

 SOLICITATION, OFFER AND AWARD Contracting and Procurement Division	1. Solicitation No: DCHA-2011-B-0088 DPR Snow and Ice Removal	2.Type: <input checked="" type="checkbox"/> Sealed Bid (IFB) <input type="checkbox"/> Negotiated (RFP)	3. Date Issued: 12/20/2010	Page 1 of 86
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4. Contract Number	5. Requisition/Purchase Request No.	6. <input checked="" type="checkbox"/> Open Market with set aside for LSDBE subcontracting (see Sec-M) <input type="checkbox"/> SBE Set-Aside (see Sec-B.2& Sec-M) Mandatory 35% SBE subcontracting requirement in accordance with Section M.1.6
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7. Issued By: Department of Real Estate Services Contracting and Procurement Division 2000 14 th Street, N.W. – 5 th Floor Washington, D.C. 20009	8. Address Offer To: Department of Real Estate Services Contracting and Procurement Division 2000 14 th Street, N.W. -3 rd Floor Bid Room Washington, D.C. 20009
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9. For information contact:	A. Name: Silvia D. Silverman	B. Telephone (No collect calls) (Area Code) 202 (Number) 202-671-2831 (Ext)	C. E-mail Address charmaine.callahan@dc.gov
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IMPORTANT - The "offer" section of this form must be fully completed by bidder. SOLICITATION

NOTE: In sealed bid solicitations "offer" and "bidder" mean "bid" and "bidder"

10. Sealed offers in "original" plus 2 copies to perform the work required will be received at the place specified in item 8, or if hand carried, to the bid counter located at address shown in item 8 until 2:00 P.M. local time on July 23 2010. There will be no hard copies available for pick from the bid counter. The solicitation will be electronically posted and can only be accessed from www.ocp.dc.gov under Business Opportunities, click on List all Opportunities.

11. The District requires performance of the work described in strict accordance with the following:

<u>Description</u>	<u>Section</u>	<u>Pages</u>
• Solicitation/Offer/Award Form	Section - A	pages 1-2
• Schedule for Construction, Alterations, Repair, Price	Section - B	pages 3-18
• Scope of Work	Section - C	page 19-39
• Packaging and Markings	Section - D	page 40
• Inspection and Acceptance	Section - E	page 41
• Deliveries and Performances	Section - F	page 42
• Contract Administration Data	Section - G	pages 43-49
• Special Contract Requirements	Section - H	pages 50-59
• Contract Clauses	Section - I	pages 60-66
• List of Attachments	Section - J	page 67
• Representations, Certifications and other statements Of Bidders	Section - K	pages 68-71
• Instructions, Conditions and other Notices to Bidders	Section - L	pages 72-77
• Evaluation Preference Points	Section - M	pages 78-80
• Standard Contract Provisions		

12. The Contractor shall begin performance and complete all the work within 90 calendar days from the date specified in the written [] Award NTP This performance period is Mandatory [] Negotiable

13. The Contractor must furnish the required performance and payment bonds. yes, within five (5) calendar days after receiving the Notice of Intent to Award [] no

14. **Additional Solicitation Considerations**
All bids are subject to the work requirements, provisions and clauses incorporated in this solicitation in full text or by reference
A BID GUARANTEE is required [] is not required

OFFER (Must be fully completed by bidder)									
15. Name, Company Name and Address of Bidder (with zip code)				16. Telephone No. ()			18. Remittance Address (if different than item 15).		
				17. E-mail address					
19. The bidder agrees to perform the work required at the prices specified herein and according to the BID SCHEDULE (Section B) and in strict accordance with the terms of this solicitation, if this offer is accepted by the District in writing within 90 calendar days after the date offers are due.									
20. The bidder agrees to furnish any required performance and payment bonds. See SECTION L.11									
21. ACKNOWLEDGEMENT OF AMENDMENTS									
The bidder acknowledges receipt of amendments to the solicitation (number and date each)									
Amendment Number									
Date									
22. Name and Title of person authorized to sign offer (Type or Print)				22A. Signature			22B. Offer		
AWARD (To be completed by the District)									
23. Amount				24. Accounting and Appropriation data					
25. PAYMENT WILL BE MADE BY: Office of the Chief Financial Officer 441 4 th Street N.W., Suite 850 North Washington, D.C. 20001				26. Submit invoices as instructed in Section G of this solicitation (Contract Administration Data)					
CO WILL COMPLETE ITEM 27 OR 28 AS APPLICABLE									
27. <input type="checkbox"/> NEGOTIATED AGREEMENT (The Contractor is required to sign this document and return__ copies to the issuing office). The Contractor agrees to furnish and deliver all items or perform all work requirements for the consideration stated in this contract. The rights and obligations of the parties of this contract shall be governed by (a) this contract award, (b) the solicitation, and (c) the clauses, representations, certifications and specifications incorporated by reference in or attached to this contract.				28. <input type="checkbox"/> AWARD (The Contractor is not required to sign this document). Your offer on this solicitation is hereby accepted. This award consummates the contract which consists of (a) the solicitation and your offer, and (b) this contract award. No further contractual document is necessary.					
29. Name and Title of Contractor or Person Authorized to Sign (Type or Print)				30. Name of CO (Type or Print)					
29A. Signature		29B. Date		30A. Signature			30B. Date		

SECTION B: CONTRACT TYPE, SUPPLIES OR SERVICES AND PRICE/COST

B.1 The Department of Real Estate Services (DRES) on behalf of Parks and Recreation (DPR is seeking a contractor to provide all labor, materials, equipment and supervision for snow and ice removal.

B.2 **IFB - OPEN MARKET SOLICITATIONS (CONSTRUCTION)**
(35% SBE SUBCONTRACTING SET-ASIDE FOR CONTRACTS OVER \$250,000)

Any prime contractor responding to this solicitation must submit with its bid, a notarized statement detailing its subcontracting plan. Bids responding to this IFB shall be deemed nonresponsive and shall be rejected if the bidder fails to submit a subcontracting plan that is required by this solicitation. For construction contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with Section M.1.6.

B.3 The District contemplates award of a firm fixed-price contract. The estimated price range for this requirement is between \$250,000.00 - \$500,000.00.

B.4 A bidder responding to this solicitation must submit with its bid, a notarized statement detailing any subcontracting plan required by law. Proposals responding to this IFB shall be deemed nonresponsive and shall be rejected if the bidder fails to submit a subcontracting plan that is required by law. For contracts in excess of \$250,000, at least 35% of the dollar volume of the contract shall be subcontracted in accordance with section H.9.1.

Per Facility

Bidders shall provide a separate price for each Contract Line Item Number (CLIN) as listed in the Proposal Breakdown Sheet below.

