

Additional questions for Bid DCHC - 2008-B-0010.

1. I respect and understand your need for this bid to go to local businesses. However, no one in the District of Columbia meets the requirements of DHHS and CLIA certification. Will you open the bid to those in other areas who do meet DHHS and CLIA standards as required in the bid? ANSWER: **See Amendment M001 to the solicitation.**
2. Do you require a chain of custody for every negative test? ANSWER: **Chain of custody for all test negative or positive is required.**
3. By designating an APRA Medical Officer, does that mean that the contractor does not need to provide a Medical Review Officer? ANSWER: **NO, because you must provide your own Medical Review Officer.**
4. How many tests have been done annually for the following years:

ANSWER:

- | | | |
|----|------|----------------------------|
| a. | 2007 | 134,449 |
| b. | 2006 | 157,871 |
| c. | 2005 | 131,608 |
| d. | 2004 | data not available. |
| e. | 2003 | data not available. |

5. How Many Negative tests have there been annually for the following years:

ANSWER:

- | | | |
|----|------|----------------------------|
| a. | 2007 | 109,518 |
| b. | 2006 | 127,797 |
| c. | 2005 | 109,313 |
| d. | 2004 | data not available. |
| e. | 2003 | data not available. |

6. Can you tell me the CLIA complexity level that is being required for this bid? For example would it be moderate or maybe high? Let me know if you need me to clarify my question anymore. ANSWER:

Questions regarding DCHC-2008-B-0028

1. If the quantity goes over the 25,000 maximum in one year, will we be paid? Or will there be an adjustment in price. ANSWER: **A change in the District's maximum need after contract award would require a bilateral modification.**

2. Will we be required to perform drug testing at our facility and if so how many, how often? ANSWER:

3. How many collections will be picked up at each of the 31 programs? Will there be a need for more than one collection per day? ANSWER:

ANSWER: **See Amendment M002.** If so approximately how many? **See Amendment M002.**

4. Are there set hours other than between 8-4:30pm?

ANSWER: **The other hours are:**

- a. Model Treatment Program 8-9am**
- b. Detoxification Services 9-11am**
- c. Women Services Center 9-11am**
- d. The Assessment and Referral Center 9-11am**
- e. OPS 9am-12pm**

5. Will there be random drug collection or testing? ANSWER: **Testing is random, as stated in answer #3, the drug collection and testing will be done daily.**

6. What is the approximate current participant base? ANSWER:

7. Clarification is needed regarding C.3.3.1 . Is the Chain of Custody protocol that you are requiring for urine collection or urine specimen pick-up? ANSWER: **The vendor must provide the protocol for chain of custody because the specimen is in its custody.**

8. Referencing C.3.3.3: Programs listed A-E; will they require pick-ups between 8:30am-4pm or until the specific facility closes at 9pm or 11pm? ANSWER: **Not before 8:30am and before and not after 4:30pm.**

9. Referencing C.3.4.2: How many confirmations will need to have a quantitative analysis since there is an additional cost for this analysis? How much advance written notice will be given or needed? ANSWER: **The number of confirmations is to be determined. There will be additional cost for quantitative analysis and the notice will be upon verbal or written request.**

10. Reference C.3.5 -Test Results –

- A. How can you receive results in PDF format in 24 hrs when it takes that long to get urine to lab? Results are ready in 2-3 days. ANSWER: **It should not take 24 hours to get the urine to the lab and the results should be ready within 24 hours. The lab must have the capability of doing testing immediately and to have results available three hours after collection and in emergency cases as determined by the medical doctor or counselor. There will not be electronic transmission of test results.**
- B. Can we install a mechanism in the 31 locations, which provides an electronic negative results in 15-20 minutes via internet and printed results? All results would be available to each person, i.e. site manager, COTR, (Site Manager would have e-mail negative Methadone results in 15 min.) Also allows for tracking of specimen. ANSWER: **All must be Hand delivered.**
11. Reference C.3.7.4.1- Annual Reports.
- A. What are you looking to capture in the Aggregate Drug Report?
ANSWER: **In section C.3.7.4.1 the purpose of the aggregate drug screening test results is to identify and determine substance abuse trends and to see if patients are compliant with treatment.**
- B. Can urine specimen be picked up by courier service which would allow for tracking of specimen? ANSWER: **No.**
12. Reference C.3.7.2. - Technical Support.
- A. A minimum of two (2) off- site training sessions which is required, is this for each of the 31 programs? ANSWER: **We plan to have two comprehensive trainings that all programs will participate in.**
- B. How many participants per session? ANSWER: **Approximately 70 to 80.**
- C. On the Chain of custody form, who would be MRO? ANSWER: **See Number 7 above.**
- D. Who would provide litigation forms, if needed and testimony? ANSWER: **DOH.**
13. In regards to Financial Resources, what information would need to be shown, and how much Financial Resources required? ANSWER: **Not sure of your question, but the awardee must show that they are financially stable and will continue to be for the life of the contract.**

