

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 3
2. Amendment/Modification Number Amendment 7	3. Effective Date See Box 16C	4. Requisition/Purchase Request No.	5. Caption Design Services for the DC PLUG Program	
6. Issued by: District Department of Transportation Office of Contracting and Procurement 55 M Street, SE, 7 th Floor Washington, DC 20003		Code	7. Administered by (If other than line 6)	
8. Name and Address of Contractor (No. street, city, county, state and zip code)		Code	Facility	9A. Amendment of Solicitation No. DCKA-2019-Q-0041
				9B. Dated (See Item 11) 5/7/2019
				10A. Modification of Contract/Order No.
				10B. Dated (See Item 13)
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required):				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return ____ copy to the issuing office.				
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)				
This amendment is issued to provide the following information:				
A. Request for Qualifications (RFQ) No. DCKA-2019-Q-0041 is hereby amended to extend the response due date from August 21, 2019 to August 29, 2019 (Section A.9 and Section 10.f.(4)).				
B. Responses to questions are provided in the attached Q&A Sheet for Amendment 7.				
C. Strike RFQ Section 7 "Key Personnel" and replace it with RFQ Section 7 "Key Personnel – Revised" as stated below.				
7. <u>Key Personnel - Revised.</u>				
In response to the anticipated scope for the Project, DDOT has identified the following Key Personnel positions. The successful Offeror will not be allowed to change Key Personnel named in response to this RFQ, except for good cause, and only with the Contracting Officer's written approval. Each person may be required to be co-located with DDOT personnel, or as otherwise specified by DDOT. Résumés for Key Personnel listed below must be provided with Offeror's submittal. Proposed Key Personnel will be evaluated.				
a. Project Manager – The Project Manager will be responsible for the overall management and delivery of the Project. The Project Manager will be responsible for ensuring that personnel and other resources are made available when needed. The Project Manager must be a professional				

engineer licensed in the District of Columbia at the time of the Offeror's SOQ submission, and have at least 15 years' experience in a comparable function. The Project Manager will be expected to possess the following qualifications and abilities:


- (a) Strong and effective management skills capable of providing overall direction, coordination and accomplishment of contractual functions and requirements ~~on the procurement of design and construction services of the design task order(s).~~
 - ~~(b) Ability to establish and maintain effective working relationships with, and evaluate the work of consultants, contractors, construction managers, and others.~~
 - ~~(c)(b)~~ Use of tact and discretion in dealing with those contacted in the course of the work.
 - ~~(d)(c)~~ Fostering development of excellent and responsible architectural and engineering design ~~and construction.~~
 - ~~(e)(d)~~ Ability to communicate effectively, orally and in writing especially on technical subjects; expertise in preparing written reports, correspondence, and in briefing clients and management personnel.
 - ~~(f)(e)~~ Ability to analyze contract documents and construction projects for code deficiencies with respect to District and federal requirements.
 - ~~(g)(f)~~ General knowledge of construction methods and techniques.
 - ~~(h)(g)~~ Ability to interpret architectural and engineering drawings and specifications, and to coordinate them.
 - ~~(i)(h)~~ Knowledge of and familiarity with related engineering fields sufficient to ensure that areas of overlapping responsibilities between technical disciplines receive proper consideration.
 - ~~(j) Ability to lead construction contractors and construction managers relative to activities on project construction sites and to analyze construction requests for information, change order requests, change orders, and payment applications.~~
 - ~~(k)(i) Knowledge of construction site reporting systems, to monitor and control projects, such as CPM scheduling and project cost status reporting.~~
 - ~~(l)(i)~~ Employ computer applications to collect, analyze, and communicate information.
- b. Lead Utility Designer** – The Lead **Utility** Designer shall be responsible for providing design and have at least 15 years' relevant experience on projects similar in size and complexity. The Lead **Utility** Designer shall be an experienced, registered professional engineer, licensed in the District of Columbia at the time of the Offeror's SOQ submission. The Lead Utility Designer shall hold a Bachelor of Science Degree in Civil Engineering.
- c. Designer** – The Designer shall be responsible for providing design and have at least 7 years' relevant experience on projects similar in size and complexity. The Designer shall be an experienced, registered professional engineer, licensed in the District of Columbia at the time of the Offeror's SOQ submission. The Designer shall hold a Bachelor of Science Degree in Civil Engineering.
- d.** Outside of the Key Personnel, specific staff positions and responsibilities will be developed jointly between the District and the successful Offeror so as to meet the required scope of services for each assigned design task order within the contract. **Additional Key Personnel**