Group I (Wards 1 and 4) Base Year					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
001	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Banneker	2500 Georgia Ave., NW	\$ _____
002	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Columbia Heights	1480 Girard St., NW	\$ _____
003	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	DPR HQ	3149 16th St. NW	\$ _____
004	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Harrison	1330 V St., NW	\$ _____
005	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Kalorama	1875 Columbia Road, NW	\$ _____
006	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Loughran	2500 14th Street, NW	\$ _____
007	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Parkview	693 Otis Place NW	\$ _____
008	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	11th and Monroe	11th and Monroe NW	\$ _____
009	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Girard Park	14th and Girard NW	\$ _____
010	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Ogden, NW	Oak and Ogden St. NW	\$ _____
011	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Rudolph	5200 2nd Street NW	\$ _____
012	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Unity Park	Euclid St. and Champlain St. NW	\$ _____
013	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$ _____
014	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Emery	5801 Georgia Ave., NW	\$ _____
015	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Fort Stevens	1327 Van Buren Street, NW	\$ _____
016	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lamond	20 Tuckerman Street, NE	\$ _____
017	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Riggs-LaSalle	501 Riggs Road, NE	\$ _____
018	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Takoma	300 Van Buren Street, NW	\$ _____
019	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Hamilton	1340 Hamilton Street, NW	\$ _____
020	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lafayette	5900 33rd Street, NW	\$ _____
021	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Petworth	801 Taylor Street, NW	\$ _____
022	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Raymond	915 Spring Road, NW	\$ _____
023	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Upshur	4300 Arkansas Ave., NW	\$ _____
024	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Shepherd Field	7800 14th Street, NW	\$ _____
025	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Twin Oaks	14th St and Shepherd NW	\$ _____
026	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Banneker	2500 Georgia Ave., NW	\$ _____
027	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Columbia Heights	1480 Girard St., NW	\$ _____
028	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	DPR HQ	3149 16th St. NW	\$ _____
029	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Harrison	1330 V St., NW	\$ _____
030	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Kalorama	1875 Columbia Road, NW	\$ _____
031	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Loughran	2500 14th Street, NW	\$ _____
032	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Parkview	693 Otis Place NW	\$ _____
033	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	11th and Monroe	11th and Monroe NW	\$ _____
034	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Girard Park	14th and Girard NW	\$ _____
035	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Ogden, NW	Oak and Ogden St. NW	\$ _____

036	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Rudolph	5200 2nd Street NW	\$
037	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Unity Park	Euclid St. and Champlain St. NW	\$
038	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
039	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Emery	5801 Georgia Ave., NW	\$
040	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Fort Stevens	1327 Van Buren Street, NW	\$
041	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lamond	20 Tuckerman Street, NE	\$
042	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Riggs-LaSalle	501 Riggs Road, NE	\$
043	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Takoma	300 Van Buren Street, NW	\$
044	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Hamilton	1340 Hamilton Street, NW	\$
045	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lafayette	5900 33rd Street, NW	\$
046	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Petworth	801 Taylor Street, NW	\$
047	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Raymond	915 Spring Road, NW	\$
048	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Upshur	4300 Arkansas Ave., NW	\$
049	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Shepherd Field	7800 14th Street, NW	\$
050	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Twin Oaks	14th St and Shepherd NW	\$

Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
051	Parking Lot and or Driveways Snow Removal	1	Banneker	2500 Georgia Ave., NW	\$
052	Parking Lot and or Driveways Snow Removal	1	DPR HQ	3149 16th St. NW	\$
053	Parking Lot and or Driveways Snow Removal	1	Loughran	2500 14th Street, NW	\$
054	Parking Lot and or Driveways Snow Removal	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
055	Parking Lot and or Driveways Snow Removal	4	Emery	5801 Georgia Ave., NW	\$
056	Parking Lot and or Driveways Snow Removal	4	Fort Stevens	1327 Van Buren Street, NW	\$
057	Parking Lot and or Driveways Snow Removal	4	Lamond	20 Tuckerman Street, NE	\$
058	Parking Lot and or Driveways Snow Removal	4	Riggs-LaSalle	501 Riggs Road, NE	\$
059	Parking Lot and or Driveways Snow Removal	4	Takoma	300 Van Buren Street, NW	\$
GROUP I BASE YEAR TOTAL					\$

Group I (Wards 1 and 4) Option Year One

Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
060	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Banneker	2500 Georgia Ave., NW	\$
061	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Columbia Heights	1480 Girard St., NW	\$
062	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	DPR HQ	3149 16th St. NW	\$
063	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Harrison	1330 V St., NW	\$
064	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Kalorama	1875 Columbia Road, NW	\$
065	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Loughran	2500 14th Street, NW	\$
066	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Parkview	693 Otis Place NW	\$
067	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	11th and Monroe	11th and Monroe NW	\$
068	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Girard Park	14th and Girard NW	\$
069	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Ogden, NW	Oak and Ogden St. NW	\$
070	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Rudolph	5200 2nd Street NW	\$
071	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Unity Park	Euclid St. and Champlain St. NW	\$
072	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
073	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Emery	5801 Georgia Ave., NW	\$
074	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Fort Stevens	1327 Van Buren Street, NW	\$
075	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lamond	20 Tuckerman Street, NE	\$

076	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Riggs-LaSalle	501 Riggs Road, NE	\$
077	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Takoma	300 Van Buren Street, NW	\$
078	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Hamilton	1340 Hamilton Street, NW	\$
079	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lafayette	5900 33rd Street, NW	\$
080	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Petworth	801 Taylor Street, NW	\$
081	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Raymond	915 Spring Road, NW	\$
082	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Upshur	4300 Arkansas Ave., NW	\$
083	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Shepherd Field	7800 14th Street, NW	\$
084	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Twin Oaks	14th St and Shepherd NW	\$
085	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Banneker	2500 Georgia Ave., NW	\$
086	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Columbia Heights	1480 Girard St., NW	\$
087	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	DPR HQ	3149 16th St. NW	\$
088	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Harrison	1330 V St., NW	\$
089	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Kalorama	1875 Columbia Road, NW	\$
090	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Loughran	2500 14th Street, NW	\$
091	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Parkview	693 Otis Place NW	\$
092	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	11th and Monroe	11th and Monroe NW	\$
093	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Girard Park	14th and Girard NW	\$
094	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Ogden, NW	Oak and Ogden St. NW	\$
095	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Rudolph	5200 2nd Street NW	\$
096	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Unity Park	Euclid St. and Champlain St. NW	\$
097	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
098	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Emery	5801 Georgia Ave., NW	\$
099	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Fort Stevens	1327 Van Buren Street, NW	\$
100	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lamond	20 Tuckerman Street, NE	\$
101	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Riggs-LaSalle	501 Riggs Road, NE	\$
102	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Takoma	300 Van Buren Street, NW	\$
103	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Hamilton	1340 Hamilton Street, NW	\$
104	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lafayette	5900 33rd Street, NW	\$
105	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Petworth	801 Taylor Street, NW	\$
106	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Raymond	915 Spring Road, NW	\$
107	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Upshur	4300 Arkansas Ave., NW	\$
108	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Shepherd Field	7800 14th Street, NW	\$
109	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Twin Oaks	14th St and Shepherd NW	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
110	Parking Lot and or Driveways Snow Removal	1	Banneker	2500 Georgia Ave., NW	\$
111	Parking Lot and or Driveways Snow Removal	1	DPR HQ	3149 16th St. NW	\$
112	Parking Lot and or Driveways Snow Removal	1	Loughran	2500 14th Street, NW	\$
113	Parking Lot and or Driveways Snow Removal	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
114	Parking Lot and or Driveways Snow Removal	4	Emery	5801 Georgia Ave., NW	\$
115	Parking Lot and or Driveways Snow Removal	4	Fort Stevens	1327 Van Buren Street, NW	\$
116	Parking Lot and or Driveways Snow Removal	4	Lamond	20 Tuckerman Street, NE	\$
117	Parking Lot and or Driveways Snow Removal	4	Riggs-LaSalle	501 Riggs Road, NE	\$
118	Parking Lot and or Driveways Snow Removal	4	Takoma	300 Van Buren Street, NW	\$
GROUP I OPTION YEAR ONE TOTAL					\$

