AMENDMENT OF SOLICITATION

1. Solicitation Number	Page of Pages
DCHT-2011-R-0001	1 of 4

2.Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Caption
A0005	12/16/2010	Not Applicable	Enrollment Broker Services

6. Issued By: Code

Department of Health Care Finance
Office of the Director - Division of Contracts
825 No. Capitol Street, NE 6th Floor
Washington, D.C. 20002

7. Administered By (If other than line 6)

Department of Health Care Finance
Office of Managed Care
825 North Capitol Street, NE 6th Floor
Washington, DC 20002

8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)

Potential Offerors

(X)	
	9A. Amendment of Solicitation No. **DCHT-2011-R-0001**
	9B. Dated (See Item 11) **10/7/2010**
X	10A. Modification of Contract/Order No.
	10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [X] is extended. [ ] is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning 1 copy of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14

	A. This change order is issued pursuant to: (Specify Authority) 27 DCMR, Chapter 36, Contract Modifications. The changes set forth in Item 14 are made in the contract/order no. in item 10A.
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.
	C. This supplemental agreement is entered into pursuant to authority of: **Title 27 DCMR, Chapter 36, Section 3601.2 Bilateral Modification**
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor [ ] is not, [X] is required to sign this document and return 1 copy to the issuing office.

14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

Solicitation DCHT-2011-R-0001 is hereby amended as described as on pages 2-4 as well as Attachments 1 and 2 that follow.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED

Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer **James H. Marshall**	
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed **12/16/2010**

No	Solicitation Section	Amendment	Amended Provision
1	A	Block 9 Delete: December 20, 2010 Insert: December 21, 2010	 December 21, 2010
2	B	CLIN 0003, 0103. 0203, 0303, 0403 Item Description **Delete:** In their e entirety **Insert:** Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.	Revised Section B is provided as Attachment 1 to A0005.
3	B	**Delete:** Additional Price Schedule included in Amendment A0004 Attachment 1	Revised Section B is provided as Attachment 1 to A0005.
4	C.3.4.14.3.1	Performance Measure (Measurement Frequency) **Delete**: In its entirety **Insert:** Voluntary Enrollment Rate (VER) (The Alliance, Immigrant Children, and newborns shall be excluded) (Quarterly)	 Voluntary Enrollment Rate (VER) (The Alliance, Immigrant Children, and newborns shall be excluded) (Quarterly)
5	C.3.4.14.3.2	Performance Measure (Measurement Frequency) **Delete**: In its entirety **Insert:** Change Request Rate (CRR) (The Alliance, Immigrant Children, and newborns shall be excluded) (Quarterly)	 Change Request Rate (CRR) (The Alliance, Immigrant Children, and newborns shall be excluded) (Quarterly)
6	G.13.5.1	Last sentence Delete:	

No	Solicitation Section	Amendment	Amended Provision
		In it's entirety **Insert:** Liquidated damages of $25,000 per occurrence/day will be imposed until a Corrective Action Plan has been approved by the CA for the following Category 1 events subject to periodic and daily monitoring by the CA:	Category 1 Liquidated Damages are those damages to be imposed immediately due to the Contractor's failure to meet one of the Contractor's prime functions and liquidated damage are imposed immediately. For Category 1 events, the Contractor shall submit a written corrective action plan and obtain the CA's agreement that the solution will be acceptable before implementing the corrective action. Category 1 events will be monitored by the CA as noted to determine compliance. Liquidated damages of $25,000 per occurrence/day will be imposed until a Corrective Action Plan has been approved by the CA for the following Category 1 events subject to periodic and daily monitoring by the CA:
7	L.3.1	First sentence **Delete:** December 20, 210 **Insert:** December 21, 2010	**L.3.1 PROPOSAL SUBMISSION** Proposals must be submitted no later than 2:00 pm December 21, 2010. Proposals, modifications to proposals, or requests for withdrawals that are received in the designated District office after the exact local time specified above, are "late" and shall be considered only if they are received before the award is made and one (1) or more of the following circumstances apply: a. The proposal or modification was sent by registered or certified mail not later than the fifth (5th) day before the date specified for receipt of offers; b. The proposal or modification was sent by mail and it is determined by the CO that

No	Solicitation Section	Amendment	Amended Provision
			the late receipt at the location specified in the solicitation was caused by mishandling by the District, or c. The proposal is the only proposal received.

SECTION B
SUPPLIES OR SERVICE AND PRICE/COST

B.1 INTRODUCTION

The Government of the District of Columbia Department of Health Care Finance (DHCF) (District) is seeking an Enrollment Broker (Contractor) to administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) and Alliance Program.

B.2 CONTRACT TYPE

The District contemplates the award of a requirements type contract based on fixed unit prices with a cost reimbursement component.