~~The successful Offeror will not be allowed to change its proposed additional Key Personnel named in response to this RFQ, except for good cause, and only with the Contracting Officer's~~

~~written approval. Suggested additional Key Personnel include the following.~~

- ~~(a) Utility Designer~~
- ~~(b) Utilities lead~~
- ~~(c) QA/QC Manager~~

Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer	
		Ana Rangel	
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed
(Signature)		 (Signature of Contracting Officer)	8/20/2019

Q&A Sheet DC PLUG Design for Amendment 7
Solicitation No. DCKA-2019-Q-0041

Number	Question	Answer
1	Page 1 specifies that the solicitation is a “set aside.” However, it is unclear what group this solicitation is set aside for (e.g. SBE, CBE). From other sources, we have heard that this solicitation is intended to be for a CBE-led team or fully performed (100%) by CBE firms. Clarification on this item would be very helpful.	This request for qualifications (RFQ) is set aside for certified business enterprises and certified joint ventures in accordance with the Power Line Undergrounding Program Certified Business Enterprise Utilization Emergency Act of 2018 (D.C. Act 22-606).
2	Page 3 specifies that any potential Offeror who is retained to provide Program Management or Construction Management is precluded from consideration for this solicitation. However, our Program Management pursuit team is comprised of our firm performing less than 40% of the work. In this instance, could our firm pursue the subject solicitation as a sub-consultant?	A firm retained as the prime to provide program management (PM) services is precluded from participation on a resulting contract from this RFQ.
3	Page 13 specify details about Key Personnel including the Lead Utility Designer (item b.), Utility Designer (item c.(a)) and Utilities lead (item c.(b)). Please provide a detailed position description, minimum requirements or expectations for the Utility Designer and Utilities lead. Also, please clarify the anticipated differences in the roles between these three positions, in particular the “Utilities lead.”	The Key Personnel listing has changed. Amendment strikes RFQ Section 7 "Key Personnel" and replaces it with RFQ Section 7 "Key Personnel - Revised." The revised RFQ Section 7 is included within Amendment 7 of the RFQ. The Key Personnel are now a) Project Manager, b) Lead Designer, and c) Designer.
4	Given the current status of the DC PLUG PMC opportunity, would DDOT consider extending the submission due date? It would be extremely helpful for the submission deadline to be at least 2 weeks after the PMC award notification.	Since the PMC award is contingent upon negotiations with the offeror deemed most highly qualified and on Council approval, this request would push the statements of qualification (SOQ) due date to an unacceptable timeline. The submission due date has been extended, but not to the requested 2 weeks post PMC award.
5	Please clarify the approximate number of resumes that are expected to be included in our SOQ.	Offerors should provide resumes for the team they deem would provide the best product/service under a resulting contract from this solicitation, while adhering to the submission requirements for SOQs as set out in the RFQ.
6	DDOT has indicated on page 3 of the solicitation that “Any potential Offeror who is retained to provide program management or construction management services for the DC PLUG Program is precluded from consideration for this engagement”. Since DDOT had not yet notified firms whether they were short listed, the Most Highly Qualified offeror or awarded the contract by the time of the pre-solicitation meeting held May 16, 2019, we respectfully request an extension to the submission to this contract. We propose that the date is four weeks following the notification of Contract Award for the PMC, giving industry to provide DDOT with the best available teams.	The requested extension has been provided.
7	Previous guidance had been provided (associated with the PMC contract), that successful primes for the PMC work could serve as subs for the CM Services or Design work. Can you please explicitly state for the purposes of this solicitation, whether that permission is still the case.	For the DC PLUG program, a firm retained as the PMC is not permitted to participate on any Design or CM contracts during the life of the PMC contract.

