AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. Contract Number	Page of Pages	
DCHC-2010-B-2006	1	3

2. Amendment/Modification Number	3. Effective Date	4. Requisition/Purchase Request No.	5. Solicitation Caption
A00005	April 7, 2010	RQ662006	Warehouse Inventory Project

6. Issued by: Code

Office of Contracting and Procurement
District of Columbia Government
441 4th Street NW, Suite 700 South
Washington, DC 20001

7. Administered By: (If other than line 6)

Department of Health
64 New York Avenue, NE
5th Floor, Rm. 5000
Washington, DC 20002

8. Name and Address of Contractor (No. street, city, county, state and zip code)

Offeror:

Code | TIN

X

9A. Amendment of Solicitation No.
DCHC-2010-B-2006

9B. Dated (See Item 11)
3/2/2010

10A. Modification of Contract/Order No.

10B. Dated (See Item 13)

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended. ☒ is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) completing Items 8 and 15, and returning ___One_____ copies of the amendment; (b) acknowledging receipt of this amendment on each copy of the offer submitted; or (c) separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, telegram or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (If Required)

Encumbrance Codes:

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

	A. This change order is issued pursuant to (Specify Authority): 27 DCMR 3601.2 The changes set forth in Item 14 are made in the Contract/Order No. in Item 10A.
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as, changes in paying office, appropriation date, etc.) set forth in Item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.
	C. This supplemental agreement is entered into pursuant to authority of: 27 DCMR 3601.2
	D. Other (Specify type of modification and authority)

E. IMPORTANT: Contractor ☒ is not ☐ is required to sign this document and return one copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)

Solicitation DCHC-2010-B-2006 is hereby amended as described on pages 2-3 and Attachments A and B.

All other terms and conditions remain unchanged.

15A. Name and Title of Signer (Type or print)		16A. Name of Contracting Officer James H. Marshall	
15B. Name of Contractor (Signature of person authorized to sign)	15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)	16C. Date Signed 4.7.10

No.	Solicitation Reference	Amendment	Amended Provision
1	Section A Page 1, Block	**Delete:** April 7, 2010 **Insert:** April 13, 2010	April 13, 2010
2	B.2 and B.3	**Delete:** In it's entirety **Insert:** Revised Sections Section B.2 and B.3 (Amendment 5, Attachment A)	See Amendment 5 Attachment A Revised Sections B.2 and B.3
3	C.3.4.d	**Delete:** In its Entirety	Not Applicable
4	C.3.4.k	**Insert:** The weight limit capacity of shelving is between 3000lbs- 4000lb capacity. Shelves shall be at least 48 inches in depth to accommodate an average sized pallet (48"x40"). The Contractor shall dismantle and assemble shelving as determined by the COTR.	The weight limit capacity of shelving is between 3000lbs- 4000lb capacity. Shelves shall be at least 48 inches in depth to accommodate an average sized pallet (48"x40"). The Contractor shall dismantle and assemble shelving as determined by the COTR.
5	C.3.4.l	**Insert:** The Contactor shall install electrical lines and components to the workbench. The workbench shall be 36 inches in depth, with a 12 ga steel top, and divided into five, eight foot sections totaling 40 feet. HEPRA will provide final approval.	The Contactor shall install electrical lines and components to the workbench. The workbench shall be 36 inches in depth, with a 12 ga steel top, and divided into five, eight foot sections totaling 40 feet. HEPRA will provide final approval.
6	C.3.4.m	**Insert:** The gate shall be 12 feet wide and 9 feet tall, with the ability to latch and lock. Caging shall be OSHA	The gate shall be 12 feet wide and 9 feet tall, with the ability to latch and lock. Caging shall be OSHA

		compliant, made of 11.5 or 9.0 gauge wire, with either 2.0", 2.25", 2.375" mesh or smaller. Fencing dimensions are 143 ft. long by 35 ft. high. Fencing shall be provided from floor to roof joist, totally enclosed.	compliant, made of 11.5 or 9.0 gauge wire, with either 2.0", 2.25", 2.375" mesh or smaller. Fencing dimensions are 143 ft. long by 35 ft. high. Fencing shall be provided from floor to roof joist, totally enclosed.
7	C.3.4.q	**Insert:** The Contractor shall inventory the go kits and not the components therein.	The Contractor shall inventory the go kits and not the components therein.
8	C.3.4.a	**Insert:** Any item that is not identifiable shall be presented to the COTR for classification and determination. All oxygen tanks shall be inventoried and safely stored in accordance with OSHA standards.	Any item that is not identifiable shall be presented to the COTR for classification and determination. All oxygen tanks shall be inventoried and safely stored in accordance with OSHA standards.
9	C.3.5.2	**Insert:** The Contractor shall supply ribbons/labels.	The Contractor shall supply ribbons/labels.
10	H.6.1	**Insert:** The COTR will provide 12 IRMS system handheld readers. The District, through the COTR, will ensure that the handhelds are integrated.	The COTR will provide 12 IRMS system handheld readers. The District, through the COTR, will ensure that the handhelds are integrated.

