

<b>SOLICITATION, OFFER, AND AWARD</b>			1. Caption: <b>Cab-over 6-wheel Dumping Body Truck</b>		Page of Pages 1   54		
2. Contract Number		3. Solicitation Number <b>DCKT-2009-B-0188</b>		4. Type of Solicitation <input checked="" type="checkbox"/> Sealed Bid (IFB) <input type="checkbox"/> Sealed Proposals (RFP) <input type="checkbox"/> Sole Source <input type="checkbox"/> Human Care Agreements <input type="checkbox"/> Emergency		5. Date Issued 6/9/2009	
7. Issued By: Office of Contracting and Procurement Transportation and Specialty Equipment Commodity Group 2000 14th Street, NW, 6th Floor Washington, DC 20009				8. Address Offer to: Office of Contracting and Procurement Bid Room (Reeves Center) 2000 14th Street, NW, 3rd Floor Washington, DC 20009			
NOTE: In sealed bid solicitations "offer" and offeror" means "bid" and "bidder"							
9. Sealed offers in original and <u>2</u> copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if hand carried to the bid counter located at <u>2000 14th Street, NW, 3rd Floor, Bid Room, Washington, DC</u> until <u>2:00 P.M.</u> local time <u>14-Jul-09</u> (Hour) (Date)							
CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR chapters 15 & 16 as applicable. All offers are subject to all terms & conditions contained in this solicitation.							
10. For Information Contact		A. Name Calvin L. McFadden, CPPB		B. Telephone (Area Code) 202 (Number) 671-0484 (Ext)		C. E-mail Address <a href="mailto:calvin.mcfadden@dc.gov">calvin.mcfadden@dc.gov</a>	
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<b>OFFER</b>							
12. In compliance with the above, the undersigned agrees, if this offer is accepted within <u>120</u> calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified herein.							
13. Discount for Prompt Payment		<input type="checkbox"/> 10 Calendar days %		<input type="checkbox"/> 20 Calendar days %		<input type="checkbox"/> 30 Calendar days %	
14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION):		Amendment Number		Date		Amendment Number	
15A. Name and Address of Offeror				16. Name and Title of Person Authorized to Sign Offer/Contract			
15B. Telephone (Area Code) (Number) (Ext)		15 C. Check if remittance address is different from above - Refer to Section G <input type="checkbox"/>		17. Signature		18. Offer Date	
<b>AWARD (TO BE COMPLETED BY GOVERNMENT)</b>							
19. Accepted as to Items Numbered			20. Amount		21. Accounting and Appropriation		
22. Name of Contracting Officer (Type or Print)			23. Signature of Contracting Officer (District of Columbia)			24. Award Date	



**SCHEDULE**  
**INDIVIDUAL AWARD ITEMS**

1. The Government of the District of Columbia, Department of Public Works, Office of Contracting and Procurement is seeking a contractor to provide 6-wheel, 4x2, Dumping body trucks.
  
2. The District contemplates award of a firm fixed price contract.

Contract Line Item Number (CLIN)	Description	Quantity	Unit Price	Total Price
0001	Cab-over, 6-Wheel, 4x2, Dumping Body Trucks	5	\$	\$

Make and Model to be provided: \_\_\_\_\_

**SECTION C**  
**DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK**

**C.1 SCOPE:**

The District is seeking a contractor to provide cab-over, 6-wheel, 4x2, dumping body trucks in accordance with the specifications enumerated herein.

**C.2 GENERAL REQUIREMENTS**

**C.2.1** The contractor shall provide five (5) Cab-Over, 6-Wheel, 4x2, Dumping Body Trucks with Steel Sided, with Knuckle Boom or Equal.

- C.2.1.1 The units shall be delivered completely assembled and serviced, ready for immediate use.
- C.2.1.2 The vehicles, components, assemblies and accessories to be delivered under this contract shall be standard and optional items, which meet or exceed the requirements of these specifications listed in C.3 through C.42 below.
  - a. All chassis items shall be as represented in the chassis manufacturer's technical data book. The chassis model furnished shall not be older than the chassis manufacturer's current model on the date of issuance of this solicitation.
  - b. Special bodies or mounted equipment shall be as represented in the body and equipment manufacturer's technical data.
- C.2.1.3 Each vehicle shall be new, and in no case will the vehicle be used (except for delivery and redelivery purposes).
- C.2.1.4 The vehicle shall comply with all Federal Motor Vehicles Safety Standards (FMVSS) Regulations applicable to the specified vehicle on the date of manufacture. [www.nhtsa.gov](http://www.nhtsa.gov)
- C.2.1.5 The vehicles shall comply with the latest edition of the American Society of Mechanical Engineers (ASME) and the American National Standard Institute (ANSI) standards. [www.asme.org/codes/](http://www.asme.org/codes/)

**C.3 SAFETY EQUIPMENT**

- C.3.1 First aid kit mounted inside of cab  
(State make to be provided) \_\_\_\_\_
- C.3.2 5 LB ABC Fire extinguisher mounted in cab
- C.3.3 Triangle kit
- C.3.4 Back-up alarm: Horn or buzzer type
- C.3.5 Dual air horn
- C.3.6 Lighting shall be LED type, except back-up light. Lights shall be recessed type, shock mounted, run to a central junction box. All harness shall be truck-lite 77 series or approved equal. Rear corner post lights as follows: Amber Strobe near top, then stop, turn, then back-up light. In addition strobe lights are to be mounted on the front upper edge of body header to achieve observance from on coming traffic.

**C.4 VEHICLE**

- C.4.1 Cab over, 3 person seating step-in height: Maximum: 24 inches.  
**Note: all crewmembers must be able to sit forward while being transported from route to route.**  
(Stated make and model to be provided) \_\_\_\_\_
- C.4.2 Wheelbase shall be compatible with body maximum 204 inches  
(State wheelbase to be provided) \_\_\_\_\_
- C.4.3 Cab to axle shall be compatible to body maximum 175 inches  
(State CA to be provided) \_\_\_\_\_

**C.5 GROSS VEHICLE WEIGHT RATING (GVWR)**

- C.5.1 Minimum 33,000 pounds  
(State GVWR to be provided) \_\_\_\_\_
- C.5.2 Front axle weight rating with oil minimum 12,000 pounds  
(State Front Axle Weight to be provided) \_\_\_\_\_
- C.5.3 Rear axle weight rating minimum 12,000 pounds

**(State Rear Axle Weight to be provided)**\_\_\_\_\_

- C.5.4 Weight distribution chart: All bidders shall provide a factory certified weight distribution chart, showing the weight on each of the axles empty and fully loaded. **(No Exception)**

**C.6 CHASSIS**

- C.6.1 Color: Manufacturer's standard
- C.6.2 Front bumper: Manufacturer's heavy duty w/holes to access 2 frame mounted tow hooks.
- C.6.3 Resisting Bending Moment (RBM) minimum 1,893,000  
**(State RBM to be provided)**\_\_\_\_\_

**C.7 SUSPENSION/AXLES**

- C.7.1 Front suspension: Minimum 12,000 pound GVWR  
**(State GVWR to be provided)**\_\_\_\_\_
- C.7.2 Front suspension type, Axle shall be front leaf spring type with manufacturer's heavy duty shock absorbers.  
**(State Type Offered)**\_\_\_\_\_
- C.7.3 Lubricated front wheel bearings  
**(State Make and Model to be provided)** \_\_\_\_\_
- C.7.4 Rear suspension minimum 21,000 pounds GVWR  
**(State GVWR to be provided)**\_\_\_\_\_
- C.7.5 Rear suspension type, 23,000 flat leaf rear suspension with helper and radius leaf. **(State Type to be provided)**\_\_\_\_\_
- C.17.6 Rear axle driver controlled differential

**C.8 WHEELS**

- C.8.1 Front: minimum 8.25 x 22.5 hub piloted steel disc  
**(State Wheels to be provided)** \_\_\_\_\_
- C.8.2 Rear: minimum 8.25 x 22.5 hub piloted steel disc  
**(State Wheels to be provided)**\_\_\_\_\_

C.8.3 Spare: two (2) each 8.25 x 22.5 hub piloted steel disc 6 steel  
(State Wheels to be provided) \_\_\_\_\_

**C.9 TIRES**

C.9.1 Front minimum 11R22.5 steering G149RSA or equal  
(State Tire to be provided)\_\_\_\_\_

C.9.2 Rear minimum 11R22.5, 16 ply mud and snow Goodyear G244 MSD or  
equal. (State Tire to be provided)\_\_\_\_\_

C.9.3 Spare two (2) each minimum 11R22.5, 16 ply mud and snow Goodyear  
G244 MSD or equal. (State Tire to be provided)\_\_\_\_\_

**C.10 STEERING**

C.10.1 Full power steering

**C.11 BRAKES**

C.11.1 Type: air ABS

C.11.2 Front drum, S Cam type, 15x4 self adjusting

C.11.3 Rear drum, S Cam type 16.5x7 self adjusting

C.11.4 Parking brake type, MGM parking Gold (**Mounted front of axle**)

C.11.5 Compressor, minimum 15.2 cubic feet/minute

C.11.6 Air dryer, Bendix AD-9 or equal (Alcohol evaporated acceptable)  
(State Make and Model to be provided)\_\_\_\_\_

C.11.7 Low air warning light and buzzer

**C.12 ENGINE**

C.12.1 Type minimum diesel, water cooled Cummins ISB or equal  
(State Make and Model to be provided) \_\_\_\_\_

C.12.2 Configuration: Minimum in-line 6 cylinder  
(State configuration to be provided) \_\_\_\_\_

