

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 2														
2. Amendment/Modification Number A004	3. Effective Date	4. Requisition/Purchase Request No.	5. Caption FY20 A/E Schedule															
6. Issued by: District Department of Transportation Office of Contracting and Procurement supporting the District Department of Transportation 55 M Street, SE, 7th Floor Washington, DC 20003		Code	7. Administered by (If other than line 6) See Block 6															
8. Name and Address of Contractor (No. street, city, county, state and zip code) Code Facility		9A. Amendment of Solicitation No. DCKA-2020-Q-0048																
		9B. Dated 8/18/2020																
		10A. Modification of Contract/Order No.																
		10B. Dated																
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS																		
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.																		
12. Accounting and Appropriation Data (If Required):																		
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14																		
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.																		
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.3(a)																		
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR § 3601.2																		
D. Other (Specify type of modification and authority)																		
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return ___ copies to the issuing office.																		
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) The purpose of this amendment is to: 1) Replace the table in § G.9.1 with the following:																		
<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:33%;">Period of Performance</th> <th style="width:33%;">Number of Categories</th> <th style="width:33%;">NTE Ceiling</th> </tr> </thead> <tbody> <tr> <td>Base Period – 2 Years</td> <td>1-3 Categories</td> <td>NTE \$5,000,000</td> </tr> <tr> <td>Option Period 1 – 2 Years</td> <td>4 or More Categories</td> <td>NTE \$7,000,000</td> </tr> <tr> <td rowspan="2">Option Period 2 – 1 Year</td> <td>1-3 Categories</td> <td>NTE \$3,000,000</td> </tr> <tr> <td>4 or More Categories</td> <td>NTE \$4,000,000</td> </tr> </tbody> </table>					Period of Performance	Number of Categories	NTE Ceiling	Base Period – 2 Years	1-3 Categories	NTE \$5,000,000	Option Period 1 – 2 Years	4 or More Categories	NTE \$7,000,000	Option Period 2 – 1 Year	1-3 Categories	NTE \$3,000,000	4 or More Categories	NTE \$4,000,000
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2) Replace § G.6.1 in whole with the following:																		
<p style="margin-left: 40px;">G.6.1 Orders or specific Contract Line Item Numbers (CLIN) in a task order that are fixed price, including firm-fixed-priced, are not subject to the ICR procedures in § G.4 regardless of the compensation method.</p>																		

3) Modify § G.3.3.1.1 as follows:

G.3.3.1.1 The Consultant **and its subconsultants** may provide for an annual adjustment of DSE rates in accordance with **their Consultant's** usual and customary annual salary adjustment process, including the timing of Consultant's annual firm-wide DSE adjustments. **Each DSE shall be entitled to a single raise in a 12 month period. The Consultant and its subconsultants shall be entitled to a single, combined across the board adjustment in a 12 month period with such periods based on the contract anniversary date.** Such rates shall not increase by more than a percentage equal to the increase in the Consumer Price Index for all Urban Consumers (CPI-U for Washington-Arlington-Alexandria) for the relevant period up to and including a maximum increase of 3.0%.

4) Incorporate Attachment 1 – Q&A FINAL into the solicitation.

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer		16A. Name and Title of Contracting Officer	
		William E. "Bill" Sharp Contracting Officer	
15B. Contractor/Offeror	15C. Date Signed	16B. District of Columbia	16C. Date Signed
(Signature)		<i>William E. Sharp</i> (Signature of Contracting Officer)	2 Oct 20

Attachment 1 – Q&A FINAL

Question Number	Industry Question	District's Response
4	Please provide direction for firms to obtain District eVAL information referenced in M.2.1.1.4.1.	The District eVAL system is not accessible by the public. Offerors need to submit a FOIA request to obtain information applicable to their business, if available.
6	Please confirm that Offerors should include subconsultants in the proposal, listing projects for which the subconsultant(s) has worked with the Offeror.	See Item 4 in amendment A003
7	If subconsultants are included and SF 330 Part IIs are required, are SF 330 Part IIs also required for subconsultants and, if so, will the subconsultant Part IIs be included in the page count?	See Item 4 in amendment A003
8	If subconsultants are included, how will subconsultants be evaluated or affect scoring?	See Item 4 in amendment A003
9	If subconsultants are not required at this stage and a firm is awarded a category, and determines that it needs to add a sub for a task order, what will be the process?	See Item 4 in amendment A003
16	There are different due dates for a number of categories. How does the 40 page limit apply with "split submissions"? CM/CI is due in early September and Traffic is due on 9/21. How does page limit apply.	In accordance with § L.6, a unique response is required for each A/E category submission. Each submission is a stand alone document subject to the submission requirements in § L.6 including the 40 page limitation.
17	Can a firm be a prime consultant and be a sub on another team in the same category?	See Item 4 in amendment A003
18	Will firms be allowed to add additional subconsultants to cover all requirements and / or to add capacity when competing for a specific project or do we have to show all potential subconsultants in our A-E schedule proposals?	See Item 4 in amendment A003
24	Can SF 330, Section F include a subconsultant project?	See Item 4 in amendment A003
25	Can we summarize qualifications of the subconsultants in Section H beyond identifying the projects they have worked on with the prime consultant?	See Item 4 in amendment A003
26	How do firms request and obtain their performance ratings mentioned in M.2.1.1.4.1 on page 69 of the RFP?	See the answer to Question 4
31	During the Pre-submittal call there was a statement from OCP that indicated that offerors could submit as both a Prime and participate in a separate submission as a subcontractor with another firm. Please confirm that this is allowable, and that a firm can submit with multiple offerors in one IDIQ Category.	See Item 4 in amendment A003
32	If subcontracting is allowable, please advise how firms that submit and are selected as multiple offerors in one category, will not have an advantage in the randomizer selection for Task Orders.	See Item 4 in amendment A003. As described in § G.15.6, at the task order level, the District's Fair Opportunity procedures will be applied in any given category to compete each task order requirement.
33	While Category B and D reference "environmental studies and compliance," there is no mention of the National Environmental Policy Act (NEPA) and associated evaluations. Please advise which category addresses this subject.	NEPA and associated evaluations may be procured as an independent or integrated part of a Category A - Roadway Design Services or Category C - Bridge Design Services requirement.
35	From the meeting a firm can submit both as sub and a Prime Offeror. However, in its capacity as sub, is this subconsultant (firm) limited (or exclusive) to one (1) prime or allowed to be with as many teams as available for the A&E submission?	See Item 4 in amendment A003
38	Section G.3.3.1.1 references that "...Consultants may provide for an annual adjustment of DSE rates in accordance with the Consultant's usual and customary salary adjustment process, including the timing of Consultant's annual firm-wide DSE adjustments." Yet further on in this statement, the language implies that this adjustment shall only occur based on the contract anniversary date. This appears contradictory since most firms do not have their annual salary adjustments near the contract anniversary date. In other words, if the contract anniversary date is December 2020 and a firm's annual salary adjustment is June 2021, is a Consultant permitted to increase their DSE rates in June 2021?	For the FY20 A/E schedule, the District has determined that pricing will not be requested until a Request for Task Order Proposals is transmitted.

