



SOUTH CAPITOL STREET CORRIDOR SEGMENTS 1 & 2

REQUEST FOR QUALIFICATIONS QUESTIONS AND ANSWERS

AMENDMENT 2

Contract Identification No.: DCKA-2013-Q-0040

1. Reference Section 3.4 *Experience of Prospective Contractors Team*, Page 11 of 36 of RFQ.
 - **“Lead Contractor Work History”** – This section states that the Lead Contractor submit work experience for 3 projects completed in the last 10 years. For teams which are comprised of joint ventures, will this 3 project limit apply to each member of the joint venture? We believe this will most accurately portray the overall teams strengths and ability to successfully complete this project. In addition, are there other specific instructions applicable to joint venture teams?

The limit is a total of 3 projects per team completed by the Lead Contractor in the last 10 years. If joint venture team members do not have a previous joint venture project similar in nature to this project for inclusion on the Work History form, the JV partners should pick individual projects which best demonstrate the abilities that each partner would bring to this Project. Please see Section 3.2 - Letter of Submittal, for additional information

Please see Section 3.2 - Letter of Submittal, for additional information regarding joint venture teams

2. For the projects referenced in question # 1, if all Project Personnel from the owner are no longer employed by the owner, is it acceptable for the Contractor Past Performance Reference Form to be submitted from the Project Personnel now employed elsewhere?

The Past Performance Reference Form should be completed by the individual most familiar with the Contractor's/Designer's work, who still works for the Owner for whom the work was performed.



3. Reference Section 3.5 *Team Structure and Key Personnel*, Page 13 of 36 of RFQ,
 - Due to the highly technical and specific skill set required for moveable bridges, we request that a Key Personnel position be added to include “Moveable Bridge Engineer.” This position would be in addition to the Lead Structures Engineer.

It is permissible for Prospective Contractors to include two (2) Lead Structures Engineer resumes, one for a Movable LSE and one for a Fixed LSE.

4. Per 3.4 Lead Contractor Work History, we are to “identify and discuss three projects” – If we are a Joint Venture, may we submit three projects per team member/company (i.e. 9 projects total for a JV comprised of three companies)?

The limit is a total of 3 projects per team completed by the Lead Contractor in the last 10 years. If joint venture team members do not have a previous joint venture project similar in nature to this project for inclusion on the Work History form, the JV partners should pick individual projects which best demonstrate the abilities that each partner would bring to this Project. Please see Section 3.2 - Letter of Submittal, for additional information.

5. Per 3.2 Letter of Submittal, we are required to submit a Surety Letter stating the Prospective Contractor is capable of obtaining bonding; if the Prospective Contractor is a Joint Venture, are we to submit one letter on behalf of the team, or separate letters from each company which comprise the JV?

If the Prospective Contractor is a Joint Venture, one letter on behalf of the team is permissible.

6. Per 2.5 Schedule, the Deadline to Submit Questions is Ten (10) days prior to the SOQ Submission Date – Is this 10 Calendar or Business Days?

The deadline to submit questions is 10 Calendar days prior to the SOQ submission date.

7. As stated on the Work History Form, item b. – “Name of the prime contracting firm” or “Name of the design firm” – For the Lead Contractor Form, could we add “and/or Design Firm”; and for the Lead Designer Form, could we add “and/or prime contracting firm”? The reason being, if we are the Prime Contractor/Design Firm, rather than providing our name again, we would like to present our partner’s name.

No, the forms are to remain in their current format.

8. Per 3.5, page 14 of 36, Construction Quality Assurance Manager, defines this individual must be from an independent firm that has no involvement in construction operations – Does this



criterion exclude the Prospective Contractor from procuring these services from our Design Team Partner?

The Construction Quality Assurance Manager criterion does not exclude the Prospective Contractor from procuring these services from the Design Team Partner.