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- C.12.3 Net S.A.E. horse power: Minimum: 215 @ rated RPM  
**(State horse power to be provided)** \_\_\_\_\_
- C.12.4 Torque: Minimum: 520 @ rated RPM  
**(State torque to be provided)** \_\_\_\_\_
- C.12.5** Automatic engine shut down system protection to include low oil pressure, coolant level and high engine temperature or equal.  
**(State system to be provided)**\_\_\_\_\_
- C.12.6 Engine equipped with w/pre-heater coil  
**(State make and model to be provided)**\_\_\_\_\_
- C.12.7 Radiator shall have bolt on tanks and a minimum of 737 square inch frontal area.
- C.12.8 Coolant permanent antifreeze to 34f
- C.12.9 Fuel water separator heated
- C.12.10 Hydraulic fan clutch (no air controlled shall be rated for size engine Specified). **(State Hydraulic Fan to be provided)**\_\_\_\_\_

**C.13 TRANSMISSION**

- C.13.1 Automatic Allison 3000RDS five speed or equal.  
**(State make and model to be provided)**\_\_\_\_\_
- C.13.2 Transmission cooler, coolant to oil
- C.13.3 Control: Quadrant type  
**(State type to be provided)**\_\_\_\_\_

**C.14 POWER TAKE OFF (PTO)**

- C.14.1 Direct mount: No PTO shaft
- C.14.2 Hot shift with rev limiter, lit when on PTO shall re-engage when returned to idle.
- C.14.3 Neutral interlock (PTO inoperative if transmission not in neutral)
- C.14.4 **Rear End:** Magnetic drain plug, top geared minimum 55 MPH.

**C.15 ELECTRICAL**

- C.15.1 12 Volt negative ground
- C.15.2 Battery: Minimum (3) maintenance free, 2,250 CCA
- C.15.3 Alternator: 130 AMPS note all wiring must be all copper.

**C.16 FUEL SYSTEM**

- C.16.1 Fuel tank: minimum 60 U.S. maximum 75 gallons  
**(State capacity to be provided)** \_\_\_\_\_
- C.16.2 Fuel tank type location: diesel/left side
- C.16.3 Vehicles must be equipped with an E.J. Ward Candometer  
Automated Fuel System (V.I.T.)  
Contact: Lee Christiansen @ 210-824-7383

**C.17 EXHAUST SYSTEM**

- C.17.1 Horizontal muffler w/exhaust elbow not to exceed height of control platform

**C.18 INTERIOR**

- C.18.1 Color: manufacturer's standard
- C.18.2 Sun visors, dual
- C.18.3 Insulation: Manufacturer's sound package not to exceed 84 DCBS prior to body installation.

**C.19 EXTERIOR**

- C.19.1 Color, cab bright white, body tangier orange
- C.19.2 The entire body shall be properly cleaned and painted with a suitable primer and finish painted with a high quality polyurethane paint
- C.19.3 Mud guards front of rear tires (steel) rear of rear tires (rubber)  
**(No Advertisement)**
- C.19.4 Windows, windshield shaded, all other windows tinted

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- C.19.5 Doors shall open a full 80 degrees with a window that opens and closes
- C.19.6 Doors shall be lockable with a key
- C.19.7 Dual exterior grab handles (steel)

**C.20 FLOOR COVERING**

- C.20.1 Rubber throughout cab

**C.21 SEATING**

- C.21.1 Driver's seat, air ride, vinyl bucket
- C.21.2 Passenger's seat minimum 2 person vinyl padded bench seat with padded back support (Note, see vehicles; section C.4)

**C.22 FLOOR COVERING**

- C.22.1 Rubber throughout

**C.23 HEAT/DEFROST/AIR CONDITIONER**

- C.23. Multi-speed, minimum 36,000 BTU
- C.23.2 Air conditioning manual, CFC free

**C.24 INSTRUMENTATION**

- C.24.1 Electronic Speed-o-meter
- C.24.2 Odometer 1 million miles
- C.24.3 Tachometer
- C.24.4 Fuel gauge
- C.24.5 Oil pressure gauge
- C.24.6 Battery condition gauge
- C.24.7 Water temperature gauge
- C.24.8 Water Temperature

C.24.9 Air inlet restriction gauge

**C.25 RADIO**

C.25.1 AM/FM

**C.26 MIRRORS**

C.26.1 Dual mirror heads shall be fully collapsible

**C.27 BULK REFUSE DUMPING BODY**

C.27.1 Dimensions 96" wide x 16' long  
(State make and model to be provided)\_\_\_\_\_

C.27.2 Long-sills, minimum 8" structural channel

C.27.3 Cross-member: minimum 4 structural channel on 12" spacing centers.

C.27.4 Gussets: minimum ¼" thick installed ever other cross-member

C.27.5 Front header: maximum 60" high, constructed on a minimum of seven (7) gauge material with vertical support brace at four places. Brace shall be a minimum three (3) inch channel.

C.27.6 Sides: maximum sixty (60) inches, constructed of a minimum of 11 gauge steel. Sides to have three (3) inch square tubing top rail and have vertical three (3) inch channel upright supports on twenty-four (24) inch intervals. Side welding shall be continuous; stitch welding and caulking are not acceptable.

C.27.7 Corner Posts: Front and rear shall be a minimum of ¼ inch thickness. Front post shall be minimum of six (6) inches wide, rear post shall be full depth and be a minimum of (10) inches wide. The design of the rear post must allow for mounting recessed stop/turn/strobe lights.

C.27.8 Side rails shall be 3 ½" inches x 6" inch angle iron, 5/16" thick minimum to flat catwalk and provide a positive bottom alignment for the side sheets or equal

C.27.9 Floor: smooth steel one (1) piece seamless design ¼" thick.

C.27.10 Rear doors shall be one piece, wrap around right side opening. Framing

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to be 3” square tubing. Latching mechanism shall be heavy duty. Door shall be provided with a boom rest.

- C.27.11 Body Prep: Unit shall be fully grounded, free from splatter, primed with three (3) coats of primer and top coated with urethane enamel.
- C.27.12 Hoist: Underbody double-action scissor type with a minimum of 15 ton lifting capacity. Shall have two (2) safety props. Cry steel model 645 or approved equal. Dump angle minimum 44 degrees and a maximum 47 degrees.

**C.28 HYDRAULICS**

- C.28.1 Hot shift PTO with direct mount hydraulic pump no drive shaft.
- C.28.2 Hydraulic oil reservoir shall be a minimum of twenty-five (25) gallons and a maximum of thirty (30) gallons with sight gauge, equipped with ball valve for shut off for pump services. Return line filter shall be equipped with indicator gauge.
- C.28.3 A console inside the cab shall contain the hoist control lever, PTO switch and indicator light, body up light and master disconnect for lift-gate.
- C.28.4 Body up and down shall be achieved without racing engine, hydraulic pump shall be compatible to support this operation at idle speed.

**C.29 KNUCKLE BOOM CRANE**

- C.29.1 For safety reasons, the product bid shall be a true crane and shall comply with ASME/ANSI standards. Cranes or loaders which do not comply with these features will not be considered.
- C.29.2 Vehicle shall comply with latest edition of ASME/ANSI standards.

**C.30. CRANE CAPACITY**

- C.30.1 The crane bid shall be a minimum of 70,000 ft-lbs. This rating will be determined and published by the crane manufacturer as per the criteria in the latest edition of ASME/ASNI, B30.5 and B30.22 standards. Bidder shall include a copy of the manufacturer’s load chart as part of the bid package. **(State rating to be provided)**\_\_\_\_\_
- C.30.2 Bidder shall state the minimum rated capacity without attachments and measured from the center line at a lifting height of 10 feet above ground.

(State capacity to be provided)\_\_\_\_\_

**C.31 GEOMETRIC CONFIGURATION**

- C.31.1 The crane supplied shall have adequate lifting capacities to be able to lift large bulky items and clear the dump truck body. The dimension is for a 40” chassis frame height without attachments.
- C.31.2 Reach from centerline of rotation to 22’  
(State feet to be provided)\_\_\_\_\_
- C.31.3 Boom shall be 18’ which telescopes to 22’  
(State dimension to be provided)\_\_\_\_\_
- C.31.4 Minimum lifting height shall not exceed 13’  
(State dimension to be provided)\_\_\_\_\_
- C.31.5 Minimum lifting height from ground 33’ 8”  
(State dimension to be provided)\_\_\_\_\_
- C.31.6 Out rigger span shall be a minimum of 11’-1’  
(State dimension to be provided)\_\_\_\_\_
- C.31.7 Minimum reach below grade without attachments shall be 4’  
(State dimension to be provided)\_\_\_\_\_

**C.32 CRANE MOUNTING-STEM**

- C.32.1 The stem provides a platform for mounting the crane to a truck and the necessary elevation for crane operation. It shall also incorporate the outriggers which are powered through double-action hydraulic cylinder and provide stabilization during crane operation.
- C.32.2 Crane shall be attached to the chassis using four (4) pairs of one inch 1” studs which meet ASTM A325.(State studs to be provided)\_\_\_\_\_
- C.32.3 The installed unit shall have spacers installed between the truck chassis rails to avoid crushing or distorting the frame rails.
- C.32.4 Means shall have provisions to ensure that the frame rail spacers do not fall in case the mounting studs loosen up.
- C.32.5 The crane stem base plate shall be 7/8” and extend across both chassis rails.