39	Section H.13 part (a) references that “all contracts” entered into during the COVID-19 emergency, in excess of \$250k, at least 50% shall be subcontracted SBEs. Therefore, if the COVID-19 emergency extends beyond NTP for this contract, is the intent for all locally funded task orders required to achieve 50% SBE for the duration of the FY20 A/E Schedule contract? Or, is the intent that only task orders issued during the COVID-19 emergency achieve 50% SBE? This significantly impacts potential teaming since the contract may be in place for up to 5 years and the COVID-19 emergency will likely last for a much shorter duration.	Only locally-funded task orders issued during the declaration of the public health emergency have to achieve the 50 percent subcontracting requirement. Once the emergency is over, any subsequent task order issued against the A/E schedule would go back to the mandatory 35 percent subcontracting requirement.
42	Section L.10.1 references that Offerors must identify any subconsultants that are included as part of their team. Once the Offeror is solicited for a task order, please confirm that Offerors are permitted to change any or all subconsultants as necessary and are not bound to utilize subconsultants identified in response to this RFQ.	See Item 5 in amendment A003
43	Please confirm that a firm may pursue a category in multiple ways including a prime, joint venture and subconsultant. Additionally, is a firm allowed to be a subconsultant on an unlimited number of teams within the same category?	See Item 4 in amendment A003
50	With the ability to submit subconsultants -- does that commit the Prime that / those subs?	See Item 4 in amendment A003
51	In the past subconsultants were not listed in the AE Schedule Categories. Are they now allowed? Per page 65 of 70 of the RFQ it states “Offeror must identify any subconsultants that are included as part of Offeror’s proposed team.” If you do include a subconsultant must they be used in every pursuit? Can you swap out a sub consultant based on the task order?	See Items 4 and 5 in amendment A003
54	Can Sub-consultant be on multiple primes' submittal and submit SF300 as prime under the same category?	See Item 4 in amendment A003
58	The RFQ outlines a 50% CBE requirement for “Locally Funded Task Orders.” Recently locally funded projects have not been a part of the DDOT A/E Schedule. Is that changing? Will they be included now? Will the locally funded projects no longer be considered “Open Market” projects?	As presented at the Pre-Submission conference, the majority of A/E business is federally funded. The District solicits available and eligible A/E requirements off the A/E Schedule at its sole discretion including locally funded projects.
81	Will the scoring be influenced by presence or lack of having identified DBEs/CBEs or other subconsultants?	See Item 4 in amendment A003. In addition, qualifications will be evaluated in accordance with the evaluation criteria at § M.2.
82	Will DDOT have a DBE/CBE participation requirement for awards (i.e. will they commit to awarding a certain number of DBE/CBE firms for each category)?	All subcontracting requirements will be determined at the task order level.
88	If as a prime you are able to fulfill the requirements of a given category, are you required at this phase of procurement to include DBE and/or CBE subconsultant firms on your team?	No
93	If a firm cannot perform all of the services within a specific category, is DDOT expecting to see teams (i.e., prime and specialty subconsultants) proposed at this time, or will adding those specialty subconsultants be allowed at the time of task order procurement?	No, offerors may team at the task order level based on the unique requirements of the task order scope of work.
102	Section G.3.3.1.1 references a maximum increase for DSE rates of a percentage equal to the increase in the CPI-U for Washington-Arlington-Alexandria up to 3.0%. Given that this cap on annual increases is insufficient given past and current market conditions, will DDOT consider revising this cap to either be unlimited or at least 4.0%? A 3.0% cap is constraining for high quality professional services in the DC metropolitan area.	See the answer to Question 38
103	In Section G.4.5.3, would DDOT consider modifying the first sentence to end as such: “...acceptable form of a final incurred cost submission where the task order has been negotiated as a cost plus fixed fee, cost per unit of work, or specific rates of compensation.”?	See Item 2 in amendment A004
110	In the previous iterations of the RFQ, firms could submit one qualification packet for multiple categories. L.6. Submittal Requirements states, “Offerors shall provide a unique response for each category of A/E service.” The requirement to submit a unique package for each category, puts an undue burden on small businesses to complete multiple SF330s. Request: We request DDOT allow for firms to submit one response for multiple categories if they are able to stay under the 40-page total count.	The requirement for responses to be category specific gives each offeror the best opportunity to tailor their qualifications according to the requirements of the category of A/E Service.

111	In previous years, this category was split among multiple categories. Category F is so broad that it would be impossible for firms currently under contract for Category I Transportation Planning Studies to qualify for this new Category F. Many firms that have prepared quality transportation planning studies for DDOT do not have the qualifications for pavement management and infrastructure data collection. Request: We request DDOT split Transportation Planning Studies into its own category.	See item 6 in amendment A002
112	The Public Participation and Partnering category has been eliminated from the A/E Schedule. We don't understand the rationale for this as we know public participation is paramount of DDOT projects. Removing this category deemphasizes the agencies commitment to involving the very communities that these projects impact. Request: We request that DDOT add the Public Participation and Partnering Category back to the A/E Schedule.	While the District only solicited 2 task order requirements in 3 years, we added the category. See also item 4 in amendment A002.
113	In L.6.3.2, DDOT listed minimum specific key personnel for each category. It does not take into considerations that the project manager may change depending on the scope of the task order. It seems unfair to evaluate a person as the project manager when they may be assigned a different role on the task order. More prudent would be similar to previous RFQs where we could submit our staff qualifications based on the role they have at our firms. Request: We request DDOT allow us to submit our key personnel based on their classification in our firm.	The labor areas for each Key Personnel are standardized so that each offeror has the best opportunity to meet the specific requirements.
114	Please provide a range for the number of firms selected for each category. The number affects the ability of small and medium size business to compete. For example, if only 3-4 firms are selected we know that we are unable to be competitive even in teams against the large firms.	At this time, the District is unable to answer this question. The number of firms awarded is based on the distribution of scoring with the most highly qualified being selected. This wasn't a problem for the FY17 Schedule as 38 of 98 firms were DSLBD certified CBEs and federally certified DBEs.
115	In previous iterations of the A/E schedule RFQ, DDOT held outreach to Disadvantage Business Enterprises and Certified Business Enterprises. This included presentation at the DBE Summit, webinars, and workshops. As a result, 38 DBE and/or CBE firms have A/E contracts with DDOT, currently. Why was there no outreach to DBE/CBE firms prior to the release of the RFQ?	One of the lessons learned from the FY17 Schedule is that the best outreach is done to assist in offeror submissions. To that end, the District is conducting a CBE/DBE conference on 10/6 at 10am. Please see item 2 in amendment A003.
116	In 2016, DDOT provided almost two months to prepare qualifications (Released October 14, 2016 and due December 14, 2016 with amendments). DDOT released this over the summer not only in the middle of a pandemic but also as parents prepare for their children to attend school virtually. Even for non-pandemic times, 5 weeks is an inadequate response time. Request: We request DDOT either push the deadline back to the end of October or pull the RFQ and reissue at a later date.	See Item 1 in amendment A003. As with the FY17 Schedule, the timelines for submission stretched out based on responses to questions and other administrative factors. Similarly, the same is true for the FY20 A/E Schedule.
117	Are DBE subs encouraged to be included at the IDIQ level? If we understand correctly that there are no commitments to the proposed IDIQ subs at the task level (meaning we can solicit other subs at the task level), we'd like to inquire to how DDOT will view the inclusion of subs at the IDIQ level?	See Item 4 in amendment A003
121	If a firm does not have any CBEs or DBEs on their team, would they be able to add CBE and DBE firms at the task order stage, to meet requirements? If not, how can we ensure that we meet future CBE/DBE requirements that may vary at the task order level?	All subcontracting requirements will be determined at the task order level. Each RFTOP will include the applicable subcontracting requirement, and offerors will have the opportunity to team accordingly.
122	If a prime has subconsultants on their team at this A/E schedule level, are they bound to keep those subconsultants on their team at the task order level? In other words, can a prime change the team at the task order stage?	See Item 4 in amendment A003
123	Can a prime also be a subconsultant on the same category for different teams?	See Item 4 in amendment A003
124	Can a prime for one category be a subconsultant on different categories?	See Item 4 in amendment A003
128	Regarding Item L.6.3.1, if we include a Cover and section Dividers, are those exempt from the 40-page total submission length?	See the answer to Question 11 in amendment A002
133	Given some of the categories have combined, in order to fulfill the SOW items, will you allow JV, subconsultants and/or teaming?	For teaming, see Item 4 in amendment A003. For JVs, see § L.18 Eligible Offerors.

