

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>			1. Contract Number	Page of Pages 1 of 4	
2. Amendment/Modification Number <b>No. 1</b>		3. Effective Date See Block 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption: Solicitation of Statements of Qualifications Architect-Engineering Services	
6. Issued By: District Department of Transportation Office of Contracting and Procurement 2000 14th Street, N.W. 6th Floor Washington, D.C. 20009			7. Administered By (If other than line 6) Office of Contracting and Procurement Bid Room Frank D. Reeves Municipal Center 2000 14th Street, N.W., 3rd Floor Washington, D.C. 20009		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. <b>DCKA-2009-Q-0013</b>	
				9B. Dated (See Item 11) <b>11/3/2008</b>	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility		11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS		
X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
<b>E. IMPORTANT:</b> Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)  The submission date for Request for Qualifications of December 16, 2008 is extended  The purpose of this amendment No. 1 is to address the following: 1. Extend the date for submission of Qualifications- The Standard Form 330 from all offerors must be received by 2:00 pm on December 19, 2008.  2. Respond to frequently asked questions from prospective offerors- three ( 3) pages attached hereto.  <b>ALL OFFERORS SHALL RETURN A SIGNED ACKNOWLEDGEMENT OF THIS AMENDMENT WITH THEIR SUBMISSION. The inclusion of this amendment will not count towards your page total.</b>					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
15B. Name of Contractor  (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia Jerry M. Carter  (Signature of Contracting Officer)		16C. Date Signed  12/8/2008

**RESPONSE TO FREQUENTLY ASKED QUESTIONS FROM  
PROSPECTIVE OFFERORS**

**Question 1.** Questions raised concerning the length and content of the qualifications submission.

*Response:* In general offerors are reminded that the total of pages for all categories should not exceed 49 pages. Resumes will be expected and are needed. However a one page summary would be appreciated. A list of similar projects for each requested category is needed. Please be reminded that all responses (especially the list of projects performed) should be current and relevant. A one page cover letter with the appropriate contact information and specific category/categories for which you are requesting consideration will be appreciated and is in addition to the 49 pages.

**Question 2.** What types of building would DDOT be seeking design services for?

*Response:* In general maintenance facilities operated by DDOT.

**Question 3.** Has thought been given to how the amount given to subcontractors should impact the prime contractor's ceiling?

*Response:* This was taken into account when the maximum ceiling amounts were raised.

**Question 4.** Is the maximum ceiling cap per year?

*Response:* Yes, the ceiling is per year and the ceiling will be established dependent on the number of categories for which a firm is selected.

**Question 5.** Are firms to submit their Qualifications (Standard Forms 330) by category or is one form submitted and DDOT chooses the categories a firm qualifies for?

*Response:* There should be only one submission which clearly identifies for which categories a firm desires to be considered. DDOT may select firms for more than one category. However, DDOT will award only one contract per Architect-Engineer contractor. DDOT will include in the one contract all of the categories for which the Architect-Engineer contractor has been selected.

**Question 6.** Will DDOT make multiple awards within a single category? If so is there any maximum number of awards which DDOT will make in a single category?

*Response:* DDOT will make multiple awards in each category. The number will be dependent on DDOT's needs.

**Question 7.** Do offerors need to submit subcontractors with the qualification submission?

*Response:* No, in the end a firm will have to make the case for itself. As task orders are being issued, subcontractors will have to be identified and evaluated.

**Question 8.** How will Joint Ventures be evaluated?

*Response:* Since each firm must qualify on its own merits joint ventures are not encouraged. However joint ventures will be accepted and evaluated.

**Question 9.** May DDOT choose to advertise other Architect-Engineering work or will it stick only to the schedule?

*Response:* DDOT reserves the right to advertise separate Architect-Engineering contracts should it determine it necessary.

**Question 10.** How can a non-architecture and engineering firm respond to the DDOT Architect-Engineering request for Qualifications (Standard Form 330)?

*Response:* While DDOT is soliciting Standard Form 330 from experienced Architect-Engineer firms, non Architect-Engineer firms may submit the Standard Form 330 for those areas that do not require the services of an Architect or Engineer

**Question 11.** “Small Business Status”. Are NAICS codes and or Small Business Certifications necessary?

*Response:* Firms are not required to submit NAICS codes or any small business certifications.

**Question 12.** Is Disadvantaged Business Enterprise (DBE) participation required?

*Response:* DDOT encourages the use of DBE firms. In addition, specific DBE goals will be established and identified in subsequent task orders.

**Question 13.** Is LSDBE participation required on this task order?

*Response:* No, this is a federal aid project. As such, funds can not be restricted to local firms only.

**Question 14.** Where professional registrations would be required for A/E disciplines, must the proposed personnel possess a current District of Columbia professional license in their respective disciplines.

*Response:* No, this is not required for submission. However, such a requirement may be made part of subsequent task orders.

All proposals are due by 2:00 pm December 19, 2008 in the Bid Room on the 3<sup>rd</sup> Floor Bid Room, 2000 14<sup>th</sup> Street NW Washington, DC 20009. No late proposals will be evaluated.

Any changes to the time for receipt of proposals or other changes affecting this solicitation will be posted on the DDOT and OCP websites.