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- C.32.6 Stem uprights shall consist of 2 pc of 12” x 4 x 3/8 tube adequately braced and fully welded to the base plate.
- C.32.7 Outriggers, one per side, shall be an A-frame style and have a single cylinder and control to extend and lower each of the outriggers.
- C.32.8 Outrigger cylinder shall be mounted inside telescoping rectangular tubing to prevent side loading of the outrigger cylinder.
- C.32.9 Single cylinder outriggers shall be used to assure the driver fully extends the outriggers to the full and safest position. **(No Exception)**
- C.32.10 Outrigger must have a full travel of 36” and travel a total of 11’ 1” at ground level (12’ 2” at full extension)
- C.32.11 Outriggers shall operate independent of each other.
- C.32.12 Outriggers shall be visible from its actuating position.
- C.32.13 Outrigger ends must be outfitted with smooth flotation pads-12” x 12”.

**C.33 BOOM ROTATION**

- C.33.1 Boom shall continuous rotation to assure smooth and precise operation. The crane rotates using a heavy duty gear box and turntable bearing.
- C.33.2 Rotation function shall be powered by a self lubricating bi-directional roller vane motor.
- C.33.3 Rotational motor shall deliver a minimum of 1933 inch lbs. qt flows of 1.0-20 gallons per minute.
- C.33.4 Motor shall be fully serviceable.
- C.33.5 Motor shall have o-ring ports to prevent.
- C.33.6 Motor shaft seal shall be able to withstand full system pressure, thus eliminating the need for a case drain.
- C.33.7 Turntable bearing – 25.72 inch diameter connecting the stem and boom secured by grade 8 bolts.

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- C.33.8 Turntable bearing shall be a 4 point contact ball bearing using 4150 for the inner race and outer gear.
- C.33.9 Nylatron bearing of bushing can not be used.
- C.33.10 Tooth hardness of turntable bearing: BHN 262 minimum.
- C.33.11 Moment arm rating of turntable bearing: 115,000 ft. lbs.
- C.33.12 The rotational motor speed will be reduced by a gear box by a factor of 19.75:1. to assure a safe and precise rotation, direct drive rotation units will not be accepted.
- C.33.13 Rotational gear box shall be designed to withstand a maximum input torque of 100,000 inch lbs., and a 7,000 lbs. radial load.
- C.33.14 The gear box shall be a single piece, easily removable from the gear box shaft for replacement.
- C.33.15 The pinion gear shall be a single piece, easily removable from the gear box shaft for replacement.
- C.33.16 Rotational mast shall consist of a 1" plate with a 3/8" minimum box structure.
- C.33.17 Mast shall consist of mounts for the inner boom and inner boom cylinder.

**C.34 INNER BOOM**

- C.34.1 The standard inner is of the under slung variety and is raised and lowered by use of a double-acting hydraulic cylinder connected between it and the mast assembly. It articulates through 102 degree.
- C.34.2 The inner boom shall articulate by use of an under boom mounted cylinder from 22 degrees to +80 degrees.
- C.34.3 Fixed 120" boom constructed 7" x 7" x 3/8" tube. One piece dual tube booms not acceptable.
- C.34.4 Cylinder mounts shall be below the inner boom. Holes shall not be cut in the 7" x 7" boom for cylinder mountain (or any other reason) to assure the strongest boom is provided.

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- C.34.5 Pins shall be secured in place with a hex head which is keyed into a lock on the mounting plate.
- C.34.6 The pin shall be secure using lock nut which is threaded onto the pin.
- C.34.7 The inner boom cylinder shall not be able to come in contact with the dump body.
- C.34.8 The base pin for the inner boom cylinder shall be connected via a balance link to ensure equal load on the pin.

**C.35 F. OUTER BOOM**

- C.35.1 The outer boom shall telescope from 18 feet to 22 feet. The outer boom is of the under slung variety and is raised and lowered by use of a double-acting hydraulic cylinder connected between it and the inner boom.
- C.35.2 The outer boom shall articulate 165 degrees
- C.35.3 The pin connecting the outer boom cylinder to the inner boom shall be 1144 stress proof or 1050 heat treated to limit wear.
- C.35.4 The outer boom shall be capable of extending 4 feet.
- C.35.5 The telescope boom shall have an 8" x 6" base tube and a 7" x 5" telescoping tube.
- C.35.6 To limit wear on the telescope boom, the boom shall have replacement guide pads on all four sides at each end.
- C.35.7 The boom extension cylinder shall be installed inside the telescope section for added protection. Exposed tip boom cylinders are acceptable.
- C.35.8 All hoses on the trip boom shall be covered by a removable steel cover.
- C.35.9 Tip boom hoses shall be a replaceable part and not require purchase of additional parts or assemblies to replace.

**C.36. CYLINDERS**

- C.36.1 Hydraulic cylinders which are chrome plated will be used to operate the crane boom and outriggers.
- C.36.2 Three years cylinder workmanship warranty on all cylinders.

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- C.36.3 Inner boom 6” bore x 3” solid chrome rod.
- C.36.4 Outer boom 5” bore x 3” solid chrome rod.
- C.36.5 Telescope boom 2.5.” bore x 1.5 solid chrome rod.
- C.36.6 Outtrigger cylinder 3.5” bore x 2” solid chrome rod.
- C.36.7 All cylinder to have chromed rods.
- C.36.8 All boom cylinders shall have replaceable ball bushings in the ends to eliminate side loading.
- C.36.9 Cylinder shall be rebuildable and use readily available packing kits available from sources other than the crane manufacturer.
- C.36.10 Cylinder shall be designed to operate at 2,500 PSI.
- C.36.11 The inner and outer boom cylinder shall use externally threaded caps and identical packing kits for ease of maintenance.
- C.36.12 Inner boom, outer boom and tip boom shall have a load holding valve or velocity fuses to lock or slow the cylinder in case of a hydraulic failure.
- C.36.13 Inner and outer boom cylinder shall have the velocity fuses externally mounted to allow easy repair or replacement.

**C.37 HYDRUALIC SYSTEM**

- C.37.1 The hydraulic system is designed around a tandem pump and stack style control valve mounted at a stand or replacement.
- C.37.2 Tandem commercial P330 or equal with tandem 2” gears.
- C.37.3 Tandem pump required to provide two continuous flows to allow operation of 2 functions simultaneously.
- C.37.4 Pump to deliver at 1500 RPM two 24 GPM flows.
- C.37.5 Pump to have a front and rear bracket for adequate.
- C.37.6 Two control valves shall be located under operator’s seat.

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- C.37.7 Removable plastic covers shall enclose control valves.
- C.37.8 All cylinders shall be protected by work port relief.
- C.37.9 Valves shall work with tandem pump to allow the following functions to be done simultaneously without the loss of power.
- C.37.10 25 micron spin on return filters.
- C.37.11 All hose lengths shall be minimal, steel hydraulic tubes shall be used to limit long runs of hose.
- C.37.12 Steel hydraulic tube shall be mounted in bolt on clamps.
- C.37.13 Hydraulic tubes shall be positioned to minimize damage.
- C.37.14 Any hose passing through a hole or in a close tolerance area shall be covered with a separate abrasion sleeve.
- C.37.15 Hoses shall be two wires and exceed 100 R2 with permanent crimp style fittings.
- C.37.16 Hydraulic tank – 50 gallon steel tank with baffles.
- C.37.17 Tank mounted, reusable, in line suction strainers.
- C.37.18 Tank to include air breather, site gauge, thermometer.
- C.37.19 Gate valve required to isolate tank when servicing the pump.
- C.37.20 1 ¼” suction lines with reusable ends secured by T-bolt clamps. **(Hose or bans clamps not acceptable)**
- C.37.21 Diverter valve required to switch between crane operations and dump body function.
- C.37.22 PTO shall be Chelsa Hot Shift.
- C.37.23 PTO control to be dash mounted with an indicator light.
- C.37.24 System to include two pilots operated check valves to maintain the cylinder stability shall be provided.
- C.37.25 Hydraulic swing lock system shall be provided.

C.37.26 Swing lock pin shall lock boom swing for transportation.

**C.38 TOP SEAT CONTROLS**

C.38.1 Crane control shall be located at the top of the crane tower; manual lever shall be standard and provide operation from a top mounted seat.

C.38.2 Operators station shall be located on crane tower constructed from grip strut.

C38.3 A ladder with non-skid steps shall be provided to access the crane control seat.

C.38.4 Two ladders to access the operator's platform shall be provided. One street side, one curb side.

C.38.5 Ladder steps shall be constructed of one piece stamped anti-skid channel.

C.38.6 Grab handles shall be located on the operator platform for a minimum 3 point contact of the operator when accessing the platform.

C.38.7 Size of platform and spacing between the seat and boom controls shall be sufficient for safe and efficient movement of the operator while manipulating the boom controls.

C.38.8 Truck exhaust shall be modified so it discharges a minimum of 24" beyond the rear most portion of the control platform.

C.38.9 Vertical outboard folding control handles shall be used.

C.38.10 Crane controls shall be connected by direct linkage (cables are not acceptable)

C.38.11 Swing shall be controlled by a self-centered double acting foot control at the operator's feet.

C.38.12 Extended operator's platform connected to crane mast.

C.38.13 Extended platform shall be constructed from grip mast.

C.38.14 Platform shall cover and protect the top of the truck cab.

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C.38.15 Platform shall only be supported off of crane; it shall not be connected to the truck cab.

**C.39 TOP SEAT CONTROLS**

C.39.1 Boom extension shall be operated by a foot control located at the center of the swing pedals.

C.39.2 Controls shall be labeled on a permanent weather resisting tag.

C.39.3 Control shall be self centering in the neutral position.

C.39.4 Controls shall comply with standards set forth in ASME B30.5 and B30.22.

C.39.5 The operator's seat shall be weatherproof and fold down.

C.39.6 The control handles for outriggers shall be located below the operator's seat to prevent accidental outrigger movement.

C.39.7 The dump body control shall be mounted so the driver is standing on the ground next to the driver's door when dumping.