Group I (Wards 1 and 4) Option Year Two					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
119	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Banneker	2500 Georgia Ave., NW	\$
120	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Columbia Heights	1480 Girard St., NW	\$
121	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	DPR HQ	3149 16th St. NW	\$
122	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Harrison	1330 V St., NW	\$
123	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Kalorama	1875 Columbia Road, NW	\$
124	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Loughran	2500 14th Street, NW	\$
125	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Parkview	693 Otis Place NW	\$
126	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	11th and Monroe	11th and Monroe NW	\$
127	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Girard Park	14th and Girard NW	\$
128	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	14th and Ogden, NW	Oak and Ogden St. NW	\$
129	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Rudolph	5200 2nd Street NW	\$
130	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Unity Park	Euclid St. and Champlain St. NW	\$
131	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
132	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Emery	5801 Georgia Ave., NW	\$
133	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Fort Stevens	1327 Van Buren Street, NW	\$
134	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lamond	20 Tuckerman Street, NE	\$
135	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Riggs-LaSalle	501 Riggs Road, NE	\$
136	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Takoma	300 Van Buren Street, NW	\$
137	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Hamilton	1340 Hamilton Street, NW	\$
138	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Lafayette	5900 33rd Street, NW	\$
139	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Petworth	801 Taylor Street, NW	\$
140	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Raymond	915 Spring Road, NW	\$
141	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Upshur	4300 Arkansas Ave., NW	\$
142	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Shepherd Field	7800 14th Street, NW	\$
143	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	4	Twin Oaks	14th St and Shepherd NW	\$
144	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Banneker	2500 Georgia Ave., NW	\$
145	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Columbia Heights	1480 Girard St., NW	\$
146	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	DPR HQ	3149 16th St. NW	\$
147	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Harrison	1330 V St., NW	\$
148	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Kalorama	1875 Columbia Road, NW	\$
149	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Loughran	2500 14th Street, NW	\$
150	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Parkview	693 Otis Place NW	\$
151	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	11th and Monroe	11th and Monroe NW	\$
152	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Girard Park	14th and Girard NW	\$
153	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	14th and Ogden, NW	Oak and Ogden St. NW	\$
154	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Rudolph	5200 2nd Street NW	\$
155	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Unity Park	Euclid St. and Champlain St. NW	\$
156	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$
157	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Emery	5801 Georgia Ave., NW	\$
158	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Fort Stevens	1327 Van Buren Street, NW	\$
159	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lamond	20 Tuckerman Street, NE	\$
160	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Riggs-LaSalle	501 Riggs Road, NE	\$
161	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Takoma	300 Van Buren Street, NW	\$
162	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Hamilton	1340 Hamilton Street, NW	\$
163	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Lafayette	5900 33rd Street, NW	\$
164	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Petworth	801 Taylor Street, NW	\$
165	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Raymond	915 Spring Road, NW	\$

166	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Upshur	4300 Arkansas Ave., NW	\$ _____
167	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Shepherd Field	7800 14th Street, NW	\$ _____
168	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	4	Twin Oaks	14th St and Shepherd NW	\$ _____
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
169	Parking Lot and or Driveways Snow Removal	1	Banneker	2500 Georgia Ave., NW	\$ _____
170	Parking Lot and or Driveways Snow Removal	1	DPR HQ	3149 16th St. NW	\$ _____
171	Parking Lot and or Driveways Snow Removal	1	Loughran	2500 14th Street, NW	\$ _____
172	Parking Lot and or Driveways Snow Removal	1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	\$ _____
173	Parking Lot and or Driveways Snow Removal	4	Emery	5801 Georgia Ave., NW	\$ _____
174	Parking Lot and or Driveways Snow Removal	4	Fort Stevens	1327 Van Buren Street, NW	\$ _____
175	Parking Lot and or Driveways Snow Removal	4	Lamond	20 Tuckerman Street, NE	\$ _____
176	Parking Lot and or Driveways Snow Removal	4	Riggs-LaSalle	501 Riggs Road, NE	\$ _____
177	Parking Lot and or Driveways Snow Removal	4	Takoma	300 Van Buren Street, NW	\$ _____
GROUP I OPTION YEAR TWO TOTAL					\$ _____

Group II (Wards 2 and 3) Base Year					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
178	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Kennedy	1401 7th Street, NW	\$
179	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Mitchell Park	1801 23rd Street, NW	\$
180	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Volta Park	1555 34th Street, NW	\$
181	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Jelleff	3265 S Street, NW	\$
182	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Stead	1625 P Street, NW	\$
183	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Francis	24th & N St. NW	\$
184	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Garfield Park	F and 2nd St. SE	\$
185	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Lansburg Park	Delaware Ave SW and K St SW	\$
186	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	New Jersey and O St N	New Jersey Ave and O St NW	\$
187	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Rose Park	2609 Dumbarton Street, NW	\$
188	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	S & T dog park	17th and S Streets, NW	\$
189	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
190	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
191	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Friendship	4500 Van Ness Street, NW	\$
192	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hardy	4500 Q Street, NW	\$
193	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Palisades	5200 Sherrier Place, NW	\$
194	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Wilson (Pool)	4551 Fort Drive, NW	\$
195	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase Playgroun	5500 41st Street, NW	\$
196	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Guy Mason	3265 S Street, NW	\$
197	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hearst	3950 37th Street, NW	\$
198	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Macomb	3409 Macomb Street, NW	\$
199	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	39th and Newark	Newark St and 39th St NW	\$
200	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$
201	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Kennedy	1401 7th Street, NW	\$
202	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Mitchell Park	1801 23rd Street, NW	\$
203	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Volta Park	1555 34th Street, NW	\$
204	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Jelleff	3265 S Street, NW	\$
205	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Stead	1625 P Street, NW	\$
206	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Francis	24th & N St. NW	\$
207	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Garfield Park	F and 2nd St. SE	\$
208	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Lansburg Park	Delaware Ave SW and K St SW	\$
209	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	New Jersey and O St N	New Jersey Ave and O St NW	\$

210	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Rose Park	2609 Dumbarton Street, NW	\$
211	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	S & T dog park	17th and S Streets, NW	\$
212	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
213	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
214	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Friendship	4500 Van Ness Street, NW	\$
215	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hardy	4500 Q Street, NW	\$
216	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Palisades	5200 Sherrier Place, NW	\$
217	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Wilson (Pool)	4551 Fort Drive, NW	\$
218	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase Playgroup	5500 41st Street, NW	\$
219	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Guy Mason	3265 S Street, NW	\$
220	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hearst	3950 37th Street, NW	\$
221	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Macomb	3409 Macomb Street, NW	\$
222	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	39th and Newark	Newark St and 39th St NW	\$
223	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$

Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
224	Parking Lot and or Driveways Snow Removal	2	Kennedy	1401 7th Street, NW	\$
225	Parking Lot and or Driveways Snow Removal	2	Volta Park	1555 34th Street, NW	\$
226	Parking Lot and or Driveways Snow Removal	2	Jelleff	3265 S Street, NW	\$
227	Parking Lot and or Driveways Snow Removal	2	Stead	1625 P Street, NW	\$
228	Parking Lot and or Driveways Snow Removal	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
229	Parking Lot and or Driveways Snow Removal	3	Palisades	5200 Sherrier Place, NW	\$
230	Parking Lot and or Driveways Snow Removal	3	Guy Mason	3265 S Street, NW	\$
GROUP II BASE YEAR TOTAL					\$

Group II (Wards 2 and 3) Option Year One

Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
231	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Kennedy	1401 7th Street, NW	\$
232	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Mitchell Park	1801 23rd Street, NW	\$
233	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Volta Park	1555 34th Street, NW	\$
234	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Jelleff	3265 S Street, NW	\$
235	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Stead	1625 P Street, NW	\$
236	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Francis	24th & N St. NW	\$
237	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Garfield Park	F and 2nd St. SE	\$
238	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Lansburg Park	Delaware Ave SW and K St SW	\$
239	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	New Jersey and O St N	New Jersey Ave and O St NW	\$
240	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Rose Park	2609 Dumbarton Street, NW	\$
241	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	S & T dog park	17th and S Streets, NW	\$
242	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
243	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
244	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Friendship	4500 Van Ness Street, NW	\$
245	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hardy	4500 Q Street, NW	\$
246	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Palisades	5200 Sherrier Place, NW	\$
247	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Wilson (Pool)	4551 Fort Drive, NW	\$
248	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase Playgroup	5500 41st Street, NW	\$

249	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Guy Mason	3265 S Street, NW	\$
250	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hearst	3950 37th Street, NW	\$
251	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Macomb	3409 Macomb Street, NW	\$
252	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	39th and Newark	Newark St and 39th St NW	\$
253	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$
254	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Kennedy	1401 7th Street, NW	\$
255	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Mitchell Park	1801 23rd Street, NW	\$
256	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Volta Park	1555 34th Street, NW	\$
257	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Jelleff	3265 S Street, NW	\$
258	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Stead	1625 P Street, NW	\$
259	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Francis	24th & N St. NW	\$
260	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Garfield Park	F and 2nd St. SE	\$
261	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Lansburg Park	Delaware Ave SW and K St SW	\$
262	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	New Jersey and O St N	New Jersey Ave and O St NW	\$
263	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Rose Park	2609 Dumbarton Street, NW	\$
264	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	S & T dog park	17th and S Streets, NW	\$
265	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
266	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
267	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Friendship	4500 Van Ness Street, NW	\$
268	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hardy	4500 Q Street, NW	\$
269	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Palisades	5200 Sherrier Place, NW	\$
270	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Wilson (Pool)	4551 Fort Drive, NW	\$
271	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase Playgroun	5500 41st Street, NW	\$
272	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Guy Mason	3265 S Street, NW	\$
273	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hearst	3950 37th Street, NW	\$
274	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Macomb	3409 Macomb Street, NW	\$
275	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	39th and Newark	Newark St and 39th St NW	\$
276	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$

Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
277	Parking Lot and or Driveways Snow Removal	2	Kennedy	1401 7th Street, NW	\$
278	Parking Lot and or Driveways Snow Removal	2	Volta Park	1555 34th Street, NW	\$
279	Parking Lot and or Driveways Snow Removal	2	Jelleff	3265 S Street, NW	\$
280	Parking Lot and or Driveways Snow Removal	2	Stead	1625 P Street, NW	\$
281	Parking Lot and or Driveways Snow Removal	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
282	Parking Lot and or Driveways Snow Removal	3	Palisades	5200 Sherrier Place, NW	\$
283	Parking Lot and or Driveways Snow Removal	3	Guy Mason	3265 S Street, NW	\$
GROUP II OPTION YEAR ONE TOTAL					\$

Group II (Wards 2 and 3) Option Year Two

Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site

CLIN	Work Type	Ward	Site	Address	Price Per Visit
284	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Kennedy	1401 7th Street, NW	\$
285	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Mitchell Park	1801 23rd Street, NW	\$
286	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Volta Park	1555 34th Street, NW	\$
287	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Jelleff	3265 S Street, NW	\$
288	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Stead	1625 P Street, NW	\$
289	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Francis	24th & N St. NW	\$
290	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Garfield Park	F and 2nd St. SE	\$
291	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Lansburg Park	Delaware Ave SW and K St SW	\$

292	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	New Jersey and O St N	New Jersey Ave and O St NW	\$
293	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Rose Park	2609 Dumbarton Street, NW	\$
294	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	S & T dog park	17th and S Streets, NW	\$
295	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
296	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
297	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Friendship	4500 Van Ness Street, NW	\$
298	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hardy	4500 Q Street, NW	\$
299	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Palisades	5200 Sherrier Place, NW	\$
300	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Wilson (Pool)	4551 Fort Drive, NW	\$
301	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Chevy Chase Playgroun	5500 41st Street, NW	\$
302	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Guy Mason	3265 S Street, NW	\$
303	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Hearst	3950 37th Street, NW	\$
304	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Macomb	3409 Macomb Street, NW	\$
305	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	39th and Newark	Newark St and 39th St NW	\$
306	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$
307	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Kennedy	1401 7th Street, NW	\$
308	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Mitchell Park	1801 23rd Street, NW	\$
309	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Volta Park	1555 34th Street, NW	\$
310	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Jelleff	3265 S Street, NW	\$
311	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Stead	1625 P Street, NW	\$
312	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Francis	24th & N St. NW	\$
313	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Garfield Park	F and 2nd St. SE	\$
314	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Lansburg Park	Delaware Ave SW and K St SW	\$
315	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	New Jersey and O St N	New Jersey Ave and O St NW	\$
316	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Rose Park	2609 Dumbarton Street, NW	\$
317	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	S & T dog park	17th and S Streets, NW	\$
318	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	2	Shaw dog park	Rhode Island Ave. & 11th St. NW	\$
319	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
320	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Friendship	4500 Van Ness Street, NW	\$
321	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hardy	4500 Q Street, NW	\$
322	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Palisades	5200 Sherrier Place, NW	\$
323	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Wilson (Pool)	4551 Fort Drive, NW	\$
324	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Chevy Chase Playgroun	5500 41st Street, NW	\$
325	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Guy Mason	3265 S Street, NW	\$
326	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Hearst	3950 37th Street, NW	\$
327	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Macomb	3409 Macomb Street, NW	\$
328	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	39th and Newark	Newark St and 39th St NW	\$
329	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	3	Forest Hills Park	Chesapeake St NW and 32nd St N	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
330	Parking Lot and or Driveways Snow Removal	2	Kennedy	1401 7th Street, NW	\$
331	Parking Lot and or Driveways Snow Removal	2	Volta Park	1555 34th Street, NW	\$
332	Parking Lot and or Driveways Snow Removal	2	Jelleff	3265 S Street, NW	\$
333	Parking Lot and or Driveways Snow Removal	2	Stead	1625 P Street, NW	\$
334	Parking Lot and or Driveways Snow Removal	3	Chevy Chase CC	5601 Connecticut Ave., NW	\$
335	Parking Lot and or Driveways Snow Removal	3	Palisades	5200 Sherrier Place, NW	\$
336	Parking Lot and or Driveways Snow Removal	3	Guy Mason	3265 S Street, NW	\$
GROUP II OPTION YEAR TWO TOTAL					\$