B.2 CONTRACT TYPE

The District contemplates the award of a firm fixed price contract.

B.3 PRICE SCHEDULE

B.3.1 Base Year

Contract Line Item Number (CLIN)	Description	Total Price
0001	Warehouse Inventory Planning and Implementation as described in Section C.3	$ _____

B.3.2 OPTION YEAR ONE

Contract Line Item Number (CLIN)	Description	Total Price
0001	Warehouse Inventory Maintenance as described in Section C.3.8	$ _____

B.3.3 OPTION YEAR TWO

Contract Line Item Number (CLIN)	Description	Total Price
0001	Warehouse Inventory Planning and Implementation as described in Section C.3.8	$ _____

B.3.4 OPTION YEAR THREE

Contract Line Item Number (CLIN)	Description	Total Price
0001	Warehouse Inventory Planning and Implementation as described in Section C.3.8	$ _____

B.3.5 OPTION YEAR FOUR

Contract Line Item Number (CLIN)	Description	Total Price
0001	Warehouse Inventory Planning and Implementation as described in Section C.3.8	$ _____

DCHC-2010-B-2006
HEPRA Warehouse Inventory Project
Amendment 0005 Attachment B
Questions and Responses

No.	Solicitation Reference	Question	Response
1	B.3	Should upfront cost of materials be separate from hourly rate?	The price schedule has been changed from labor hours to fixed price. See Amendment 5, Attachment A.
2	B.3, C.3.4.g	a) Is storage material cost to be borne by the Contractor or are materials available from HEPRA (Health Emergency Preparedness and Response Administration)? b) If so, how is this item to be represented in the offer?	a) Cost and procurement of storage materials is the responsibility of the Contractor. b) The Contractor shall provide a firm fixed price to provide the services as described in Section C.3. See Price Schedule, Amendment 5, Attachment A.
3	B.3, C.3.4.h	a) Is the furniture requirement a Contractor-purchased item or does the procurement flow through District channels? b) How is this cost to be represented?	a) The furniture is a Contractor-purchased item. See C.3.4.h. b) The Contractor shall provide a firm fixed price to provide the services as described in Section C.3. See Price Schedule, Amendment 5, Attachment A.
4	B.3, C.3.4.k	a) Is pallet shelving requirement a Contractor-purchased item or does the procurement flow through District channels? b) How is this cost to be represented?	a) This is a Contractor-purchased item. See 3.4.k. b) The Contractor shall provide a firm fixed price to provide the services as described in Section C.3. See Price Schedule, Amendment 5, Attachment A.
5	B.3, C.3.4.n	a) Are the two secure bay doors requirement a Contractor-purchased item or does the procurement flow through District channels?	a) This is a Contractor-purchased item. b) The Contractor shall provide a firm fixed price to provide the services as described in Section C.3. See

		b) How is this cost to be represented?	Price Schedule, Amendment 5, Attachment A.
6	C.3.4.a	There are five scooters in the loading dock area (site visit). Are these included in the scope of work?	Yes, these items should be inventoried. See C.3.4.a.
7	C.3.4.d	a) Should the refrigerator unit be removed by the Contractor? b) If disassembled, does it need to be able to be re-assembled elsewhere?	a) The Refrigeration unit will not be dismantled or moved. b) The Refrigeration unit will remain as it is presently. See Amendment 5, page 2, Item No.3.
8	C.3.4.j	Is the pallet rack to be attached to floors to provide for a safety factor? Is wire decking required or open beam?	The Contractor shall present configurations and HEPRA will provide final approval.
9	C.3.4.k	a) What is the dimension of the shelving b) Length of shelving: c) Weight limit/capacity of shelving: 2000lbs, 3000lbs, 4000lbs? d) Will the Contractor physically dismantle and move shelving?	a) 8' shelving b) 200' c) Between 3000lbs- 4000lb capacity. Shelves should be at least 48 inches in depth to accommodate an average sized pallet (48"x40"). d) Yes, the Contractor shall dismantle and assemble shelving as determined by HEPRA staff. See Amendment 5, page 2, No.4.
10	C.3.4.l	Should the workbench be 40 continuous feet, or can it be sections equaling 40 feet, i.e. five, 8' sections?	The workbench can be in sections as long as all the sections equal 40 feet. See C.3.4.l.