141	Some of the categories have been consolidated, with a much broader range of scope. Will the proposer be expected to be qualified and perform in the entire scope of the category, or will proposers that specialize in certain scope items within the category be considered favorably? There are many highly capable firms that specialize in certain scope items within categories, but not the full scope. If firms are required to qualify in the full scope of the category, this will strongly favor large businesses, and weed out small businesses.	<p><u>REPLACES ANSWER PROVIDED IN AMENDMENT A002:</u> To the maximum extent practicable, the SF330 data should demonstrate each offeror's qualifications to perform the full range of required professional services according to the category of A/E service. Within the limitations imposed by the RFQ, the District will receive sufficient information regarding each offeror's Key Personnel, Experience, Capacity, and Past Performance to make an informed source selection decision.</p> <p>The solicitation limits all offerors to the same set of submission limitations. By limiting the depth of the offer data, the focus will remain on the high level qualifications provided. This approach does not favor any business size as the source selection decision will be based on the core qualifications submitted.</p>
142	Under which category are constructability reviews?	Constructability reviews may be procured as an independent or integrated part of a Category A - Roadway Design Services or Category C - Bridge Design Services requirement.
150	If firms are allowed to provide subconsultants, as part of their team, to meet a key staff requirement, how can DDOT maintain that the firm met the criteria for the most highly qualified if there is no guarantee for the prime to subcontract with the proposed sub and there is no obligation for the subconsultant to provide the key staff? DDOT only contracts with the prime and there is no privity of contract to the sub and therefore they can't be obligated and the prime firm will have been selected without the proper requirements.	See Item 4 in amendment A003
151	If DDOT does allow primes to have subconsultants as part of their team, allowing the prime to then be a subconsultant to another prime creates a potential false situation on whether the team actually has the qualified staff to be selected since there is no contracting obligation as stated above.	See Item 4 in amendment A003
154	In the Pre-submission Conference, it was stated that a firm can serve as a Prime Consultant and a Subconsultant in the same Category of A/E Service. This appears to be a change from the previous contract, where firms were precluded from submitting subcontractors at the IDIQ level, but could subcontract at the task order level. What is the rationale for this change? How will DDOT evaluate an individual firm's qualifications and capacity to perform the work separate from its subcontractors? How will DDOT prevent a few large firms from teaming with one another across all Categories as a prime and as a subcontractor, thereby out-rank firms who have the qualifications and capacity to self-perform for a specific Category? Alternatively, under this structure, a prime that is unqualified in all Categories on their own, can become qualified in all Categories by simply subcontracting to a more qualified firm. How will DDOT ensure and encourage a diversity of qualified firms across all Categories who can actually self-perform the work?	See Item 4 in amendment A003
157	Is there any advantage or disadvantage to one's chances of award to form a team to pursue a given Category at this IDIQ selection stage, versus submitting as an individual company?	See Item 4 in amendment A003
158	If you form teams to submit at this IDIQ award stage, will it negatively affect a specific Task Order level proposal's chances of selection (once "randomized" for a given task) if the submitting Prime does NOT use the SAME team submitted at this IDIQ award stage?	See Item 4 in amendment A003
159	If you choose to be both a Prime and a Sub in a given category submittal, can you use the same key personnel for both the Prime and Sub proposals in question?	See Item 4 in amendment A003
164	All companies should be submitting qualifications independently as a prime. Allowing companies to sub would inflate a company's qualification for a category and create unfair advantages at the task order selection level. If subbing is permitted, during the random selection of companies to compete for a task order, OCP should ensure that invited companies are not priming and subbing for the same solicitation. A company should either be a prime or be in a supporting role to another team. This is the only way to protect fair and competitive procurement.	See Item 4 in amendment A003

165	<p>Conflicts of Interest: Please clarify the language of Amendment 1, I.16.1. While specific conflicts of interest are obviously best assessed case-by-case, firms will want to be aware of the implications of the contract as it pertains to their eligibility for other work. Below are a few case scenarios for consideration. Please clarify the intended outcome in these cases and whether the contract language supports the intended outcome. A more comprehensive and concise set of scenarios is available in the table below should you prefer to respond therein.</p> <p>1) Company worked on a phase 1 of a project at Location X prior to the start of the AE FY 2020 contract. During that work, a task order comes from the AE FY 2020 for Phase 2 of the project. Will Company be disqualified from bidding as a prime and/or sub on the new AE task order for Phase 2 because of its previous work on Phase 1?</p> <p>2) Company is awarded a task order from the AE FY 2020 for work at Location X. During the life of the AE FY 2020, another DDOT project at Location X is bid. Will Company be disqualified from bidding as a prime and/or sub on the new project because of its work at Location X?</p> <p>3) Company performed work at location X as a part of AE FY 2020. Another DDOT project at Location X is bid with the future AE FY 2025 contract. Will Company be disqualified from bidding as a prime and/or sub on the new project because of its past AE FY 2020 work at Location X?</p> <p>Will DDOT issue a list of disqualified firms with each solicitation? This knowledge needs to be made available to offerors so that, when making teaming decisions, they do not unwittingly add a disqualified firm and sabotage their own proposal, should the potential team member that is disqualified choose not to disclose that info themselves, or be legitimately unaware of their disqualification. Will the randomizer be structured to avoid selecting disqualified firms when a solicitation is released?</p>	<p>Matters of Conflicts of Interest are fact specific. The answers provided below do not indicate the District's position or answer regarding any specific scenario, and should only be construed as hypothetical examples.</p> <p>1) Because the follow on work is a continuation of the 1st phase, it is likely that the offeror would be conflicted out of responding to the Phase 2 requirement.</p> <p>2) A company simply working in an area does not necessarily mean that it will have a competitive advantage on the new project. Therefore, it depends on the scope of the follow on work. If it is materially different, the offeror may be able to participate. If not, they would likely be conflicted out from participating.</p> <p>3) The same principle as #2 would apply here as well.</p> <p>Typically not as the responsibility for disclosure is usually placed on offerors to notify the District if a possible conflict exists. Additionally, if the District becomes aware of a conflict, it will address the issue at that time.</p>
167	<p>Once invited to respond to a task order, can an invitee withdraw/decline the invite and team/sub to a competing firm? If yes, how does this affect the randomizer/future selections?</p>	<p>In an effort to assist businesses with regard to capacity or other competitive matters, a firm is permitted to withdraw within 2 business days from receipt of the RFTOP. If a firm timely opts out, the firm will go back into the pool of firms eligible for a RTFOP.</p>
168	<p>Per RFQ page 65, "Offeror must identify any subconsultants that are included as part of Offeror's proposed team. Offeror must list projects for which the subconsultant(s) has worked with the Offeror."</p> <p>a. Will DDOT please consider striking this requirement and allow offerors to identify subconsultants at the task order level?</p> <p>b. If DDOT will not strike this requirement, will you eliminate the requirement to submit SF330 Part IIs for subconsultants? These could conceivably take up all of the extra allotted pages.</p> <p>c. If DDOT will not strike this requirement, how will subconsultant qualifications be evaluated/how will subconsultants be factored into the evaluation?</p>	<p>a. See Item 4 in amendment A003 b. See the answer to Question 5 c. See Item 4 in amendment A003</p>
172	<p>SF330: For Section E – Key Personnel Resumes, could subconsultants be included in roles as key personnel or must all key personnel be from the prime firm submitting?</p>	<p>See Item 4 in amendment A003</p>
173	<p>SF330: For Section F – Example Projects, could subconsultant led projects be submitted as one of the four example projects?</p>	<p>See Item 4 in amendment A003</p>
178	<p>Can a firm submit a package as prime and also be included as a subconsultant on another firm's submission?</p>	<p>See Item 4 in amendment A003</p>
180	<p>Can you please confirm if all seven categories require a PE in the District of Columbia to serve as Project Manager and if no, which ones do or do not require it?</p>	<p>See Item 3 in amendment A003</p>
181	<p>Are JV's permitted to submit for the DDOT AE schedule contracts?</p>	<p>Yes, see § L.18 Eligible Offerors.</p>
182	<p>Are you able to provide a recording of last Monday's session?</p>	<p>No</p>
183	<p>Can a firm submit as a Prime and also be submitted as a subconsultant on another firm's submittal within the same category?</p>	<p>See Item 4 in amendment A003</p>
188	<p>For Category C and all other categories, is DDOT counting insurance certifications and amendment acknowledgements within the 40-page limit set within the RFP?</p>	<p>For amendments, see Question 69 in amendment A002. Insurance certificates are not required at this stage.</p>

