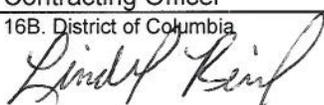


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|---|---------------------------------------|---|--|--|--|
| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages 1 6 | |
| 2. Amendment/Modification Number DCOCA-2011-R-0001 | 3. Effective Date December 3, 2010 | 4. Requisition/Purchase Request No. | 5. Solicitation Caption Parking Meter Revenue Consulting Services | | |
| 6. Issued by: Office of Contracting and Procurement 441 4 th Street, NW – Suite 700 South Washington, DC 20001 | | Code | 7. Administered by (If other than line 6) Office of the City Administrator 1350 Pennsylvania Ave, NW, Room C22 Washington, DC 20004 | | |
| 8. Name and Address of Contractor (No. street, city, county, state and zip code) All Prospective Offerors | | Code | Facility | 9A. Amendment of Solicitation DCOCA-2011-R-0001 | |
| | | | | <input checked="" type="checkbox"/> | 9B. Dated (See Item 11) November 24, 2010 |
| | | | | | 10A. Modification of Contract Order No. |
| | | | | | 10B. Dated (See Item 13) |
| 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS | | | | | |
| <input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. | | | | | |
| 12. Accounting and Appropriation Data (If Required) | | | | | |
| 13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14 | | | | | |
| A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A. | | | | | |
| B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2. | | | | | |
| C. This supplemental agreement is entered into pursuant to authority of: | | | | | |
| D. Other (Specify type of modification and authority) | | | | | |
| E. IMPORTANT: Contractor <input type="checkbox"/> is not <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office. | | | | | |
| 14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible). Solicitation No.: DCOCA-2011-R-0001 is hereby amended as follows: | | | | | |
| 15A. Name and Title of Signer (Type or print) | | 16A. Name of Contracting Officer Lindel Reid Contracting Officer | | | |
| 15B. Name of Contractor (Signature) | 15C. Date Signed | 16B. District of Columbia  (Signature of Contracting Officer) | 16C. Date Signed 12-3-10 | | |

| | | | | |
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| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages |
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| DCOCA-2011-R-0001 | December 3, 2010 | | Parking Meter Revenue Consulting Services | 2 6 |

Solicitation No.: DCOCA-2011-R-0001 is hereby amended as follows:

1. Replace page one (1) in its entirety.
2. Replace page two (2) in its entirety.
3. **Section G is revised as follows:**

G.2.2. A duplicate signed copy shall be mailed to the Contract Administrator (CA) specified in G.9 below. This duplicate copy shall be accompanied by a CD with the required monthly reports.

G.2.4 is changed to **G.2.3**

G.4 PAYMENT

G.4.1 PAYMENTS ON PARTIAL DELIVERIES OF SERVICES

Unless otherwise specified in this contract, payment will be made on partial deliveries of services accepted by the District if:

- a) The amount due on the deliveries warrants it; or
- b) The Contractor requests it and the amount due on the deliveries is at least \$1,000 or 50 percent of the total contract price.

G.7 CONTRACTING OFFICER (CO)

Contracts will be entered into and signed on behalf of the District only by contracting officer.

The contact information for the Contracting Officer is: Lindel Reid, Office of Contracting and Procurement, 441 4th Street NW, Suite 700 South, Washington, DC 20001.

G.9.2 Contract Administrator (CA) is Merav Bushlin, Budget Director, the Office of the City Administrator, John A. Wilson Building, 1350 Pennsylvania Avenue, NW, Suite 521, Washington, DC 20004

4. **Section I is revised as follows:**

I.8 INSURANCE

Paragraph 4. Umbrella or Excess Liability Insurance. The Contractor shall provide umbrella or excess liability (which is excess over employer's liability, general liability, and automobile liability) insurance as follows: \$2,000,000 per occurrence, including the District of Columbia as additional insured.

Paragraph 6. Crime Insurance (3rd Party Indemnity). The Contractor shall provide a 3rd Party Crime policy to cover the dishonest acts of Contractor's employees which result in a loss to the District. The policy shall provide a limit of \$500,000 per occurrence. This coverage shall be endorsed to name the District of Columbia as joint-loss payee, as their interests may appear.