Group III (Wards 5 and 6) Base Year					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
337	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Turkey Thicket	1100 Michigan Ave., NE	\$
338	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	North Michigan Park	1333 Emerson Street, NE	\$
339	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
340	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
341	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Trinidad	1310 Childress Street, NE	\$
342	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Arboretum	2412 Rand Place, NE	\$
343	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Brentwood	2311 14th Street, NE	\$
344	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Edgewood	301 Franklin St. NE	\$
345	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Langdon Park	2901 20th Street, NE	\$
346	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
347	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
348	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	King Greenleaf	201 N Street, SW	\$
349	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Randall	South Capitol and I Streets., SW	\$
350	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Sherwood	640 10th Street, NE	\$
351	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Joy Evans	555 L St. NE	\$
352	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Rosedale	500 19th Street, NE	\$
353	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	William H. Rumsey	635 North Carolina Ave., SE	\$
354	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Amidon Field	4th St SW & G St SW	\$
355	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	6th and I St. SW	6th St. SW and I St. SW	\$
356	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	3rd and I St. SW	3rd and I St. SW	\$
357	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Turkey Thicket	1100 Michigan Ave., NE	\$
358	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	North Michigan Park	1333 Emerson Street, NE	\$
359	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
360	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
361	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Trinidad	1310 Childress Street, NE	\$
362	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Arboretum	2412 Rand Place, NE	\$
363	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Brentwood	2311 14th Street, NE	\$
364	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Edgewood	301 Franklin St. NE	\$
365	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Langdon Park	2901 20th Street, NE	\$
366	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
367	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
368	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	King Greenleaf	201 N Street, SW	\$
369	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Randall	South Capitol and I Streets., SW	\$
370	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Sherwood	640 10th Street, NE	\$
371	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Joy Evans	555 L St. NE	\$
372	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Rosedale	500 19th Street, NE	\$
373	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	William H. Rumsey	635 North Carolina Ave., SE	\$
374	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Amidon Field	4th St SW & G St SW	\$
375	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	6th and I St. SW	6th St. SW and I St. SW	\$
376	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	3rd and I St. SW	3rd and I St. SW	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
377	Parking Lot and or Driveways Snow Removal	5	Turkey Thicket	1100 Michigan Ave., NE	\$
378	Parking Lot and or Driveways Snow Removal	5	North Michigan Park	1333 Emerson Street, NE	\$
379	Parking Lot and or Driveways Snow Removal	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
380	Parking Lot and or Driveways Snow Removal	5	Trinidad	1310 Childress Street, NE	\$
381	Parking Lot and or Driveways Snow Removal	6	King Greenleaf	201 N Street, SW	\$
382	Parking Lot and or Driveways Snow Removal	6	Joy Evans	555 L St. NE	\$
GROUP III BASE YEAR TOTAL					\$

Group III (Wards 5 and 6) Option Year One					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
383	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Turkey Thicket	1100 Michigan Ave., NE	\$
384	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	North Michigan Park	1333 Emerson Street, NE	\$
385	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
386	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
387	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Trinidad	1310 Childress Street, NE	\$
388	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Arboretum	2412 Rand Place, NE	\$
389	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Brentwood	2311 14th Street, NE	\$
390	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Edgewood	301 Franklin St. NE	\$
391	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Langdon Park	2901 20th Street, NE	\$
392	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
393	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
394	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	King Greenleaf	201 N Street, SW	\$
395	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Randall	South Capitol and I Streets., SW	\$
396	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Sherwood	640 10th Street, NE	\$
397	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Joy Evans	555 L St. NE	\$
398	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Rosedale	500 19th Street, NE	\$
399	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	William H. Rumsey	635 North Carolina Ave., SE	\$
400	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Amidon Field	4th St SW & G St SW	\$
401	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	6th and I St. SW	6th St. SW and I St. SW	\$
402	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	3rd and I St. SW	3rd and I St. SW	\$
403	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Turkey Thicket	1100 Michigan Ave., NE	\$
404	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	North Michigan Park	1333 Emerson Street, NE	\$
405	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
406	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
407	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Trinidad	1310 Childress Street, NE	\$
408	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Arboretum	2412 Rand Place, NE	\$
409	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Brentwood	2311 14th Street, NE	\$
410	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Edgewood	301 Franklin St. NE	\$
411	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Langdon Park	2901 20th Street, NE	\$
412	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
413	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
414	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	King Greenleaf	201 N Street, SW	\$
415	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Randall	South Capitol and I Streets., SW	\$
416	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Sherwood	640 10th Street, NE	\$
417	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Joy Evans	555 L St. NE	\$
418	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Rosedale	500 19th Street, NE	\$
419	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	William H. Rumsey	635 North Carolina Ave., SE	\$
420	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Amidon Field	4th St SW & G St SW	\$
421	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	6th and I St. SW	6th St. SW and I St. SW	\$
422	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	3rd and I St. SW	3rd and I St. SW	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
423	Parking Lot and or Driveways Snow Removal	5	Turkey Thicket	1100 Michigan Ave., NE	\$
424	Parking Lot and or Driveways Snow Removal	5	North Michigan Park	1333 Emerson Street, NE	\$
425	Parking Lot and or Driveways Snow Removal	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
426	Parking Lot and or Driveways Snow Removal	5	Trinidad	1310 Childress Street, NE	\$
427	Parking Lot and or Driveways Snow Removal	6	King Greenleaf	201 N Street, SW	\$
428	Parking Lot and or Driveways Snow Removal	6	Joy Evans	555 L St. NE	\$
GROUP III OPTION YEAR ONE TOTAL					\$