C.39.8 The dump control shall be properly labeled.

C.39.9 The total height of the vehicle shall be stated on the dashboard of the truck.

**C.40. COMPONENT SUPPLIES**

C.40.1 To guarantee a complete and long term supply of spare parts the Bulk Waste Crane must use parts which have multiple after-market sources.

C.40.2 Bidder shall list the manufacturer and model number for each of the items listed below. Contractor shall note items which are made by the crane manufacturer or an affiliated company in the space provided.

**ITEM (S)**

**MANUFACTURER**

Hydraulic pump\_\_\_\_\_

Control Valve\_\_\_\_\_

Dump Body Hoist\_\_\_\_\_

**C.41 48" GRAPPLE AND GRAPPLE ROTATION**

- C.41.1 1/3 cord-Butt grapple, hydraulically operated by two double acting cylinders. Grapple shall be designed to prevent digging or scalping of the ground when picking up.
- C.41.2 Chromed cylinder rods.
- C.41.3 48" wide
- C.41.4 Continuous rotation bucket
- C.41.5 Minimum bucket open to 72 inches, close to 36".
- C.41.6 Minimum weight with rotation 990 lbs.
- C.41.7 Solid knuckle link with replaceable bushing.
- C.41.8 Hydraulic lines shall be secured and routed so they cannot be snagged by brush or debris.
- C.41.9 Hoe shall be protected by the head assembly
- C.41.10 Rotation shall be indexator GV 6.
- C.41.11 Rotation shaft solid 2-1/2" diameter.
- C.41.12 Rotator capacity 14,000 lbs.
- C.41.13 Vane type rotator
- C.41.14 Rotator torque at 3,000 PSI, - 1,157 ft. lbs.
- C.41.15 Rotator shall be unlimited continuous rotation without stops.

**C.42 REMOTE CONTROL**

- C.42.1 Remote control on wire pendant
- C.42.2 Functions: Rotation  
Boom extension  
Inner and outer boom up/down  
Grapple rotation  
Grapple open/close

**SECTION D  
PACKING, PACKAGING AND MARKING**

The packaging and marking requirements for the resultant contract will be governed by the Shipping Instructions Clause in Section 2 of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated March 2007.

**SECTION E: INSPECTION AND ACCEPTANCE**

- E.1** The inspection and acceptance requirements for the resultant contract will be governed by the Inspection of Supplies Clause in Section 5 of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts dated March 2007.
  
- E.2** Representative of the District shall perform inspection and acceptance of the equipment to be furnished under this order at the destination to ensure that the equipment conform to the terms of the resultant contract. Any item found not in compliance with the specifications shall be rejected.

**SECTION F - DELIVERIES OR PERFORMANCE**

**F.1 TERM OF CONTRACT**

The term of the contract shall be for a period of 280 days from date of award as indicated on page one (1) of the contract.

**F.2 DELIVERABLES**

<b>NO.</b>	<b>Deliverable</b>	<b>Quantity</b>	<b>Format/Method of Delivery</b>	<b>Due Date</b>
0001	Cab-over 6-wheel, 4x2, dumping body trucks	5	Deliver to address listed in F.4 below	240 days after award
	Manufacturer’s statement of origin	1 copy each	Include with equipment delivery	240 days after award
	Operator Manual	1 copy each	Include with equipment delivery	240 days after award
	Shop manual	1 copy each	Include with equipment delivery	240 days after award
	Keys	4 sets each	Include with equipment delivery	240 days after award

F.2.1 The contractor shall submit to the District, as a deliverable, the report described in section H.3.5 of this contract that is required by the 51% District Residents New hires Requirement and First Source Agreement. If the contractor does not submit the report as part of the deliverables, final payment to the contractor may not be paid.

**F.3 QUANTITY INCREASE/DECREASE:**

The District reserves the right to increase or decrease the unit quantity specified under Section B by up to fifty (50%) within 60 days of award at the unit price bid.

**F.4 UNIT PRICE AND F.O.B DELIVERY POINTS:**

Unit prices offered herein shall include delivery, all charge prepaid and inclusive of all taxes (see paragraph 12, Standard Contract Provisions), to the following delivery point:

Department of Public Works  
 Fleet Services Division  
 1725 15<sup>th</sup> Street, N.E.  
 Washington, D.C. 20002  
 Receiving hours: 7:00 am – 3:00 PM

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Monday through Friday, Except Holidays  
Contractor shall telephone 48 hours in advance of  
delivery date.  
Contact: Gregory Harrelson  
Telephone No.: (202) 576-6786

**SECTION G**  
**CONTRACT ADMINISTRATION DATA**

**G.1 INVOICE PAYMENT**

- G.1.1 The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.
- G.1.2 The District will pay the Contractor on or before the 30<sup>th</sup> day after receiving a proper invoice from the Contractor.

**G.2 INVOICE SUBMITTAL**

- G.2.1 The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in Section G.4. Invoices shall be prepared in duplicate and submitted to the agency Chief Financial Officer (CFO) with concurrent copies to the Contracting Officer's Technical Representative (COTR) specified in Section G.9 below. The address of the CFO are:

Office of the Chief Financial Officer  
Customer Care Division  
2000 14<sup>th</sup> Street, N.W., 6<sup>th</sup> Floor  
Washington, D.C. 20009  
Phone: (202) 671-2300

- G.2.2 To constitute a proper invoice, the Contractor shall submit the following information on the invoice:
  - G.2.2.1 Contractor's name, Federal tax ID and invoice date (Contractors are encouraged to date invoices as close to the date of mailing or transmittal as possible.);
  - G.2.2.2 Contract number and invoice number;
  - G.2.2.3 Description, price, quantity and the date(s) that the supplies or services were delivered or performed.
  - G.2.2.4 Vehicle Identification Number (VIN).
  - G.2.2.5 Other supporting documentation or information, as required by the Contracting Officer;

G.2.2.6 Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;

G.2.2.7 Name, title, phone number of person preparing the invoice;

G.2.2.8 Name, title, phone number and mailing address of person (if different from the person identified in G.2.2.6 above) to be notified in the event of a defective invoice; and

G.2.2.9 Authorized signature.

### **G.3 FIRST SOURCE AGREEMENT REQUEST FOR FINAL PAYMENT**

G.3.1 For contracts subject to the 51% District residents New Hires Requirements and First Source Employment Agreement requirements, final request for payment must be accompanied by the report or a waiver of compliance discussed in section H.3.5.

G.3.2 No final payment shall be made to the Contractor until the CFO has received the Contracting Officer's final determination or approval of waiver of the Contractor's compliance with 51% District residents New Hires Requirements and First Source employment Agreement requirements.

### **G.4 LUMP SUM PAYMENT**

The District will pay the full amount due the Contractor under this contract after:

- a) Completion and acceptance of all deliverables; **and**
- b) Presentation of a properly executed invoice.

### **G.5 ASSIGNMENT OF CONTRACT PAYMENTS**

G.5.1 In accordance with 27 DCMR 3250, the Contractor may assign funds due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution.

G.5.2 Any assignment shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party.

G.5.3 Notwithstanding an assignment of contract payments, the Contractor, not the assignee, is required to prepare invoices. Where such an assignment has been

made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows:

Pursuant to the instrument of assignment dated \_\_\_\_\_,  
make payment of this invoice to \_\_\_\_\_  
(name and address of assignee).

## **G.6 THE QUICK PAYMENT CLAUSE**

### **G.6.1 Interest Penalties to Contractors**

G.6.1.1 The District will pay interest penalties on amounts due to the Contractor under the Quick Payment Act, D.C. Official Code §2-221.01 et seq., for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3<sup>rd</sup> day after the required payment date for meat or a meat product;
- b) the 5<sup>th</sup> day after the required payment date for an agricultural commodity; or
- c) the 15<sup>th</sup> day after the required payment date for any other item.

G.6.1.2 Any amount of an interest penalty which remains unpaid at the end of any 30-day period shall be added to the principal amount of the debt and thereafter interest penalties shall accrue on the added amount.

### **G.6.2 Payments to Subcontractors**

G.6.2.1 The Contractor must take one of the following actions within 7 days of receipt of any amount paid to the Contractor by the District for work performed by any subcontractor under a contract:

- a) Pay the subcontractor for the proportionate share of the total payment received from the district that is attributable to the subcontractor for work performed under the contract; or
- b) Notify the District and the subcontractor, in writing, of the Contractor's intention to withhold all or part of the subcontractor's payment and state the reason for the nonpayment.

G.6.2.2 The Contractor must pay any lower-tier subcontractor or supplier interest penalties on amounts due to the subcontractor or supplier

beginning on the day after the payment is due and ending on the date on which the payment is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid on the following if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3<sup>rd</sup> day after the required payment date for meat or a meat product;
- b) the 5<sup>th</sup> day after the required payment date for an agricultural commodity; or
- c) the 15<sup>th</sup> day after the required payment date for any other item.

G.6.2.3 Any amount of an interest penalty which remains unpaid by the Contractor at the end of any 30-day period shall be added to the principal amount of the debt to the subcontractor and thereafter interest penalties shall accrue on the added amount.

G.6.2.4 A dispute between the Contractor and subcontractor relating to the amounts or entitlement of a subcontractor to a payment or a late payment interest penalty under the Quick Payment Act does not constitute a dispute to which the District of Columbia is a party. The District of Columbia may not be interpleaded in any judicial or administrative proceeding involving such a dispute.