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| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages |
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5. Section J is revised as follows:

J.9 Past Performance Evaluation Form available at www.ocp.dc.gov click on "Solicitation Attachments"

6. Section L is revised as follows;

L.21 KEY PERSONNEL

L.21.1 The District considers the positions identified in C.3.1.D to be key personnel for this contract.

L.21.2 The Offeror shall set forth in its proposal the names and reporting relationships of the key personnel the Offeror will use to perform the work under the proposed contract. Their resumes shall be included. The hours that each will devote to the contract shall be provided in total and broken down by task.

| | | | | |
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| AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT | | | 1. Contract Number | Page of Pages 4 6 |
| 2. Amendment/Modification Number DCOCA-2011-R-0001 | 3. Effective Date December 3, 2010 | 4. Requisition/Purchase Request No. | 5. Solicitation Caption Parking Meter Revenue Consulting Services | |

Responses to Offeror Questions

Q1. The Parking Meter RFP references Section A regarding any Amendments however Sections A is missing from the original RFP. Can this please be provided?

A1. Page one (1) has been replaced in its entirety.

Q2. Where should the RFP responses be mailed? It is not clearly defined in the proposal. Section L gives an address to notify the OCP if recipients of the RFP decline to respond, Section I describes where to send Insurance Certificates and the Solicitation details page only gives a suite to pick up the RFP. The addresses are the same however the suites do not match up.

A2. The RFP shall be sent to the Office of Contracting and Procurement, 441 4th Street NW, Suite 703 South, Washington, DC 20001. All Insurance Certificates shall be sent to the Contracting Officer, Lindel Reid, 441 4th Street, NW, Suite 700 South, Washington, DC 20001

Q3. L.2.1 is requesting a video yet there does not seem to be requirement for a video in the RFP. Can The District clarify this request?

A3. Sections L.2.1 is revised as follows:

L.2.1 One original and five (5) copies of the written proposals shall be submitted in two parts, titled "Technical Proposal" and "Price Proposal". Proposals shall be typewritten in 12 point font size on 8.5" by 11" bond paper. Telephonic, telegraphic, and facsimile proposals will not be accepted. Each proposal shall be submitted in a sealed envelope conspicuously marked: "Proposal in Response to Solicitation No. DCOCA-2011-R-0001, Parking Meter Revenue and the name of the Offeror.

Q4. Is there no subcontracting plan required if the final phase 1 cost is below \$250,000 dollars?

A4. If the cost of this contract is under \$250,000, than no subcontractor plan is required?

Q5. Will the District consider a time extension on the due date of the proposal?

A5. Not at this point.

Q6. In reference to the above solicitation in L.2.7.1 the section reference for the specific information to be evaluated is missing. Can you please provide this reference?

A6. L.2.7.1 Technical Proposal - The objective of the source selection process is to identify and select the Offeror that has successfully demonstrated the ability to successfully meet the District's needs in the manner most advantageous to the Government, all factors considered. The relative probabilities of the Offeror to accomplish this will be evaluated based on the specific information requested in [section M] in

| | | | | | |
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accordance with the evaluation factors described below. The Contractor should respond to each factor and significant subfactors in a way that will allow the District to evaluate the Contractor's response. The scoring for each evaluation factor will be based on the District's determination of the degree to which the Contractor satisfies the requirements within the evaluation factor and significant sub factors. Deficiencies and weaknesses identified in the proposal will also be considered. Proposals will be evaluated based on the following technical evaluation factors listed in descending order of importance.

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. Contract Number

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2. Amendment/Modification Number

3. Effective Date

4. Requisition/Purchase Request No.

5. Solicitation Caption

DCOCA-2011-R-0001

December 3, 2010

Parking Meter Revenue Consulting Services

B.1 INTRODUCTION

The Office of the City Administrator (OCA) requires a vendor to serve as Project Advisor to the District of Columbia (District) to explore a potential public-private partnership (P3) associated with the District's parking meter assets. For purposes of this Statement of Work, "P3" or "P3 transaction" refers to any option/alternatives recommended to monetize all or part of the District's parking meter revenues. This contract may be divided into two (2) phases. Phase I requires the Project Advisor to conduct a study and provide recommendations on P3 options as described in more detail below. In the event that the District desires to implement a parking meter P3 transaction, Phase II will require the Project Advisor to continue as the exclusive Advisor to the District on the P3 transaction. Therefore, Phase II is an option that may be exercised by the OCA if the District decides to implement the recommendations derived under Phase I.