9. Could the following forms please be provided in native (Microsoft Word/Excel) format:
- Attachment 3.1: Statement of Qualifications Checklist And Contents
 - Attachment 3.4A: Lead Contractor – Work History Form
 - Attachment 3.4B: Lead Designer – Work History Form
 - Attachment 3.4C: Contractor/Designer Past Performance Reference Form
 - Attachment 3.5: Key Personnel Resume Form

The requested forms have been posted to the OCP website in native (Microsoft Word/Excel) format.

10. On page 5 of the RFQ states the following;

DDOT will acquire right-of-way and easements, in accordance with 49 Code of Federal Regulations (CFR) § 24, the Uniform Relocation Assistance and Real Property Acquisition Policies Act, based on the drawings, and before issuance of Notice to Proceed for construction operations. Should the Contractor's ultimate design require the acquisition of additional right-of-way or easements, DDOT will acquire them. However, the Contractor will be responsible for performing any additional Phase I and II investigations or other site investigations, the abatement of hazardous materials, revisions to the FEIS, and any environmental permit modifications that may be required. Furthermore, the Contractor will be responsible for all costs associated with the acquisition of additional right-of-way and easements, including but not limited to DDOT and its agent's costs and expenses, the actual cost of the additional right-of-way and easements, all testing and abatement costs, all costs to modify the FEIS or environmental permits, and all related schedule risk.

Will the DDOT be issuing a RFP or RFQ for the Right of Way Acquisition?

DDOT is acquiring all necessary right-of-way for this Project.

11. On attachment 3.1 SOQ Checklist, under Offeror's Team Structure on page 2, there is a request to list team members from three Pre-approved contractor's lists. Please clarify DDOT's intent on the request. Are the teams required to have dedicated members on their team from these lists even though they may not be required?

Utility work must be performed by a contractor who has been prequalified by a specific utility to perform work on that specific utility's facilities. Prospective Contractors can comply with the RFQ by either naming pre-qualified utility contractors in their SOQ or by including statements in their SOQ expressing their understanding and commitment that utility work will be



performed by contractors who have been prequalified by the utility companies to work on their individual facilities.

12. Will the proposer be responsible for the Phase II ESA and/or environmental remediation?

The Prospective Contractors will only be responsible for Phase II ESA if their design exceeds the limits of DDOT's right of way limits as currently proposed. Environmental remediation will be the Prospective Contractor's responsibility. Compensation for which will be addressed in the RFP.

13. May two (2) respective Key Personnel resumes be submitted for the Lead Structures Engineer?

- a. Lead Structures Engineer (Movable)
- b. Lead Structures Engineer (Fixed)

It is permissible for Prospective Contractors to include two (2) Lead Structures Engineer resumes, one for a Movable LSE and one for a Fixed LSE.

14. Please confirm that the creation of a Lead Designer Joint Venture (JV) (as applicable) will follow the same prescriptive method and process as that described for a Lead Contractor on p. 10 (fourth bullet) in the RFQ and that said Lead Designer JV may respond to this FRQ analogously, i.e., the Lead Designer JV may submit three (3) Work Histories from among their collective work experience.

Yes, a Lead Designer joint venture must follow the same prescriptive method and process as is described for a Lead Contractor.

As stated in Section 3.4, both the Lead Contractor and the Lead Designer are allowed to each submit up to three projects to demonstrate their qualifications. The limit of three projects is applicable whether the Lead Contractor or Lead Designer is an individual company or a Joint Venture.

15. Please clarify that the independent design check will be required on the FDMB design only and not on the other elements of the project.

An independent design check will be required for ALL bridge structure designs and is to be performed by a firm subcontracted to the DB Team who is not otherwise involved in the Project.



16. Does the requirement of “Times New Roman 10-point font used within tables or graphs” apply to all attachments?

Section 4.2 states that Times New Roman 10-point may be used, but is not required. This allowance is applicable to all attachments except financial documents, which include surety letters.

17. Is the proposer allowed to add photos in the narrative on Attachments 3.4a and 3.4b?

Yes, as long the page limit requirement is maintained.

18. Can DDOT please provide Word forms for Attachments 3.4a, 3.4b, 3.4c and 3.5?

The requested forms have been posted to the OCP website in Word format.