Group III (Wards 5 and 6) Option Year Two					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
429	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Turkey Thicket	1100 Michigan Ave., NE	\$
430	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	North Michigan Park	1333 Emerson Street, NE	\$
431	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
432	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
433	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Trinidad	1310 Childress Street, NE	\$
434	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Arboretum	2412 Rand Place, NE	\$
435	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Brentwood	2311 14th Street, NE	\$
436	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Edgewood	301 Franklin St. NE	\$
437	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Langdon Park	2901 20th Street, NE	\$
438	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
439	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
440	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	King Greenleaf	201 N Street, SW	\$
441	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Randall	South Capitol and I Streets., SW	\$
442	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Sherwood	640 10th Street, NE	\$
443	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Joy Evans	555 L St. NE	\$
444	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Rosedale	500 19th Street, NE	\$
445	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	William H. Rumsey	635 North Carolina Ave., SE	\$
446	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	Amidon Field	4th St SW & G St SW	\$
447	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	6th and I St. SW	6th St. SW and I St. SW	\$
448	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	6	3rd and I St. SW	3rd and I St. SW	\$
449	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Turkey Thicket	1100 Michigan Ave., NE	\$
450	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	North Michigan Park	1333 Emerson Street, NE	\$
451	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
452	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Harry Thomas, Sr.	1908 N Capitol Street, NW	\$
453	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Trinidad	1310 Childress Street, NE	\$
454	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Arboretum	2412 Rand Place, NE	\$
455	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Brentwood	2311 14th Street, NE	\$
456	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Edgewood	301 Franklin St. NE	\$
457	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Langdon Park	2901 20th Street, NE	\$
458	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Florida Avenue Playgro	Florida Ave and 1st St NW	\$
459	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	5	Dakota Playground	South Dakota Ave and 33rd St NE	\$
460	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	King Greenleaf	201 N Street, SW	\$
461	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Randall	South Capitol and I Streets., SW	\$
462	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Sherwood	640 10th Street, NE	\$
463	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Joy Evans	555 L St. NE	\$
464	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Rosedale	500 19th Street, NE	\$
465	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	William H. Rumsey	635 North Carolina Ave., SE	\$
466	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	Amidon Field	4th St SW & G St SW	\$
467	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	6th and I St. SW	6th St. SW and I St. SW	\$
468	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	6	3rd and I St. SW	3rd and I St. SW	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
469	Parking Lot and or Driveways Snow Removal	5	Turkey Thicket	1100 Michigan Ave., NE	\$
470	Parking Lot and or Driveways Snow Removal	5	North Michigan Park	1333 Emerson Street, NE	\$
471	Parking Lot and or Driveways Snow Removal	5	Theodore Hagen Cultur	3100 Fort Lincoln Drive, NE	\$
472	Parking Lot and or Driveways Snow Removal	5	Trinidad	1310 Childress Street, NE	\$
473	Parking Lot and or Driveways Snow Removal	6	King Greenleaf	201 N Street, SW	\$
474	Parking Lot and or Driveways Snow Removal	6	Joy Evans	555 L St. NE	\$
GROUP III OPTION YEAR TWO TOTAL					\$

Group IV (Wards 7 and 8) Base Year					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
475	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Hillcrest	3100 Denver Street, SE	\$
476	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	DC Therapeutic	3030 G Street, SE	\$
477	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Fort Davis	1400 41st Street, SE	\$
478	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Deanwood	1350 49th Street, NE	\$
479	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Park	Southern Ave., & Fable St., SE	\$
480	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Stoddert	100 Stoddert Place SE	\$
481	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
482	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Ridge Road	800 Ridge Road, SE	\$
483	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
484	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Anacostia	1800 Anacostia Drive, SE	\$
485	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
486	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Barry Farm	1230 Sumner Road, SE	\$
487	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Congress Heights	611 Alabama Ave., SE	\$
488	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Douglass	2100 Stanton Terr., SE	\$
489	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Fort Stanton	1812 Erie Street, SE	\$
490	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
491	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Hillcrest	3100 Denver Street, SE	\$
492	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	DC Therapeutic	3030 G Street, SE	\$
493	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Fort Davis	1400 41st Street, SE	\$
494	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Deanwood	1350 49th Street, NE	\$
495	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Park	Southern Ave., & Fable St., SE	\$
496	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Stoddert	100 Stoddert Place SE	\$
497	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
498	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Ridge Road	800 Ridge Road, SE	\$
499	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
500	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Anacostia	1800 Anacostia Drive, SE	\$
501	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
502	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Barry Farm	1230 Sumner Road, SE	\$
503	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Congress Heights	611 Alabama Ave., SE	\$
504	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Douglass	2100 Stanton Terr., SE	\$
505	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Fort Stanton	1812 Erie Street, SE	\$
506	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
507	Parking Lot and or Driveways Snow Removal	7	Hillcrest	3100 Denver Street, SE	\$
508	Parking Lot and or Driveways Snow Removal	7	DC Therapeutic	3030 G Street, SE	\$
509	Parking Lot and or Driveways Snow Removal	7	Deanwood	1350 49th Street, NE	\$
510	Parking Lot and or Driveways Snow Removal	7	Benning Park	Southern Ave., & Fable St., SE	\$
511	Parking Lot and or Driveways Snow Removal	7	Benning Stoddert	100 Stoddert Place SE	\$
512	Parking Lot and or Driveways Snow Removal	7	Ridge Road	800 Ridge Road, SE	\$
513	Parking Lot and or Driveways Snow Removal	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
514	Parking Lot and or Driveways Snow Removal	8	Anacostia	1800 Anacostia Drive, SE	\$
515	Parking Lot and or Driveways Snow Removal	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
516	Parking Lot and or Driveways Snow Removal	8	Congress Heights	611 Alabama Ave., SE	\$
517	Parking Lot and or Driveways Snow Removal	8	Douglass	2100 Stanton Terr., SE	\$
GROUP IV BASE YEAR TOTAL					\$

Group IV (Wards 7 and 8) Option Year One					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
518	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Hillcrest	3100 Denver Street, SE	\$
519	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	DC Therapeutic	3030 G Street, SE	\$
520	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Fort Davis	1400 41st Street, SE	\$
521	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Deanwood	1350 49th Street, NE	\$
522	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Park	Southern Ave., & Fable St., SE	\$
523	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Stoddert	100 Stoddert Place SE	\$
524	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
525	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Ridge Road	800 Ridge Road, SE	\$
526	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
527	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Anacostia	1800 Anacostia Drive, SE	\$
528	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
529	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Barry Farm	1230 Sumner Road, SE	\$
530	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Congress Heights	611 Alabama Ave., SE	\$
531	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Douglass	2100 Stanton Terr., SE	\$
532	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Fort Stanton	1812 Erie Street, SE	\$
533	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
534	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Hillcrest	3100 Denver Street, SE	\$
535	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	DC Therapeutic	3030 G Street, SE	\$
536	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Fort Davis	1400 41st Street, SE	\$
537	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Deanwood	1350 49th Street, NE	\$
538	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Park	Southern Ave., & Fable St., SE	\$
539	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Stoddert	100 Stoddert Place SE	\$
540	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
541	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Ridge Road	800 Ridge Road, SE	\$
542	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
543	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Anacostia	1800 Anacostia Drive, SE	\$
544	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
545	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Barry Farm	1230 Sumner Road, SE	\$
546	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Congress Heights	611 Alabama Ave., SE	\$
547	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Douglass	2100 Stanton Terr., SE	\$
548	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Fort Stanton	1812 Erie Street, SE	\$
549	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
550	Parking Lot and or Driveways Snow Removal	7	Hillcrest	3100 Denver Street, SE	\$
551	Parking Lot and or Driveways Snow Removal	7	DC Therapeutic	3030 G Street, SE	\$
552	Parking Lot and or Driveways Snow Removal	7	Deanwood	1350 49th Street, NE	\$
553	Parking Lot and or Driveways Snow Removal	7	Benning Park	Southern Ave., & Fable St., SE	\$
554	Parking Lot and or Driveways Snow Removal	7	Benning Stoddert	100 Stoddert Place SE	\$
555	Parking Lot and or Driveways Snow Removal	7	Ridge Road	800 Ridge Road, SE	\$
556	Parking Lot and or Driveways Snow Removal	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
557	Parking Lot and or Driveways Snow Removal	8	Anacostia	1800 Anacostia Drive, SE	\$
558	Parking Lot and or Driveways Snow Removal	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
559	Parking Lot and or Driveways Snow Removal	8	Congress Heights	611 Alabama Ave., SE	\$
560	Parking Lot and or Driveways Snow Removal	8	Douglass	2100 Stanton Terr., SE	\$
GROUP IV OPTION YEAR ONE TOTAL					\$