## **G.7 CONTRACTING OFFICER (CO)**

Contracts may be entered into and signed on behalf of the District only by contracting officers. The name, address and telephone number of the Contracting Officer is:

James Roberts  
Office of Contracting and Procurement  
Transportation and Specialty Equipment Commodity Group  
2000 14<sup>th</sup> Street, N.W., 6<sup>th</sup> Floor  
Washington, D.C. 20009  
(202) 671-2200

## **G.8 AUTHORIZED CHANGES BY THE CONTRACTING OFFICER**

- G.8.1 The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract.
- G.8.2 The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the Contracting Officer.
- G.8.3 In the event the Contractor effects any change at the instruction or request of any person other than the Contracting Officer, the change will be considered to have

been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

**G.9 CONTRACTING OFFICER’S TECHNICAL REPRESENTATIVE (COTR)**

G.9.1 The COTR is responsible for general administration of the contract and advising the Contracting Officer as to the Contractor’s compliance or noncompliance with the contract. In addition, the COTR is responsible for the day-to-day monitoring and supervision of the contract, of ensuring that the work conforms to the requirements of this contract and such other responsibilities and authorities as may be specified in the contract. The COTR for this contract is:

Gregory Harrelson  
Vehicle Acquisition Program Specialist  
Department of Public Works  
Fleet Services Division  
1725 15<sup>th</sup> Street, N.E.  
Washington, D.C. 20002  
(202) 576-6786

G.9.2 The COTR shall not have authority to make any changes in the specifications or scope of work or terms and conditions of the contract.

G.9.3 The Contractor may be held fully responsible for any changes not authorized in advance, in writing, by the Contracting Officer; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

**SECTION H**  
**SPECIAL CONTRACT REQUIREMENTS**

**H.1 PUBLICITY**

The Contractor shall at all times obtain the prior written approval from the Contracting Officer before it, any of its officers, agents, employees or subcontractors, either during or after expiration or termination of the contract, make any statement, or issue any material, for publication through any medium of communication, bearing on the work performed or data collected under this contract.

**H.2 FREEDOM OF INFORMATION ACT**

The District of Columbia Freedom of Information Act, at D.C. Official Code § 2-532 (a-3), requires the District to make available for inspection and copying any record produced or collected pursuant to a District contract with a private contractor to perform a public function, to the same extent as if the record were maintained by the agency on whose behalf the contract is made. If the Contractor receives a request for such information, the Contractor shall immediately send the request to the COTR designated in subsection G.9 who will provide the request to the FOIA Officer for the agency with programmatic responsibility in accordance with the D.C. Freedom of Information Act. If the agency with programmatic responsibility receives a request for a record maintained by the Contractor pursuant to the contract, the COTR will forward a copy to the Contractor. In either event, the Contractor is required by law to provide all responsive records to the COTR within the timeframe designated by the COTR. The FOIA Officer for the agency with programmatic responsibility will determine the reliability of the records. The District will reimburse the Contractor for the costs of searching and copying the records in accordance with D.C. Official Code § 2-532 and Chapter 4 of Title 1 of the *D.C. Municipal Regulations*.

**H.3 51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT**

H.3.1 The Contractor shall comply with the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code, sec. 2-219.01 *et seq.* (“First Source Act”).

H.3.2 The Contractor shall enter into and maintain, during the term of the contract, a First Source Employment Agreement in which the Contractor shall agree that

- (1) The first source for finding employees to fill all jobs created in order to perform this contract shall be the Department of Employment Services (“DOES”); and
- (2) The first source for finding employees to fill any vacancy occurring in all jobs covered by the First Source Employment Agreement shall be the First Source Register.

H.3.3 The Contractor shall submit to DOES, no later than the 10<sup>th</sup> each month following execution of the contract, a First Source Agreement Contract Compliance Report (“contract compliance report”) verifying its compliance with the First Source Agreement for the preceding month. The contract compliance report for the contract shall include the:

- (1) Number of employees needed;
- (2) Number of current employees transferred;
- (3) Number of new job openings created;
- (4) Number of job openings listed with DOES;

(5) Total number of all District residents hired for the reporting period and the cumulative total number of District residents hired; and

(6) Total number of all employees hired for the reporting period and the cumulative total number of employees hired, including:

- (a) Name;
- (b) Social Security number;
- (c) Job title;
- (d) Hire date;
- (e) Residence; and
- (f) Referral source for all new hires.

H.3.4 If the contract amount is equal to or greater than \$100,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents.

H.3.5 With the submission of the Contractor’s final request for payment from the District, the Contractor shall:

- (1) Document in a report to the Contracting Officer its compliance with the section H.3.4 of this clause; or
- (2) Submit a request to the Contracting Officer for a waiver of compliance with section H.3.4 and include the following documentation:

- (a) Material supporting a good faith effort to comply;
- (b) Referrals provided by DOES and other referral sources;
- (c) Advertisement of job openings listed with DOES and other referral sources; and
- (d) Any documentation supporting the waiver request pursuant to section H.3.6.

H.3.6 The Contracting Officer may waive the provisions of section H.3.4 if the Contracting Officer finds that:

- (1) A good faith effort to comply is demonstrated by the Contractor;
- (2) The Contractor is located outside the Washington Standard Metropolitan

Statistical Area and none of the contract work is performed inside the Washington Standard Metropolitan Statistical Area which includes the District of Columbia; the Virginia Cities of Alexandria, Falls Church, Manassas, Manassas Park, Fairfax, and Fredericksburg, the Virginia Counties of Fairfax, Arlington, Prince William, Loudoun, Stafford, Clarke, Warren, Fauquier, Culpeper, Spotsylvania, and King George; the Maryland Counties of Montgomery, Prince Georges, Charles, Frederick, and Calvert; and the West Virginia Counties of Berkeley and Jefferson.

- (3) The Contractor enters into a special workforce development training or placement arrangement with DOES; or
- (4) DOES certifies that there are insufficient numbers of District residents in the labor market possessing the skills required by the positions created as a result of the contract.

H.3.7 Upon receipt of the contractor's final payment request and related documentation pursuant to sections H.3.5 and H.3.6, the Contracting Officer shall determine whether the Contractor is in compliance with section H.3.4 or whether a waiver of compliance pursuant to section H.3.6 is justified. If the Contracting Officer determines that the Contractor is in compliance, or that a waiver of compliance is justified, the Contracting Officer shall, within two business days of making the determination forward a copy of the determination to the Agency Chief Financial Officer and the COTR.

H.3.8 Willful breach of the First Source Employment Agreement, or failure to submit the report pursuant to section H.3.5, or deliberate submission of falsified data, may be enforced by the Contracting Officer through imposition of penalties, including monetary fines of 5% of the total amount of the direct and indirect labor costs of the contract. The Contractor shall make payment to DOES. The Contractor may appeal to the D.C. Contract Appeals Board as provided in the contract any decision of the Contracting Officer pursuant to this section H.3.8.

H.3.9 The provisions of sections H.3.4 through H.3.8 do not apply to nonprofit organizations.

#### **H.4 HIRING OF DISTRICT RESIDENTS AS APPRENTICES AND TRAINEES**

H.4.1 For all new employment resulting from this contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, the Contractor shall use its best efforts to comply with the following basic goal and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force:

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H.4.1.1 At least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council.

H.4.1.2 The Contractor shall negotiate an Employment Agreement with the DOES for jobs created as a result of this contract. The DOES shall be the Contractor's first source of referral for qualified applicants, trainees, and other workers in the implementation of employment goals contained in this clause.

**H.5 PROTECTION OF PROPERTY:**

The Contractor shall be responsible for any damage to the building, interior, or their approaches in delivering equipment covered by this contract.

**H.6 AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)**

During the performance of the contract, the Contractor and any of its subcontractors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. 12101 et seq.

**H.7 SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended.**

During the performance of the contract, the Contractor and any of its subcontractors shall comply with Section 504 of the Rehabilitation Act of 1973, as amended. This Act prohibits discrimination against disabled people in federally funded program and activities. See 29 U.S.C. 794 (1983) et seq.

**H.8 CONFLICT OF INTEREST**

H.8.1 No official or employee of the District of Columbia or the Federal Government who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this contract shall, prior to the completion of the project, voluntarily acquire any personal interest, direct or indirect, in the contract or proposed contract. (DC Procurement Practices Act of 1985, D.C. Law 6-85, D.C. Official Code 2-310.01 and Chapter 18 of the DC Personnel Regulations).

H.8.2 The Contractor represents and covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of its services hereunder. The Contractor further covenants not to employ any person having such known interests in the performance of the contract.

**H.9 WARRANTY:**

The contractor warrants that the equipment furnished by the contractor shall be free from all defects whatsoever and agrees that for a period of one (1) year from date of acceptance by the District of Columbia, any repair, replacement, or adjustments made

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necessary because of such defects will be made promptly by the contractor without cost to and to the satisfaction of the District of Columbia. This warrant shall not operate to defect the purpose of page 2, paragraph 6 Standard Contract Provisions, nor shall it act to void longer guarantees by the manufacturer of the equipment or its components.

**SECTION I:**  
**CONTRACT CLAUSES**

**I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS**

The Standard Contract Provisions for use with District of Columbia Government Supplies and Services Contracts dated March 2007 (“SCP”) are incorporated as part of the contract resulting from this solicitation. To obtain a copy of the SCP go to [www.ocp.dc.gov](http://www.ocp.dc.gov), click on solicitation attachments under the heading “Information”, then click on “Standard Contract Provisions – Supplies and Services Contracts”.

**I.2 CONTRACTS THAT CROSS FISCAL YEARS**

Continuation of this contract beyond the current fiscal year is contingent upon future fiscal appropriations.

**I.3 CONFIDENTIALITY OF INFORMATION**

All information obtained by the Contractor relating to any employee or customer of the District will be kept in absolute confidence and shall not be used by the Contractor in connection with any other matters, nor shall any such information be disclosed to any other person, firm, or corporation, in accordance with the District and Federal laws governing the confidentiality of records.