19. Will DDOT confirm receipt of Attachment 3.4c forms to the proposers?

No. It is the Prospective Contractor’s responsibility to ensure Attachment 3.4C forms are submitted in a timely manner.

20. Some of the boxes for Attachment 3.5 seem to be too small to fit requested information. Is altering the forms to fit content acceptable as long as all information on the form is kept within 2 pages? Is the content requested for g. intended to only fit on the second page of the form? Can the numbered instructional items (1-4) be omitted in the response to allow for additional room for requested information?

It is acceptable to make minor adjustments to accommodate the information being provided as long as the form is kept at 2 pages.

The information provided for “g.” is not intended to only fit on the second page of the form.

Instructional items 1 – 4 may be omitted. However, it is the Prospective Contractor’s sole responsibility to ensure all requested information is provided.

21. Will a third party independent design quality assurance firm be required or can the Lead Designer provide this service, as long as the designated staff to do the quality assurance, have no other project assignments and have equal or greater experience as the designers?

As stated in Section 3.5 – “Design Quality Control and Quality Assurance will be performed by the DB Team in accordance with the team’s Quality Control/Quality Assurance Plan.” The DB Team has the option to have design quality assurance performed by the Lead Designer or to hire an independent firm to perform this function.

22. Will the Lead Designer be required to subcontract the design check, including the movable bridge design?

An independent design check will be required for ALL bridge structure designs and is to be performed by a firm subcontracted to the DB Team who is not otherwise involved in the project.



23. On Page 13 of the RFQ, under Lead Bridge Architect there is the following requirement: hold a certification by a training program in context-sensitive design sanctioned by the American Association of State Highway and Transportation Officials, FHWA, DDOT or another state Department of Transportation as having completed a minimum of eight professional development hours or proof of equivalent experience in transportation projects where context-sensitive design principles were implemented.

1) Is the certification needed by the SOQ submission or can it be obtained prior to the Technical and Price proposal submission?

2) What substantiates “proof” of equivalent experience?

1) Yes, the candidate should either currently hold the certification or be able to demonstrate proof of equivalent experience by SOQ submission.

2) Examples of what is considered "Proof of equivalent experience" include the candidate having performed a comparable function on similar projects, including major river crossings, within the last 10 years which demonstrates the following; The candidate has conducted public visual planning processes and/or has interacted with environmental, historic, and aesthetic review agencies; A minimum of 10 years recent experience in providing technical assistance in implementing visual quality requirements during design and construction; and demonstrates an understanding of Context Sensitive Solutions through either experience or training.

24. Will DDOT let proposers know if our references have not responded so that we can follow up?

No. It is the Prospective Contractor's responsibility to ensure Attachment 3.4C forms are submitted in a timely manner.

25. Will DDOT provide additional time for the response to the Request for Qualifications? We would request a minimum of 2 additional weeks.

The SOQ submission date has been extended by two weeks to August 1, 2013.

26. The Request for Qualification mentions that pre-approved subcontractors may be required for the performance of utility work for respective utility companies. The RFQ Checklist provided by DDOT also suggests that we are to identify pre-approved contractors for DC Water, PEPCO, and Verizon. Without knowing if we will encounter these utilities and the scope of utility impacts is undefined at this time, is it a requirement to include these firms that may not have a role in the project?

Utility work must be performed by a contractor who has been prequalified by a specific utility to perform work on that specific utility's facilities. Prospective Contractors can comply with the RFQ by either naming pre-qualified utility contractors in their SOQ or by including statements in their SOQ expressing their understanding and commitment that utility work will be performed by contractors who have been prequalified by the utility companies to work on their individual facilities.



27. The Work History Form is provided on 8.5" x 11" paper. Are we allowed to provide the Work History form on 11" x 17" paper (folded) as long as we do not change the format or appearance of the form?

Yes, the Work History Form may be printed on 11" x 17" paper and folded to 8.5" x 11", as long as the format and appearance of the form is not changed.