190	Page 63 indicates "All responses shall be bound". Can you please clarify with regard to electronic submission?	See amendment A001. This section was modified.
191	Page 63 also indicates "The total submission length shall not exceed 40 pages including the requirements of Sections L.5". Does this page limitation pertain to each separate category of A/E service? So for example, if submitting on both categories E and F, which have the same due date, can separate proposals be submitted for each category?	Yes, see § L.6. "Offerors shall provide a unique response for each category of A/E service. Therefore, if an offeror wants to be considered under all A/E categories, seven unique submission packages will be required."
192	During the pre-proposal meeting, DDOT stated it intends to award the AE Schedule to the most highly qualified firms with each category. A specialty or small firm that does one or two items of work in a given category which lists 10 or more services is at a distinct disadvantage to a larger firm which provides more of the required services. We understand that small/specialty firms can submit proposals even if their capabilities are limited and they do not cover the full scope of work. Please explain further how a large firm and a small firm will be evaluated against each other within a given Category.	All firms will be evaluated only against the evaluation criteria. See also the answer to Question 141.
193	Will Joint Ventures be considered? If so, what additional information does a Joint Venture need to include? Does DDOT have any concerns with Joint Ventures that should be addressed in a proposal?	See the answer to Question 181. The requirements for a JV submission are the same as that of a non-JV.
194	May a subconsultant project be used as one of our four example projects to best illustrate our team's qualifications?	See Item 4 in amendment A003
195	The Request for Qualifications includes a series of forms within the Section J and Section K attachments. We kindly ask for in terms of which forms in these zip files should be included in our submission along with the SF 330?	None, see § L.5.2.3. "Reference § M.1.1, the documents listed in §§ J and K are not required in response to this solicitation in Step 1. These documents will be required during Step 3 upon notice and request by the Contracting Officer."
196	Do firms proposed as subconsultants on future task order assignments need to be approved on the DDOT A/E Schedule?	No. At the task order level, primes may propose teaming as they see fit to meet the task order requirements. The team will be evaluated during the task order source selection and approved by the CO upon award of the task order.
197	Other than a completed SF330 Form Parts I and II, and the signed/acknowledged amendments, are any other forms (e.g. K.1_Bidder-Offeree Certification Form) required with our response?	The submittal requirements are described in § L.5 Minimum Requirements and § L.6 Submittal Requirements. See also § L.5.2.3 regarding §§ J and K.
198	If there is an ancillary service that we don't cover in-house, do we need to bring on a subconsultant at this stage, or will it be sufficient for us to affirm that we will bring a qualified subconsultant onto our team at the task order level? We ask because with the reduction of categories since FY17, many miscellaneous services that require specialty subconsultants have filtered into the current categories – yet, we don't know if those services will actually be part of the scope until the task order solicitation is released. If we have to name the subconsultants at this stage, that would require us naming and including qualifications for subconsultants that we may never actually utilize.	For the FY17 Schedule, a number of categories were broken out based on the forecasted use. For those categories that received little to no use, the elements of the scope were consolidated back into the base requirement. For subcontracting, see Item 4 in amendment A003. At the task order level, primes may propose teaming as they see fit to meet the task order requirements. At this time, offerors only need to ensure they fully describe their qualifications to perform the scope within the confines of the solicitation.
199	On pages 33 and 34, under item G.17.7: Contractor's Authorization to Extend Contract, there is no distinction between which Jurisdictions are able to use this contract and which are not. Will there be clarification prior to proposal submissions?	§ G.17.7 is not required as part of your response under step 1. Upon request, offerors will need to fill out the clause to authorize the contract's use to additional agencies and jurisdictions.
200	On page 64, under item L.6: Submittal Requirements; L.6.3.3, it states: "Offerors shall provide not more than four example projects which best illustrate the proposed teams' qualifications for this Contract." Can you provide clarification on whether or not these projects are to have been completed within the last five (5) years or longer? The SF330 does not provide parameters on completion dates, only the number of projects if not provided by the requesting Agency.	There is no recency requirement for the example projects. However, offerors should keep in mind that the regulatory, operating, and other requirements evolve over time, the more recent the project the more relevant to the current state of affairs.
201	Can a Prime offeror also be proposed as a Subconsultant on another team?	See Item 4 in amendment A003
202	Are resumes and projects able to be more than one page as long as the overall page requirements are met?	Yes
203	Due to the public health emergency, DCRA is not completing reciprocity applications. Can DDOT change the requirement for the specific key personnel to have a DC PE license?	See the answer to Question 251

204	Can you please confirm that two project managers are required for Category G – Program Management?	See Item 7 in amendment A003
206	Per page 1 of 70 of the Request for Qualifications, a signed copy of page 1 must be included in the proposal. Please confirm that page 1 will not count towards the 40-page proposal limitation and please identify where in the proposal the form should be included.	Please note, offerors are not submitting a proposal at this step in the process. Page 1 is not required as part of the Step 1 submission. The Submittal Letter defined in § L.5.2.1 will fulfill the purpose of Section A for the qualifications submission.
207	Regarding C.3.6 Category F (page 7 of 70) and Section H.5.1.1 Project Manager (page 36 of 70), given that the work under "Category F – Transportation Data, Planning, Research, & Related Services" is primarily planning services, would DDOT consider revising the Project Manager requirements to allow a Planner to fill this position rather than "a professional engineer licensed in the District of Columbia"?	See Item 3 in amendment A003
208	Regarding G.17.7 Contractor's Authorization to Extend Contract (page 33-34 of 70), does DDOT intend that this form be included in the proposal? If so, please confirm that the form will not count towards the 40-page proposal limitation and please identify where in the proposal the form should be included.	See the answer to Question 199
209	Section H.5 (page 35 of 70) is entitled "Diversion, Reassignment, and Replacement of Key Personnel." Please confirm that the personnel qualifications described within this subsection H.5.1 Key Personnel apply to the table included in Section L.6.3.2 (page 64 of 70) for inclusion within this SOQ, and are not just for replacement personnel as needed through the life of the contract as the title of the section notes.	Yes. See § L.6.3.2.1 that proceeds the table in § L.6.3.2, "See § H.5 for minimum key personnel qualifications".
210	(1) Regarding the licensure requirements for all relevant key personnel roles, is pending DC licensure (application submitted, pending response) sufficient? On Wednesday, August 26, 2020, the DC Board of Professional Engineers and Land Surveyors released a notice that "in accordance with Title III, Section 312 of the "COVID-19 Response Emergency Amendment Act of 2020," professional or occupational licenses that expired during the declared public health emergency are considered valid. As noted on the coronavirus.dc.gov page under the section Department of Consumer and Regulatory Affairs, once the public health emergency is over, licensees will have 45 days to renew a license and renewal notices will be sent at that time." (2) Please confirm that DDOT will adhere to this understanding when assessing licensure expiration dates in the SOQ.	(1) No (2) Yes
211	Section H.5.1.6 (page 36 of 70) notes that "additional Key Personnel may be identified and additional qualifications identified in any order issued under the contract." Please confirm that this applies to any task order issued under the contract. If this applies only to this SOQ, please confirm that more than six key personnel (identified in Section L.6.3.2, page 64 of 70) are allowed to be included in SF330 Part I Section E-Resumes.	Correct, this applies at the task order level.
212	Sections H.14 (page 39 of 70) through H.16 (page 41 of 70) outline subcontracting goals for locally- and federally-funded task orders. Please confirm that these goals will be identified on each specific task order, and that there is no overall goal for specific subcontracting participation for the overall contract.	Correct, the subcontracting requirement or goal will be defined in each task order solicitation.
213	Section L.5.2.1.3 (page 63) requires "the signature of an authorized representative of the Offeror's organization" and states that "all signatures will be original and signed in ink." Please confirm that electronic signatures (scans of ink signatures) will be acceptable.	Please see the answer to question 101 in Amendment A002.
214	Per Section L.9 (page 65 of 70) requires acknowledgment of receipt of any amendment(s), while Amendment A001 requires a signed copy of the two-page amendment must be included in the proposal. Please clarify how and where DDOT would prefer acknowledgement of amendment(s) to be included in the proposal. If a signed copy of Amendment A001 is desired, please confirm that the two-page amendment will not count towards the 40-page proposal limitation and please identify where in the proposal the form should be included.	Signed amendments are a compliance requirement, and are not counted as part of the 40 page limitation for the qualifications submission.