B.2.1 REQUIREMENTS CONTRACT

The District will purchase its requirements of the articles or services included herein from the Contractor. The estimated quantities stated herein reflect the best estimates available. The estimate shall not be construed as a representation that the estimated quantity will be required or ordered, or that conditions affecting requirements will be stable. The estimated quantities shall not be construed to limit the quantities which may be ordered from the Contractor by the District or to relieve the Contractor of its obligation to fill all such orders.

a. Delivery or performance shall be made only as authorized in accordance with the Ordering Clause, G.14. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations. If the District urgently requires delivery before the earliest date that delivery may be specified under this contract, and if the Contractor shall not accept an order providing for the accelerated delivery, the District may acquire the urgently required goods or services from another source.
b. There is no limit on the number of orders that may be issued. The District may issue orders requiring delivery to multiple destinations or performance at multiple locations.

c. Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and District's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided that the Contractor shall not be required to make any deliveries under this contract after the effective date of the contract.

B.3 PRICE SCHEDULE

B.3.1 BASE YEAR PERIOD OF PERFORMANCE

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0001	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) as described in C.3.	$ _____ Each Enrollee	140,000	$ _____
0002	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Alliance Program as described in C.3	$ _____ Each Enrollee	25,000	$ _____
0003	Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.			Not to Exceed $150,000.00
0004	Transition Services as described in C.4.13 (Base Period of Performance Only)	$ _____ Month	3	$ _____
Base Year Period of Performance Total				$ _____

B.3.2 OPTION YEAR ONE PERIOD OF PERFORMANCE

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0101	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) as described in C.3.	$ _____ Each Enrollee	140,000	$ _____
0102	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Alliance Program as described in C.3	$ _____ Each Enrollee	25,000	$ _____
0103	Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.			Not to Exceed $150,000.00
Option Year One Period of Performance Total				$ _____

B.3.3 OPTION YEAR TWO PERIOD OF PERFORMANCE

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0201	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) as described in C.3.	$ _____ Each Enrollee	140,000	$ _____
0202	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Alliance Program as described in C.3	$ _____ Each Enrollee	25,000	$ _____
0203	Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.			Not to Exceed $150,000.00
Option Year Two Period of Performance Total				$ _____

B.3.4 OPTION YEAR THREE PERIOD OF PERFORMANCE

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0301	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) as described in C.3.	$ _____ Each Enrollee	140,000	$ _____
0302	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Alliance Program as described in C.3	$ _____ Each Enrollee	25,000	$ _____
0303	Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.			Not to Exceed $150,000.00
Option Year Three Period of Performance Total				$ _____

B.3.5 OPTION YEAR FOUR PERIOD OF PERFORMANCE

Contract Line Item No. (CLIN)	Item Description	Price Per Unit	Estimated Quantity	Total Estimated Price
0401	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Healthy Families Program (DCHFP) as described in C.3.	$ _____ Each Enrollee	140,000	$ _____
0402	Administer the managed care enrollment process and provide related services for Medicaid beneficiaries and State Children's Health Insurance Program (SCHIP) eligible required to enroll in the District of Columbia Alliance Program as described in C.3	$ _____ Each Enrollee	25,000	$ _____
0403	Translation and Interpreter Services as described in C.3.4.3.2.4.1 and C.3.4.4.			Not to Exceed $150,000.00
Option Year Four Period of Performance Total				$ _____

DCHT-2011-R-0001
Amendment A0005
Attachment 2

No.	RFP Section Reference	RFP Page Number	Question	Response
1	C.3.4.13.1	71	Given the extension of proposal submission from the original date of November 9 to December 20, 2010, will the District also be extending the original go-live date of April 1, 2011? If so, what will be the revised go live date? Extending go live would continue to allow sufficient time for contract negotiations and transition.	The projected award and transition schedule includes the following: Contract Award – To Be Determined Transition and Readiness Review (90 days from date of award) Contractor begins enrollment after transition and readiness review completed
2	G.12	91	Regarding liquidated damages, is the daily fine charged up to the point of having submitted a corrective action plan that the Contract Administrator ultimately accepts?	See Amendment A0005 Item No. 6
3	J,29		The Enrollment Broker Activity Summary shows a VER of 81 percent. It also shows that 1800 of 7000 enrollments were voluntary, which would be a 26 percent VER. Could the District please clarify this discrepancy by providing the formula and any adjustments it uses to calculate the voluntary enrollment rate?	The "Auto Assigned" data contained in Attachment J.20 Enrollment Broker Activity Report includes enrollments for Alliance and Immigrant Eligible Children which are not factored into the formula for the VER. Please see Amendment A0005 Item no. 3.
4	J.20		How are Alliance and Immigrant Eligible Children factored into the VER calculation?	Alliance and Immigrant Eligible Children members are not factored into the VER calculation. Please see Amendment A0005 Item no. 3.
5	J.20		Please clarify if the call volumes represent monthly averages for 2008, 2009 and 2010.	Yes. The call volumes provided represent monthly averages for 2008, 2009, and 2010.