	_____	%

Standard Delivery Time after receipt of order (ARO) by manufacturer or manufacturer's representative.

In Stock Items days ARO: _____ Days

Non-Stock Items days ARO: _____ Days

Other Support Service Costs:

Installation and setup cost expressed as an hourly charge based on a two man crew
_____ \$ /hour

Special Design Services such CAD, or extensive layout design services. Design services performed by vendor in order to provide basic cost quotations are considered to be at NO CHARGE and are not to be included in calculation.

_____ \$ /hour

Charge for reconfiguring manufacturer's furniture purchased and installed

_____ \$ /hour

Rebate for more than _____ million in annual purchases: _____%

NOTE: Installation Cost: Installation Services include product delivery coordination, unpacking, inspection of product for shipping damage, assembly of product to conform to final design drawings, removal of packing materials, and cleaning of product. Participants will negotiate installation on a project-by-project basis, requesting an installation price quotation for each project regardless of dollar value of project.

(4) **FILING:** Submit current catalog including list prices. The contract prices for goods under this contract will be based on a discount from manufacturer's current list price including all freight charges. Furniture Cost will be the price derived by multiplying the list price by a standard discount.

Please submit a separate pricing sheet for each manufacturer and/or line proposed.

Manufacturer: _____

Percentage Discount from Manufacturer's Price List

0 - \$249,999	_____	%
\$250,000 - \$1,000,000	_____	%
\$1,000,000 +	_____	%
Quick ship	_____	%

Standard Delivery Time after receipt of order (ARO) by manufacturer or manufacturer's representative.

In Stock Items days ARO: _____ Days

Non-Stock Items days ARO: _____ Days

Other Support Service Costs:

Installation and setup cost expressed as an hourly charge based on a two man crew
_____ \$ /hour

Special Design Services such CAD, or extensive layout design services. Design services performed by vendor in order to provide basic cost quotations are considered to be at NO CHARGE and are not to be included in calculation.

_____ \$ /hour

Charge for reconfiguring manufacturer's furniture purchased and installed

_____ \$ /hour

Rebate for more than _____ million in annual purchases: _____%

NOTE: Installation Cost: Installation Services include product delivery coordination, unpacking, inspection of product for shipping damage, assembly of product to conform to final design drawings, removal of packing materials, and cleaning of product. Participants will negotiate installation on a project-by-project basis, requesting an installation price quotation for each project regardless of dollar value of project.

Unit Prices for Standardized Casegoods

No.	Product	Option	Unit Price
1	AC1 - Desk Lamp	"Or Equal"	
2	AC2 - Chair dolly Kimball	"Or Equal"	
3	B1 Bookcase- HON Company	"Or Equal"	
4	B2 Bookcase -HON Company	"Or Equal"	
5	C1 Lounge Chair -Kimball	"Or Equal"	
6	C10 Open Conf Chair- Kimbal	"Or Equal"	
7	C11 Lunch Room Stool Izzy Design	"Or Equal"	
8	C12 Guest Chair - Kimball	"Or Equal"	
9	C2 Task Chair - Kimball	"Or Equal"	
10	C3 Guest Chair - Kimball	"Or Equal"	
11	C4 Conf Chair- Kimball	"Or Equal"	
12	C5 Lunch Room Chair - Izzy Design	"Or Equal"	
13	C6 Training Room Chair - Kimball	"Or Equal"	
14	C7 Stool - Kimball	"Or Equal"	
15	C8 Tandem Seating - Davis Furniture	"Or Equal"	
16	C9 Side Chair - Kimball	"Or Equal"	
17	F1 Flat File - Dick Blick	"Or Equal"	
18	L1 Lateral File - HON Company	"Or Equal"	
19	L2 Lateral File - HON Company	"Or Equal"	
20	L3 Lateral File - HON Company	"Or Equal"	
21	L4 Lateral File - HON Company	"Or Equal"	
22	L4T Lateral File Lam, Top- HON Company	"Or Equal"	
23	S1 Storage Cabinet - HON Company	"Or Equal"	
24	SH1 Open Met Shelving Penco Products	"Or Equal"	

		Equal"	
25	SH2 Open Met Shelving Penco Products	"Or Equal"	
26	T1 Conference Table - Kimball	"Or Equal"	
27	T10 Café Table - Izzy Design	"Or Equal"	
28	T11 Café Table - Izzy Design	"Or Equal"	
29	T12 Café Table - Izzy Design	"Or Equal"	
30	T13 Side Table - Kimball	"Or Equal"	
31	T14 Work table - Hamilton Sorter	"Or Equal"	
32	T15 Training Table Kimball	"Or Equal"	
33	T16 Conference Table Kimball	"Or Equal"	
34	T17 Café table - Izzy design	"Or Equal"	
35	T18 Conference Table Kimball	"Or Equal"	
36	T19 Training Table Kimball	"Or Equal"	
37	T2 Conf Table - Kimball	"Or Equal"	
38	T20 Work Table Hamilton Sorter Mail System	"Or Equal"	
39	T21 Training Table (Static) - Kimball	"Or Equal"	
40	T22 Training Table (Static) - Kimball	"Or Equal"	
41	T23 Training Table - Kimball	"Or Equal"	
42	T3 Conference Table - Kimball	"Or Equal"	
43	T4 Conference Table - Kimball	"Or Equal"	
44	T5 Conference Table - Kimball	"Or Equal"	
45	T6 Conference Table - Kimball	"Or Equal"	
46	T7 Conference Table - Kimball	"Or Equal"	
47	T8 Conference Table - Kimball	"Or Equal"	
48	T9 Conference Table - Kimball	"Or Equal"	

Part II

Firm Fixed price for Waterfront Project -

_____, hereby submits its bid for the complete provision and installation of all furniture and fixtures as described in Exhibits A, B, C, D and E of this solicitation. If bidding a product other than that specified in the bid documents, please specify manufacturer and/or line proposed. The determination of equivalence and suitability of substitute products bid shall be solely at the discretion of the District. Evaluation of proposed furniture and fixtures shall be a comparison of the item bid and its match to the salient characteristics as specified in Exhibit E.

The bidder, by submitting its bid to the District, hereby acknowledges that they are able to meet the delivery and installation schedule as set out in Exhibit D. Stipulations by the bidder to this acknowledgement are as follows:
