

<b>A. SOLICITATION, OFFER, AND AWARD</b>				1. Caption Tree Removal Services			Page of Pages 1 of 89 (plus attachments)		
2. Contract Number		3. Solicitation Number  <b>DCKA-2015-B-0017</b>		4. Type of Solicitation <input checked="" type="checkbox"/> Sealed Bid (IFB) <input type="checkbox"/> Sealed Proposals (RFP) <input type="checkbox"/> Sole Source <input type="checkbox"/> Human Care Agreements <input type="checkbox"/> Emergency		5. Date Issued  <b>April 30, 2015</b>		6. Type of Market <input checked="" type="checkbox"/> Open <input type="checkbox"/> Set Aside <input type="checkbox"/> Open with Sub-Contracting Set Aside	
7. Issued By: District Department of Transportation Office of Contracting and Procurement 55 M Street, SE – 7 <sup>th</sup> Floor Washington, DC 20003				8. Address Offer to: Department of Transportation Office of Contracting and Procurement 55 M Street, SE, Bid Room, 4 <sup>th</sup> Floor Washington, DC 20003					
NOTE: In sealed bid solicitations "offer" and offeror" means "bid" and "bidder"									
<b>SOLICITATION</b>									
9. Sealed offers in original and <u>1</u> copies for furnishing the supplies or services in the Schedule will be received at address in 8 above until <b>2:00 pm</b> local time on <b>June 22, 2015</b> .									
CAUTION: Late Submissions, Modifications and Withdrawals: See 27 DCMR chapters 15 & 16 as applicable. All offers are subject to all terms & conditions contained in this solicitation.									
10. For Information Contact		A. Name  Deborah Bryant , Contract Specialist		B. Telephone (Area Code) 202 (Number) 671-2276 (Ext)			C. E-mail Address <a href="mailto:deborah.bryant@dc.gov">deborah.bryant@dc.gov</a>		
11. Table of Contents									
(X)	Section	Description	Page No.	(X)	Section	Description	Page No.		
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES					
X	A	Solicitation/Contract Form	1	X	I	Contract Clauses	74		
X	B	Contract Type, Supplies or Services and Price/Cost	2	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS					
X	C	Specifications/Work Statement	52	X	J	List of Attachments	81		
X	D	Packaging and Marking	60	PART IV - REPRESENTATIONS AND INSTRUCTIONS					
X	E	Inspection and Acceptance	61						
X	F	Period of Performance and Deliverables	62	X	K	Representations, Certifications, and Other Statements of Offerors	82		
X	G	Contract Administration	63	X	L	Instructions, Conditions, and Notices to Offerors	88		
X	H	Special Contract Requirements	68	X	M	Evaluation Factors	93		
<b>OFFER</b>									
12. In compliance with the above, the undersigned agrees, if this offer is accepted within <u>90</u> calendar days from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified herein.									
13. Not Applicable									
14. Acknowledgement of Amendments (The offeror acknowledges receipt of amendments to the SOLICITATION):		Amendment Number		Date		Amendment Number		Date	
15A. Name and Address of Offeror		15B. Telephone (Area Code) (Number) (Ext)			15 C. Check if remittance address is different from above - Refer to Section G		16. Name and Title of Person Authorized to Sign Offer/Contract		
							17. Signature		
							18. Offer Date		
<b>AWARD (TO BE COMPLETED BY GOVERNMENT)</b>									
19. Accepted as to Items Numbered			20. Amount			21. Accounting and Appropriation			
22. Name of Contracting Officer (Type or Print)  Government of the District of Columbia				23. Signature of Contracting Officer (District of Columbia)  Office of Contracting & Procurement			24. Award Date		

## **SECTION B: SUPPLIES OR SERVICES AND PRICE**

**B.1** The Government of the District of Columbia (District), Office of Contracting and Procurement, on behalf of the District Department of Transportation (DDOT), Urban Forestry Administration (UFA), is seeking a Contractor to provide tree removal services for vegetation in accordance with the specifications stated in Section C of this solicitation.

**B.1.1** The District Government contemplates award of multiple Indefinite Delivery-Indefinite Quantity (IDIQ) contracts for the required services, with payment based on firm fixed unit prices as set forth in the Section B (Price Schedule).

**B.1.2** The District may award up to four (4) separate contracts. Each award shall be considered a separate contract for the purposes of **Section C.3** (Requirements). The District will award each contract based on the lowest responsible, responsive price for each award group. The award groups are as follows:

- Group 1 (Wards 1 and 3)
- Group 2 (Wards 2 and 6)
- Group 3 (Wards 4 and 5)
- Group 4 (Wards 7 and 8)

### **B.2 INDEFINITE DELIVERY- INDEFINITE QUANTITY (IDIQ) CONTRACT**

This is an IDIQ contract for the supplies or services specified, and effective for the period stated.

- a.) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering Clause, Section G.10. The Contractor shall furnish to the District, when and if ordered, the supplies or services specified in the Schedule up to and including the maximum quantity of the items specified in Section B.3 (PRICE SCHEDULE). The District will order at least the minimum quantity of the specified items in B.3.
- b.) There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations.
- c.) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and District's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided that the Contractor shall not be required to make any deliveries under this contract after the contract end date.

Tree Removal Services

**B.3 PRICE SCHEDULE - IDIQ**

**B.3.1 BASE PERIOD – AGGREGATE AWARD GROUP 1 – WARDS 1 & 3**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Price Per Unit</b>	<b>Qty. Min.</b>	<b>Minimum Total Price</b>	<b>Price Per Unit</b>	<b>Qty. Max.</b>	<b>Maximum Total Price</b>
<b>CLIN 0001</b>	<b>Trees 0" to 6" in diameter</b>						
<b>CLIN 0001A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>600</b>	\$ _____
<b>CLIN 0001B</b>	<b>Stump Removal Only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 0002</b>	<b>Trees 6.1" to 12.0" in diameter</b>						
<b>CLIN 0002A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>800</b>	\$ _____
<b>CLIN 0002B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 0003</b>	<b>Trees 12.1" to 18.0" in diameter</b>						
<b>CLIN 0003A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>750</b>	\$ _____
<b>CLIN 0003B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 0004</b>	<b>Trees 18.1" to 24.0" in diameter</b>						
<b>CLIN 0004A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>850</b>	\$ _____
<b>CLIN 0004B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____

Tree Removal Services

<b>CLIN 0005</b>	<b>Trees 24.1” to 30.0” in diameter</b>						
<b>CLIN 0005A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	750	\$ _____
<b>CLIN 0005B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 0006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 0006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 0007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 0007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 0008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 0009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____

Tree Removal Services

CLIN 0010	Trees 54.1” to 60.0” in diameter						
CLIN 0010A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	100	\$ _____
CLIN 0010B	Stump removal only	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.1</b>					\$ _____		\$ _____

Tree Removal Services

**B.3.2 OPTION YEAR 1 – AGGREGATE AWARD GROUP 1 – WARDS 1 & 3**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 1001	Trees 0" to 6" in diameter						
CLIN 1001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 1001B	Stump Removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1002	Trees 6.1" to 12.0" in diameter						
CLIN 1002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 1002B	Stump removal only	\$ _____		\$ _____	\$ _____	250	\$ _____
CLIN 1003	Trees 12.1" to 18.0" in diameter						
CLIN 1003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 1003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1004	Trees 18.1" to 24.0" in diameter						
CLIN 1004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 1004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1005	Trees 24.1" to 30.0" in diameter						

Tree Removal Services

CLIN 1005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 1005D	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1006	Trees 30.1" to 36.0" in diameter						
CLIN 1006A	Complete Tree Removal	\$ _____	1	\$ _____	\$ _____	650	\$ _____
CLIN 1006B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1007	Trees 36.1" to 42.0" in diameter						
CLIN 1007A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	450	\$ _____
CLIN 1007B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1008	Trees 42.1" to 48.0" in diameter						
CLIN 1008A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1008B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 1009	Trees 48.1" to 54.0" in diameter						
CLIN 1009A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1009C	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 1010	Trees 54.1" to 60.0" in diameter						

Tree Removal Services

<b>CLIN 1010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	<b>100</b>	\$ _____
<b>CLIN 1010B</b>	<b>Stump Removal</b>	\$ _____	1	\$ _____	\$ _____	<b>25</b>	\$ _____
<b>Grand Total for B 3.2</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.3 OPTION YEAR 2 – AGGREGATE AWARD GROUP 1 – WARDS 1 & 3**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max	Maximum Total Price
CLIN 2001	Trees 0" to 6" in diameter						
CLIN 2001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 2001B	Stump removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2002	Trees 6.1" to 12.0" in diameter						
CLIN 2002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 2002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2003	Trees 12.1" to 18.0" in diameter						
CLIN 2003A	Complete tree removal	\$ _____ -	1	\$ _____	\$ _____	750	\$ _____
CLIN 2003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2004	Trees 18.1" to 24.0" in diameter						
CLIN 2004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 2004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2005	Trees 24.1" to 30.0" in diameter						
CLIN 2005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____

Tree Removal Services

CLIN 2005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2006	Trees 30.1" to 36.0" in diameter						
CLIN 2006A	Complete Tree removal	\$ _____	1	\$ _____	\$ _____	650	\$ _____
CLIN 2006B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2007	Trees 36.1" to 42.0" in diameter						
CLIN 2007A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	450	\$ _____
CLIN 2007B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2008	Trees 42.1" to 48.0" in diameter						
CLIN 2008A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2008B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 2009	Trees 48.1" to 54.0" in diameter						
CLIN 2009A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2009B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____

Tree Removal Services

CLIN 2010	Trees 54.1" to 60.0" in diameter						
CLIN 2010A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	100	\$ _____
CLIN 2010B	Stump removal	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.3</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.4 OPTION YEAR 3 – AGGREGATE AWARD GROUP 1 – WARDS 1 & 3**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max	Maximum Total Price
CLIN 3001	Trees 0" to 6" in diameter						
CLIN 3001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 3001B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3002	Trees 6.1" to 12.0" in diameter						
CLIN 3002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 3002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3003	Trees 12.1" to 18.0" in diameter						
CLIN 3003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3004	Trees 18.1" to 24.0" in diameter						
CLIN 3004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 3004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3005	Trees 24.1" to 30.0" in diameter						

Tree Removal Services

<b>CLIN 3005A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	750	\$ _____
<b>CLIN 3005B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 3006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 3006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 3007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 3007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 3008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 3009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						

Tree Removal Services

<b>CLIN 3010A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>100</b>	\$ _____
<b>CLIN 3010A</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>25</b>	\$ _____
<b>Grand Total for B.3.4</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.5 OPTION YEAR 4 – AGGREGATE AWARD GROUP 1 – WARDS 1 & 3**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 4001	Trees 0" to 6" in diameter						
CLIN 4001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 4001B	Stump removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4002	Trees 6.1" to 12.0" in diameter						
CLIN 4002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 4002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4003	Trees 12.1" to 18.0" in diameter						
CLIN 4003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 4003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4004	Trees 18.1" to 24.0" in diameter						
CLIN 4004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 4004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4005	Trees 24.1" to 30.0" in diameter						
CLIN 4005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____

Tree Removal Services

CLIN 4005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4006	Trees 30.1” to 36.0” in diameter						
CLIN 4006A	Complete Tree removal	\$ _____	1	\$ _____	\$ _____	650	\$ _____
CLIN 4006B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4007	Trees 36.1” to 42.0” in diameter						
CLIN 4007A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	450	\$ _____
CLIN 4007B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4008	Trees 42.1” to 48.0” in diameter						
CLIN 4008A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4008B	Stump Removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 4009	Trees 48.1” to 54.0” in diameter						
CLIN 4009A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4009B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 4010	Trees 54.1” to 60.0” in diameter						
CLIN 4010A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	100	\$ _____

Tree Removal Services

<b>CLIN 4010B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>25</b>	\$ _____
<b>Grand Total for B.3.5</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.6 BASE PERIOD – AGGREGATE AWARD GROUP 2 – WARDS 2 & 6**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 0001	Trees 0" to 6" in diameter						
CLIN 0001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 0001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0002	Trees 6.1" to 12.0" in diameter						
CLIN 0002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 0002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0003	Trees 12.1" to 18.0" in diameter						
CLIN 0003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0004	Trees 18.1" to 24.0" in diameter						
CLIN 0004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 0004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0005	Trees 24.1" to 30.0" in diameter						
CLIN 0005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 0006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 0006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 0006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 0007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 0007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 0008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 0009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 0010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 0010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.6</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.7 OPTION YEAR 1 – AGGREGATE AWARD GROUP 2 – WARDS 2 & 6**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Price Per Unit</b>	<b>Qty. Min.</b>	<b>Minimum Total Price</b>	<b>Price Per Unit</b>	<b>Qty. Max.</b>	<b>Maximum Total Price</b>
CLIN 1001	Trees 0” to 6” in diameter						
CLIN 1001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 1001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1002	Trees 6.1” to 12.0” in diameter						
CLIN 1002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 1002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1003	Trees 12.1” to 18.0” in diameter						
CLIN 1003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 1003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1004	Trees 18.1” to 24.0” in diameter						
CLIN 1004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 1004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1005	Trees 24.1” to 30.0” in diameter						
CLIN 1005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____

Tree Removal Services

<b>CLIN 1005D</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 1006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 1006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 1007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 1007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 1008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 1009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1009C</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 1010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____

Tree Removal Services

<b>CLIN 1010B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>25</b>	\$ _____
<b>Grand Total for B.3.7</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.8 OPTION YEAR 2 – AGGREGATE AWARD GROUP 2 – WARDS 2 & 6**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 2001	Trees 0" to 6" in diameter						
CLIN 2001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 2001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2002	Trees 6.1" to 12.0" in diameter						
CLIN 2002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 2002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2003	Trees 12.1" to 18.0" in diameter						
CLIN 2003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 2003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2004	Trees 18.1" to 24.0" in diameter						
CLIN 2004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 2004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2005	Trees 24.1" to 30.0" in diameter						
CLIN 2005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____

Tree Removal Services

CLIN 2005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2006	Trees 30.1" to 36.0" in diameter						
CLIN 2006A	Complete Tree removal	\$ _____	1	\$ _____	\$ _____	650	\$ _____
CLIN 2006B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2007	Trees 36.1" to 42.0" in diameter						
CLIN 2007A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	450	\$ _____
CLIN 2007B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2008	Trees 42.1" to 48.0" in diameter						
CLIN 2008A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2008B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 2009	Trees 48.1" to 54.0" in diameter						
CLIN 2009A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2009B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 2010	Trees 54.1" to 60.0" in diameter						
CLIN 2010A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	100	\$ _____

Tree Removal Services

<b>CLIN 2010B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>25</b>	\$ _____
<b>Grand Total for B.3.8</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.9 OPTION YEAR 3 – AGGREGATE AWARD GROUP 2 – WARDS 2 & 6**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 3001	Trees 0" to 6" in diameter						
CLIN 3001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 3001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3002	Trees 6.1" to 12.0" in diameter						
CLIN 3002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 3002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3003	Trees 12.1" to 18.0" in diameter						
CLIN 3003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3004	Trees 18.1" to 24.0" in diameter						
CLIN 3004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 3004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3005	Trees 24.1" to 30.0" in diameter						
CLIN 3005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____

Tree Removal Services

CLIN 3005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3006	Trees 30.1" to 36.0" in diameter						
CLIN 3006A	Complete Tree removal	\$ _____	1	\$ _____	\$ _____	650	\$ _____
CLIN 3006B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3007	Trees 36.1" to 42.0" in diameter						
CLIN 3007A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	450	\$ _____
CLIN 3007B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3008	Trees 42.1" to 48.0" in diameter						
CLIN 3008A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3008B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 3009	Trees 48.1" to 54.0" in diameter						
CLIN 3009A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3009B	Stump removal only	\$ _____	1	\$ _____	\$ _____	50	\$ _____
CLIN 3010	Trees 54.1" to 60.0" in diameter						
CLIN 3010A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	100	\$ _____

Tree Removal Services

<b>CLIN 3010A</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.9</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.10 OPTION YEAR 4 – AGGREGATE AWARD GROUP 2 – WARDS 2 & 6**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 4001	Trees 0" to 6" in diameter						
CLIN 4001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 4001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4002	Trees 6.1" to 12.0" in diameter						
CLIN 4002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 4002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4003	Trees 12.1" to 18.0" in diameter						
CLIN 4003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 4003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4004	Trees 18.1" to 24.0" in diameter						
CLIN 4004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 4004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4005	Trees 24.1" to 30.0" in diameter						
CLIN 4005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 4005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 4006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 4006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 4006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 4007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 4007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 4008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 4009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 4010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 4010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.10</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.11 BASE PERIOD – AGGREGATE AWARD GROUP 3 – WARDS 4 & 5**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 0001	Trees 0" to 6" in diameter						
CLIN 0001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 0001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0002	Trees 6.1" to 12.0" in diameter						
CLIN 0002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 0002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0003	Trees 12.1" to 18.0" in diameter						
CLIN 0003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0004	Trees 18.1" to 24.0" in diameter						
CLIN 0004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 0004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0005	Trees 24.1" to 30.0" in diameter						
CLIN 0005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 0006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 0006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 0006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 0007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 0007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 0008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 0009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 0010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 0010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.11</b>				\$ _____			\$ _____

Tree Removal Services

B.3 12 OPTION YEAR 1 – AGGREGATE AWARD GROUP 3 – WARDS 4 & 5

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 1001	Trees 0" to 6" in diameter						
CLIN 1001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 1001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1002	Trees 6.1" to 12.0" in diameter						
CLIN 1002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 1002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1003	Trees 12.1" to 18.0" in diameter						
CLIN 1003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 1003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1004	Trees 18.1" to 24.0" in diameter						
CLIN 1004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 1004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 1005	Trees 24.1" to 30.0" in diameter						
CLIN 1005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 1005D	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 1006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 1006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 1006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 1007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 1007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 1008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 1009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1009C</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 1010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 1010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.12</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.13 OPTION YEAR 2 – AGGREGATE AWARD GROUP 3 – WARDS 4 & 5**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Price Per Unit</b>	<b>Qty. Min.</b>	<b>Minimum Total Price</b>	<b>Price Per Unit</b>	<b>Qty. Max.</b>	<b>Maximum Total Price</b>
<b>CLIN 2001</b>	<b>Trees 0” to 6” in diameter</b>						
<b>CLIN 2001A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	600	\$ _____
<b>CLIN 2001B</b>	<b>Stump Removal Only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2002</b>	<b>Trees 6.1” to 12.0” in diameter</b>						
<b>CLIN 2002A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	800	\$ _____
<b>CLIN 2002B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2003</b>	<b>Trees 12.1” to 18.0” in diameter</b>						
<b>CLIN 2003A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	750	\$ _____
<b>CLIN 2003B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2004</b>	<b>Trees 18.1” to 24.0” in diameter</b>						
<b>CLIN 2004A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	850	\$ _____
<b>CLIN 2004B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2005</b>	<b>Trees 24.1” to 30.0” in diameter</b>						
<b>CLIN 2005A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	750	\$ _____
<b>CLIN 2005B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 2006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 2006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 2006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 2007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 2007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 2008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 2009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 2009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 2010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 2010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 2010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.13</b>				\$ _____			\$ _____

Tree Removal Services

B.3.14 OPTION YEAR 3 – AGGREGATE AWARD GROUP 3 – WARDS 4 & 5

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 3001	Trees 0" to 6" in diameter						
CLIN 3001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 3001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3002	Trees 6.1" to 12.0" in diameter						
CLIN 3002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 3002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3003	Trees 12.1" to 18.0" in diameter						
CLIN 3003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3004	Trees 18.1" to 24.0" in diameter						
CLIN 3004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 3004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3005	Trees 24.1" to 30.0" in diameter						
CLIN 3005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 3006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 3006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 3006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 3007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 3007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 3008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 3009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 3010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 3010A</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.14</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.15 OPTION YEAR 4 – AGGREGATE AWARD GROUP 3 – WARDS 4 & 5**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Price Per Unit</b>	<b>Qty. Min.</b>	<b>Minimum Total Price</b>	<b>Price Per Unit</b>	<b>Qty. Max.</b>	<b>Maximum Total Price</b>
<b>CLIN 4001</b>	<b>Trees 0” to 6” in diameter</b>						
<b>CLIN 4001A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>600</b>	\$ _____
<b>CLIN 4001B</b>	<b>Stump Removal Only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 4002</b>	<b>Trees 6.1” to 12.0” in diameter</b>						
<b>CLIN 4002A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>800</b>	\$ _____
<b>CLIN 4002B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 4003</b>	<b>Trees 12.1” to 18.0” in diameter</b>						
<b>CLIN 4003A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>750</b>	\$ _____
<b>CLIN 4003B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 4004</b>	<b>Trees 18.1” to 24.0” in diameter</b>						
<b>CLIN 4004A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>850</b>	\$ _____
<b>CLIN 4004B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 4005</b>	<b>Trees 24.1” to 30.0” in diameter</b>						
<b>CLIN 4005A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>750</b>	\$ _____
<b>CLIN 4005B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____

Tree Removal Services

<b>CLIN 4006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 4006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 4006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 4007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 4007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 4008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 4009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 4010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 4010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.15</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.16 BASE PERIOD – AGGREGATE AWARD GROUP 4 – WARDS 7 & 8**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 0001	Trees 0" to 6" in diameter						
CLIN 0001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 0001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0002	Trees 6.1" to 12.0" in diameter						
CLIN 0002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 0002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0003	Trees 12.1" to 18.0" in diameter						
CLIN 0003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0004	Trees 18.1" to 24.0" in diameter						
CLIN 0004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 0004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 0005	Trees 24.1" to 30.0" in diameter						
CLIN 0005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 0005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 0006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 0006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 0006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 0007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 0007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 0008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 0009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 0009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 0010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 0010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 0010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.16</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.17 OPTION YEAR 1 – AGGREGATE AWARD GROUP 4 – WARDS 7 & 8**

<b>Contract Line Item No. (CLIN)</b>	<b>Item Description</b>	<b>Price Per Unit</b>	<b>Qty. Min.</b>	<b>Minimum Total Price</b>	<b>Price Per Unit</b>	<b>Qty. Max.</b>	<b>Maximum Total Price</b>
<b>CLIN 1001</b>	<b>Trees 0” to 6” in diameter</b>						
<b>CLIN 1001A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>600</b>	\$ _____
<b>CLIN 1001B</b>	<b>Stump Removal Only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 1002</b>	<b>Trees 6.1” to 12.0” in diameter</b>						
<b>CLIN 1002A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>800</b>	\$ _____
<b>CLIN 1002B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 1003</b>	<b>Trees 12.1” to 18.0” in diameter</b>						
<b>CLIN 1003A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>750</b>	\$ _____
<b>CLIN 1003B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 1004</b>	<b>Trees 18.1” to 24.0” in diameter</b>						
<b>CLIN 1004A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>850</b>	\$ _____
<b>CLIN 1004B</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____
<b>CLIN 1005</b>	<b>Trees 24.1” to 30.0” in diameter</b>						
<b>CLIN 1005A</b>	<b>Complete tree removal</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>750</b>	\$ _____
<b>CLIN 1005D</b>	<b>Stump removal only</b>	\$ _____	<b>1</b>	\$ _____	\$ _____	<b>250</b>	\$ _____

Tree Removal Services

<b>CLIN 1006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 1006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 1006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 1007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 1007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 1008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 1009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 1009C</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 1010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 1010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 1010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.17</b>				\$ _____			\$ _____

Tree Removal Services

B.3.18 OPTION YEAR 2 – AGGREGATE AWARD GROUP 4 – WARDS 7 & 8

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 2001	Trees 0" to 6" in diameter						
CLIN 2001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 2001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2002	Trees 6.1" to 12.0" in diameter						
CLIN 2002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 2002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2003	Trees 12.1" to 18.0" in diameter						
CLIN 2003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 2003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2004	Trees 18.1" to 24.0" in diameter						
CLIN 2004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 2004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 2005	Trees 24.1" to 30.0" in diameter						
CLIN 2005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 2005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 2006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 2006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 2006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 2007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 2007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 2008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 2009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 2009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 2009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 2010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 2010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 2010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.18</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.19 OPTION YEAR 3 – AGGREGATE AWARD GROUP 4 – WARDS 7 & 8**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 3001	Trees 0" to 6" in diameter						
CLIN 3001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 3001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3002	Trees 6.1" to 12.0" in diameter						
CLIN 3002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 3002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3003	Trees 12.1" to 18.0" in diameter						
CLIN 3003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3004	Trees 18.1" to 24.0" in diameter						
CLIN 3004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 3004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 3005	Trees 24.1" to 30.0" in diameter						
CLIN 3005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 3005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 3006</b>	<b>Trees 30.1” to 36.0” in diameter</b>						
<b>CLIN 3006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 3006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3007</b>	<b>Trees 36.1” to 42.0” in diameter</b>						
<b>CLIN 3007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 3007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008</b>	<b>Trees 42.1” to 48.0” in diameter</b>						
<b>CLIN 3008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3009</b>	<b>Trees 48.1” to 54.0” in diameter</b>						
<b>CLIN 3009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 3009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 3010</b>	<b>Trees 54.1” to 60.0” in diameter</b>						
<b>CLIN 3010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 3010A</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.19</b>				\$ _____			\$ _____

Tree Removal Services

**B.3.20 OPTION YEAR 4 – AGGREGATE AWARD GROUP 4 – WARDS 7 & 8**

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Qty. Min.	Minimum Total Price	Price Per Unit	Qty. Max.	Maximum Total Price
CLIN 4001	Trees 0” to 6” in diameter						
CLIN 4001A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	600	\$ _____
CLIN 4001B	Stump Removal Only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4002	Trees 6.1” to 12.0” in diameter						
CLIN 4002A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	800	\$ _____
CLIN 4002B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4003	Trees 12.1” to 18.0” in diameter						
CLIN 4003A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 4003B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4004	Trees 18.1” to 24.0” in diameter						
CLIN 4004A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	850	\$ _____
CLIN 4004B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____
CLIN 4005	Trees 24.1” to 30.0” in diameter						
CLIN 4005A	Complete tree removal	\$ _____	1	\$ _____	\$ _____	750	\$ _____
CLIN 4005B	Stump removal only	\$ _____	1	\$ _____	\$ _____	250	\$ _____

Tree Removal Services

<b>CLIN 4006</b>	<b>Trees 30.1" to 36.0" in diameter</b>						
<b>CLIN 4006A</b>	<b>Complete Tree removal</b>	\$ _____	1	\$ _____	\$ _____	650	\$ _____
<b>CLIN 4006B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4007</b>	<b>Trees 36.1" to 42.0" in diameter</b>						
<b>CLIN 4007A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	450	\$ _____
<b>CLIN 4007B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008</b>	<b>Trees 42.1" to 48.0" in diameter</b>						
<b>CLIN 4008A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4008B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4009</b>	<b>Trees 48.1" to 54.0" in diameter</b>						
<b>CLIN 4009A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	250	\$ _____
<b>CLIN 4009B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	50	\$ _____
<b>CLIN 4010</b>	<b>Trees 54.1" to 60.0" in diameter</b>						
<b>CLIN 4010A</b>	<b>Complete tree removal</b>	\$ _____	1	\$ _____	\$ _____	100	\$ _____
<b>CLIN 4010B</b>	<b>Stump removal only</b>	\$ _____	1	\$ _____	\$ _____	25	\$ _____
<b>Grand Total for B.3.20</b>				\$ _____			\$ _____

Tree Removal Services

**B.4 BIDDER'S AUTHORIZATION TO EXTEND CONTRACT:**

<u>YES</u>	<u>NO</u>	<u>JURISDICTION</u>	<u>YES</u>	<u>NO</u>	<u>JURISDICTION</u>
___	___	Alexandria, Virginia	___	___	Met. Wash. Airports Authority
___	___	Alexandria Public School	___	___	Met. Wash. Council of Government
___	___	Arlington County, Virginia	___	___	Montgomery College
___	___	Arlington County Public School	___	___	Montgomery County, Maryland
___	___	Bowie, Maryland	___	___	Mont. County Public Schools
___	___	Charles County Public Schools			
___	___	College Park, Maryland	___	___	Prince George's County, Maryland
___	___	Culpeper County, Virginia	___	___	Prince George's Public Schools
___	___	District of Columbia	___	___	Prince William County, Virginia
___	___	District of Columbia Courts			
___	___	District of Columbia Public Schools	___	___	Prince William Public Schools
___	___	D.C. Water & Sewer Authority.	___	___	Prince William County Service Authority
___	___	Fairfax, Virginia	___	___	Rockville, Maryland
___	___	Fairfax County, Virginia	___	___	Spotsylvania County Schools
___	___	Fairfax County Water Authority	___	___	Stafford County, Virginia
___	___	Falls Church, Virginia	___	___	Takoma Park, Maryland
___	___	Fauquier City. Sch. & Govt., VA	___	___	Vienna, Virginia
___	___	Frederick County, Maryland	___	___	Wash. Metro. Area Transit Authority
___	___	Manassas Public Schools	___	___	Wash. Suburban Sanitary Comm.
___	___	Gaithersburg, Maryland	___	___	Winchester Public Schools
___	___	Greenbelt, Maryland	___	___	Herndon, Virginia
___	___	Manassas, Virginia	___	___	Loudoun County, Virginia
___	___	MD-Nat. Cap. Park & Plng. Comm.			

\_\_\_\_\_  
Vendor's Name

**SECTION C: SPECIFICATIONS/WORK STATEMENT**

**C.1 SCOPE**

It is the intent of the District of Columbia Government, Department of Transportation (DDOT) Urban Forestry Administration (UFA) to acquire the services of at least one Contractor to perform tree removal services for trees as specified in Section C.5 below.

**C.2 APPLICABLE DOCUMENTS**

The Contractor shall perform work in accordance with the applicable requirements in the documents in the following table. The Contractor shall use the latest version of each of the documents in conducting the work. The Contractor shall be responsible for ensuring that it has and is using the latest version of these documents at the time that the affected work is being conducted. These documents are incorporated by reference and will be made a part of the contract.

Item No.	Title	Version
1	DDOT Standard Specifications for Highways and Structures (“Standard Specifications”)	2013 or Latest Version
2	U.S. Department of Labor Wage Determination	No. 2005-2103, Revision No. 15, dated 12/22/2014 or Latest Version
3	American National Standard Institute (ANSI) A300	Latest Version
4	U.S. Department of Labor Occupational Safety and Health Administration Safety Standards	Latest Version
5	International Society of Arborist Association for Safe Tree Removal	Latest Version
6	Federal Requirements And Contract Provisions For Work Under The Federal Water Pollution Control Act, As Amended, US Environmental Protection Agency, Region III	Latest Version
7	ANSI Z 133.1 Standard for Tree Care Operations	Latest Version

**C.3 DEFINITIONS**

**C.3.1 Dead/Declining/Diseased and/or Objectionable Trees** - trees that have dead parts; reduced growth or vigor; structural defects; poor architecture; reduced and/or diminishing canopy coverage; cannot be pruned to improve their condition; undesirable species; trees infected with diseases such as but not limited to Dutch elm disease, Bacterial Leaf Scorch or Hypoxylon, or infested with pests such as but not limited to Emerald Ash Borer, Ambrosia Beetles, or various scale insects, as identified by Contracting Officer’s Technical Representative (COTR) or his/her designee.

## Tree Removal Services

- C.3.2 Diameter Breast Height (DBH)** - The measurement made at 4.5' above ground.
- C.3.3 Objectionable Trees** – Trees planted in locations where they conflict with the existing site conditions; trees that are deemed undesirable, to include invasive species, as identified by the COTR or his/her designee.
- C.3.4 Undesirable Species** – Tree species that are not compatible with the urban environment. Species that can cause sidewalk issues; drop fruit/seeds; produce high levels of seed stock; or is a species that UFA has deemed a nuisance, as identified by COTR or his/her designee.
- C.3.5 Diseased Trees** – trees having diseases that could negatively impact the condition of the individual tree, while also potentially threatening the urban forest as a whole, as identified by COTR or his/her designee. Example: Trees infected with Dutch elm disease.
- C.3.6 Full Crew** – a minimum of a three (3) person crew to include a minimum of one International Society of Arboriculture (ISA) Certified Tree Worker (or higher) or Certified Maryland Tree Expert. Any additional crew members needed to comply with the conditions in the contract.
- C.3.7 Canopy** – The collective branches and foliage of a tree.
- C.3.8 Trunk** – The central stem of a tree, emanating from the root plate to the upper most crotches of the tree.
- C.3.9 Stump** – Base part of a tree that remains standing after the Tree's canopy and trunk have been removed. This is to include the root plate, buttress roots and all surface roots and subsurface roots that would, if not removed, prevent the successful installation and establishment of a new tree.
- C.3.10 Routine Tree Removal** – The planned and scheduled removal of trees and tree parts from public lands. Trees that are assigned for removal fit into one or more of the following categories: 1) dying trees; 2) declining trees; 3) trees that are of an undesirable species or are located in an undesirable location; 4) are diseased and/or infested; and 5) tree parts that interfere with required infrastructure or development.
- C.3.11 Complete Tree Removal** – Removal of the tree canopy, the trunk, the stump and all surface and subsurface roots related to that tree, that would, if not removed, prevent the successful installation and establishment of a new tree. All surface roots must be removed even if they extend onto a resident's private property. In instances where surface roots extend onto private property, the Contractor must obtain a DDOT arborist's inspection and approval before proceeding with the removal activities.

**C.4 BACKGROUND**

The District has a recurring need to provide tree removal services. There is a great diversity of trees in the District of Columbia including conifer, broadleaf evergreen, and deciduous species. For each species, there exists substantial variation in age, size, condition, and structure of individual trees. This species diversity and tree variability creates challenges with regard to tree care practices. The District's tree population is dynamic and new trees are regularly being identified that are in need of removal. The trees to be removed will be located primarily in the streetscape growing as street trees; this service may also include trees growing in unimproved alleys/roadways, and all other District owned and maintained property.

**C.5 REQUIREMENTS**

**C.5.1** The Contractor shall be responsible for providing all management, supervision, personnel, tools, materials, equipment, expertise and transportation necessary to remove trees located at various sites throughout the District. The Contractor shall perform all work in accordance with the applicable requirements in the documents listed in Section C.2, these specifications, all industry standard safety rules, and requirements, and municipal regulations..

**C.5.2** The Contractor's performance of tree removal shall include the following:

- a. Routine removal of the canopy, trunk and stump, of dying trees, declining trees, infected or infested trees, trees in inappropriate locations, objectionable trees, trees with structural defects and/or undesirable species;
- b. Routine removal of diseased trees;
- c. Improvement the structure of the urban forest through routine removal of trees in the condition outlined above in C.3.1; and
- d. Improvement of safety and security for the public.

**C.5.3** The Contractor shall obtain and post DDOT's "Emergency No Parking" signs at the locations identified for removal services in compliance with the "Emergency No Parking" sign regulations and procedures set forth by DDOT. For more information please visit:

<https://tops.ddot.dc.gov/DDOTPermitSystem/DDOTPermitOnline/FAQ.aspx> .

**C.5.4** The District will issue monthly work lists to the Contractor, which will include the locations of trees slated for removal. The Contractor shall submit invoices to the Contracting Officer's Technical Representative (COTR), on a monthly basis, for work completed during the previous month.

## Tree Removal Services

### **C.5.5 DISPOSAL AND SITE SAFETY REQUIREMENTS**

- C.5.5.1** The Contractor shall dispose of all trees in accordance with all applicable local municipal laws and regulations. All diseased elm wood/debris shall be tub ground and composted or incinerated.
- C.5.5.1.1** The Contractor must be able to substantiate compliance with all wood material handling restrictions, including those that may be imposed by the USDA Animal and Plant Health Inspection Services (APHIS) and other regulatory authorities upon request by the COTR. The Contractor may be requested by the COTR to dump some or all tree debris at a location in the District for wood recycling.
- C.5.5.1.2** The Contractor shall dispose of trees, brush, chips and stump grinding material (shavings) and all other tree parts. At the request of the COTR or designee, the Contractor may be directed to an alternate site, outside of the District, if necessary.
- C.5.5.2** The Contractor shall measure the DBH of trees at 4.5 feet above ground level. Tree sizes range from 0" to 54" or greater in accordance with Section 608.01 of the Standard Specifications (Remove Tree and/or Stump).
- C.5.5.3** RESERVED
- C.5.5.4** The Contractor shall remove trees or tree parts which can be classified as dying, declining trees, diseased trees and/or objectionable trees. When addressing such trees, the Contractor shall ensure:
- C.5.5.4.1** Removal of the entire tree, to include the canopy, trunk, stump and roots;
- C.5.5.4.2** Backfill of the tree space with a combination of 50% new topsoil and 50% compacted grindings from the stump to make the site level with the sidewalk;
- C.5.5.4.3** Proper disposal of the material and clean-up of the job site area after the work is completed.
- C.5.5.5** The Contractor shall account for settling at each site and shall not leave the site in an unsafe condition.
- C.5.5.6** The Contractor shall ensure all diseased trees assigned via task order are given the highest prioritized and are topped, trunked and stumped within thirty (30) calendar days.
- C.5.5.6.1** The Contractor shall ensure surface roots for diseased trees, regardless of their distance from the stump shall be ground out.
- C.5.5.6.2** The Contractor shall ensure the stump shall be ground to a depth of 24" below sidewalk elevation;

## Tree Removal Services

C.5.5.6.3 Upon inspection by the COTR, any stump found incomplete, not ground to the right depth or settled to the point where it is not level shall be corrected by the Contractor within seventy-two (72) hours of notification by the COTR.

**C.5.5.7** The Contractor shall remove all diseased elm wood from the District and either process the material through a tub grinder or dispose at a landfill authorized to receive diseased elm wood.

**C.5.5.8** The Contractor shall be responsible for the removal of unwanted or inappropriate materials not in compliance with the Tree Box Beautification Act [24 DCMR Section 109] surrounding the tree space or above the tree root space, if indicated on the work order.

### **C.5.6 RESTORATION OF TREE WORK AREA**

**C.5.6.1** The Contractor shall perform the following to restore the work area:

C.5.6.1.1 Remove tree trunks, stumps, roots, and all visible surface roots;

C.5.6.1.2 Sweep all surrounding pavement, removing twigs and sawdust;

C.5.6.1.3 Backfill the Tree Space with a combination of 50% new topsoil and 50% compacted grindings from the ground stump; and

C.5.6.1.4 Ensure the tree space or box is at a grade even with the sidewalk after restoration work.

**C.5.6.2** The Contractor shall leave the site safe and shall clear the public right of way for pedestrians and vehicles to travel.

**C.5.6.3** The Contractor shall not leave any tree debris at the job site. Once the tree removal process has begun at any individual removal location, all work shall be completed within seventy- two (72) hours. If an issue arises that will cause the Contractor to require additional completion time, the Contractor shall request a time extension from the COTR by close of business (COB) the same day. The COTR will provide written approval or disapproval of the extension request

**C.5.6.4** The Contractor shall take care to protect public and private property such as Sidewalks, fence, retaining walls, other trees, shrubs and automobiles.

**C.5.6.5** The Contractor shall be held strictly responsible for any damage to public or private property and shall make any replacements or repairs promptly at the Contractors' expense.

## Tree Removal Services

C.5.6.5.1 The Contractor shall report all instances of damage to the COTR or designee within twenty-four (24) hours of the day of the event, by providing a description and photos of the incident.

C.5.6.5.2 The Contractor shall make complete all repairs, restoration or replacements and remove all debris within thirty (30) days of the date the incident was reported to the COTR. All work shall be completed in accordance with Article 17 of the Standard Specifications (Conditions Affecting the Work), Section F (Site Maintenance).

### **C.5.7 PERSONNEL, STAFF AND EQUIPMENT**

C.5.7.1 The Contractor shall have, upon award, sufficient personnel and equipment necessary to provide the required services.

C.5.7.2 The Contractor's personnel shall be responsible for providing a full crew to perform services as stated above as well as to implement all traffic control plans in accordance the Standard Specifications.

C.5.7.3 The Contractor shall maintain a working roster with the following Key Personnel throughout the duration of the contract:

C.5.7.3.1 One (1) Arborist, as certified by the International Society of Arboriculture. The Contractor's Arborist shall be a full time staff member who provides daily in-person and onsite supervision, oversight of the crew regarding the correct application of removal, rigging and equipment operation methods.

C.5.7.3.2 Crew Leaders, possessing Tree Worker Certification (or higher) or Maryland Tree Expert certifications.

C.5.7.3.3 A three (3) man crew (as defined above) to include:

a. One (1) Bucket operator/tree remover climber who is an ISA Certified Tree Worker (or higher) or Maryland Tree Expert; and

b. Two (2) tree trimmer laborers.

C.5.7.3.4 One (1) crane and log truck operator, possessing a Commercial Driver's License (CDL). The operator of this equipment shall have a proven resume of crane/log truck operation.

C.5.7.4 The Contractor shall provide proof of ownership, rental or lease of the following equipment upon award:

C.5.7.4.1 One (1) chip holding bucket truck with a minimum reach of 75 feet;

C.5.7.4.2 One (1) chipper to handle a minimum of 14" diameter debris;

## Tree Removal Services

- C.5.7.4.3 Hand tools (i.e. shovels, brooms, rakes and saws).
- C.5.7.4.4 One (1) additional licensed and registered chip truck;
- C.5.7.4.5 One (1) licensed and registered log truck with grapple attachment and driver;
- C.5.7.4.6 One (1) 25 ton crane (rental is permitted) and operator; and
- C.5.7.4.7 One (1) 70 ton crane (rental is permitted) and operator.

