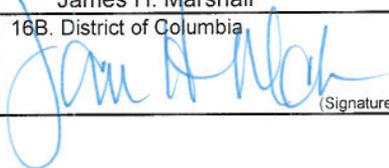


AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number DCHC-2010-R-2092		Page of Pages 1 3		
2. Amendment/Modification Number A00002		3. Effective Date June 28, 2010		4. Requisition/Purchase Request No. RQ692092		5. Solicitation Caption Pandemic Influenza Outreach and Educational Plan	
6. Issued by: Office of Contracting and Procurement District of Columbia Government 441 4 th Street NW, Suite 700 South Washington, DC 20001			7. Administered By: (If other than line 6) Department of Health 63 New York Avenue, NE 5th Floor Room 5000 Washington, DC 20002				
8. Name and Address of Contractor (No. street, city, county, state and zip code) Offeror:				X 9A. Amendment of Solicitation No. DCHC-2010-R-2092		9B. Dated (See Item 11) 6/8/2010	
				10A. Modification of Contract/Order No.			
Code				TIN		10B. Dated (See Item 13)	
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning <u>One</u> copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required) Encumbrance Codes:							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. This change order is issued pursuant to (Specify Authority):				27 DCMR 3601.2			
The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.							
B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return <u>one</u> copies to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation DCHC-2010-R-2092 is hereby amended as described on pages 2-3 and Attachments A-C. All other terms and conditions remain unchanged.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				James H. Marshall			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)						6-28-10	
				(Signature of Contracting Officer)			

DCHC-2010-R-2092
 Pandemic Influenza Outreach and Educational Plan
 Amendment 0002

No.	Solicitation Reference	Amendment	Amended Provision
1	<p>Section A, Page 1, Block 9, L.3.1.</p> <p>Delete: June 29, 2010 Insert: July 1, 2010</p>	<p>July 1, 2010</p>	
2	<p>Throughout Solicitation</p> <p>Delete: Lesson Plan Insert: Educational Lessons</p>	<p>Educational Lessons</p>	
3	<p>C.5</p> <p>Insert: In addition to English, the Public Health Outreach Guide and School-Based Educational Program Plan shall be made available in the languages required under the DC Language Access Act: Spanish, Chinese, Korean, Vietnamese, Amharic, and French. This project will focus solely on the District of Columbia.</p>	<p>Educational Lessons</p>	<p>In addition to English, the Public Health Outreach Guide and School-Based Educational Program Plan shall be made available in the languages required under the DC Language Access Act: Spanish, Chinese, Korean, Vietnamese, Amharic, and French. This project will focus solely on the District of Columbia.</p>
4	<p>C.5.6.1</p> <p>Delete: The Contractor shall supply the lesson plan and supporting material, which shall consist of posters, flyers, brochures, pocket guides, comic books and/or other media that will be age and grade appropriate for grades K-12. The Contractor shall develop the lesson plan as it professionally sees fit, whether by developing material by age group or providing a collective lesson plan.</p>		<p>The Contractor shall supply educational lessons, a Guide for Using Pandemic Influenza Educational Lessons, and supporting material, which shall consist of posters, flyers, brochures, pocket guides, comic books and media that are age and grade appropriate for grades K-12. The Contractor shall develop the educational lessons as it professionally sees fit, whether by developing material by age group or providing a collective educational lessons.</p>
5	<p>C.5.6.2</p> <p>Delete: In it's Entirety</p>		

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 Pandemic Influenza Outreach and Educational Plan
 Amendment 0002

		Insert: The Contractor shall submit a "Guide for Using Pandemic Influenza Educational Lessons" for approval by COTR.	The Contractor shall submit a "Guide for Using Pandemic Influenza Educational Lessons" for approval by COTR.
6	C.5.6.3	Delete: In it's Entirety Insert: The Contractor shall provide educational lessons and supporting material to the COTR for approval. The material shall be provided for approximately 45,000 students and 4,000 teachers. The material developed and produced shall become the sole property of the Department of Health.	The Contractor shall provide educational lessons and supporting material to the COTR for approval. The material shall be provided for approximately 45,000 students and 4,000 teachers. The material developed and produced shall become the sole property of the Department of Health.
7	B.3 and C.5.7	Insert: Option Year Requirements The Contractor shall update and provide the requirements as described in Section C.5.	The Contractor shall update and provide the requirements as described in Section C.5.
8	F.3	Delete: In it's Entirety Insert: Amendment 2, Attachment B	See Amendment 2, Attachment B
9	L.2.1.4(2)	Delete: In it's Entirety Insert: The Offeror shall submit 2-3 relevant references from current or prior clients for which the Offeror has provided plans and outreach documents related to pandemic influenza for vulnerable populations. Provide name, address, email, fax and telephone number of the references.	The Offeror shall submit 2-3 relevant references from current or prior clients for which the Offeror has provided plans and outreach documents related to pandemic influenza for vulnerable populations. Provide name, address, email, fax and telephone number of the references.
		The Offeror shall have its client references complete the attached Past Performance Evaluation Form (Attachment J.9) and return the signed form directly to T.S. Parker, Contract Specialist via email Terique.Parker@dc.gov or fax at 202-727-0245 on or before July 1, 2010, 2010 at 2:00 p.m.	The Offeror shall have its client references complete the attached Past Performance Evaluation Form (Attachment J.9) and return the signed form directly to T.S. Parker, Contract Specialist via email Terique.Parker@dc.gov or fax at 202-727-0245 on or before July 1, 2010, 2010 at 2:00 p.m.

Amendment 0002 Attachment A

Questions and Responses

No. Solicitation Reference	Question	Response
1 F.3, C.5.6	Deliverables are required by August 9. With the proposal submission deadline on June 29, 2010, and assuming DC requires one week to issue an award, the project kickoff will not occur until July 6 at the earliest, that leaves less than 5 weeks to develop, review, finalize and print all the deliverables listed in the table. Are the deadlines still accurate or are they flexible?	See Section F.3
2 C.5.7	With everything completed by Aug. 9, 2010, what will be developed in the option year?	See Section B.3 and Amendment 2, No. 7
3 C.1 and L.2.1.4	Past performance requirement of “three to five years experience developing state-level plans and outreach documents relating to pandemic influenza with vulnerable populations” is very specific. May a contractor with similar experience meet the requirement?	See Section L.2.1.4.
4 C.4.3 and C.5.6.1	Does DOH have a plan for the grouping of age-appropriate materials or is the expectation to have materials for each grade?	The Contractor shall provide a professional recommendation for grouping the material. See C.5.6.1
5 C.5.5.2	Are the survey, resource guide, and database to incorporate all hazards or is the focus on organizations that will provide support to vulnerable populations during a pandemic influenza only?	See C.5.6.1.
6 C.5.6.3	The Contractor shall submit 10,000 final printed	See Amendment 2, No. 5 & 6 and Amendment 2,

DCHC-2010-R-2092
 Pandemic Influenza Outreach and Educational Plan

Amendment 0002 Attachment A

Questions and Responses

	copies of the lesson plan to COTR.” Does this include the supporting materials (e.g., flyers comic books, posters, etc.)?	Attachment B
7	General Will this project focus on the District of Columbia, Maryland, or Virginia?	District of Columbia. See Amendment 2, No. 3

SECTION F: PERIOD OF PERFORMANCE AND DELIVERABLES

F.1 TERM OF CONTRACT

The term of the contract shall be from date of award through August 9, 2010.

F.2 OPTION TO EXTEND THE TERM OF THE CONTRACT

F.2.1 The District may extend the term of this contract for a period of *one (1) one-year* option period, or successive fractions thereof, by written notice to the Contractor before the expiration of the contract; provided that the District will give the Contractor preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the District to an extension. The exercise of this option is subject to the availability of funds at the time of the exercise of this option. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Contracting Officer prior to expiration of the contract.

F.2.2 If the District exercises this option, the extended contract shall be considered to include this option provision.

F.2.3 The price for the option period shall be as specified in the Section B of the contract.

F.2.4 The total duration of this contract, including the exercise of any options under this clause, shall not exceed two (2) years.

F.3 DELIVERABLES

The Contractor shall perform the activities required to successfully complete the District's requirements and submit each deliverable to the COTR identified in section G.9 in accordance with the following:

The Contractor shall submit the following deliverables:

CLIN	Deliverable	Quantity	Format and Method of Delivery	Due Date
C.5.2	Work plan	4	4 Hard copies, Email formatted in MS Word 2003 to COTR, BT Coordinator	Within 1 week of meeting with COTR

C.5.4	Progress reports	4	4 Hard copies, Email formatted in MS Word 2003 to COTR, BT Coordinator	Bi-Weekly, Tuesday
C.5.3 C.5.2.5	Schedule of planned meetings	4	4 Hard copies, Email formatted in MS Word 2003 to COTR, BT Coordinator	3 weeks after meeting with COTR
C.5.5.1	Survey analysis	4	4 Hard copies, Email formatted in MS Word 2003 to COTR, BT Coordinator	July 19, 2010
C.5.5.2	Database	4	4 Hard copies and database in MS Access 2003 format to COTR, and BT Coordinator	August 2, 2010
C.5.5.2	Draft resource guide	4	4 Hard copies, Email in MS Word 2003 format, to COTR, and BT Coordinator	August 2, 2010
C.5.5.2	Final resource guide	500	500 printed and bound hard copies, 4 electronic versions in CD-ROM format to COTR, BT Coordinator	August 9, 2010
C.5.6	Draft outreach materials	4	4 hard copies of each and electronic versions to COTR, BT Coordinator	August 2, 2010
C.5.6	Final outreach materials	TBD	Provisions for 45,000 students and 4000 teachers	August 9, 2010

F.3.1 The Contractor shall submit to the District, as a deliverable, the report described in section H.5.5 that is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the Contractor does not submit the report as part of the deliverables, final payment to the Contractor shall not be paid pursuant to section G.3.2.

Amendment 0002, Attachment C

Pre-Proposal Conference Sign-In Sheet

DCHC-2010-R-2092
 Pandemic Influenza Outreach and Educational Plan

Office of Contracting and Procurement
 Department of Health: HEPR
 Solicitation No. DCHC-2010-R-2092
 Influenza Outreach and Educational Plan
 Pre-Proposal Conference
 June 17, 2010
 Please Print

Name	Company/Organization	Phone	Fax	E-mail
RITA DAGE	DOH/HEPR	202 671-0673	202 671-0707	rita.dage@doh.gov
Delilah Geldart	CWA	571-268-3936		geldart@cwva.org
Colin Newlin	Brantree	21232-87212	21232-8217	colin@brantreeconsulting.com
Bob McGill	ARCS/ISC	703 673-8427	—	RMcGill@ARCSPIA.com
Donald Donahue	P,PS	202-6074418	202-543-7112	donald.donahue@verizon.net
Laura Boyle	HMA Associates	(801) 385-9732		boyle75@aol.com
Ian Swain	CHCTDC	202-563-5200	202-563-3589	IanJSwain@gmail.com

Remarks and explanations provided at the conference do NOT qualify or amend the solicitation. Terms of the solicitation remain unchanged unless the solicitation is amended in writing by the Contracting Officer.