14. What type of satisfactory performance records would be required?
ANSWER: **Evidence and documentation of Full compliance with contract requirements.**
15. Inspection – ANSWER: DOH
- A. What is the inspection systems? ANSWER: DOH
- B. For supplies? ANSWER: DOH
- C. Who Inspects? ANSWER: DOH
- D. How often, when and where? ANSWER: As determined by DOH.
- E. If needed, what is the cost of inspection? ANSWER: None
- F. How is this determined? ANSWER: N/A
- G. Are the labs required to keep urine (14 days), if not who is required?
Does OSHA guide lines allow keeping urine that long? ANSWER: **Yes, labs are required to keep urine samples for the purpose of re-testing.**
- H. Should the cost of keeping urine be included in contract quote?
ANSWER: **The cost should be included in the per unit price.**
- I. If the lab will not keep the urine specimen for 14 days, are we required to have it returned to contractor? ANSWER: **The lab shall keep all urine specimens for 14 days.**
- J. The urine samples are they split, or single samples? ANSWER: **Single samples.**
- K. Is alcohol testing required? ANSWER: **Please see list in Section C.3.4.1.**
- L. Average number of collection in prior years. ANSWER: **Has been answered. Please see first set of questioned asked.**
- M. Who is the incumbent? ANSWER: **N/A**
- N. Did they have any problems? ANSWER: **N/A**

- O. In the event of inclement weather will clinic be open and pick-up required?
ANSWER: **1. Clinics follow DC Government weather closure policy.**
- P. If so, how are we notified? ANSWER: **Local media.**
16. How can we obtain the gender of each person, who gives a specimen?
Chain of Custody Forms are in sealed bags when picked up. Results are given by SS number. ANSWER: **On lab request form or specimen label the demographics are included.**
17. Reference 3.7.4.3 – When you refer to contaminants, are you referring to labs or drugs? ANSWER: **Drugs or other substances that have adulterated the urine.**
18. Supplies:
- A. Pre-printed bottle labels: what information is needed to be captured on these labels when specimen cups are pre-sealed. ANSWER: **The information on the labels should include the patient name, patient I.D. number, date of collection, name of agency and clinic name or number, monitor's initials, and patient gender.**
- B. Average number of cups required per 31 programs? ANSWER: **Supplies should be sufficient to cover minimum annual quantity**
- C. Who would be giving specimen to drivers? ANSWER: **The clinic manager or his/her designee**
- D. How is urine stored at facility until picked-up? ANSWER: **The urine is refrigerated at each clinic until pick-up**
- E. Who will be responsible for logging specimens in at their facilities?
ANSWER: **The clinic manager or his/her designee**
19. Reference G.10 - Ordering Clause
- A. Who would be ordering the supplies, and what is the procedure, if an order has to be placed or approved? ANSWER: **See G.1.1**
- B. How is payment made? ANSWER: **See G.1.1**
- C. Are clients tested more than once per day? ANSWER: **Clients are tested once per day on the testing day unless additional testing is deemed necessary under the circumstances.**

- D. Would we require advance authorization for orders? ANSWER: **See G.10.**
20. Will there be walk-in clients as well as sample specimen pick-ups, and if so approximately how many per day? Week? Month? If known.
ANSWER: **No.**
21. Is there ample parking at the 31 facilities? ANSWER: **See Section L.3.**