## **C.5.8 REPORTING REQUIREMENTS**

**C.5.8.1** The Contractor shall provide a daily completion report using DDOT's Cityworks Software. The Contractor's daily completion report shall include:

- a. work order number;
- b. date originally posted;
- c. date re-posted, if applicable;
- d. dates of top, trunk and stump removal; and
- e. declaration that job conforms to the requirements

C.5.8.1.1 The Contractor shall use the attached spreadsheet for the daily completion report (see Attachment J.11). Should revisions to the report be needed to facilitate accurate reporting, the Contractor and COTR shall mutually agree upon any formatting revisions, prior to the Contractor's implementation of proposed changes.

**C.5.8.2** The Contractor shall submit invoice to the COTR on a monthly basis. The Contractor's invoice submissions shall include detailed monthly reports on fees and bills related to the processing and disposal of debris for this contract.

## **C.5.9 PEPCO Wires:**

**C.5.9.1** When clearance from any utility is required the Contractor shall coordinate directly with the appropriate utility provider to ensure conformance with applicable ANSI Z133 safety standards and regulations, and to achieve adequate separation distances such that a professional tree worker who is not qualified to work in close proximity (less than ten feet (10') of separation) with electrical hazards can safely complete the job. The utility provider shall have the final decision regarding acceptable levels of clearance required for the removal to proceed safely. Furthermore, the Contractor must be prepared to remove trees that have had their canopy reduced or removed by the utility to provide adequate clearance from energized conductors within 24 hours of notification.

**C.5.9.2** The Contractor shall take proper precautions to protect underground utilities when removing stumps. Therefore, the Contractor shall coordinate with the appropriate utility authority before proceeding with work. In addition, the Contractor shall take

## Tree Removal Services

care to protect public and private property such as sidewalks, fence, retaining walls, other trees, shrubs and automobiles.

### C.5.10 UTILITY PROTECTIVE ALERT

<u>NAME</u>	<u>TELEPHONE NO.</u>	<u>FACILITIES</u>
"Miss Utility" for Wash, Gas Light Co., Verizon, PEPCO, AT&T	1-800-257-7777	Gas lines; telephone, electric and communication conduits and cables.
DC Water and Sewer Authority	202-698-3600 1-800-257-7777	Water mains and Sewers
D.C. DPW	202-698-3600  202-698-3605  202-671-2610	Fire Alarm electrical systems Street lighting inspection  Traffic signal systems
GSA*	202-708-4895 202-690-9720	Steam piping Steam tunnel and condenser water conduit

Tree Removal Services

**SECTION D: PACKAGING AND MARKING**

Not Applicable.

## **SECTION E: INSPECTION AND ACCEPTANCE**

### **E.1 INSPECTION AND ACCEPTANCE REQUIREMENTS**

The inspection and acceptance requirements for the resultant contract shall be governed by Sections 105.12 and 105.13 of the Standard Specifications.

- E.2** Each tree assigned for removal will be pre-inspected by a UFA arborist. A UFA arborist will inspect after the Contractor reports that the tree was removed. UFA arborist will close the work after verifying the tree was removed. If the work order has not been fully completed, e.g. debris or materials are left at the location, the CA will notify the Contractor, in writing, to complete the work order as part of the original call at no additional charge to the District.

**SECTION F: DELIVERIES OR PERFORMANCE**

**F.1 TERM OF CONTRACT**

The term of the contract shall be for a period of one (1) year from date of award specified on the cover page of the contract.

**F.2 OPTION TO EXTEND THE TERM OF THE CONTRACT**

**F.2.1** The District may extend the term of this contract for periods of four (4), one (1) year option periods or successive fractions thereof by written notice to the Contractor before the expiration of the contract; provided that the District will give the Contractor a preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the District to an extension. The exercise of this option is subject to the availability of funds at the time of the exercise of this option. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Contracting Officer prior to expiration of the contract.

**F.2.2** If the District exercises this option, the extended contract shall be considered to include this option provision.

**F.2.3** The price for the option period shall be as specified in Section B.4 of the contract.

**F.2.4** The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

**F.3 DELIVERABLES**

<b>SOW Reference</b>	<b>Deliverable</b>	<b>Format/Method of Delivery</b>	<b>Due Date</b>	<b>To Whom</b>
C.5.8.1	Daily Completion Report	Cityworks	Daily	COTR
C.5.4 and C.5.8.2	Invoices/Monthly Reports	Email	Monthly	COTR

**F.3.1** The Contractor shall submit, to the District of Columbia as a deliverable, any reports that are required pursuant to H.3 of the 51% District Resident New Hires Requirements and First Source Employment Agreement. If the report is not submitted as part of the deliverables, final payment to the Contractor may not be paid.

## **SECTION G: CONTRACT ADMINISTRATION DATA**

### **G.1 INVOICE PAYMENT**

- G.1.1** The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.
- G.1.2** The District will pay the Contractor on or before the 30<sup>th</sup> day after receiving a proper invoice from the Contractor.
- G.1.3** All invoices shall be sent to UFA via email in the same format as it is received with the addition of a work completion date column. The work order numbers must always accompany the location on the invoice.

### **G.2 INVOICE SUBMITTAL**

- G.2.1** The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in Section G.4. Invoices shall be prepared in duplicate and submitted to the agency Chief Financial Officer (CFO) with concurrent copies to the Contracting Officer's Technical Representative (CA) specified in Section G.9 below. The address of the CFO is:

**Name:** Office of the Controller/Agency CFO  
**Address:** Customer Care Division  
2000 14<sup>th</sup> Street, N.W., 6<sup>th</sup> Floor  
**Telephone:** (202) 671-2300

- G.2.2** To constitute a proper invoice, the Contractor shall submit the following information on the invoice:
- G.2.2.1** Contractor's name, Federal tax ID and invoice date (Contractors are encouraged to date invoices as close to the date of mailing or transmittal as possible.);
- G.2.2.2** Contract number and invoice number;
- G.2.2.3** Description, price, quantity and the date(s) that the supplies or services were delivered or performed.
- G.2.2.4** Other supporting documentation or information, as required by the Contracting Officer as outlined in C.5.8;
- G.2.2.5** Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;
- G.2.2.6** Name, title, phone number of person preparing the invoice;

## Tree Removal Services

**G.2.2.7** Name, title, phone number and mailing address of person (if different from the person identified in G.2.2.6 above) to be notified in the event of a defective invoice; and

**G.2.2.8** Authorized signature.

### **G.3 FIRST SOURCE AGREEMENT REQUEST FOR FINAL PAYMENT**

**G.3.1** For contracts subject to the 51% District Residents New Hires Requirements and First Source Employment Agreement requirements, final request for payment must be accompanied by the report or a waiver of compliance discussed in section H.3.5.

**G.3.2** No final payment shall be made to the Contractor until the CFO has received the Contracting Officer's final determination or approval of waiver of the Contractor's compliance with 51% District Residents New Hires Requirements and First Source Employment Agreement requirements.

### **G.4 PAYMENT**

**G.4.1** Unless otherwise specified in this contract, payment will be made on partial deliveries of services, upon completion and acceptance of work by the COTR or designee.

**G.4.2** The completed work must have been assigned via a work order and have a price set forth in Section B (Price Schedule).

### **G.5 ASSIGNMENT OF CONTRACT PAYMENTS**

**G.5.1** In accordance with 27 DCMR 3250, the Contractor may assign funds due or to become due as a result of the performance of this contract to a bank, trust company, or other financing institution.

**G.5.2** Any assignment shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party.

**G.5.3** Notwithstanding an assignment of contract payments, the Contractor, not the assignee, is required to prepare invoices. Where such an assignment has been made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows:

Pursuant to the instrument of assignment dated \_\_\_\_\_,  
make payment of this invoice to \_\_\_\_\_  
(name and address of assignee).

Tree Removal Services

**G.6 THE QUICK PAYMENT CLAUSE**

**G.6.1 Interest Penalties to Contractors**

**G.6.1.1** The District will pay interest penalties on amounts due to the Contractor under the Quick Payment Act, D.C. Official Code §2-221.01 *et seq.*, for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid if payment for the completed delivery of the item of property or service is made on or before:

- G.6.1.1.1 the 3<sup>rd</sup> day after the required payment date for meat or a meat product;
- G.6.1.1.2 the 5<sup>th</sup> day after the required payment date for an agricultural commodity; or
- G.6.1.1.3 the 15<sup>th</sup> day after the required payment date for any other item.

**G.6.1.2** Any amount of an interest penalty which remains unpaid at the end of any 30-day period shall be added to the principal amount of the debt and thereafter interest penalties shall accrue on the added amount.

**G.7 CONTRACTING OFFICER (CO)**

Contracts may be entered into and signed on behalf of the District only by contracting officers. The name, address and telephone number of the Contracting Officer is:

*Courtney B. Lattimore, Contracting Officer  
Office of Contracting & Procurement  
District Department of Transportation  
55 M Street, S.E.  
Washington, D.C. 20003  
202-671-2270*

**G.8 AUTHORIZED CHANGES BY THE CONTRACTING OFFICER**

**G.8.1** The Contracting Officer is the only person authorized to approve changes in any of the requirements of this contract.

**G.8.2** The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the Contracting Officer.

**G.8.3** In the event the Contractor effects any change at the instruction or request of any person other than the Contracting Officer, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

Tree Removal Services

**G.9 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)**

**G.9.1** The CA is responsible for general administration of the contract and advising the CO as to the Contractor's compliance or noncompliance with the contract. The COTR has the responsibility of ensuring the work conforms to the requirements of the contract and such other responsibilities and authorities as may be specified in the contract. These include:

**G.9.1** The COTR is responsible for general administration of the contract and advising the CO as to the Contractor's compliance or noncompliance with the contract. The COTR has the responsibility of ensuring the work conforms to the requirements of the contract and such other responsibilities and authorities as may be specified in the contract. These include:

**G.9.1.1** Keeping the CO fully informed of any technical or contractual difficulties encountered during the performance period and advising the CO of any potential problem areas under the contract;

**G.9.1.2** Coordinating site entry for Contractor personnel, if applicable;

**G.9.1.3** Reviewing invoices for completed work and recommending approval by the CO if the Contractor's prices and costs are consistent with the contractual amounts and progress is satisfactory and commensurate with the rate of expenditure;

**G.9.1.4** Reviewing and approving invoices for deliverables to ensure receipt of goods and services. This includes the timely processing of invoices and vouchers in accordance with the District's payment provisions; and

**G.9.1.5** Maintaining a file that includes all contract correspondence, modifications, records of inspections (site, data, equipment) and invoice or vouchers.