**I.4 TIME**

Time, if stated in a number of days, will include Saturdays, Sundays, and holidays, unless otherwise stated herein.

**I.5 OTHER CONTRACTORS**

The Contractor shall not commit or permit any act that will interfere with the performance of work by another District contractor or by any District employee.

**I.6 SUBCONTRACTS**

The Contractor hereunder shall not subcontract any of the Contractor’s work or services to any subcontractor without the prior written consent of the Contracting Officer. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District will have the right to review and approve prior to its execution by the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

## **I.7 EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with the **District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985**, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as **Section J.1.1**. An award cannot be made to any offeror who has not satisfied the equal employment requirements.

## **I.8 ORDER OF PRECEDENCE**

Any inconsistency in this solicitation shall be resolved by giving precedence in the following order: the Supplies or Services and Price/Cost Section (Section B), Specifications/Work Statement (Section C), the Special Contract Requirements (Section H), the Contract Clauses (Section I), and the SCP.

## **I.9 INSURANCE:**

A. **GENERAL REQUIREMENTS.** The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall submit a Certificate of Insurance giving evidence of the required coverage either before or after contract award but before work commences. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed; have either an A.M. Best Company rating of A-VIII or higher, a Standard & Poor's rating of AA or higher, or a Moody's rating of Aa2 or higher. The Contractor shall require all subcontractors to carry the insurance required herein, or the Contractor may, at its option, provide the coverage for any or all subcontractors, and if so, the evidence of insurance submitted shall so stipulate. All policies (excluding Workers' Compensation and Professional Liability, if applicable) shall name the District as an additional insured with respect to work or services performed under the Contract. All policies shall provide that the insurance coverage provided hereunder will be primary and noncontributory with any other applicable insurance. All policies shall contain a waiver of subrogation in favor of the District of Columbia. In no event shall work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) has been furnished. All policies shall provide that the Contracting Officer shall be given thirty (30) days prior written notice via certified mail in the event coverage is substantially changed, canceled or not renewed.

1. Certificate of Insurance Requirement. The policy description on the Certificate of Insurance form shall include the District as an additional insured and a waiver of subrogation in favor of the District.
2. Commercial General Liability Insurance. The Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the operations performed that it carries \$1,000,000 per occurrence limits; \$1,000,000 per aggregate limits; and includes coverage for products and completed operations and personal and advertising injury. The policy coverage shall be primary and non-contributory, shall contain the CGL 2503 per project

endorsement, and shall include the District of Columbia as an additional insured.

Commercial General Liability Insurance. If the Contractor is providing insurance for a subcontractor, the Contractor shall provide evidence satisfactory to the Contracting Officer with respect to the operations performed that it carries \$1,000,000 per occurrence limits; \$1,000,000 per aggregate limits; and includes coverage for products and completed operations and personal and advertising injury. The policy coverage shall be primary and non-contributory, shall contain the CGL 2503 per project endorsement, and shall include the District of Columbia as an additional insured.

3 Workers' Compensation Insurance.

Workers' Compensation Insurance. The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.

Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.

The Contractor shall maintain this insurance for five (5) years following the District's final acceptance of the work. The policy shall cover the Contractor and its subcontractors of every tier, and shall identify the District as the Project Owner on the policy.

- B. DURATION. Except as proved in I.5.A.6, the Contractor shall carry all insurance until all contract work is accepted by the District. Each insurance policy shall contain a binding endorsement that: The insurer agrees that the Contracting Officer shall be given thirty (30) days prior written notice via certified mail in the event coverage is substantially changed, canceled or not renewed.
- C. CONTRACTOR'S PROPERTY. Contractors and subcontractor are solely responsible for any loss or damage to their personal property, including owned and leased equipment, whether such equipment is located at a project site or "in transit". This includes Contractor tools and equipment, scaffolding and temporary structures, and rented machinery, storage sheds or trailers placed on the project site.
- D. MEASURE OF PAYMENT. The District shall not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the contract price.

**SECTION J**  
**LIST OF ATTACHMENTS**

**J.1 INCORPORATED ATTACHMENTS** (The following forms, located at [www.ocp.dc.gov](http://www.ocp.dc.gov) shall be completed and incorporated with the bid.)

J.1.1 E.E.O. Information and Mayor Orders 85-85

J.1.2 Tax Certification Affidavit

J.1.3 First Source Employment Agreement

**SECTION K**  
**REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF BEDDERS**

**K.1 TYPE OF BUSINESS ORGANIZATION**

**K.1.1** The bidder, by checking the applicable box, represents that

(a) It operates as:

- a corporation incorporated under the laws of the State of: \_\_\_\_\_
- an individual,
- a partnership,
- a nonprofit organization, or
- a joint venture.

(b) If the bidder is a foreign entity, it operates as:

- an individual,
- a joint venture, or
- a corporation registered for business in \_\_\_\_\_  
(Country)

**K.2 CERTIFICATION AS TO COMPLIANCE WITH EQUAL OPPORTUNITY OBLIGATIONS**

Mayor's Order 85-85, "Compliance with Equal Opportunity Obligations in Contracts", dated June 10, 1985 and the Office of Human Rights' regulations, Chapter 11, "Equal Employment Opportunity Requirements in Contracts", promulgated August 15, 1986 (4 DCMR Chapter 11, 33 DCR 4952) are included as a part of this solicitation and require the following certification for contracts subject to the order. Failure to complete the certification may result in rejection of the bidder for a contract subject to the order. I hereby certify that I am fully aware of the content of the Mayor's Order 85-85 and the Office of Human Rights' regulations, Chapter 11, and agree to comply with them in performance of this contract.

Bidder \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_

Bidder \_\_\_\_ has \_\_\_\_ has not participated in a previous contract or subcontract subject to the Mayor's Order 85-85. Bidder \_\_\_\_ has \_\_\_\_ has not filed all required compliance reports, and representations indicating submission of required reports signed by

proposed sub-bidders. (The above representations need not be submitted in connection with contracts or subcontracts which are exempt for the Mayor’s order.)

**K.3 BUY AMERICAN CERTIFICATION**

The bidder hereby certifies that each end product, except the end products listed below, is a domestic end product (as defined in Paragraph 23 of the SCP, “Buy American Act”), and that components of unknown origin are considered to have been mined, produced, or manufactured outside the United States.

	EXCLUDED END PRODUCTS
	COUNTRY OF ORIGIN

**K4 DISTRICT EMPLOYEES NOT TO BENEFIT CERTIFICATION**

Each Bidder shall check one of the following:

\_\_\_\_\_ No person listed in Clause 13 of the SCP, “District Employees Not To Benefit” will benefit from this contract.

\_\_\_\_\_ The following person(s) listed in Clause 13 may benefit from this contract. For each person listed, attach the affidavit required by Clause 13 of the SCP.

\_\_\_\_\_  
\_\_\_\_\_

**K.5 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION**

(a) Each signature of the bidder is considered to be a certification by the signatory that:

- 1) The prices in this contract have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any bidder or competitor relating to:
  - (i) those prices
  - (ii) the intention to submit a contract, or
  - (iii) the methods or factors used to calculate the prices in the contract.
- 2) The prices in this Contract have not been and will not be knowingly disclosed by the Bidder, directly or indirectly, to any other Bidder or competitor before Contract opening unless otherwise required by law; and

- 3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a contract for the purpose of restricting competition.
- (b) Each signature on the bid is considered to be a certification by the signatory that the signatory;
- 1) Is the person in the bidder's organization responsible for determining the prices being offered in this contract, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
  - 2) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above:

---

**(insert full name of person(s) in the organization responsible for determining the prices offered in this contract and the title of his or her position in the bidder's organization);**

- (i) As an authorized agent, does certify that the principals named in subdivision (b)(2) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
  - (ii) As an agent, has not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) If the bidder deletes or modifies subparagraph (a)(2) above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

## **K.6 TAX CERTIFICATION**

Each bidder must submit with its offer, a sworn Tax Certification Affidavit, incorporated herein as Section J.1.2.

## **K.7 WALSH-HEALEY ACT**

If this contract is for the manufacture of furnishing of materials, supplies articles or equipment in an amount that exceeds or may exceed \$10,000, and is subject to the Walsh-Healey Public Contract Act, as amended (41 U.S.C. 35-45) (the Act, as used in this section), the following terms and conditions apply:

- (i) All representations and stipulations required by the Act and regulations issued by the Secretary of Labor (41 CFR 50-201.3) are incorporated by reference. These representations and stipulations are subject to all applicable rulings and interpretations of the Secretary of Labor that are now, or may hereafter, be in effect.
  
- (ii) All employees whose works relate to this contract shall be paid not less than the minimum wage prescribed by regulations issued by the Secretary of Labor (41 CFR 50-202.2(41 U.S.C. 40). Learners, student learners, apprentices, and handicapped workers may be employed at less than the prescribed minimum wage (See 41 CFR 50-203.3) to the same extent that such employment is permitted under Section 14 of the Fair Labor Standards Act (29 U.S.C. 214).

**SECTION L**  
**INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS**

**L.1 METHOD OF AWARD**

- L.1.1 The District contemplates award of a firm fixed price contract.
- L.1.2 The District intends, but is not obligated, to award a single contract resulting from this solicitation to the responsive and responsible bidder who has the lowest evaluated bid.
- L.1.3 The District reserves the right to accept/reject any/all bids resulting from this solicitation. The Contracting Officer may reject all bids or waive any minor informality or irregularity in bids received whenever it is determined that such action is in the best interest of the District.