215	<p>Section L.10.1 (page 65 of 70) states that “Offerors must identify any subconsultants that are included as part of Offeror’s proposed team.” Previously, subconsultants were not included in the SOQ submitted in response to the overall AE Schedule RFQ—prime Offerors submitted SOQs outlining their relevant capabilities and subconsultants were added to bolster teams as needed at the task order phase. Is this the approach that DDOT intends to take on this SOQ, where Offerors describe as many services within a Category as they can self-perform? Or is it DDOT’s intent that Offerors submit SOQs for comprehensive teams capable of performing every service included in each category?</p> <p>If an Offeror includes subconsultants on its team, is the Offeror able to add or change subconsultant partners on task orders to best meet DDOT’s needs? Or is the Offeror limited to using only the subconsultant partners included in this AE Schedule SOQ?</p> <p>Is DDOT expecting Offerors to include an SF330 Part II for subconsultants? Or only if subconsultants are included as Key Personnel?</p>	See Item 4 in amendment A003
216	<p>At the Preproposal Meeting, in the presentation, DDOT shared a table outlining the anticipated minimum page counts for each section of the proposal. The table listed “Submittal Cover Page (1 page)” as an item to be included. Please confirm that this refers to a cover listing the RFQ number, the category name, the submitting Offeror’s name, and any other information that the Offeror deems appropriate. If this is not what “Submittal Cover Page” refers to, please clarify what information should be included in the Submittal Cover Page.</p>	This refers to the Submittal Letter defined in § L.5.2.1.
217	Concerning Category F, Transportation Planning, do you want firms to demonstrate experience in all five of the subcategories, or only those for which they have expertise?	See Item 6 in Amendment A002
219	Can a firm/team submit a proposal for some of the sub-categories listed under category F or does a firm/team have to cover all sub-categories listed under Category F to be considered?	See Item 6 in Amendment A002
220	The on page 59 of the RFP J.14 "DTAP Submittal Instructions" for electronic submittal Instructions does not link to any instructions. Where can I find the DTAP submittal instructions?	Sections J and K are separate downloads on DTAP. You can download them the same place you downloaded the RFQ.
221	Will covers, a table of contents, and tabs be counted towards the 40-page limit?	Please see the answer to Question 11 in amendment A002.
222	Where is the Powerpoint presentation from the pre-proposal meeting posted?	See amendment A002
223	Can a Prime consultant also be a subconsultant on another team?	See Item 4 in amendment A003
227	Could you please clarify what “green infrastructure” services could be a part of the scope of work for Category A – Roadway Design Services and Category C – Bridge Design Services?	<p>Green infrastructure could include any subtasks deemed necessary to the performance of a roadway design task. For more information on green infrastructure within the District, see:</p> <p>DDOT Design and Engineering Manual: https://ddot.dc.gov/sites/default/files/dc/sites/ddot/publication/attachments/2017-06-30_DDOT_DEM.pdf</p> <p>DDOT Green Infrastructure Standards at: https://ddot.dc.gov/sites/default/files/dc/sites/ddot/publication/attachments/2014-Final%20DDOT%20Green%20Infrastructure%20Standards.pdf</p>
228	Is teaming at this point expected and/or encouraged?	See Item 4 in amendment A003
229	If teaming is allowed, if a prime includes subcontractors, will the subcontractor’s qualifications count in the rating process?	See Item 4 in amendment A003
230	If teaming is not allowed, how will the firm be evaluated in terms of its ability to utilize strong DBE/SBE/CBE subcontractors?	See Item 4 in amendment A003
231	Several large, national and multi-national firms have formed subsidiaries located in the District to allow them to be certified as CBEs. How will DDOT ensure that the local CBE subsidiaries of these large firms are utilizing only qualifications and staff led by the subsidiary and who are employed by the subsidiary? If these firms are able to leverage the qualifications and staff from their larger parent company, this would give them an unfair advantage by allowing them to claim both national experience as well as CBE credit.	DSLBD certifies businesses in accordance with their applicable laws. The FY20 A/E Schedule utilizes full-and-open competition. The District anticipates receiving offers from businesses throughout the size spectrum, and all offers will be evaluated in accordance with the technical evaluation criteria in § M.2.1.1. Offerors will not receive any additional evaluation credit according to their business size. Firms are only evaluated based on their submitted qualifications.

232	If the parent company of one of these local CBE subsidiaries submits and is approved as a contractor, can they meet the CBE requirement by subcontracting with their own local CBE subsidiary?	We cannot completely answer this question at this time. We can only answer this question in response to the evaluation of a proposed team received in response to a RFTOP.
235	Is the licensure for the Project Manager required for DC or any US state?	The Project Manager must be a professional engineer licensed in the District of Columbia at the time of the Offeror's SOQ submission.
236	Is the licensure required at submittal time or will an in-the-process of licensure in the jurisdiction be accepted?	See § H.5.1.1, "...at the time of the Offeror's SOQ submission".
237	Is the requirement for the Project Manager to be a Professional Engineer?	See Item 3 in amendment A003
238	Can you please clarify the category of registration that is asked for the Project Manager (certified planner, licensed architect, professional engineering, etc.)?	See Item 3 in amendment A003. The only certification that is required for the Project Manager is a PE.
239	Can resumes be multiple pages?	Yes
240	Does the 40 page limit apply to the SF330 contents only – meaning it excludes the covers, table of contents, cover letter, and tabs?	Please see the answer to question 11 in Amendment A002.
241	What is the anticipated value of the contract per category?	See § G.9
242	Does the District Department of Transportation have a list of anticipated task orders in the pipeline for this contract? If so, can you provide the list?	No, but DDOT does publish a Project Forecast at: https://wiki.ddot.dc.gov/display/PF/d.+Projects+Forecast+Home
243	Could DDOT divide Category F into (at least) two categories that would be evaluated separately? E.g., o Category F1 Transportation Planning Studies Transportation Research and Technology Transfer o Category F2 Pavement Management and Infrastructure Data Collection ITS Transit Consulting Technical Service	See Item 6 in Amendment A002
244	If Category F remains as is could DDOT consider evaluation criteria that allows firms that are exceptional in some service areas (e.g., Transportation Planning Studies) but do not specialize in other service areas (e.g., Pavement Management and Infrastructure Data Collection) to be evaluated based on the services they propose to provide?	See Item 6 in Amendment A002
245	Can an offeror submit as both a prime consultant and a subconsultant on different teams for the same category?	See Item 4 in amendment A003
246	L.10.1 requires offerors to identify subconsultants included in a proposed team, while C.2.6 suggests consultants could contract with subconsultants necessary for each task order. Can offerors add subconsultants to proposals on a task order basis, or would potential subconsultants be limited to those identified at this stage?	See Item 4 in amendment A003
247	L.5.2.1.3 states that all signatures must be 'original and signed in ink.' Is a wet signature still required even though we are submitting electronically?	See the answer to Question 101 and Item 3 in amendment A002
248	L.6.3.3 states that offerors shall not provide more than four example projects as qualifications for this Contract. Could you please clarify if that is per Category we choose to submit on or in total?	See the answer to Question 16
249	Will covers, dividers, and a table of contents be counted toward our 40 page limit?	Please see the answer to Question 11 in amendment A002.
250	The Project Manager position requires a D.C. Licensed Professional Engineer, even though this position for Program Management services does not perform typical Professional Engineer functions (design and engineering; and design and engineering approvals). Will this requirement be removed?	The requirement for certain categories has been revised in Item 3 of amendment A003.
251	Regarding the DC PE requirement and the difficulty firms are experiencing because of the current emergency declaration and the very slow progress that the DC PE licensing board is making with reviewing and approving applications, is the District considering or willing to consider allowing pending DC PE license?	The District has considered this request and sought advice from the applicable stakeholders. The solicitation requirement to have a PE licensed in the District of Columbia for all applicable personnel including new PE registrants will remain.

252	How many firms will be selected in each category? If an exact number cannot be provided, please provide a best guess. This allows firms to understand the likelihood of an award.	See the answer to Question 114
253	Can you make at minimum transit consulting services, pavement management and infrastructure data technology, and ITE their own category(ies) to minimize hardship on SBE/CBE firms and other small firms?	See Item 6 in amendment A002
254	What feedback did you receive from small firms and specifically SBE/CBE firms before you made these changes?	The District is unclear what changes are in question. The District engages industry, including small businesses, at various points in the acquisition planning phase to gain insights and feedback on relevant topics. The District conducts lessons learned analysis for all procurement matters.
255	Are SF330 resume forms allowed to be adjusted to fit multiple pages?	Yes, see the answer to Question 271.
256	The District will only accept offers utilizing DTAP, L.5.2.1.3 states all signatures must be signed in ink. Due to the electronic nature of the submittal, can an electronic signature be used?	Please see the answer to Question 101 in Amendment A002.
257	L.6.3.3 states Offerors shall provide not more than four example projects which best illustrate the proposal team's qualifications for this Contract. Since submittal is utilizing SF330 are we able to provide more than four Section F. Example Projects?	No
258	Will a recording or a list of attendees of the pre-submission conference be made available?	See Attachment 1 to amendment A002
259	The minimum qualifications require the Project Manager to be a professional engineer licensed in the District of Columbia. Given the fact that the DC Board of Professional Engineering is currently closed due to COVID-19 and not processing applications, would DDOT consider either waiving that requirement or changing the requirement to state that the PM must have the ability to obtain their DC license through reciprocity once the Board of Professional Engineering is back to normal operations?	See the answer to Question 251
260	Can the SF 330 be modified? Specifically, can individual resumes and/or projects be longer than one page?	Yes
261	Are teams permitted to prime and sub in the same category? What limit, if any, is placed on teaming arrangements? What are the ramifications related to teaming agreements if the randomizer chooses multiple firms that are teamed with each other (i.e. prime on one team, and sub on another team)?	See Item 4 in amendment A003
262	Do the Part II General Requirements section count toward the 40 pages of Section H? If it does, can it be removed from the page requirement? This places an unnecessary burden on firms that have multiple offices from which to draw staff.	See the answer to Question 5 in amendment A002
263	How many firms will be accepted in each category? If a precise number cannot be provided, an approximation is helpful. This clarification allows us to make an appropriate decision between priming versus subbing.	See the answer to Question 114
264	What is the format to be used if resumes extend beyond a single page? Are only 5 projects allowed over two pages? Are 10 projects allowed on 2 pages? Does the intro information at the top need to be repeated on the second page?	See the answer to Question 271
265	What is the intent of the pavement management and infrastructure data collection services area? Is the intent for qualifications and experiences specifically in pavement management services or is the intent for qualifications in pavement data collection services or is the intent for a firm to have qualifications in general data collection and analysis services or all of the items listed? Please clarify.	See Item 6 in amendment A002
267	Will SF330 Part II's be required for all sub-consultants for the submission and if so will the Part II's from subs be counted in the page limits?	Please see the answer to question 5 in Amendment A002
268	Can a Prime be a sub-consultant on other teams?	See Item 4 in amendment A003