Group IV (Wards 7 and 8) Option Year Two					
Pricing Shall Include All Materials (Salt, Ice Melt), Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
561	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Hillcrest	3100 Denver Street, SE	\$
562	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	DC Therapeutic	3030 G Street, SE	\$
563	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Fort Davis	1400 41st Street, SE	\$
564	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Deanwood	1350 49th Street, NE	\$
565	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Park	Southern Ave., & Fable St., SE	\$
566	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Benning Stoddert	100 Stoddert Place SE	\$
567	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
568	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	7	Ridge Road	800 Ridge Road, SE	\$
569	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
570	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Anacostia	1800 Anacostia Drive, SE	\$
571	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
572	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Barry Farm	1230 Sumner Road, SE	\$
573	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Congress Heights	611 Alabama Ave., SE	\$
574	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Douglass	2100 Stanton Terr., SE	\$
575	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Fort Stanton	1812 Erie Street, SE	\$
576	Snow Removal - Sidewalks, Stairs, Entrances, Walkways	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
577	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Hillcrest	3100 Denver Street, SE	\$
578	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	DC Therapeutic	3030 G Street, SE	\$
579	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Fort Davis	1400 41st Street, SE	\$
580	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Deanwood	1350 49th Street, NE	\$
581	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Park	Southern Ave., & Fable St., SE	\$
582	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Benning Stoddert	100 Stoddert Place SE	\$
583	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Marvin Gaye Rec Cent	6201 Banks Street, NE	\$
584	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	7	Ridge Road	800 Ridge Road, SE	\$
585	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
586	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Anacostia	1800 Anacostia Drive, SE	\$
587	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
588	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Barry Farm	1230 Sumner Road, SE	\$
589	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Congress Heights	611 Alabama Ave., SE	\$
590	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Douglass	2100 Stanton Terr., SE	\$
591	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Fort Stanton	1812 Erie Street, SE	\$
592	Pretreatment - Sidewalks, Stairs, Entrances, Walkways Parking	8	Naylor Road and Q St.	Naylor Road and Q St. SE	\$
Pricing Shall Include All Materials (Salt) Equipment and Staffing, Required to Complete Work Type at Each Site					
CLIN	Work Type	Ward	Site	Address	Price Per Visit
593	Parking Lot and or Driveways Snow Removal	7	Hillcrest	3100 Denver Street, SE	\$
594	Parking Lot and or Driveways Snow Removal	7	DC Therapeutic	3030 G Street, SE	\$
595	Parking Lot and or Driveways Snow Removal	7	Deanwood	1350 49th Street, NE	\$
596	Parking Lot and or Driveways Snow Removal	7	Benning Park	Southern Ave., & Fable St., SE	\$
597	Parking Lot and or Driveways Snow Removal	7	Benning Stoddert	100 Stoddert Place SE	\$
598	Parking Lot and or Driveways Snow Removal	7	Ridge Road	800 Ridge Road, SE	\$
599	Parking Lot and or Driveways Snow Removal	8	SE Tennis & Learning	701 Mississippi Ave., SE	\$
600	Parking Lot and or Driveways Snow Removal	8	Anacostia	1800 Anacostia Drive, SE	\$
601	Parking Lot and or Driveways Snow Removal	8	Bald Eagle @ Ft. Grebl	Martin Luther King & Elmira St.,	\$
602	Parking Lot and or Driveways Snow Removal	8	Congress Heights	611 Alabama Ave., SE	\$
603	Parking Lot and or Driveways Snow Removal	8	Douglass	2100 Stanton Terr., SE	\$
GROUP IV OPTION YEAR TWO TOTAL					\$

SECTION C: SPECIFICATIONS/WORK STATEMENT

C.1 SCOPE:

The contractor will provide all management, tools, supplies, equipment, vehicles and labor necessary to ensure that pre-treatment, emergency and routine snow and ice removal is performed for up to 89 (Eighty-Nine) D.C. Parks and Recreation facilities specified in Section “B” of this solicitation; in a manner that will maintain an accessible, satisfactory and safe environment, preceding, during and throughout any snow and/or ice event in order to prevent hazardous conditions on and around specified District facilities.

Services shall be performed as required, and on an on-call basis. To complete snow removal, DPR supplements its own in-house facilities staffing with contractor support. The number of sites serviced through this contract varies based on the predicted size of snow event (Attachment J.9). The District will instruct the Contractor to prepare and/or begin snow removal deployment and/or operations (although contractor is required to be on call, it is the contractor’s responsibility to be prepared to perform all winter storm response, snow and ice removal activities as necessary. Effective and timely responses and snow removal operations are expected). It shall be the responsibility of the contractor to be prepared for operations as precipitation is forecasted or begins and/or accumulates; and/or when temperature is at or below freezing or forecasted to go below freezing. Finally, the Contractor may be required to perform snow removal operations from facility roofs (please see “Requirements” section of this solicitation).

The contractor shall remove snow and ice from all paved areas, including but not limited to: sidewalks, steps, stairs, landings, parking lots, facility entrances and entrance ramps for facilities specified in Section “B” of this solicitation. DPR sites to require snow removal shall vary based on severity of snow event. **Attachment J.9 lists which sites are to receive pretreatment services and are to be cleared based on the severity of the predicted snow event.** These sites may vary and the most recent version will be submitted to the Contractor prior to each snow event. The contractor shall be given 4 hours to mobilize equipment and staff from the time of request by the District.

The contractor shall treat areas defined in this solicitation with the use of only salt on asphalt surfaces; and only magnesium chloride based ice melt products on concrete. The contractor shall be responsible for pre-monitoring, monitoring and initiating services for all winter weather events; and reply to the District with procedures outlined in section 5.5. Reporting will be a concise 4 step process. Reporting will be required within 1-3 hours of completion of snow removal, per property. Reports must be submitted via email to the COTR.

C.2 APPLICABLE DOCUMENTS

The following documents are applicable to this procurement and are hereby incorporated by this reference: Attachments J.3, J.4, J.6, J.7

C.3 DEFINITIONS

These terms when used in this RFQ and Statement of Work have the following meanings:

C.3.1 Pre-Treatment:

Anti-icing and snow accumulation activities that take place prior to at the or onset of an inclement, winter weather event. These activities include, but are not limited to placement of sand and ice-melting materials on areas of properties, defined in this RFQ. Further, Services executed in preparation for inclement weather and/or winter precipitation to ensure a satisfactory and safe environment, clear of snow and ice; including but not limited to de-icing, deicing and sanding.

C.3.2 Winter Season

Including but not limited to the months of October, November, December, January, March, and April.

C.3.3 Corrective Action and/or Correction:

Services executed as a result of an error, mistake and/or an oversight on the part of the contractor, either discovered by the contractor, or reported to the contractor by District Staff. For the purpose of this RFQ, Corrective Action and/or Correction equates to the elimination of a defective product or service.