28. RFQ, page 18, 3rd bullet states, "Financial documents are excluded from the previous font type and size requirements." What financial documents are required to be submitted with the SOQ?

Please see the last bullet of Section 3.2. Letters from a surety or insurance company regarding bonding are considered "financial documents".

29. RFQ, Attachment 3.4B – Lead Designer – Work History Form requests the name of Client be provided and page 11 LD Work History requests, "For each project listed, have the owner of subject project submit a completed Designer Past Performance Reference Form. In instances in which the Lead Designer performed work directly for a Contractor Client instead of the project owner please confirm our understanding that we can respond by providing the Contractor Client information as reference on Attachment 3.4B.

The Past Performance Reference Form should be completed by the individual most familiar with the Designer's work, who still works for the Owner for whom the work was performed.

30. Can DDOT provide editable electronic version of forms to be completed in response to this RFQ?

The requested forms have been posted to the OCP website in native (Microsoft Word/Excel) format.

31. Confirm if the Contractor is allowed to make minor modifications to the forms provided by DDOT. The Contractor is specifically requesting to eliminate instructions such as those in box "g." of the resume form provided in Attachment 3.5 to permit more detailed responses

It is acceptable to make minor adjustments to accommodate the information being provided as long as the form is kept to 2 pages. Instructional items 1-4 in box "g." may be omitted. However, it is the Prospective Contractor's sole responsibility to ensure all requested information is provided.

32. RFQ, Section 3.3, 5th bullet on page 11 states. "Provide a general description of key issues and risks that might affect the project in any form and potential mitigation measures". Section 3.7 requests identification of 3 critical risks/why they are critical/how the Prospective Contractor will mitigate. Our assumptions is that Section 3.3 is requesting a general overview and Section 3.7 is requesting specific information for the 3 critical risks. Please confirm the intent is for there to be some duplication of information provided in the responses to Section 3.3 and 3.7.

Section 3.3 is for Prospective Contractors to provide a general description of what they consider to be potential key issues/risks and potential mitigation measures. Section 3.7 is for Prospective Contractors to provide specific information regarding what they see as the 3 most critical risks for the Project. There may be some overlap of information provided in these two Sections.



33. RFQ, Section 3.3, 7th bullet on page 11 (Outline the Prospective Contractor's internal procedures for achieving high quality design and construction) differs from Section 3.5, which also appears to be requesting an outline the Prospective Contractor's design and construction quality programs. Is the Contactor correct in our interpretation that Section 3.5 is requesting information for specific people and their functions regarding QA/QC and that Section 3.4 is requesting information related to processes? The Contactor typically combines these two elements due to their interdependent nature.

Section 3.3 is for Prospective Contractors to discuss their organizational processes and procedures generally used to deliver high quality design and construction projects. Section 3.5 is for Prospective Contractors to discuss key personnel and subcontractors, their experience, their experience working together, lines of communication and levels of authority and how these will be utilized to ensure quality is achieved in the delivery of this specific Project.

34. Due to the revised SOQ submission date will DDOT be issuing a modified Attachment 3.4.C adjusting the date that the past performance questionnaire is required?

A modified Attachment 3.4C with the due date adjusted to August 1, 2013, has been posted on the OCP website.

35. Does the 11pt Times New Roman font requirement for body text apply to section headers? Can we use a different font or font size for those? Does the font and font size requirement apply to proposal covers, tabs, or dividers? Does the 10pt Times New Roman font requirement apply to text in graphics created for the proposal? Can we use a different font or font size for those?

Yes, the 11 pt Times New Roman font requirement does apply to section headers. No, 11 pt Times New Roman font is to be used. The font and size requirement does not apply to proposal covers, but does apply to tabs or dividers. Allowable font types and sizes for text in graphics created for the proposal will either be Times New Roman 10 or 11. Use of a different font or font size other than those previously mentioned is not allowed.

36. Can Attachment 3.4A and 3.4B Lead Contractor and Lead Designer Work History Forms be placed on 11" x 17" paper?

Yes, the Work History Form may be printed on 11" x 17" paper and folded to 8.5" x 11", as long as the format and appearance of the form is not changed.