11	C.3.4.l	Is the Contractor responsible for running electrical lines/outlets to the workbench area, HEPRA/Facilities?	See Amendment 5, page 2, Item No.5.
12	C.3.4.l	a) Is the workbench a Contractor-purchased item? b) How is this cost to be represented?	a) Yes, the workbench is Contractor-purchased item. b) The Contractor shall provide a firm fixed price to provide the services as described in Section C.3. See Price Schedule, Amendment 5, Attachment A.
13	C.3.4.l	What is the depth on the workbench, 30" or 36"?	See Amendment 5, page 2, Item No. 5.
14	C.3.4.l	Should the workbench tops be 1.75" maple top or 12ga steel top?	See Amendment 5, page 2, Item No. 5.
15	C.3.4.m	What are the required dimensions of the fencing? (~30 feet high).	See Amendment 5, page 2, Item No.6
16	C.3.4.j, m, n	Will an access gate be required between HEPRA's section and CHA's?	Yes, however the type of gate will be approved by HEPRA. See Amendment 5, page 2, Item No.6
17	C.3.4.m	Will HEPRA provide the secure perimeter caging to be installed?	No. See C.3.4.m
18	C.3.4.n	Will HEPRA provide the two secure bay doors for installation?	No. See C.3.4.n

19	C.3.4.n	Is there a requirement to replace the existing roll-up doors, or just to ensure they are operational?	See C.3.4.n
20	C.3.4.q	Will the Contractor inventory kit components or just the kits themselves?	See Amendment 5, page 3, Item No. 7
21	C.3.4.r	Is IRMS capable of daily inventory status reports during the movement of material?	Yes, but it is not expected that inventory will be entered into IRMS prior to movement and warehouse organization. The Contractor is responsible for tracking inventory daily so that equipment can be quickly accessed in the event of a public health emergency. See C.3.4.r.
22	C.3.4.t	Are the configuration and construction of the cages, doors, and associated material at the discretion of the Contractor, or does HEPRA have specifications for these items?	See Amendment 5, page 2, Item No.6
23	C.3.4.t	Is there a requirement for prioritization of "most likely to be needed" or high volume equipment and supplies, or is arrangement within the warehouse storage area at the discretion of the contractor?	No. The Contractor shall present configurations and HEPRA will provide final approval.
24	C.3.4.t,a	If during inventory items are not identifiable for any reason, what do we do with these items?	See Amendment 5, page 3, Item No.8
25	C.3.5	Are there RFID or Bar Code readers for the IRMS system?	IRMS system handheld readers support Bar Codes, not RFID. See Amendment 5, page 3, Item No.10

26	C.3.5	Will ribbons/labels be provided for the IRMS system or must vendor provide?	See Amendment 5, page 3, Item No.9
27	C.3.5	Is the IRMS System integrated into the IRMS handheld Scanners?	See Amendment 5, page 3, Item No.10
28	C.3.5.2	When will IRMS training be scheduled?	The IRMS training is to be scheduled in consultation with HEPRA within 5 days of contract award. See F.3.1.
29	J.2	Which wage determination should the Contractor follow to determine pricing for labor categories? DC Living Wage or DOL most current Wage Determination?	See J.2
30	J.10	Can the District provide CAD drawing of warehouse floor for a more accurate layout?	See J.10
31	J.10	Do you want security fence sections in between the columns, as shown on the drawing?	Fencing is to cover area from rear of warehouse to bay doors. See J.10 and Amendment 5, page 2, Item No.6
32	L.2.1.2	Is there an experience or certification requirement for medical logistics and medical response planning functions?	See L.2.1.2
33	General	Is there Occupational Safety and Health Administration (OSHA) compliant oxygen store area for existing oxygen canisters (site visit)?	Yes.
34	General	There are numerous potency dated and other expendable items present (site visit). Are validation, establishment of stock rotation, and identification of	No.

		outdated items required?	
35	General	O_2 bottles were observed in the general area (site visit) contrary to accepted practice and OSHA requirements. Is there a requirement to meet these standards?	See Amendment 5, page 3, Item No.8.
36	General	Are there maintenance requirements for the medical supplies?	No.
37	C.3.4	Are post protectors required?	No.
38	General	Will there be a requirement for technical advice (physician, nurse, biomedical equipment technician, etc.) and, if so, will this be available from HEPRA or is it a Contractor responsibility in coordination with HEPRA?	No. Advice of this nature is at the Contractor's discretion.