

REQUEST FOR QUOTATIONS <i>(THIS IS NOT AN ORDER)</i>		The Notice of Small Business Purchase Set-Aside on the reverse of this form <input type="checkbox"/> is <input type="checkbox"/> is not applicable.			PAGE OF PAGES 1	
1. SOLICITATION NO. DCKG-2011-A-0179		2. DATE ISSUED 8/24/11	3. REQUEST/PURCHASE REQUEST NO.		4. COMMODITY GROUP AND CLASS RATING	
5A. ISSUED BY <i>Department of Real Estate Services Contracting and Procurement Division 2000 14th Street, NW 5th Floor Washington, DC 20009</i>			6. DELIVER BY (Date)			
5B. FOR INFORMATION CALL: (Name and telephone no.) (No collect calls) <i>April Chambers (202) 724-4138 desk (202) 442-9506 Fax</i>			7. DELIVERY <input checked="" type="checkbox"/> FOB DESTINATION <input type="checkbox"/> OTHER (See Schedule)			
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP code)			
8a. Vendor Tax ID #						
9b. Duns Number						
10. PLEASE FURNISH QUOTATIONS TO ISSUING OFFICE ON OR BEFORE 12:00 noon on 9/06/11		11. BUSINESS CLASSIFICATION (Check appropriate boxes) <input type="checkbox"/> SMALL <input type="checkbox"/> LOCAL <input type="checkbox"/> DISADVANTAGED <input type="checkbox"/> RESIDENT-OWNED				
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contracts for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.						
12. SCHEDULE (Include applicable Federal, State and local taxes)						
ITEM NO. (a)	SUPPLIES/SERVICES (b)		QUANTITY	UNIT	UNIT PRICE	AMOUNT
	The DC Department of Real Estate Services (DRES) on is seeking a contractor to provide all labor, supervision, material, supplies and equipment for the below project. <ul style="list-style-type: none">• Hourly Rate –regular working hours (40 hours)• Hourly Rate – weekends & Holidays Maintenance, repair and overhaul services for Centrifugal Chillers at various District facilities on as needed bases. with the attached SOW (Attachment A) Department of Labor General Decision (Attachment B) Standard Contract Provisions for Services Revised March 2007 (Attachment C) SEE ATTACHED E-MAILED DOCUMENTS Submits Bids on or before noon on September 6, 2011 (electronically) april.chambers@dc.gov		Estimated			
			100	Hours	\$ _____	
			100	Hours	\$ _____	
13. DISCOUNT FOR PROMPT PAYMENT		10 CALENDAR DAYS	20 CALENDAR DAYS	30 CALENDAR DAYS	CALENDAR DAYS	
		%	%	%		
14. NAME AND ADDRESS OF QUOTER (Street, city, county, State and ZIP Code) Government Tax ID number			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		16. DATE OF QUOTATION	
			17. NAME AND TITLE OF SIGNER (Type or print)		18. TELEPHONE NO. (Include area code)	

SPECIFICATIONS/WORK STATEMENT

A. SCOPE OF WORK:

- 1) The District of Columbia (the District), Department of Real Estate Services (DRES), Facilities Division, is seeking two (2) Contractors to provide all labor, materials and equipment for the Maintenance, Repair and Overhaul Services of Centrifugal Chillers at Various District Facilities, on a as needed basis in accordance with the Specifications provided herewith, and the Government of the District of Columbia Standard Contract Provisions for Use With Supplies and Services Contracts dated Nov. 2004, and amendments thereto.
- 2) The facilities under this Blanket Purchase Agreement (BPA) may contain asbestos materials throughout the buildings. The contractor(s) are warned not to disturb any asbestos material during the performance of this work. Any disturbance shall be the responsibility of the contractor and the contractor shall be liable to abate at their own expense and in accordance with all E.P.A., and other Federal and District Rules and Regulations.
- 3) Upon discovery of any asbestos, the contractor shall immediately notify the Contracting Officer and the Contract Administrator (CA) in writing. The CA shall initiate appropriate action to either abate the asbestos or encapsulate it so that it would be safe to work in the affected areas.