37. Can a different font / point other than Times New Roman 11-point be used for the Organizational Chart?

Yes, Times New Roman 10 font may be used for the organizational chart.



38. It is our understanding that a Parent Guaranty will not be required if a Joint Venture Entity is formed with established general contractors; who meet the net worth requirements; who are not required to submit parent company financial statements in response to the RFQ; and who provide the Required Bonds.

Will be addressed by amendment number 3.

39. It is our understanding that documentation will not need to be submitted with the SOQ, upon the creation of a Joint Venture (i.e. Teaming and/or Joint Venture Agreement; Registration with dc.gov; FEIN No.).

Will be addressed by amendment number 3.

40. It is our understanding that individual contractors performing work for DDOT are not required to complete a Prequalification Process; therefore, it appears this is the same approach for a Joint Venture submitting an SOQ.

Will be addressed by amendment number 3.

41. I am trying to view the RFQ from this website DDOT Issues South Capitol Street Corridor Segments 1 and 2 Request for Qualifications (RFQ) for Design-Build Construction — June 14, 2013
<[http://ddot.dc.gov/DC/DDOT/About+DDOT/News+Room/Public+Notices/DDOT+Issues+South+Capitol+Street+Corridor+Segments+1+and+2+Request+for+Qualifications+\(RFQ\)+for+Design-Build+Construction](http://ddot.dc.gov/DC/DDOT/About+DDOT/News+Room/Public+Notices/DDOT+Issues+South+Capitol+Street+Corridor+Segments+1+and+2+Request+for+Qualifications+(RFQ)+for+Design-Build+Construction)>
Which takes me to this website <http://ddot.dc.gov/procurement> And then back again. The RFQ document is not located there can you direct me to a website link to download the RFQ?

Information pertaining to this solicitation is located on the Office of Contracting and Procurement website at www.ocp.dc.gov

42. We have attended DBE Outreach sessions presented by the HDR, STV, Lane, and PCL team. We have contacted the firms directly and asked them to consider including us on their team.

However, when we attended the CH2M HILL, DDOT session, we were told by the DDOT presenter there, that MBE/DBE firms MUST be registered specifically for the South Capitol Street Corridor project. If this is correct, can you please provide me the Link that allows MBEs and DBEs to register?

MBE/DBE firms which are already certified as such in the District of Columbia do not have “register” specifically with the South Capitol Street Corridor Project in order to be eligible to participate on a team. Firms which are not currently DBE Certified in the District of Columbia must become certified by the District in order to participate in the project as a Certified DBE.



Firms may contact Luisa Portillo at luisa.portillo@dc.gov for assistance in determining their DBE Certification status.

43. Reference Attachment 3.4C, - In lieu of the written Contractor Past Performance Reference Form, we are requesting that contact information be submitted to DDOT on this form to permit a verbal reference from our previous clients. This request is based off input from some of our previous clients and their policies to prohibit written references for all contractors.

If previous project clients have policies prohibiting written references, then the Contractor should have the client note such on Form 3.4C and return the form to DDOT.

44. RFQ, page 12, Section 3.5, 1st paragraph states, “An independent design check will be performed on the FDMB design by a firm subcontracted to the DB Team who is **not otherwise** involved in the project.” Later this same section states, “Construction quality assurance will be performed by an independent firm that has no involvement in construction operations who is subcontracted to the DB team.” The contractor would prefer to use one independent firm to provide both the design check (QA) and also perform the construction QA services. Please clarify if this is acceptable or if the DB Team will be required to subcontract to once independent firm for the design check (QA) and subcontract to a separate independent firm for the construction QA.

The DB Team’s Lead Designer is responsible for both quality control (QC) and quality assurance (QA) of the design. An independent design check of ALL bridge structure designs is to be performed by a firm subcontracted to the DB Team who is not otherwise involved in the Project. As such the firm performing the independent design check is not eligible to perform construction quality assurance services.