269	Will the randomizer be used for awards again?	Please see the answer to Question 52 in amendment A002
270	What qualifications are required for the Construction Management position?	See Items 7 and 8 in amendment A002
271	For the SF330 resumes that are two pages, are we to adhere to 5 projects per the SF 330 form or can more than 5 be used?	Offerors must retain the structure of the SF330. However, in each section, offerors may expand certain blocks or repeat certain sections to ensure adequate information is provided. For Section E Resumes of Key Personnel, if the block (e.g., 19.a.3) for the Relevant Project description needs to be expanded or if a continuation page is needed to add additional relevant projects, offerors may do so as long as the SF330 structure is retained. This does not change the quantity of resumes, but only permits the expansion of the existing resumes. Likewise, for Section F Example Projects, block 24 may be expanded to included additional project details. Again, this does not permit the inclusion of additional Example Projects, but only permits the expansion of the sections for the four Example Projects.
272	For the SF330 Item H; is it free form or must the standard SF330 Item H information be provided?	It is free form. The SF330 imposes no specific requirements for Section H. See also § L.6.3.4.
273	Can information in sections of the resumes or projects reference other areas of the submission, i.e. can resumes refer to projects or item H for more information?	Each SF330 section should focus on the specific set of qualifications to perform. Even if there is an overlap between the personnel qualifications (Relevant Projects) and the Example Projects in Section F, Section E (Resumes) should focus on the individual's specific contributions to the project whereas Section F should provide a more comprehensive description of the project and its relevancy to the District's requirement.
275	Can a small business submit on a category with multiple primes?	See Item 4 in amendment A003
276	If a small business is selected as part of a team for a specific category, does that preclude the firm from being a subcontractor with another prime on a task submittal?	See Item 4 in amendment A003
277	Under the description for H.5.1.1 Project Manager, it states "The Project Manager will be expected to possess the following qualifications and abilities:"; however, there are no qualifications or abilities listed after the colon. Please clarify	See Item 2 in amendment A001
278	A Planner is identified as one of the 6 key personnel for Category E – Traffic Engineering Services. In Section H.5 on pages 35 and 36, however, there isn't a detailed definition of the role; it only appears as a possible option under the category of support staff. Will you be providing more information about your requirements for the Planner role as it pertains to traffic engineering?	Planners are listed under the Support Staff in § H.5.1.5. Therefore, the minimum qualifications for a planner include but may exceed "an Associate Degree or possess a professional certification in a relevant field and a minimum 2 years of relevant experience."
279	As per page 64 of the RFQ, L.6.3.2, – One (1) resume is required for the Design/Architect (Any Discipline) for the Roadway and Bridge Design Categories. Section H.5.1.4 on page 36 of the RFQ describes what this role may entail for either category. Could the Department please clarify if they are looking for a registered bridge architect for the Bridge design Category and/or if the Department is looking for a registered landscape architect for the Roadway Design Category?	The minimum qualifications for the Design/Architect are listed in § H.5.1.4. At the task order level, the District may expand upon or add additional qualifications according to the task order requirements, but at this time, offerors must only meet the minimum qualifications.
282	Are any other forms required with our submittal aside from SF330 Parts I and II? If so, can you please list them?	The submittal requirements are listed in § L.5 Minimum Requirements and § L.6 Submittal Requirements. See also § L.5.2.3 regarding §§ J and K.
288	Category F is for transportation planning studies, research and technology transfer, pavement management, ITS, and transit consulting services. Multiple areas included in this category do not require a PE license because it is primarily a planning category. Would DDOT consider relaxing the requirement of the Project Manager classification to have a professional engineering licensed in the District of Columbia for this Category only?	See Item 6 in amendment A002

289	The Engineer classification states that the individual shall possess a Professional Engineering license in the District of Columbia, if they need to use their license performing duties under the contract. As this category primarily includes planning, would DDOT consider relaxing the requirement of the Engineer classification to have a professional engineering licensed in the District of Columbia?	§ H.5.1.2 does not impose a specific PE requirement for Engineers to meet the minimum requirements for the award of the IDIQ contract. It states, "If an Engineer will utilize a licensure (e.g., Professional Engineer) in the performance of its duties under the Contract, the individual shall possess the required licensure in the District of Columbia." The wording is meant to provide the District flexibility to require additional qualifications according to the complexities of a given task order requirement. In some task orders, Engineers may be required to possess a PE; while for other task order requirements, a PE may not be needed.
291	I would just like to confirm that DDOT will accept electronic submittals through the DTAP portal per instructions through attachment J.14-DTAP Submittal Instructions. If we are allowed to submit electronically, please confirm if electronic signatures will be accepted due to statement L.5.2.1.3 on page 63 of the RFP stating "signatures will be original and signed in ink".	Please see the answer to Question 101 in amendment A002
292	In regard to Category F – Transportation Data, Planning, Research, and Related Services and the requirement for the project manager to be a Professional Engineer licensed in the District of Columbia, given that the scope is largely planning, will DDOT accept an AICP, FAICP, and/or PTP certification in lieu of the District of Columbia P.E. license?	See Item 3 in amendment A003
294	For this procurement, should firms submit proposals on their own (only that firm's qualifications) as has been done in the previous two cycles of the DDOT A/E schedule, or should firms include subconsultants in their proposals? As a DBE, this clarification is crucial for us to be able to participate in this procurement because if other firms cannot include us in their submission, we will have to submit our own proposal as a prime. With the deadline rapidly approaching, we would greatly appreciate a timely response so that we can move forward, particularly if we will be submitting our own proposal.	See Item 4 in amendment A003
295	Can a prime also be a subconsultant on the same category for different teams?	See Item 4 in amendment A003
296	Can a prime for one category be a subconsultant on different categories?	See Item 4 in amendment A003
297	Is the District seeking the Designer/Architect key personnel resume showcase bridge design experience or general architecture experience?	Offerors should propose Key Personnel in the required quantities according the scope of work for the specific A/E category.
298	For the two Support Personnel resumes, does the District prefer to see additional personnel with experience in the focus category (i.e., Bridge Design) or ancillary services (e.g., stormwater management, H&H).	The intent of the Support Personnel labor area is to provide offerors flexibility to offer ancillary support qualifications applicable to the specific A/E category.
299	Amendment A002 item 7 included "Construction Project Manager" to have the same minimum qualifications as the "Project Manager." Can you please confirm if the "Construction Manager" Key Personnel under Category D – Construction Management and Inspection Services is required to have a DC PE? Please advise if a CCM Certification would suffice instead.	Yes, the Construction Manager under Category D is required to have a DC PE license. No, a CCM Certification will not suffice.
300	Please confirm that we are allowed to have sub-consultants on our team for each Category. Meaning, we are allowed to show sub-consultants on our organization chart and in a role as a "Key Personnel" position. Or would DDOT just like for us to just simply state the teams that we would use for a specific task assignment based on the required scope?	See Item 4 in amendment A003
301	Can a consultant be a sub-consultant for one team's submission and a Prime for the same submission?	See Item 4 in amendment A003
302	Is a consultant allowed to be a Prime for one Category and a Sub-Consultant for another?	See Item 4 in amendment A003
303	Per page 36 of the RFP, both key positions for H.5.1.2 (Engineer) and H.5.1.4 (Designer/Architect) say "If an (Engineer; Designer/Architect) will utilize a licensure (e.g. PE, Architect) in the performance of its duties under the contract, the individual shall possess the required licensure in the District of Columbia". Please emphasize on what the words "If utilized" mean. Does this mean that any key personnel that we show on the org chart with a PE must be a DC PE, or is that only applicable if they plan to use their Professional Engineering services for this contract?	See the answer to Question 289
304	Would you like us to list any proposed changes/revisions to the terms in our submission?	No, at this time, only demonstrated qualifications to perform are being solicited.