B. REQUIREMENTS:

- 1) The contractor is responsible to render annual preventive maintenance, repair and overhaul services of centrifugal chillers, in accordance with the terms and conditions of this Blanket Purchase Order.. The contractor shall also provide the preventive maintenance, repair and overhaul services of each listed chiller, in accordance with each centrifugal manufacturer's recommendations.
- 2) The Contractor shall furnish all labor, materials, tools, and equipment. The Contractor shall do all work, furnish all equipment and do all that is necessary to carry out the SOW.
- 3) All work shall conform to the District of Columbia's codes and regulations as stipulated by the Department of Consumer and Regulatory Affairs (DCRA). The Contractor shall obtain all required licenses and permits from the DCRA, Building and Land Regulation Administration (BLRA), 941 North Capitol Street, NE, Washington, DC 20002, if required, at the Contractor's expense.

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- 4) All work shall be performed by skilled centrifugal chiller contractors licensed to do business in the District. The contractor shall have all skilled employees performing work in DRES facilities complete with Contractor ID.
- 5) The Contractor shall submit to the Contract Administrator (CA) names telephone number(s) and email address(s) for all employees.

C. EXECUTION OF WORK AND/OR SERVICES

1. The Contractor shall remediate and repair any malfunctions of to any centrifugal chillers item(s), within twenty-four (24) hours, or sooner, in order to minimize the duration that the facilities lack skilled Chillers Contractors. If the Contractor finds that any repairs or requests, hereinafter provided for, shall take longer than twenty-four (2) hours to fully remediate the Contractor must inform the CA, the Building Management Specialist, and/or their designee by submitting Form WRE-1, see "Attachment B: Information and Forms." This extended timeframe for remediation is subject to industry standards and CA approval.
2. Except for emergency call-back service hereinafter provided for, all work shall be performed during normal working hours for the particular facility where the chillers are located. Failure to respond to any service requests may cause the CA, at his/her option to contact another chillers service company to complete the work.

D. SERVICE RECORDS

At the completion of each job, the contractor shall provide the (CA) with a full report of all District Chillers that was serviced, via email in PDF format.

E. SPECIFICATIONS:

The Contractor shall perform the work in accordance with DRES specifications (See Attachment A)

F. INVOICES

1. Invoices shall be prepared and submitted to CA.
2. Invoicing shall be submitted to the CA for DRES records and use. None submission of invoicing and maintenance forms to DRES shall delay payment of invoices.
3. Upon completion of services or provisions of goods all invoices and maintenance forms shall be submitted within five (5) business days, to the CA.

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4. Upon submission of proper invoices, the District will make payments to the Contractor(s) at the prices stipulated in the BPA less any adjustments, discounts, or allowances.
5. The format for the invoice shall, at a minimum, contain the following information:
6. The Contractor name, billing address, and telephone number.
7. The BPA number and the Purchase Order (PO) number.
8. The delivery date.
9. The Unit price for each individual/item/service and total dollar amount due, along with an itemized list of materials/services delivered and provided.

G. CONTRACT ADMINISTRATOR (CA)

Mr. Andrew G. Robinson
Department of Real Estate Service
2000 14th Street, NW, Suite 800
Washington, DC 20009
Telephone: (202) 671-2802
Andrew.Robinson@dc.gov

H. CONTRACTING OFFICER (CO)

Ms. Diane Wooden
Contracting Officer
D.C. Department of Real Estate Services
Contracting and Procurement Division
2000 14th Street, NW, 5th Floor
Washington, DC 20009
Telephone: 202-671-2405
Diane.Wooden@dc.gov

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TECHNICAL SPECIFICATIONS
for DC. General Hospital
1900 Massachusetts Ave. SE. Washington , DC

<u>LOCATION</u>	<u>EQUIPMENT</u>	<u>MANUFACTURER/MODEL</u>	<u>SERIAL NO.</u>	<u>SIZE</u>
Main Core Building	Chiller #1	Trane Mod. # - RTHD	UO9CO3699	500 tons, 460 volts, 3-phase
Main Core Building	Chiller #2	Trane Mod. # - RTHD	UO9O3698	500 tons, 460 volts, 3-phase
ACCC Building	Chiller # 1	Manufacturer – Trane Mod. # - CVME 320	L90G02171	420 tons, 480 volts, 3-phase
ACCC Building	Chiller #2	Manufacturer – Trane Mod. # - CVME 320	L90G02170	420 tons, 480 volts, 3-phase
Medical Examiner's Building	Chiller #1	McQuay Mod. # - ALS204A	57E8130301	145 tons, 460 volts, 3-phase