**G.9.2** The address and telephone number of the COTR is:

*Name: John P. Thomas*  
*Title: Administrator*  
*Agency: District Department of Transportation*  
*Address 55 M Street, S.E.*  
*Washington, D.C. 20003*  
*Telephone: 202-671-1490*

**G.9.3** The COTR shall NOT have the authority to:

**G.9.3.1** Award, agree to, or sign any contract, delivery order or task order. Only the CO shall make contractual agreements, commitments or modifications;

**G.9.3.2** Grant deviations from or waive any of the terms and conditions of the contract;

**G.9.3.3** Increase the dollar limit of the contract or authorize work beyond the dollar limit of the contract,

**G.9.3.4** Authorize the expenditure of funds by the Contractor;

## Tree Removal Services

G.9.3.5 Change the period of performance; or

G.9.3.6 Authorize the use of District property, except as specified under the contract.

**G.9.4** The Contractor will be fully responsible for any changes not authorized in advance, in writing, by the CO; may be denied compensation or other relief for any additional work performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

## **G.10 ORDERING CLAUSE**

**G.10.1** Any supplies and services to be furnished under this contract must be ordered by issuance of work orders by the CO. Such orders may be issued during the term of this contract.

**G.10.2** All work orders are subject to the terms and conditions of this contract. In the event of a conflict between a work order and the contract, the contract shall control.

## **SECTION H: SPECIAL CONTRACT REQUIREMENTS**

### **H.1 HIRING OF DISTRICT RESIDENTS AS APPRENTICES AND TRAINEES**

**H.1.1** For all new employment resulting from this contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, the Contractor shall use its best efforts to comply with the following basic goal and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force:

**H.1.1.1** At least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council.

**H.1.2** The Contractor shall negotiate an Employment Agreement with the Department of Employment Services ("DOES") for jobs created as a result of this contract. The DOES shall be the Contractor's first source of referral for qualified apprentices and trainees in the implementation of employment goals contained in this clause.

### **H.2 DEPARTMENT OF LABOR WAGE DETERMINATIONS**

The Contractor shall be bound by the Wage Determination No. 2005-2103, Revision No. 15, dated December 22, 2014, issued by the U.S. Department of Labor in accordance with the Service Contract Act, 41 U.S.C. §351 *et seq.*, and incorporated herein as Section J.2. The Contractor shall be bound by the wage rates for the term of the contract subject to revision as stated herein and in accordance with Section 24 of the SCP. If an option is exercised, the Contractor shall be bound by the applicable wage rates at the time of the exercise of the option. If the option is exercised and the CO obtains a revised wage determination, the revised wage determination is applicable for the option periods and the Contractor may be entitled to an equitable adjustment.

### **H.3 PUBLICITY**

The Contractor shall at all times obtain the prior written approval from the CO before the Contractor, any of its officers, agents, employees or subcontractors, either during or after expiration or termination of the contract, make any statement, or issue any material, for publication through any medium of communication, bearing on the work performed or data collected under this contract.

### **H.4 FREEDOM OF INFORMATION ACT**

The District of Columbia Freedom of Information Act, at D.C. Official Code §2-532 (a-3), requires the District to make available for inspection and copying any record produced or collected pursuant to a District contract with a private

## Tree Removal Services

Contractor to perform a public function, to the same extent as if the record were maintained by the agency on whose behalf the contract is made. If the Contractor receives a request for such information, the Contractor shall immediately send the request to the CA who will provide the request to the FOIA Officer for the agency with programmatic responsibility in accordance with the D.C. Freedom of Information Act. If the agency with programmatic responsibility receives a request for a record maintained by the Contractor pursuant to the contract, the CA will forward a copy to the Contractor. In either event, the Contractor is required by law to provide all responsive records to the CA within the timeframe designated by the CA. The FOIA Officer for the agency with programmatic responsibility will determine the releasability of the records. The District will reimburse the Contractor for the costs of searching and copying the records in accordance with D.C. Official Code §2-532 and Chapter 4 of Title 1 of the *D.C. Municipal Regulations*.

### **H.5 51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT**

- H.5.1** For contracts for services in the amount of \$300,000 or more, the Contractor shall comply with the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code §2-219.01 *et seq.* ("First Source Act").
- H.5.2** The Contractor shall enter into and maintain during the term of the contract, a First Source Employment Agreement (Employment Agreement) with the District of Columbia Department of Employment Service's (DOES), in which the Contractor shall agree that:
- H.5.2.1** The first source for finding employees to fill all jobs created in order to perform this contract shall be the First Source Register; and
- H.5.2.2** The first source for finding employees to fill any vacancy occurring in all jobs covered by the Employment Agreement shall be the First Source Register.
- H.5.3** The Contractor shall not begin performance of the contract until its Employment Agreement has been accepted by DOES. Once approved, the Employment Agreement shall not be amended except with the approval of DOES.
- H.5.4** The Contractor agrees that at least 51% of the new employees hired to perform this contract shall be District residents.
- H.5.5** The Contractor's hiring and reporting requirements under the First Source Act and any rules promulgated thereunder shall continue for the term of the contract.
- H.5.6** With the submission of the Contractor's final request for payment from the District, the Contractor shall:
- H.5.6.1** Document in a report to the CO its compliance with its Employment Agreement;  
or

## Tree Removal Services

- H.5.6.2** Submit a request to the CO for a waiver of compliance with its Employment Agreement, which must include the following documentation:
- (a) Material supporting a good faith effort to comply;
  - (b) Referrals provided by DOES and other referral sources; and
  - (c) Advertisement of job openings listed with DOES and other referral sources.
- H.5.7** The CO may waive the provisions of its Employment Agreement if the CO finds that:
- H.5.7.1** DOES has certified that the Contractor has demonstrated a good faith effort to comply;
- H.5.7.2**
- (a) The Contractor is located outside the Washington Standard Metropolitan Statistical Area which includes the District of Columbia; the Virginia Cities of Alexandria, Falls Church, Manassas, Manassas Park, Fairfax, and Fredericksburg, the Virginia Counties of Fairfax, Arlington, Prince William, Loudoun, Stafford, Clarke, Warren, Fauquier, Culpeper, Spotsylvania, and King George; the Maryland Counties of Montgomery, Prince Georges, Charles, Frederick, and Calvert; and the West Virginia Counties of Berkeley and Jefferson;
  - (b) None of the contract work was performed inside the Washington Standard Metropolitan Statistical Area;
  - (c) The Contractor published each job opening or part-time work needed for seven (7) calendar days in a District newspaper of city-wide circulation; and
  - (d) DOES certifies that there are insufficient eligible applicants from the First Source Register that possess the skills required by the positions, or the eligible applicants are not available for part-time work or do not have the means to travel to the onsite job; or
- H.5.7.3** The Contractor enters into a special workforce development training or placement arrangement with DOES.
- H.5.8** The CO may impose penalties, including monetary fines of 5% of the total amount of the direct and indirect labor costs of the contract, for a willful breach of the Employment Agreement, failure to submit the required hiring compliance reports, or deliberate submission of falsified data.
- H.5.9** If the Contractor does not receive a good faith waiver, the CO may also impose an additional penalty equal to 1/8 of 1% of the total amount of the direct and indirect labor costs of the contract for each percentage by which the Contractor fails to meet its hiring requirements.

## Tree Removal Services

**H.5.10** Any Contractor which violates, more than once within a 10-year timeframe, the hiring or reporting requirements of the First Source Act shall be referred for debarment for not more than five (5) years.

**H.5.11** The Contractor may appeal any decision of the CO pursuant to this clause to the D.C. Contract Appeals Board.

**H.5.12** The provisions of the First Source Act do not apply to nonprofit organizations which employ 50 employees or less.

## **H.6 PROTECTION OF PROPERTY**

The Contractor shall be responsible for any damage to the building, interior, or their approaches in delivering equipment covered by this contract.

## **H.7 SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended.**

During the performance of the contract, the Contractor and any of its subcontractors shall comply with Section 504 of the Rehabilitation Act of 1973, as amended. This Act prohibits discrimination against disabled people in federally funded program and activities. See 29 U.S.C. 794 (1983) *et seq.*

## **H.8 AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)**

During the performance of the contract, the Contractor and any of its subcontractors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. 12101 *et seq.*

## **H.9 WAY TO WORK AMENDMENT ACT OF 2006**

**H.9.1** Except as described in H.9. 8 below, the Contractor shall comply with Title I of The Way to Work Amendment Act of 2006, effective June 9, 2006 (D.C. Law 16-118, D.C. Official Code §2-220.01 *et seq.*) (“Living Wage Act of 2006”), for contracts for services in the amount of \$100,000 or more in a 12-month period.

**H.9.2** The Contractor shall pay its employees and subcontractors who perform services under the contract no less than the current living wage published on the OCP website at [www.ocp.dc.gov](http://www.ocp.dc.gov).

**H.9.3** The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to pay its employees who perform services under the contract no less than the current living wage rate.

**H.9.4** The Department of Employment Services may adjust the living wage annually and the OCP will publish the current living wage rate on its website at [www.ocp.dc.gov](http://www.ocp.dc.gov).

**H.9.5** The Contractor shall provide a copy of the Fact Sheet attached as J.6 to each employee and subcontractor who performs services under the contract. The

## Tree Removal Services

Contractor shall also post the Notice attached as J.5 in a conspicuous place in its place of business. The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to post the Notice in a conspicuous place in its place of business.

- H.9.6** The Contractor shall maintain its payroll records under the contract in the regular course of business for a period of at least three (3) years from the payroll date, and shall include this requirement in its subcontracts for \$15,000 or more under the contract.
- H.9.7** The payment of wages required under the Living Wage Act of 2006 shall be consistent with and subject to the provisions of D.C. Official Code §32-1301 *et seq.*
- H.9.8** The requirements of the Living Wage Act of 2006 do not apply to:
- H.9.8.1** Contracts or other agreements that are subject to higher wage level determinations required by federal law;
- H.9.8.2** Existing and future collective bargaining agreements, provided, that the future collective bargaining agreement results in the employee being paid no less than the established living wage;
- H.9.8.3** Contracts for electricity, telephone, water, sewer or other services provided by a regulated utility;
- H.9.8.4** Contracts for services needed immediately to prevent or respond to a disaster or eminent threat to public health or safety declared by the Mayor;
- H.9.8.5** Contracts or other agreements that provide trainees with additional services including, but not limited to, case management and job readiness services; provided that the trainees do not replace employees subject to the Living Wage Act of 2006;
- H.9.8.6** An employee under 22 years of age employed during a school vacation period, or enrolled as a full-time student, as defined by the respective institution, who is in high school or at an accredited institution of higher education and who works less than 25 hours per week; provided that he or she does not replace employees subject to the Living Wage Act of 2006;
- H.9.8.7** Tenants or retail establishments that occupy property constructed or improved by receipt of government assistance from the District of Columbia; provided, that the tenant or retail establishment did not receive direct government assistance from the District;
- H.9.8.8** Employees of nonprofit organizations that employ not more than 50 individuals and qualify for taxation exemption pursuant to section 501(c)(3) of the Internal

## Tree Removal Services

Revenue Code of 1954, approved August 16, 1954 (68A Stat. 163; 26 U.S.C. § 501(c)(3));

- H.9.8.9** Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for mentally retarded persons as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice, and Home Care Licensure Act of 1983, effective February 24, 1984 (D.C. Law 5-48; D.C. Official Code § 44-501); and
- H.9.8.10** Contracts or other agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.
- H.9.9** The Mayor may exempt a Contractor from the requirements of the Living Wage Act of 2006, subject to the approval of Council, in accordance with the provisions of Section 109 of the Living Wage Act of 2006.
- H.10** **DIVERSION, REASSIGNMENT AND REPLACEMENT OF KEY PERSONNEL**
- H.10.1** The key personnel specified in Section C.5.7 are considered to be essential to the work being performed hereunder. Prior to diverting any of the specified key personnel for any reason, the Contractor shall notify the Contracting Officer (CO) at least thirty (30) calendar days in advance and shall submit justification, including proposed substitutions, in sufficient detail to permit evaluation of the impact upon the contract. The Contractor shall obtain written approval of the CO for any proposed substitution of key personnel.

