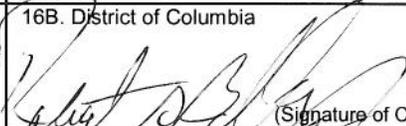


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1.Contract Number:	Page of Pages
			1	1
2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption	
2	See 16C		2014 Visitor Parking Program	
6. Issued by: District Department of Transportation (DDOT) Office of Contracting and Procurement 55 M Street SE, 7 th Floor Washington, DC 20003		Code	7. Administered by (If other than line 6) Same as Block 6	
8. Name and Address of Contractor (No. street, city, county, state and zip code)		Code	Facility	<input checked="" type="checkbox"/> 9A. Amendment of Solicitation No. DCKA-2013-B-0139
				<input type="checkbox"/> 9B. Dated (See Item 11) 07/25/2013
				<input type="checkbox"/> 10A. Modification of Contractor/Order No.
				<input type="checkbox"/> 10B. Dated (See Item 13)
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS				
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) BY separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required):				
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTORS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14				
A. This change order is issued pursuant to (Specify Authority): The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
C. This supplemental agreement is entered into pursuant to authority of:				
D. Other (Specify type of modification and authority) 27 DCMR 2008 Exercise of an Option				
E. IMPORTANT: Contractor <input type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.				
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation DCKA-2013-B-0139 is hereby amended as follows: A. Response to Request for Information from VPP: See attached responses B. Cut-Off for Requests for Information: DDOT will not accept any additional requests for information/clarification after the date of this amendment.				
Except as provided herein, all terms and conditions of the document referenced in item (9A or 10A) remain unchanged and in full force and effect.				
15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer		
		Robert S. Ballard, Jr. Contracting Officer		
15B. Name of Contractor	15C. Date Signed	16B. District of Columbia	16C. Date Signed	
(Signature)			7-26-2013	
		(Signature of Contracting Officer)		

1. Will all passes expire on the same date i.e. base year September 30, 2014, option year one September 30, 2015, option year two September 30, 2016, option year three September 30, 2017, option year four September 30, 2018?

Answer: **Yes. This is an annual program. Each pass will expire on the same date each year.**

2. How many ANC and ANC map versions are there?

Answer: **As referenced on the District of Columbia Advisory Neighborhood Commission website, there are up to 40 active ANCs registered in the District. Each ANC will have a unique, individual map version to accompany a VPP pass.**

3. May I get a list of the approximate number of residents per each individual ANC?

Answer: **Each ANC varies in approximate number of residents. On average there are 2000 residents per Single Member District ANC City wide; therefore in order to calculate approximate number of residents per ANC, one can count the number of single member districts multiplied by the average number of residents.**

4. When we received weekly data will we receive one file that contains all data for that week or will we receive multiple files such as a file for each Ward or a file for each ANC? If multiple file will each file have the same record layout?

Answer: **The winning vendor will be provided limited access to the District Department of Transportation internal online database for the 2014 Visitor Parking Permit program, an online tool developed to allow District residents to submit individual applications for a VPP pass. Upon review by DDOT staff members, each approved application will be denoted, "Approved" and thus deemed ready for mail-out of the VPP pass. In the system each "Approved" application will include a verified address, accompanied DDOT letter and an ANC map associated with the verified address. The system is equipped to print individual files and attachments with simplified steps that were developed by DDOT. The vendor will be expected to access the DDOT system regularly or on a weekly basis and develop a method to mail each pass out to all approved residential application.**

5. Is it correct that bids must include postage and that the vendor is responsible for paying postage?

Answer: **Yes. Each bid must include cost estimate for postage delivery of VPP passes to approved residential applications. The vendor is expected to include the cost of postage in monthly invoicing to DDOT.**

6. We would like to bid on the 2014 Visitor Parking Program, is it possible for me to get samples of the current program?

Answer: **Please refer to the original solicitation attachment for sample of the 2013 Visitor Parking Pass, which serves as "[sample] of the current program".**

7. Could we get more information on the specific hologram logo, specifically where the hologram needs to be on the visitor pass. Also, what specifically do we need to have embossed?

Answer: As per the solicitation, DDOT requests a proposed design of a VPP pass from each vendor that includes hologram logo similar to the sample pass attached to the original solicitation. Each vendor design may include any recommended features such as embossment that provide optimal security and eliminates any potential cases of fraudulent practices including forgery, counterfeiting, sale, or unauthorized use or replication of a VPP pass.

DDOT has issued an amendment to the original solicitation that provides photographed samples of the 2013 VPP pass, exhibiting an example of security features.

d.



District Department of Transportation

EXPIRES SEPTEMBER 30, 2013

VISITOR PARKING PASS

d.

District Department of Transportation



EXPIRES SEPTEMBER 30, 2013

VISITOR PARKING PASS