8	<p>The duration between offer submission and contract award can be lengthy. This delay impacts the ability of industry to commit key personnel to a project. Please consider relaxing the requirement for key personnel to be committed in the event that DDOT or OCP is unable to finalize the procurement of the contract in a timely manner.</p>	<p>As stated in the RFQ Section 7, the successful offeror will not be allowed to change key personnel named in response to this RFQ, except for good cause and only with the contracting officer's written approval. Any such substitutions will have to be demonstrated as equal to or better than the original submission.</p>
9	<p>Please confirm the overall timeline for the DCPLUG program, especially in regard to the Biennial Plan, the implementation of which has been delayed.</p>	<p>The DC PLUG program timeline is dynamic. Schedule updates are provided to the Public Service Commission. Updates are also available at www.dcpluginfo.com.</p>
10	<p>Please provide a clear delineation in scope between the PEPCO scope of design services and DDOT. For example, will PEPCO size power conduit requirements or will that responsibility be within this scope of services.</p>	<p>Both PEPCO and DDOT have provided their respective requirements and standards that need to be met under this RFQ and any resulting contract. In the example provided, PEPCO will provide the conduit size requirements to the contractor. More detail will be provided in the task(s) issued against a resulting contract.</p>
11	<p>Please notify industry whether PEPCO and it's contractors will furnish and install or just furnish PEPCO related materials.</p>	<p>This is not relevant to the RFQ. The designer will be responsible for the Civil Infrastructure design associated with the undergrounding of select electric feeders. Certain civil infrastructure will be provided by Pepco (Transformer Enclosures, PVC conduit, Fiberglass conduit, etc.) and installed by a DDOT contractor. Pepco will hire its own contractor(s) to follow the civil construction and install the Pepco supplied electric infrastructure (cables, transformers, switches, etc.).</p>
12	<p>Please confirm our understanding that with this solicitation there will be two IDIQ awards and that each contract will be one year with three - 1 year options.</p>	<p>The resulting two (2) separate IDIQ contracts will be for a 2-year base period with three 1-year option periods.</p>
13	<p>Will subsequent feeders be designed with these awards or will new contracts be awarded as had been previously noted on the OCP Forecast Web page.</p>	<p>Feeders for the Second and Third Biennial Plans would be designed under new contracts through future solicitations.</p>

<p>14</p>	<p>Currently there two active procurements for DC Plug Professional Services. The RFQ for DC Plug PMC Services states “the PMC will be excluded from bidding or offering either as a prime construction contractor, construction manager or design consultant, or as a member of any team for such purposes...”</p> <p>Noting that my firm has participated in an interview as a subconsultant proposing on a DC Plug PMC Team, but is also strongly considering submitting as a subconsultant on DC Plug Design Services RFQ, please respond to the following:</p> <p>a. Please confirm that my firm is not precluded from submitting for the DC Plug Design Services procurement since my firm has not been selected as the PMC.</p> <p>b. Please confirm that should my DC Plug PMC Team be identified as the Highest Qualified Firm, that my firm is not precluded from submitting nor being selected as the Highest Qualified Firm for the DC Plug Design Services Procurement.</p> <p>c. Please confirm that should my firm’s team be identified as the Highest Qualified Firm on either or both of these currently active procurements for DC Plug Professional Services, (e.g. PMC or Design DC Plug Services), that my firm may withdraw as a subcontractor from a team to satisfy the requirements of the PMC RFQ without penalty to the Team that my firm withdrew from.</p>	<p>a. Confirmed.</p> <p>b. Any potential Offeror who is retained to provide program management or construction management services for the DC PLUG Program is precluded from consideration for this engagement.</p> <p>c. The District will review the proposed role of the firm performing the work, however a firm may not be awarded both contracts. Any substitution as a result of withdrawal will considered in accordance with the requirements of this RFQ.</p>
<p>15</p>	<p>Section 7.c Additional Key Personnel This section identifies three additional positions for Key Personnel, but does not provide 1) job responsibilities, nor 2) any position requirements. Please advise how these positions will be scored in accordance with Section 12 of the RFQ.</p>	<p>This question has been addressed in the response to question number 3, (see the response to Question Number 3).</p>
<p>16</p>	<p>Will the consultant be responsible for building the infrastructure such as conduit, manhole ...etc. .?</p>	<p>No.</p>
<p>17</p>	<p>Will DDOT bid the construction separately or attribute it to a construction contractor ?</p>	<p>Yes.</p>
<p>18</p>	<p>Can the consultant team up with a Pepco approved construction company on this RFP if the conduit/manhole is not directly bided by DDOT to contractors?</p>	<p>That is a business decision for the consultant to make. Note that the solicitation is set-aside for certified business enterprises (CBEs) and certified joint ventures in accordance with the Power Line Undergrounding Program Certified Business Enterprise Utilization Emergency Act of 2018. Terms are defined in section 2302(1D) and (1E) of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.02(1D) and (1E)). The mandatory subcontracting requirements are listed at Exhibit A of this RFQ, specifically at sections a. through h. of Exhibit A.</p>