## **SECTION I: CONTRACT CLAUSES**

### **I.1 APPLICABILITY OF STANDARD SPECIFICATIONS FOR HIGHWAYS AND STRUCTURES**

The District of Columbia Department of Transportation Standard Specifications for Highways and Structures (Standard Specifications), dated 2013, are incorporated as part of the contract resulting from this solicitation.

### **I.2 RESERVED**

### **I.3 CONTRACTS THAT CROSS FISCAL YEARS**

Continuation of this contract beyond the current fiscal year is contingent upon future fiscal appropriations.

### **I.4 CONFIDENTIALITY OF INFORMATION**

All information obtained by the Contractor relating to any employee or customer of the District will be kept in absolute confidence and shall not be used by the Contractor in connection with any other matters, nor shall any such information be disclosed to any other person, firm, or corporation, in accordance with the District and Federal laws governing the confidentiality of records.

### **I.5 TIME**

Time, if stated in a number of days, will include Saturdays, Sundays, and holidays, unless otherwise stated herein.

### **I.6 RIGHTS IN DATA**

**I.6.1** "Data," as used herein, means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.

**I.6.2** The term "Technical Data", as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data may be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer

## Tree Removal Services

software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to contract administration.

- I.6.3** The term "Computer Software", as used herein means computer programs and computer databases. "Computer Programs", as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs may be either machine-dependent or machine-independent, and may be general purpose in nature or designed to satisfy the requirements of a particular user.
- I.6.4** The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.
- I.6.5** All data first produced in the performance of this Contract shall be the sole property of the District. The Contractor hereby acknowledges that all data, including, without limitation, computer program codes, produced by Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data may not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District may have released such data to the public.
- I.6.6** The District will have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this contract, which the parties have agreed will be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.6.6.1** Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer may be transferred by the District;

## Tree Removal Services

- I.6.6.2** Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.6.6.3** Copy computer programs for safekeeping (archives) or backup purposes; and modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.
- I.6.7** The restricted rights set forth in section I.5.6 are of no effect unless

- (i) the data is marked by the Contractor with the following legend:

### **RESTRICTED RIGHTS LEGEND**

Use, duplication, or disclosure is subject to restrictions stated in Contract No. \_\_\_\_\_

With \_\_\_\_\_ (Contractor's Name); and

- (ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The Contractor may not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the contract prior to the delivery date of the software. Failure of the Contractor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.
- I.6.8** In addition to the rights granted in Section I.5.6 above, the Contractor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.5.6 above, under any copyright owned by the Contractor, in any work of authorship prepared for or acquired by the District under this contract. Unless written approval of the Contracting Officer is obtained, the Contractor shall not include in technical data or computer software prepared for or acquired by the District under this contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.
- I.6.9** Whenever any data, including computer software, are to be obtained from a subcontractor under this contract, the Contractor shall use this clause, I.5, Rights in Data, in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that subcontractor data or computer software which is required for the District.

## Tree Removal Services

- I.6.10** For all computer software furnished to the District with the rights specified in Section I.5.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.5.5. For all computer software furnished to the District with the restricted rights specified in Section I.5.6, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this contract or any paid-up maintenance agreement, or if Contractor should be declared bankrupt or insolvent by a court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this contract, and a single copy of the documentation associated therewith, upon payment to the person in control of the source code the reasonable cost of making each copy.
- I.6.11** The Contractor shall indemnify and save and hold harmless the District, its officers, agents and employees acting within the scope of their official duties against any liability, including costs and expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract, or (ii) based upon any data furnished under this contract, or based upon libelous or other unlawful matter contained in such data.
- I.6.12** Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.
- I.6.13** Paragraphs I.6.6, I.6.7, I.6.8, I.6.11 and I.6.12 above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under contract, provided that such incorporated material is identified by the Contractor at the time of delivery of such work

### **I.7 OTHER CONTRACTORS**

The Contractor shall not commit or permit any act that will interfere with the performance of work by another District Contractor or by any District employee.

### **I.8 SUBCONTRACTS**

The Contractor hereunder shall not subcontract any of the Contractor's work or services to any subcontractor without the prior written consent of the Contracting Officer. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District will have the right to review and approve prior to its execution by the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

**I.9 INSURANCE**

- I.9.1** GENERAL REQUIREMENTS. The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.
- I.9.2** Commercial General Liability Insurance. The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent Contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.
- I.9.3** Automobile Liability Insurance. The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
- I.9.4** Workers' Compensation Insurance. The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.
- I.9.5** Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.

Tree Removal Services

**I.9.6** DURATION. The Contractor shall carry all required insurance until all contract work is accepted by the District, and shall carry the required General Liability; any required Professional Liability; and any required Employment Practices Liability insurance for five (5) years following final acceptance of the work performed under this contract.

**I.9.7** LIABILITY. These are the required minimum insurance requirements established by the District of Columbia. **HOWEVER, THE REQUIRED MINIMUM INSURANCE REQUIREMENTS PROVIDED ABOVE WILL NOT IN ANY WAY LIMIT THE CONTRACTOR'S LIABILITY UNDER THIS CONTRACT.**

**I.9.8** CONTRACTOR'S PROPERTY. Contractor and subcontractors are solely responsible for any loss or damage to their personal property, including but not limited to tools and equipment, scaffolding and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of the District of Columbia.

**I.9.8** MEASURE OF PAYMENT. The District shall not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the contract price.

**I.9.9** NOTIFICATION. The Contractor shall immediately provide the CO with written notice in the event that its insurance coverage has or will be substantially changed, canceled or not renewed, and provide an updated certificate of insurance to the CO.

**I.9.10** CERTIFICATES OF INSURANCE. The Contractor shall submit certificates of insurance giving evidence of the required coverage as specified in this section prior to commencing work. Evidence of insurance shall be submitted to:

**Name:** Courtney B. Lattimore  
**Deputy Chief Contracting Officer**  
**Address:** 55 M Street, S.E.  
Washington, D.C. 20003  
**Telephone No.:** 202-671-2270  
**Email Address:** courtney.lattimore@dc.gov

**I.9.11** DISCLOSURE OF INFORMATION. The Contractor agrees that the District may disclose the name and contact information of its insurers to any third party which presents a claim against the District for any damages or claims resulting from or arising out of work performed by the Contractor, its agents, employees, servants or subcontractors in the performance of this contract.

**I.10 EQUAL EMPLOYMENT OPPORTUNITY**

In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as Section J.3. An award cannot be made to any Vendor who has not satisfied the equal employment requirements.

**I.11 ORDER OF PRECEDENCE**

The contract awarded as a result of this IFB will contain the following clause:

**ORDER OF PRECEDENCE**

A conflict in language shall be resolved by giving precedence to the document in the highest order of priority that contains language addressing the issue in question. The following documents are incorporated into the contract by reference and made a part of the contract in the following order of precedence:

- (1) An applicable Court Order, if any
- (2) Contract document
- (3) Standard Specifications
- (4) Contract attachments other than the Standard Specifications
- (5) IFB, as amended
- (6) Bid

**I.12 CONTRACTS IN EXCESS OF ONE MILLION DOLLARS**

Any contract in excess of \$1,000,000 shall not be binding or give rise to any claim or demand against the District until approved by the Council of the District of Columbia and signed by the CO.

**I.13 GOVERNING LAW**

This contract, and any disputes arising out of or related to this contract, shall be governed by, and construed in accordance with, the laws of the District of Columbia.

**SECTION J – LIST OF ATTACHMENTS**

**The attachments enumerated in Section J below are incorporated into and made a part of this contract.**

<b>Attachment Number</b>	<b>Document</b>
<b>J.1</b>	District of Columbia Department of Transportation Standard Specifications for Highways and Structures (2013)
<b>J.2</b>	U.S. Department of Labor Wage Determination No. 2005-2103, Revision 15, dated 12/22/14 attached
<b>J.3</b>	Office of Local Business Development Equal Employment Opportunity Information Report and Mayor’s Order 85-85 available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.4</b>	Department of Employment Services First Source Employment Agreement available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.5</b>	Way to Work Amendment Act of 2006 - Living Wage Notice available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.6</b>	Way to Work Amendment Act of 2006 - Living Wage Fact Sheet available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.7</b>	Tax Certification Affidavit available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.8</b>	Bidder/Offeror Certifications available at <a href="http://www.ocp.dc.gov">www.ocp.dc.gov</a> click on “Solicitation Attachments”
<b>J.9</b>	Sample Daily Completion Report attached
<b>J.10</b>	Federal Requirements And Contract Provisions For Work Under The Federal Water Pollution Control Act, As Amended US Environmental, Protection Agency Region III attached

**SECTION K: REPRESENTATIONS, CERTIFICATIONS AND OTHER  
STATEMENTS OF BIDDERS**

Bidder/Offeror Certifications  
available at [www.ocp.dc.gov](http://www.ocp.dc.gov) click on "Required Solicitation Documents"

**SECTION L: INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS**

**L.1 METHOD OF AWARD**

**L.1.1** The District reserves the right to accept/reject any/all bids resulting from this solicitation. The Contracting Officer may reject all bids or waive any minor informality or irregularity in bids received whenever it is determined that such action is in the best interest of the District.

**L.1.2** The District may, but is not obligated, to award up to four (4) separate awards, resulting from this solicitation. It is the District intent to make award to the responsive and responsible bidder, with the lowest bid for each award group as specified in Section B.1.2. Prospective Bidders may submit bids for one or more award groups.