305	Would you be willing to accept a lower insurance for your excess requirement?	The insurance requirements are stated in § I.8.
306	What are the key personnel requirements for "Planner" under the category "E: Traffic Engineering Services" and "F: Transportation Planning Studies"?	If a planner is proposed as Support Staff, they must meet the minimum qualifications for the Support Staff as defined in § H.5.1.5 as amended.
307	As per the amendment 2 the font on the submittal needs to be no smaller than 11. Based on that would like to know if it is applicable to the Standard SF330 forms including resumes and project sheets	Yes, see § L.6.2.1.
308	Are the Offeror's Point of Contact and Secondary Point of Contact expected to be the same two individuals for all categories or does the Department expect discipline-specific POC's and Secondary POC's for each category?	The POCs provided are at the discretion of the offeror.
309	While the department has stated in Amendment 2 that SF330 resume's for key staff may be more than one page, does the SF330 requirement that the resumes only contain information on 5 relevant projects still apply?	See the answer to Question 271
310	Amendment 2 noted that offers should not include bios of key personnel in Section H. Does this mean that offerors should not elaborate on the qualifications of our key personnel at all in Section H?	The answer to Question 175 refers to including additional Key Personnel resumes in excess of the 6 required by § L.6.3.2. If offerors desire to provide additional information on the 6 required Key Personnel, they may do so in Section H or as defined in the answer to Question 271.
311	Due to COVID-19, many firms requesting reciprocal PE certifications, as well as the certifying agencies issuing them, are at a significant disadvantage, due to the nature of the current crisis that we are in. I am therefore, requesting that DDOT issue an Amendment eliminating this requirement at the time of submission, and/or allow the CCM to be considered an equivalent, until such time as the certifying agencies are in a position to complete reciprocal licensing in a timely manner. Further, I am requesting that DDOT not allow submissions to be negatively scored or disqualified, as a result of this issue, giving the firms the necessary time to complete this process, currently held up by circumstances related to COVID-19.	See the answer to Question 251
312	Category F has been modified as noted in the attachment; however, this raised more questions not being very clear where the subcategories previous listed under this currently are. Please help clarify under which category the previous subcategories such as Pavement Management, ITS, Subsurface investigation and the like are under now.	Any requirements not included in the existing scopes will be procured by other means including the open market. Should a need develop during the term of the FY20 A/E Schedule, DDOT may consider opening the schedule in accordance with § B.2 to add additional categories of A/E Services.
313	Is it anticipated that the Construction Project Manager will be performing Construction Management Services, such as managing construction schedules and payments for example, on projects in construction under this solicitation?	Yes, the Construction PM will be managing projects that fall under the Category D Construction Management and Inspection Services scope including all those functions listed in the scope.
314	The addendum describes the Construction Project Manager position, as understood, as someone with a current DC PE License with 10 years of experience in a "comparable function" providing personnel and resources. Will someone with 10 years of project management experience not in construction (for example, bridge design services) meet the qualifications for Construction Project Manager?	Yes, but offerors should also consider that the technical evaluation will assess how close the qualifications of the PM are to the specific task order requirement. Therefore, while a PM that meets the minimum qualifications would suffice, it may not contribute to a rating of most highly qualified to perform the requirement.
315	Will submitting a qualifications package without subconsultants preclude said firm from adding subconsultants if selected for a task? Some project subject matter and specialized subconsultants may be more aligned to one task than for others, and that will not be known until each individual task is developed.	See Item 4 in amendment A003
316	If a prime firm submits a pre-qualifications package with a subconsultant(s), is it required that the prime uses the same subconsultant(s) on all selected tasks? Some project subject matter and specialized subconsultants may be more aligned to one task than for others, and that will not be known until each individual task is developed.	See Item 4 in amendment A003
317	Will submitting a qualifications package as a sole prime firm preclude said firm entering into a joint venture if selected for a task? The size and complexity of some projects may better be suited by larger joint venture partnership than compared to others of lesser size or complexity, and that will not be known until each individual task is developed.	Yes. Since a JV is a new entity and would not be an IDIQ holder at that time, it would be precluded from participating in the FY20 A/E Schedule as a prime. However, at the task order level, prime IDIQ holders may team in order to build out their qualifications for a specific task order requirement.

318	Is the overall intent of this qualifications package to pre-qualify a firm for work within DDOT in any capacity under the specific category or is this qualifications package meant to pre-qualify firms to serve specifically as a prime consultant for Randomizer selection purposes?	The FY20 A/E Schedule will fulfill DDOT's A/E requirements as deemed appropriate by the acquisition team. IDIQ Awardees will be eligible to receive task order solicitations for such requirements which will be subject to the provisions of the contract including § G.15.6 Fair Opportunity Procedures.
319	Does failure to submit a pre-qualification package at this time preclude a firm from serving as a subconsultant under future tasks?	No
320	To clarify Q&A No. 86 from the second addendum posted September 9th, do prime consultants need to include subconsultants in our submission packages at this stage?	See Item 4 in amendment A003
321	If a firm is submitting as a prime consultant on multiple categories, will we be able to use the same key staff individuals, if or when necessary, without penalization?	See Item 4 in amendment A003
322	Is there a preference for open-end or task/project specific write-ups for our four example projects?	Offerors should provide example projects that best illustrate their qualifications to perform the requirement.
323	In reference to Category D, do we provide a Project Manager and a Construction Project Manager, or do we provide two Construction Project Managers and no Project Manager?	See Item 7 in amendment A003
324	For the SF330 Part I, Section G: Please clarify if we are to list only the six people for whom we are submitting resumes or should we list the entire team shown on the org chart?	Only the Key Personnel should be listed in Section G. Reference Section G block 26 "Names of Key Personnel (From Section E, block 12)".
325	Will you consider removing the requirement of the Category F – Transportation Planning Project Manager to be a DC certified PE?	See Item #3 in amendment A003
326	To clarify Q&A from Amendment 2 – can you state with clarity if the front cover and back cover are in fact part of the 40 page count or can they be excluded from the page count since they don't contain any content?	If a front and back cover do not contain any content, it is unlikely the CO will count them as part of the 40 page limitation. However, as stated in the answer to Question 11 in amendment A002, "At the CO's discretion, any additional pages included in an offeror's submission may be counted towards the page limitation."
327	Can you elaborate on what type of services are required for right-of-way (ROW) on Category A – Roadway Design Services?	No, specific requirements will be defined at the task order level.
328	Do both Construction Project Managers for Category D need to be professional engineers licensed in the District of Columbia?	Yes
329	Do both Project Managers for Category G need to be professional engineers licensed in the District of Columbia?	Yes
330	The new Category F definition drops the following categories: "transportation research and technology transfer, pavement management and infrastructure data collection, Intelligent Transportation Systems, and transit consulting technical services." Will these types of task orders no longer be part of the A/E schedule, and instead be procured by a different contract vehicle?	Correct
331	In the pre-proposal meeting, DDOT indicated that more than 5 projects could be shown on the SF 330 Section E Resumes. Could you please confirm that that is DDOT's stance for this proposal?	See the answer to Question 271
332	Pavement management was previously a part of Category F. There is no pavement management component with Addendum 2. Will pavement management be advertised as a standalone project at a later time?	Any requirements not included in the existing scope will be procured by other means including the open market.
333	Can a firm submit on a category with multiple primes?	See Item 4 in amendment A003
334	Can a firm submit as a sub and a prime on the same category?	See Item 4 in amendment A003
335	The table in section L.6.3.2 page 64 states "Offerors shall only provide resumes for the Key Personnel listed below in the chart" and L6.3.2.1 states "see H.5 For Minimum Key personnel qualifications". Section H.5 does not define Key personnel Construction Manager. Please provide the minimum qualifications for Construction Manager as required in Category D?	See Items 7 and 8 in amendment A002