**L.2 PREPARATION AND SUBMISSION OF BIDS**

- L.2.1 Bidders shall submit a signed original and two (2) copies of its bid, including two (2) copies of descriptive literature (refer to L.16). The District will not accept a facsimile copy of a bid as an original bid. All items accepted by the District, all pages of the Invitation for Bids (IFB), all attachments and all documents containing the bidder's offer shall constitute the formal contract. **Each bid shall be submitted in a sealed envelope conspicuously marked: "Bid in Response to Solicitation No. DCKT-2009-B-0188"**.
- L.2.2 The original bid shall govern if there is a variance between the original bid and the copy submitted by the bidder. Each bidder shall return the complete solicitation as its bid.
- L.2.3 The District may reject as non-responsive any bid that fails to conform in any material respect to the Invitation for Bids.
- L.2.4 The District may also reject as non-responsive any bids submitted on forms not included in or required by the solicitation. Bidders shall make no changes to the requirements set forth in the solicitation.

**L.3 BID SUBMISSION DATE AND TIME**

Bids must be submitted no later than 2:00 p.m. local time on the date indicated on page one.

**L.4 WITHDRAWAL OR MODIFICATION OF BIDS**

A bidder may modify or withdraw its bid upon written, telegraphic notice, or facsimile transmission if received at the location designated in the solicitation for submission of bids, but not later than the exact time set for opening of bids.

**L.5 LATE SUBMISSIONS, LATE MODIFICATIONS, AND LATE WITHDRAWALS**

**L.5.1** Bids, modifications to bids, or requests for withdrawals that are received in the designated District office after the exact local time specified above, are "late" and shall be considered only if they are received before the award is made and one (1) or more of the following circumstances apply:

- a. The bid or modification was sent by registered or certified mail no later than the fifth (5th) day before the date specified for receipt of bids; or
- b. The bid or modification was sent by mail and it is determined by the Contracting Officer that the late receipt at the location specified in the solicitation was caused by mishandling by the District after receipt.

**L.5.2 Postmarks**

The only acceptable evidence to establish the date of a late bid, late modification or late withdrawal sent either by registered or certified mail shall be a U.S. or Canadian Postal Service postmark on the wrapper or on the original receipt from the U.S. or Canadian Postal Service. If neither postmark shows a legible date, the bid, modification or withdrawal shall be deemed to have been mailed late. When the postmark shows the date but not the hour, the time is presumed to be the last minute of the date shown. If no date is shown on the postmark, the bid shall be considered late unless the bidder can furnish evidence from the postal authorities of timely mailing.

**L.5.3 Late Submissions**

A late bid, late request for modification or late request for withdrawal shall not be considered, except as provided in this section.

**L.5.4 Late Modifications**

A late modification of a successful bid which makes its terms more favorable to the District will be considered at any time it is received and may be accepted.

**L.5.5 Late Bids**

A late bid, late modification or late withdrawal of a bid that is not considered shall be held unopened, unless opened for identification, until after award and then retained with unsuccessful bids resulting from this solicitation.

**L.6 HAND DELIVERY OR MAILING OF BIDS**

DELIVER OR MAIL TO:

Office of Contracting and Procurement  
Bid Room (Reeves Center)  
2000 14<sup>th</sup> Street, N.W., 3<sup>rd</sup> Floor  
Washington, D. C. 20009

**L.7 ERRORS IN BIDS**

Bidders are expected to read and understand fully all information and requirements contained in the solicitation; failure to do so will be at the bidder's risk. In event of a discrepancy between the unit price and the total price, the unit price shall govern.

**L.8 QUESTIONS ABOUT THE SOLICITATION**

If a prospective bidder has any questions relative to this solicitation, the prospective bidder shall submit the questions in writing to the Contracting Officer. The prospective bidder shall submit questions no later than 14 days prior to the closing date and time indicated for this solicitation. The District will not consider any questions received less than 14 days before the date set for submission of bids. The District will furnish responses promptly to all other prospective bidders. An amendment to the solicitation will be issued, if that information is necessary in submitting bids, or if the lack of it would be prejudicial to any other prospective bidders. Oral explanations or instructions given before the award of the contract will not be binding.

**L.9 FAILURE TO SUBMIT BIDS**

Recipients of this solicitation not responding with a bid should not return this solicitation. Instead, they should advise the Contracting Officer, Office of Contracting and Procurement, Transportation and Specialty Equipment Commodity Group, 2000 14<sup>th</sup> Street, N.W., 6<sup>th</sup> Floor, Washington, D.C. 20009, (202) 671-2200, by letter or postcard whether they want to receive future solicitations for similar requirements. It is also requested that such recipients advise the Contracting Officer, Office of Contracting and Procurement, Transportation and Specialty Equipment Commodity Group, of the reason for not submitting a bid in response to this solicitation. If a recipient does not submit a bid and does not notify the Contracting Officer, Office of Contracting and Procurement,

Transportation and Specialty Equipment Commodity Group, that future solicitations are desired, the recipient's name may be removed from the applicable mailing list.

**L.10 BID PROTESTS**

Any actual or prospective bidder or contractor who is aggrieved in connection with the solicitation or award of a contract, must file with the D.C. Contract Appeals Board (Board) a protest no later than 10 business days after the basis of protest is known or should have been known, whichever is earlier. A protest based on alleged improprieties in a solicitation which are apparent prior to bid opening or the time set for receipt of initial bids shall be filed with the Board prior to bid opening or the time set for receipt of initial bids. In procurements in which bids are requested, alleged improprieties which do not exist in the initial solicitation, but which are subsequently incorporated into this solicitation, must be protested no later than the next closing time for receipt of bids following the incorporation. The protest shall be filed in writing, with the Contract Appeals Board, 717 14th Street, N.W., Suite 430, Washington, D.C. 20004. The aggrieved person shall also mail a copy of the protest to the Contracting Officer.

**L.11 SIGNING OF BIDS**

L.11.1 The Contractor shall sign the bid and print or type its name on the Solicitation, Offer and Award form of this solicitation. Each bid must show a full business address and telephone number of the bidder and be signed by the person or persons legally authorized to sign contracts. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the Contracting Officer.

L.11.2 All correspondence concerning the bid or resulting contract will be mailed to the address shown on the bid in the absence of written instructions from the bidder or contractor to the contrary. Any bid submitted by a partnership must be signed with the partnership name by a general partner with authority to bind the partnership. Any bid submitted by a corporation must be signed with the name of the corporation followed by the signature and title of the person having authority to sign for the corporation. Bidders shall complete and sign all Representations, Certifications and Acknowledgments as appropriate. Failure to do so may result in a bid rejection.

**L.12 ACKNOWLEDGMENT OF AMENDMENTS**

The bidder shall acknowledge receipt of any amendment to this solicitation (a) by signing and returning the amendment; (b) by identifying the amendment number and date in the space provided for this purpose in Section A.14 of the solicitation; or (c) by

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letter or telegram, including mailgrams. The District must receive the acknowledgment by the date and time specified for receipt of bids. Bidder's failure to acknowledge an amendment may result in rejection of the bid.

**L.13 ACCEPTANCE PERIOD**

The bidder agrees that its bid remains valid for a period of 120 days from the solicitation's closing date.

**L.14 LEGAL STATUS OF BIDDER**

Each bid must provide the following information:

- L.14.1 Name, Address, Telephone Number, Federal tax identification number and DUNS Number of bidder;
- L.14.2 A copy of each District of Columbia license, registration or certification that the bidder is required by law to obtain. This mandate also requires the bidder to provide a copy of the executed "Clean Hands Certification" that is referenced in D.C. Official Code §47-2862 (2001), if the bidder is required by law to make such certification. If the bidder is a corporation or partnership and does not provide a copy of its license, registration or certification to transact business in the District of Columbia, the bid shall certify its intent to obtain the necessary license, registration or certification prior to contract award or its exemption from such requirements; and
- L.14.3 If the bidder is a partnership or joint venture, the names and addresses of the general partners or individual members of the joint venture, and copies of any joint venture or teaming agreements.

**L.15 STANDARDS OF RESPONSIBILITY**

The prospective contractor must demonstrate to the satisfaction of the District the capability in all respects to perform fully the contract requirements, therefore, the prospective contractor must submit the documentation listed below, within five (5) days of the request by the District.

- L.15.1 Evidence of adequate financial resources, credit or the ability to obtain such resources as required during the performance of the contract.
- L.15.2 Evidence of the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.

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- L.15.3 Evidence of the necessary organization, experience, accounting and operational control, technical skills or the ability to obtain them.
- L.15.4 Evidence of compliance with the applicable District licensing and tax laws and regulations.
- L.15.5 Evidence of a satisfactory performance record, record of integrity and business ethics.
- L.15.6 Furnish evidence of the necessary production, construction and technical equipment and facilities or the ability to obtain them.
- L.15.7 Evidence of other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations
- L.15.8 If the prospective contractor fails to supply the information requested, the Contracting Officer shall make the determination of responsibility or nonresponsibility based upon available information. If the available information is insufficient to make a determination of responsibility, the Contracting Officer shall determine the prospective contractor to be nonresponsible.

**L.16 REQUIREMENT FOR DESCRIPTIVE LITERATURE:**

- A. Descriptive literature must be furnished as a part of the bid and must be received before the time set for opening bids. The descriptive literature is required to establish, for the purpose of bid evaluation and award, details of the products the bidder proposes to furnish as to design, material, quality, and construction and performance characteristics. Bidders must clearly demonstrate that the product being offered meets or exceeds the specifications listed in Section C.
- B. Failure of descriptive literature to show that the product offered conforms to the specifications and other requirements of this invitation for bids will require rejection of the bid. Failure to furnish the descriptive literature by the time and date set for receipt of bids will require rejection of the bid, except that if the materials are transmitted by mail and is received late, it may be considered under the provision for considering late bids, as set forth in section L.5 of this invitation for bids.
- C. The Contracting Officer may waive the requirement for furnishing descriptive literature if either of the following occurs:
  - (1) The bidder states in the bid that the product being offered is the same as a product previously or currently being furnished to the District; or

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- (2) The Contracting Officer, on advice of technical personnel, determines that the product offered by the bidder complies with the specification requirements of the current invitation for bids.