**L.2 PREPARATION AND SUBMISSION OF BIDS**

**L.2.1** This solicitation will be conducted electronically using the District's Ariba E-Sourcing system. To be considered, a bidder must submit its bid via the Ariba E-Sourcing system before the closing date and time. Paper, telephonic, telegraphic, and facsimile bids may not be accepted.

**L.2.2** All attachments shall be submitted as a .pdf file. The District will not be responsible for corruption of any file submitted. If the submitted file cannot be viewed and printed as submitted, it will not be considered.

**L.2.2** The District may reject as non-responsive any bid that fails to conform in any material respect to the IFB.

**L.2.3** The District may also reject as non-responsive any bids submitted on forms not included in or required by the solicitation. Bidders shall make no changes to the requirements set forth in the solicitation.

**L.2.4** The bidder must bid on all CLINs to be considered for this award. Failure to bid on all CLINs will render the bid non-responsive and disqualify a bid.

**L.2.5** The bidders shall complete, sign and submit all Representations, Certifications and Acknowledgments as appropriate. Failure to do so may result in a bid rejection.

**L.3 FAMILIARIZATION WITH CONDITIONS**

Bidders shall thoroughly familiarize themselves with the terms and conditions of this solicitation, acquainting themselves with all available information regarding difficulties which may be encountered and the conditions under which the work is to be accomplished. Bidders will not be relieved from assuming all responsibility

## Tree Removal Services

for properly estimating the difficulties and the cost of performing the services required herein due to their failure to investigate the conditions or to become acquainted with all information, schedules and liability concerning the services to be performed.

### **L.4 BID SUBMISSION DATE AND TIME**

Bids must be submitted into the District's E-Sourcing system no later than the closing date and time. The system will not allow late bids, modifications to bids, or requests for withdrawals after the exact closing date and time.

### **L.5 WITHDRAWAL OR MODIFICATION OF BIDS**

A bidder may modify or withdraw its bid via the District's E-Sourcing system at any time before the closing date and time for receipt of bids.

### **L.6 LATE SUBMISSIONS, LATE MODIFICATIONS, AND LATE WITHDRAWALS**

#### **L.6.1 Late Submissions**

The District's E-Sourcing system will not accept late bids or modifications to bids after the closing date and time for receipt of bids.

#### **L.6.2 Late Modifications**

A late modification of a successful bid which makes its terms more favorable to the District will be considered at any time it is received and may be accepted.

### **L.7 ERRORS IN BIDS**

Bidders are expected to read and understand fully all information and requirements contained in the solicitation; failure to do so will be at the bidder's risk. In event of a discrepancy between the unit price and the total price, the unit price shall govern.

### **L.8 QUESTIONS ABOUT THE SOLICITATION**

If a prospective bidder has any questions relative to this solicitation, the prospective bidder shall submit the question electronically via the District's E-Sourcing system's instructions. The prospective bidder should submit questions no later than seven (7) days prior to the closing date and time indicated for this solicitation. The District may not consider any questions received less than seven (7) days before the date set for submission of bids. The District will furnish responses via the District's E-Sourcing system's messaging process. An amendment to the solicitation will be issued if the CO decides that information is necessary in submitting bids, or if the lack of it would be prejudicial to any

## Tree Removal Services

prospective bidder. Oral explanations or instructions given by District officials before the award of the contract will not be binding.

### **L.9 BID PROTESTS**

Any actual or prospective bidder or Contractor who is aggrieved in connection with the solicitation or award of a contract, must file with the D.C. Contract Appeals Board (Board) a protest no later than ten (10) business days after the basis of protest is known or should have been known, whichever is earlier. A protest based on alleged improprieties in a solicitation which are apparent prior to bid opening or the time set for receipt of initial bids shall be filed with the Board prior to bid opening or the time set for receipt of initial bids. In procurements in which bids are requested, alleged improprieties which do not exist in the initial solicitation, but which are subsequently incorporated into this solicitation, must be protested no later than the next closing time for receipt of bids following the incorporation. The protest shall be filed in writing, with the Contract Appeals Board, 441 4<sup>th</sup> Street, N.W., Suite 350N, Washington, D.C. 20001. The aggrieved person shall also mail a copy of the protest to the CO.

### **L.10 ACKNOWLEDGMENT OF AMENDMENTS**

The bidder shall acknowledge receipt of any amendment to this solicitation electronically via the District's E-Sourcing system's messaging process. The District must receive the acknowledgment by the date and time specified for receipt of bids. A bidder's failure to acknowledge an amendment may result in rejection of its bid.

### **L.11 BIDS WITH OPTION YEARS**

The bidder shall include option year prices in its bid. A bid may be determined to be nonresponsive if it does not include option year pricing.

### **L.12 LEGAL STATUS OF BIDDER**

Each bid must provide the following information:

**L.12.1** Name, address, telephone number and federal tax identification number of bidder;

**L.12.2** A copy of each District of Columbia license, registration or certification that the bidder is required by law to obtain. This mandate also requires the bidder to provide a copy of the executed "Clean Hands Certification" that is referenced in D.C. Official Code §47-2862, if the bidder is required by law to make such certification. If the bidder is a corporation or partnership and does not provide a copy of its license, registration or certification to transact business in the District of Columbia, the bid shall certify its intent to obtain the necessary license, registration or certification prior to contract award or its exemption from such requirements; and

## Tree Removal Services

**L.12.3** If the bidder is a partnership or joint venture, the names and addresses of the general partners or individual members of the joint venture, and copies of any joint venture or teaming agreements.

### **L.13 BID OPENING**

The District shall make publicly available the name of each bidder, the bid price, and other information that is deemed appropriate.

### **L.14 CERTIFICATES OF INSURANCE**

Prior to commencing work, the Contractor shall have its insurance broker or insurance company submit certificates of insurance giving evidence of the required coverages as specified in Section I.8 to:

Courtney Lattimore  
Contracting Officer  
55 M Street, S.E., 7<sup>th</sup> Floor  
Washington, DC 20003  
202-671-2270  
courtney.lattimore@dc.gov

### **L.15 GENERAL STANDARDS OF RESPONSIBILITY**

The prospective Contractor must demonstrate to the satisfaction of the District its capability in all respects to perform fully the contract requirements; therefore, the prospective Contractor must submit relevant documentation within five (5) days of the request by the District.

**L.15.1** To be determined responsible, a prospective Contractor must demonstrate that it:

- (a) Has adequate financial resources, or the ability to obtain such resources, required to perform the contract;
- (b) Is able to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments;
- (c) Has a satisfactory performance record;
- (d) Has a satisfactory record of integrity and business ethics;
- (e) Has a satisfactory record of compliance with the applicable District licensing and tax laws and regulations;

## Tree Removal Services

- (f) Has a satisfactory record of compliance with labor and civil rights laws and rules, and the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code §2-219.01 *et seq.*;
- (g) Has, or has the ability to obtain, the necessary organization, experience, accounting, and operational control, and technical skills;
- (h) Has, or has the ability to obtain, the necessary production, construction, technical equipment, and facilities;
- (i) Has not exhibited a pattern of overcharging the District;
- (j) Does not have an outstanding debt with the District or the federal government in a delinquent status; and
- (k) Is otherwise qualified and is eligible to receive an award under applicable laws and regulations.

### **L.15.2**

If the prospective Contractor fails to supply the information requested, the CO shall make the determination of responsibility or nonresponsibility based upon available information. If the available information is insufficient to make a determination of responsibility, the CO shall determine the prospective Contractor to be nonresponsible.

## **SECTION M: EVALUATION FACTORS**

### **M.1. Preferences for Certified Business Enterprises**

Under the provisions of the “Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005”, as amended, D.C. Official Code § 2-218.01 *et seq.* (the Act), the District shall apply preferences in evaluating bids from businesses that are small, local, disadvantaged, resident-owned, longtime resident, veteran-owned, local manufacturing, or local with a principal office located in an enterprise zone of the District of Columbia.

#### **M.1.1. Application of Preferences**

For evaluation purposes, the allowable preferences under the Act shall be applicable to prime Contractors as follows:

- M.1.1.1** Any prime Contractor that is a small business enterprise (SBE) certified by the Department of Small and Local Business Development (DSLBD) will receive a three percent (3%) reduction in the bid price for a bid submitted by the SBE in response to this Invitation for Bids (IFB).
- M.1.1.2** Any prime Contractor that is a resident-owned business (ROB) certified by DSLBD will receive a five percent (5%) reduction in the bid price for a bid submitted by the ROB in response to this IFB.
- M.1.1.3** Any prime Contractor that is a longtime resident business (LRB) certified by DSLBD will receive a five percent (5%) reduction in the bid price for a bid submitted by the LRB in response to this IFB.
- M.1.1.4** Any prime Contractor that is a local business enterprise (LBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the LBE in response to this IFB.
- L.1.1.5** Any prime Contractor that is a local business enterprise with its principal offices located in an enterprise zone (DZE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the DZE in response to this IFB.
- M.1.1.6** Any prime Contractor that is a disadvantaged business enterprise (DBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the DBE in response to this IFB.
- M.1.1.7** Any prime Contractor that is a veteran-owned business (VOB) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the VOB in response to this IFB.

## Tree Removal Services

**M.1.1.8** Any prime Contractor that is a local manufacturing business enterprise (LMBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the LMBE in response to this IFB.

### **M.1.2 Maximum Preference Awarded**

Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled under the Act is twelve per cent (12%) for bids submitted in response to this IFB. There will be no preference awarded for subcontracting by the prime Contractor with certified business enterprises.

### **M.1.3 Preferences for Certified Joint Ventures**

When DSLBD certifies a joint venture, the certified joint venture will receive preferences as a prime Contractor for categories in which the joint venture and the certified joint venture partner are certified, subject to the maximum preference limitation set forth in the preceding paragraph.

### **M.1.4 Verification of Bidder's Certification as a Certified Business Enterprise**

**M.1.4.1** Any vendor seeking to receive preferences on this solicitation must be certified at the time of submission of its bid. The CO will verify the bidder's certification with DSLBD, and the bidder should not submit with its bid any documentation regarding its certification as a certified business enterprise.

**M.1.4.2** Any vendor seeking certification or provisional certification in order to receive preferences under this solicitation should contact the:

Department of Small and Local Business Development  
ATTN: CBE Certification Program  
441 Fourth Street, NW, Suite 970N  
Washington DC 20001

**M.1.4.3** All vendors are encouraged to contact DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

## **M.2 EVALUATION OF OPTION YEARS**

The District will evaluate bids for award purposes by evaluating the total price for all options as well as the base year. Evaluation of options shall not obligate the District to exercise them. The District's requirements may change during the option years. Quantities to be awarded will be determined at the time each option is exercised.