19	<p>As highlighted [italized] below will the consultant be supervising the construction of the facilities ?</p> <p><i>"The proposed work is to design the underground civil facilities required to underground feeder(s) to be determined at a later date. The Consultant shall furnish all supervision, labor, equipment, tools, transportation, traffic control and material (except as hereinafter specified) necessary to complete the detailed civil construction design of the assigned Feeder(s)."</i></p>	<p>The District will retain the services of a construction management and inspection firm under a separate contract. The design Consultant, as contemplated by this solicitation, will be retained as the Engineer of Record during the construction phase.</p>
20	<p>For contract DCKA-2019-Q-0041, is it required for the Prime to be a CBE firm? Is this a 100% CBE contract?</p>	<p>Yes, the prime is required to be a CBE or DSLBD-Certified Joint Venture</p>
21	<p>What types of companies is this contract "set aside" for? Small Businesses? Small Local Businesses?</p>	<p>The solicitation is set aside for certified business enterprises (CBEs) and certified joint ventures in accordance with the Power Line Undergrounding Program Certified Business Enterprise Utilization Emergency Act of 2018; terms are defined in section 2302(1D) and (1E) of the Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005, effective October 20, 2005 (D.C. Law 16-33; D.C. Official Code § 2-218.02(1D) and (1E)).</p>
22	<p>In addition to the contract being set aside are there separate subcontracting goal for DBEs and/or SBEs?</p>	<p>District Response: This is 100% locally funded requirement (no federal-aid), and as such, there is no DBE subcontracting goal. The mandatory subcontracting requirements are listed at Exhibit A of the solicitation, specifically at sections a. through h. of Exhibit A.</p>
23	<p>Can the due date be for the Design RFQ be extended, due to potential conflicts with the PMC selection process not concluding before its release?</p>	<p>The due date has been extended.</p>
24	<p>How do you anticipate the feeder designs being released? All at the same time, or sequentially?</p>	<p>The District anticipates that the task orders for feeder designs would be released at once, but each feeder design would have an agreed upon timeline to assist coordination among them.</p>
25	<p>Please delineate the roles between the PMC team, versus the Feeder Engineering of Record, during the construction process?</p>	<p>The PMC will assist in coordination between engineer of record (EOR), CM and contractor.</p>
26	<p>If a company wins the PMC contract, could they also be a subcontractor on the design services RFQ?</p>	<p>No.</p>
27	<p>How soon after Council approval of the Design contract in September, do you anticipate an NTP?</p>	<p>Notice to Proceed (NTP) is anticipated following issuance of a Task Order award.</p>
28	<p>Is there a limit on how many Key Personnel can be proposed for the RFQ?</p>	<p>See the responses to questions number 3 and 5.</p>