B.2 The District contemplates award of a firm fixed price contract.

B.3 PRICE SCHEDULE**B.3.1 Base Period**

| CLIN | Item Description | Total Price |
|------|---|-------------|
| 0001 | Phase I requires the Project Advisor to conduct a study and provide recommendations on P3 options | \$ _____ |

B.3.2 Option Period 1

| CLIN | Item Description | Hourly Labor Rate |
|------|---|-------------------|
| 1001 | Phase II requires the Project Advisor to advise the District on P3 Transactions | \$ _____ |

B.3.3 Option Period 2

| CLIN | Item Description | Hourly Labor Rate |
|------|---|-------------------|
| 2001 | Phase II requires the Project Advisor to advise the District on P3 Transactions | \$ _____ |

| | | | | | |
|---|---|--|----------------------------------|---|--|
| SOLICITATION, OFFER, AND AWARD | | 1. Caption Parking Meter Revenue Consulting Services RFP | | Page of Pages 1 50 | |
| 2. Contract Number | 3. Solicitation Number DCOCA-2011-R-0001 | 4. Type of Solicitation <input type="checkbox"/> Sealed Bid (IFB) <input checked="" type="checkbox"/> Sealed Proposals (RFP) <input type="checkbox"/> Sole Source <input type="checkbox"/> Human Care Agreements <input type="checkbox"/> Emergency | 5. Date Issued 11/24/2010 | 6. Type of Market <input checked="" type="checkbox"/> Open <input type="checkbox"/> Set Aside <input type="checkbox"/> Open with Sub-Contracting Set Aside | |
| 7. Issued By: Office of Contracting and Procurement 441 4th Street, NW Suite 700 South Washington, DC 20001 | | 8. Address Offer to: Office of Contracting and Procurement Lindel Reid, Contracting Officer 441 4th Street, NW, Suite 703 South Washington, DC 20001 | | | |

SOLICITATION

9. Sealed offers in original and 4 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried to the bid counter located at 441 4th Street NW, Suite 703 South, Washington, DC 20001 until 2:00PM local time 9-Dec-10
(Hour) (Date)

CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR chapters 15 & 16 as applicable. All offers are subject to all terms & conditions contained in this solicitation.

| | | | | | |
|-----------------------------|----------------------------------|--|--|--|---|
| 10. For Information Contact | A. Name Crystal Farmer-Linder | B. Telephone (Area Code) (Number) (Ext) 202 724-4959 | | | C. E-mail Address Crystal.Farmer-linder@dc.gov |
|-----------------------------|----------------------------------|--|--|--|---|

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| X | B | Supplies or Services and Price/Cost | 2 | PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS | | | |
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| X | F | Deliveries or Performance | 9 | | | | |
| X | G | Contract Administration Data | 10 | X | L | Instructions, conditions & notices to offerors | 35 |
| X | H | Special Contract Requirements | 15 | X | M | Evaluation factors for award | 44 |

OFFER

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 90 calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified herein.

13. Discount for Prompt Payment 10 Calendar days % 20 Calendar days % 30 Calendar days % Calendar days %

| | | | | |
|---|------------------|------|------------------|------|
| 14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION): | Amendment Number | Date | Amendment Number | Date |
| | | | | |
| | | | | |
| | | | | |

| | |
|--|--|
| 15A. Name and Address of Offeror | 16. Name and Title of Person Authorized to Sign Offer/Contract |
| 15B. Telephone (Area Code) (Number) (Ext) | 15 C. Check if remittance address is different from above - Refer to Section G |
| 17. Signature | 18. Offer Date |

AWARD (TO BE COMPLETED BY GOVERNMENT)

| | | |
|---|---|----------------------------------|
| 19. Accepted as to Items Numbered | 20. Amount | 21. Accounting and Appropriation |
| | | |
| 22. Name of Contracting Officer (Type or Print) | 23. Signature of Contracting Officer (District of Columbia) | 24. Award Date |
| | | |