**SECTION M - EVALUATION FACTORS**

**CLAUSES APPLICABLE TO ALL OPEN MARKET SOLICITATIONS**

**M.1 PREFERENCES FOR LOCAL BUSINESSES, DISADVANTAGED BUSINESS OR BUSINESS OPERATING IN AN ENTERPRISE ZONE**

**M.1.1 General Preferences**

Under the provisions of D.C. Law 13-169, “Equal Opportunity for Local, Small, or Disadvantaged Business Enterprises Amendment Act of 2000” (the Act), the District shall apply preferences in evaluating bids or proposals from businesses that are local, disadvantaged, resident business ownership or located in an enterprise zone of the District of Columbia.

For evaluation purposes, the allowable preferences under the Act for this procurement are as follows:

- M.1.1.1 Four percent reduction in the bid price or the addition of four points on a 100-point scale for a local business enterprise (LBE) certified by the Local Business Opportunity Commission (LBOC);
  - M.1.1.2 Three percent reduction in the bid price or the addition of three points on a 100-point scale for a disadvantaged business enterprise (DBE) certified by the LBOC;
  - M.1.1.3 Five percent reduction in the bid price or the addition of five points on a 100-point scale for a resident business ownership (RBO), as defined in Section 2(a)(8A) of the Act, and certified by the LBOC; and
  - M.1.1.4 Two percent reduction in the bid price or the addition of two points on a 100-point scale for a business located in an enterprise zone, as defined in Section 2(5) of D.C. Law 12-268 and in 27 DCMR 899, 39 DCR 9087-9088 (December 4, 1992).
- A. Any prime contractor that is a LBE certified by the LBOC will receive a four percent (4%) reduction in the bid price for a bid submitted by the LBE in response to an Invitation for Bids (IFB) or the addition of four points on a 100-point scale added to the overall score for proposals submitted by the LBE in response to a Request for Proposals (RFP).

- B. Any prime contractor that is a DBE certified by the LBOC will receive a three percent (3%) reduction in the bid price for a bid submitted by the DBE in response to an IFB or the addition of three points on a 100-point scale added to the overall score for proposals submitted by the DBE in response to a RFP.
- C. Any prime contractor that is a RBO certified by the LBOC will receive a five percent (5%) reduction in the bid price for a bid submitted by the RBO in response to an IFB or the addition of three points on a 100-point scale added to the overall score for proposals submitted by the RBO in response to a RFP.
- D. Any prime contractor that is a business enterprise located in an enterprise zone will receive a two percent (2%) reduction in the bid price for a bid submitted by such business enterprise in response to an IFB or the addition of two points on a 100-point scale added to the overall score for proposals submitted by such business in response to a RFP.

**M.1.2 Preferences for Subcontracting in Open Market Solicitations with No LBE, DBE, RBO Subcontracting Set-Aside**

The preferences for subcontracting in open market solicitations where there is no LBE, DBE or RBO subcontracting set-aside are as follows:

- A) If the prime contractor is not a certified LBE, certified DBE, certified RBO or a business located in an enterprise zone, the District will award the above-stated preferences by reducing the bid price or by increasing the points proportionally based on the total dollar value of the bid or proposal that is designated by the prime contractor for subcontracting with a certified LBE, DBE, RBO or business located in an enterprise zone.**
- B) If the prime contractor is a joint venture that is not a certified LBE, certified DBE or certified RBO joint venture, or if the prime contractor is joint venture that includes a business in an enterprise zone but such business located in an enterprise zone does not own and control at least 51% of the joint venture, the District will award the above-stated preferences by reducing the bid price or by increasing the points proportionally in the proposal based on the total dollar value of the bid or proposal that is designated by the prime contractor for a certified LBE, DBE , RBO or business located in an enterprise zone, for participation in the joint venture.

For Example:

If a non-certified prime contractor subcontracts with a certified local business enterprise for a percentage of the work to be performed on an RFP, the calculation of the percentage points to be added during evaluation would be according to the following formula:

$$\frac{\text{Amount of Subcontract}}{\text{Amount of Contract}} \times 4^* = \text{Points Awarded During Evaluation for LBE Subcontracting}$$

\*Note: Equivalent of four (4) points on a 100-point scale  
The maximum total preference under the Act for this procurement is twelve percent (12%) for bids submitted in response to an IFB or the equivalent of twelve (12) points on a 100-point scale for proposals submitted in response to a RFP. Any prime contractor receiving the full bid price reduction or point addition to its overall score for a particular preference will not receive any additional bid price reduction or points for further participation on a subcontracting level for that particular preference.

However, the prime contractor will receive a further proportional bid price reduction or point addition on a different preference for participation on a subcontracting level for that difference preference. For example, if a LBE prime contractor receives the four percent bid price reduction or the equivalent of four points on a 100-point scale, the LBE prime contractor does not receive a further price reduction or additional points if such contractor proposes subcontracting with an LBE. However, if this same LBE prime contractor proposes subcontracting with a DBE, the LBE prime contractor receives a further proportional bid price reduction or point addition for the DBE participation on the subcontracting level.

**M.1.3 Preferences for Open Market Solicitations with LBE, DBE or RBO Subcontracting Set Aside**

If the solicitation is an open market solicitation with a LBE, DBE or RBO subcontracting set-aside, the prime contractor will receive the LBE, DBE or RBO preferences only if it is a certified LBE, DBE or RBO. There shall be no preference awarded for subcontracting by the prime contractor with a LBE, DBE or RBO, even if the prime contractor proposes LBE, DBE or RBO subcontracting above the subcontracting levels required by the solicitation. However, the prime contractor shall be entitled to the full preference for businesses located in an enterprise zone if it is a business located in an enterprise zone or a proportional preference if the prime contractor subcontracts with a business located in an enterprise zone.

The maximum total preference under the Act for this procurement is twelve percent (12%) for bids submitted in response to an IFB or the equivalent of twelve (12) points on a 100-point scale for proposals submitted in response to a RFP.

**M.1.4 Preferences for Certified Joint Ventures Including Local or Disadvantaged Businesses or Resident Business Ownerships**

When an LBOC-certified joint venture includes a local business enterprise (LBE), disadvantaged business enterprise (DBE) or a resident business ownership (RBO), and the LBE, DBE or RBO owns and controls at least fifty-one (51%) of the venture, the joint venture will receive the preferences as if it were a certified LBE, DBE or RBO.

**M.1.5 Preferences for Joint Ventures Including Businesses Located in an Enterprise Zone**

When a joint venture includes a business located in an enterprise zone, and such business located in an enterprise zone owns and controls at least fifty-one percent (51%) of the venture, the joint venture will receive the preference as if it were a business located in an enterprise zone.

**M.1.6 Vendor Submission for Preferences**

Any vendor seeking to receive preferences on this solicitation must submit at the time of, and as part of its bid or proposal the following documentation, as applicable to the preference being sought:

- a. Evidence of the vendor's, subcontractor's, or joint venture partner's certification or self-certification as a LBE, DBE or RBO, to include either:
  - 1) A copy of all relevant letters of certification from the Local Business Opportunity Commission (LBOC); or
  - 2) A copy of any sworn notarized Self-Certification Forms prescribed by the LBOC, along with an acknowledgement letter issued by the Director of the LBOC. Businesses with principal offices located outside of the District of Columbia must first be certified as LBEs before qualifying for self-certification.
- b. Evidence that the vendor or any subcontractor is located in an enterprise zone.

In order for a bidder or offeror to receive allowable preferences under this solicitation, the bidder or offeror must include the relevant information as described in subparagraphs (a) and (b) of this clause, as part of its bid or proposal.

In order to receive any preferences under this solicitation, any vendor seeking self-certification must complete and submit the forms (to obtain a copy go to [www.ocp.dc.gov](http://www.ocp.dc.gov)):

Office of Local Business Development  
ATTN: LSDBE Certification Program  
441 –4<sup>th</sup> Street, NW, Suite 970-N  
Washington, DC 20001

All vendors are encouraged to contact the Local, Small and Disadvantaged Business Enterprises Certification Program at (202) 727-3900 if additional information is required on certification procedures and requirements.

**M.1.7 Penalties for Misrepresentation**

Any material misrepresentation on the sworn notarized self-certification form could result in termination of the contract, the contractor's liability for civil and criminal action in accordance with the Act, D.C. Law 12-268, and other District laws, including debarment.

**M.1.8 Local, Small, and Disadvantaged Business Enterprise Subcontracting**

- a. When a prime contractor is certified by the Local Business Opportunity Commission (LBOC) as a local, small or disadvantaged business or a resident business ownership, the prime contractor shall perform at least fifty percent (50%) of the contracting effort, excluding the cost of materials, goods, and **supplies** with its own organization and resources, and if it subcontracts, fifty percent (50%) of the subcontracting effort, excluding the cost of materials, goods, and supplies shall be with certified local, small, and disadvantaged business enterprises and resident business ownerships, unless a waiver is granted by the contracting officer, with the prior approval and consent of the Director of the LBOC under the provisions of 27 DCMR 805, 39 DCR 5578-5580 (July 24, 1992).
- b. By submitting a signed bid or proposal, the prime contractor certifies that it will comply with the requirements of paragraph (a) of this clause.

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