336	L.6.3.1 states "The total submission length shall not exceed 40 pages including the requirements of Sections L.5". Sections L.5 makes no mention of acknowledgment of addendums and sections dividers. Are acknowledgment of addendums and sections dividers included in the 40 pages?	For sections and dividers please see the answer to Question 11 in amendment A002. For amendments please see the answer to Question 69 in amendment A002.
337	Under the previous A/E Schedule RFQ (DCKA-2017-Q-0003), there were no key personnel minimum requirements as stated in the current RFQ in Section H.5 and L.6.3.2, as amended. In addition, the 2017 A/E RFQ had Key Personnel at 20 points in the evaluation. The 2017 A/E Schedule assessed firms' qualifications and capabilities based on past projects, key personnel resumes, and the relationship between key personnel and the submitted projects (Schedule 330, Section G). Under the 2017 A/E Schedule, minimum qualifications for key personnel are established during task order proposals, when the needs of a specific project are known. 1) Why has DDOT changed this process to require and evaluate minimum key personnel requirements at the RFQ stage and increase the evaluation points to 35%? 2) Please explain how this change improve the solicitation and impact the? Will DDOT reconsider this approach and eliminate the minimum key personnel requirements at this qualifications phase and reduce the evaluation points to 20, similar to the FY17 A/E Schedule?	The RFQ states the minimum Key Personnel qualifications. The District expects to tailor the Key Personnel qualifications at each task order according to the specific task order requirements. For each solicitation, the District must decide which factors in the technical evaluation are most important. The District communicates this importance to all offerors via the weights that are placed on each factor. Offerors should pay close attention to these weights and ensure they fully document their qualifications to perform the requirement under each factor of the technical evaluation. Key Personnel are a significant component of each offeror's qualifications. As a result, it must represent a significant portion of the evaluation points in order to ensure an appropriate weight is placed on the most important aspects of the evaluation.
338	How was the 10-years of experience for the Construction Project Manager determined? How will the numeric rating (1 – 5) be applied to years of experience and weighted against other key personnel evaluation factors? All things being equal, what is the minimum years of experience that would get a "5" rating?	See Item 3 in amendment A003
339	DDOT's responses to Question #63 and #176 appear contradictory. Please clarify whether past performance discussion allowed in Section H? If so, is the past performance discussion in Section H limited to the four submitted projects or will past performance for other projects be allowed and evaluated as part of Section H.	Question 63 defines how Section H may be used. Question 176 asks if Section H can include additional (more than the 4 allowed) example projects. The fact that Section H is a free form and may be used for Past Performance or additional information not otherwise covered in Sections A-G of the SF330, does not overrule the limitation on the quantity of Example Projects permitted under the solicitation.
340	In DDOT's response to Question 140 in Amendment 2, it was stated that DDOT would conduct a workshop for CBE/DBEs on SF330 best practices. When you indicated that DDOQA stated that the "District intends to host a small business (CBE/DBE) workshop to provide best practices to consider in preparing the SF330". Will this workshop take place soon so that it will benefit submissions?	See Item 2 in amendment A003
341	In amendment #2, the answer to question #59 states that only PE's can be project managers. Does that mean that for Category B -- Bicycle & Pedestrian Studies, landscape architecture firms (who do not employ engineers) would be ineligible to submit as a prime consultant and so be limited to a subconsultant role?	All Key Personnel must meet the minimum qualifications including certifications, education and experience. Therefore, a Project Manager proposed under Category B that does not possess the requisite certification would not qualify to be a Key Personnel Project Manager.
342	We were notified that the pavement management portion of the work originally included in category F has been eliminated. Is a separate RFQ anticipated for pavement management work? If so, do you have an estimated timeframe for issuing of the RFQ?	See the answer to Question 312
343	Is an inspector with a mechanical engineering degree who has all the minimum required certifications required for Category D and with 10 plus years be acceptable for an inspector and or CM position?	The technical evaluation panel will assess the qualifications against the evaluation criteria and the requirements in the solicitation.
344	Is an inspector with a Law degree who has all the minimum required certifications required for Category D and with 10 plus years be acceptable for an inspector position?	See the answer to Question 343
345	Is an inspector with a computer engineering degree who has all the minimum required certifications required for Category D and with 10 plus years be acceptable for an inspector and or CM position?	See the answer to Question 343
346	The staff requirements for Project Manager indicate that "The Project Manager must be a professional engineer licensed in the District of Columbia at the time of the Offeror's SOQ submission, and have at least 10 years' experience in a comparable function." However, professional engineering experience does not appear to be necessary for successful work under "Category F – Transportation Planning". Would DDOT remove the requirement for the Project Manager to be a professional engineer licensed in the District of Columbia for this category?	See Item 3 in amendment A003

347	The Amendment 2 modified Category F to focus on "Transportation Planning Studies" and removed scope related to Data, Research, and Related Services. Were these service areas intended to be removed entirely from the scope? Will there be a separate procurement or opportunity to qualify for work related to Data and Research?	See the answer to Question 312
348	Can a firm submit as a prime and also act as a subconsultant on another team?	See Item 4 in amendment A003
349	Can you provide clarification on the definition on the Planner role?	If needed, the qualifications for a Planner will be defined at the task order level.
350	In Category A – Roadway Design Services, the elements of design list includes a wide variety of skill sets. Will the team be penalized if we do not show specific subconsultants for all of these elements in this proposal or is it acceptable to add subconsultants when task orders are released (survey, geotech, etc.)?	For subcontracting, see Item 4 in amendment A003. Also note, that subcontracting will be permitted at the task order level.
351	Addendum Question No. 61: Please clarify, if SF 330 Part II is required for subconsultants. If Part II of all subconsultants are counted towards the 40-page limit, the firms requiring subconsultants for support services will be at disadvantage compared to firms that do not require/includes subconsultant. In other words, the firms requiring subconsultants will not be able to utilize all 10 flex pages. Please clarify.	See Item 4 in amendment A003
352	I recall the question being asked at the pre-proposal conference regarding the ability to prime and sub in the same category but did not see it in the list of questions posted in Addendum No. 2. If we submit as a Prime, can we also submit as a sub for the same category?	See Item 4 in amendment A003
353	Based on responses to questions 21, 49, 72, 78, 99, 120, and 137 in Amendment 002, it is still unclear as to the DC PE requirement. Please confirm that the requirement to be a licensed PE in the District of Columbia, current at the time of qualifications submittal only applies to the Project Manager and not to all engineers and designers/architects shown as key personnel.	See the answer to Question 251
354	Some categories of RFQ requires subconsultant to address the support services. In Addendum# 2, it was stated that part II of subconsultant is required and will be counted towards the 40-page limit. This will be disadvantageous to the firms who needs subconsultants for support services as this will limit them to provide less pages of information to be reviewed for evaluation. Will DDOT reconsider the request to not include Part II of subconsultant in 40-page count?	For subcontracting, see Item 4 in amendment A003. For SF330 Part IIs, see the answer to Question 5 in amendment A002.
355	Given some of the categories have combined, in order to fulfill the SOW items, will you allow JV, subconsultants and/or teaming?	For JVs, see § L.18 Eligible Offerors. For subcontracting/teaming, see Item 4 in amendment A003.
356	Can firms submit as prime and also as part of JVs for each category?	Yes. Individual firms are eligible to submit an offer in response to this RFQ. Since a JV is an individual firm established separately from the individual firms that make up the JV, both are eligible offerors under the solicitation. That said, offerors should note the following: Prime offerors should exercise prudence to ensure they do not overextend the resources of its organization. If, in the evaluation process, it is noted that the same personnel are being offered through multiple submissions (e.g., JV), capacity will eventually come into question given a firm's current contract workload. The District understands that many individuals work on multiple projects at the same time, and offerors may choose to provide confirmation or explanations regarding the availability of the proposed resources.
357	Does the Planning lead for Category F have to be an engineer? It can be problematic to require licensure as an engineer to lead an effort that is out of scope for that profession.	See Item 3 in amendment A003
358	Can we note staff to support our response in section H? You previously noted that their bios cannot be included.	Yes, offerors may include additional non-key personnel in the SF330 Section D Organizational Chart of Proposed Team for the purpose of documenting capacity.
359	Can respondents participate as both a prime contractor and sub-contractor in the same category?	See Item 4 in amendment A003
360	What is the range of number of teams that could be selected?	At this time, the District is unable to answer this question.

361	Per the SF330 Instructions (OMB 9000-0157 Exp 12/31/2020 Page 2) for Section E: Resumes of Key Personnel Proposed for this Contract: Point 19. Relevant Projects. Provide information on up to five projects in which the person had a significant role that . . . Does this mean that we are to only show five (a-e) relevant projects per resume?	See the answer to Question 271
362	Per the SF330 Instructions (OMB 9000-0157 Exp 12/31/2020 Page 1) for General Instructions: Point 2. Prepare a separate Part II for each firm that will be part of the team proposed for a specific contract . . . Does this mean that a Part II should be submitted ONLY for each branch office of key personnel that are submitted in Section E: Resumes?	In accordance with the SF330 Part II, "If a firm has branch offices, submit a separate Part II for each branch office that has a key role on the team."
363	Should Part II forms be submitted for firms on the team that do not have a staff members resume or qual project included?	See Item 4 in amendment A003
364	Can the designer/architect include a planner in Category B? This Category asks for planning and studies as part of the qualifications but does not include a planner in the required staffing.	Offerors must comply with the Key Personnel requirements as specified §§ H.5 and L.6.3.2 of the solicitation. These sections allow flexibility to propose specific qualifications according to the scope of work. Offerors should be careful to define Key Personnel qualifications in the quantity and type including the labor areas defined in the aforementioned sections. Planners are included in the Support Staff (All Disciplines) labor area.