C.3.4 COTR

For the purpose of this RFQ, a Contracting Officer's Technical Representative (COTR) is a business communications liaison between the District government and a private contractor. He or she ensures that their goals are mutually beneficial. The COTR is normally District employee who is responsible for recommending authorizing (or denying) actions and expenditures for both standard delivery orders and task orders, and those that fall outside of the normal business practices of its supporting contractors and sub-contractors.

C.3.5 Area Manager

Plans, directs, and coordinates staff and contractors in the activities concerned with the operation, repair, servicing, and maintenance of facilities to minimize interruption and improve efficiency. Assigns workers to duties such as maintenance, repair, or renovation and directs contracted projects to ensure adherence to specifications. Will advise and coordinate with the Contractor regarding access to the space, storage, contractor work badges, general work-requests, hours of operation for the offices, and general tenant needs. They will assist in the evaluation of the Contractor's services. They will review any above standard supplemental work needs and quotes.

C.3.6 Cleaning

For the purpose of this RFQ, cleaning is the safe, efficient and timely removal of all forms of snow, ice, sand and deicers an all other related materials and equipments from on or around District facilities.

C.3.7 CDL

A Commercial Driver's License (CDL) is a driver's license required in the United States to operate any type of vehicle which has a gross vehicle weight rating (GVWR) of 26,001 lb (11,793 kg) or more for commercial use, or transports quantities of hazardous materials that require warning placards under Department of Transportation regulations, or that is designed to transport 16 or more passengers, including the driver. This includes (but is not limited to) tow trucks, tractor trailers, and buses. For the purpose of this RFQ, the contractor is required to ensure all drivers of commercial vehicles as identified in this definition are CDL licensed. The Contractor shall provide drivers (including relief drivers) for each truck who possesses a valid CDL license and any endorsements and the skill and experience to operate the equipment. Each driver shall be qualified to operate snow and/ice removal equipment. The driver shall be trained by the Contractor with certifications submitted to adjust the gates on the spreader to correct calibration, start and stop engine on spreader, and turn the snow plow while the truck is parked or moving. The driver shall be capable of operating all features on the truck including spreader and snow plow, and any liquid chemical tanks, if equipped. The driver shall be responsible for filling the chemical tanks on his/her vehicle. The driver shall be responsible for reporting nay problems or breakdowns to the COTR or designee and his/her contractor supervisor for repairs immediately.

C.3.8 District Staff

Including but not limited to COTR, Facility and/or, Area Manager, Building Manager, Building engineer, Contract Officer, Employee of District Procurement, and/or any member of the District, Department of Real Estate Services.

C.3.9 Communications (Plan)

For the purpose of this RFQ, the Communications Plan is a well structured, written and comprehensive document outlining the activities, mechanisms, functions, actions that a contractor will ensure for communicating with District staff with regards to inclement weather, snow and/or ice removal, that takes place pre-event, during and event, and post event, in order to maintain an informative exchange on all facility conditions as it relates to managing snow and/or ice removal. This plan must be submitted as part of bidder’s proposal for evaluation. The selected contractor must provide English speaking staff to communicate with the District before, during and after winter weather events.

C.3.10 Permitted Materials

C.3.10.1 Environmentally Safe “Green” Products

The contractor will utilize only environmentally friendly “Green” deicers that are safe for the environment, plants and vegetation, including, but not limited to the following:

CATEGORY	PRODUCTS
Salt	To be used on asphalt surfaces ONLY
Sand	To be used on asphalt surfaces ONLY

Environmentally friendly products	Bidder to include in Best Practices Plan
Magnesium Chloride - Ice Melts	To be used on concrete surfaces ONLY

C.3.11 Post Event

Period after precipitation has stopped falling.

C.3.12 Post Season

Typically, but not conclusively, the months preceding snow and ice events, usually sometime in April.

C.3.13 Contaminant

Any substance on facility grounds. For the purpose of this RFQ contaminant is snow, slush, ice or standing water.

C.3.14 Dry Snow

Snow that insufficient free water to cause cohesion between individual particles. If when making a snowball, it falls apart, the snow is considered dry.

C.3.15 Wet Snow

Snow that has grains coated with liquid water, which bonds the mass together, but that has no excess water in the pore spaces. A well-compacted solid snowball can be made, but water will not squeeze out.

C.3.16 Compacted Snow

Snow that has been compressed into a solid mass that resists further compression and will hold together or break up into lumps if picked up.

C.3.17 Slush

Snow that has water content exceeding its freely drained condition, such that it take fluid properties (e.g. flowing and splashing). Water will drain from slush when a handful is picked up. For the purpose of this RFQ, “slush” can be used interchangeably with “ice” or “snow”.

C.3.18 Patchy Conditions

Areas of bare pavement showing through snow and/or ice covered pavements. For the purpose of this RFQ, “patchy conditions” can be used interchangeably with “ice” or “slush”.

C.3.19 Event

To be used interchangeable with terms such as “snow”, “ice”, inclement weather, storm and/or precipitation.

C.3.20 Removal Plan

A well structured, written and comprehensive document outlining the activities, functions, actions, fleet, equipment, materials and time-line of managing a snow and/or ice event.

C.3.21 Facility

A reference to “building”, “property” and “site” is interchangeable with “facility”. A man made structure used or intended for supporting or sheltering any use or continuous occupancy, to include but not limited to outdoor surrounding areas such as parking areas and sidewalks.

C.3.22 Defective Service

An assessment of service that does not conform with specified requirements. These defective services shall be noted and reviewed on contract discrepancy reports, and subsequently evaluated for the modification and/or termination of the contract. Further, Contractor will be subject to payment deductions (see invoicing and payments).

C.3.23 The District; or District

The Government of the District of Columbia.

C.3.24 Ice

For the purpose of this RFQ, Ice can be defined as frozen liquid that creates a hazardous condition. Ice is further defined technically as any one of the 15 known crystalline phases of water.

C.3.25 Precipitation

The main forms of precipitation include rain, snow, ice pellets, and graupel.

C.3.26 Freezing Rain

Freezing rain is the name given to rain that falls when surface temperatures are below freezing. The raindrops become supercooled while passing through a sub-freezing layer of air, many hundred feet (or meters), just above the surface, and then freeze upon impact with any object they encounter. The resulting ice, called glaze, can accumulate to a thickness of several centimeters.

C.3.27 Hazardous Condition(s)

For the purpose of this RFQ, a Hazardous Condition(s) can be defined as a condition derived from or relating to inclement weather conditions, such as snow and/or ice, that is marked by danger, creating risk of injury and/or unsafe conditions.

C.3.28 On-Call

Contractor notified by the District at anytime and informed that services are needed. The expectation is that contractor shall perform services as requested at the time of the request, however, it is the Contractor's responsibility mobilize execute snow and ice, treatment and removal operations.

C.3.29 Required

Mandatory under the terms of this RFQ and subsequent contract(s).

C.3.30 Routine

Regularly outlined services under the terms of this RFQ and subsequent contract(s).

C.3.31 Sustained

Continuous precipitation (without stopping or stopping for periodic intervals less than two to three hours)

C.3.32 Consecutive

Continuous precipitation which stops for a period of more than three hours, then continuing within 24 hours.

C.3.33 Heavy

A snowfall event of at least 4 inches in 12 hours or 6 inches in 24 hours, or an ice fall of at least ½ inch per hour.

C.3.34 Multiple

A snowfall or ice storm event that is preceded by another within a 7 day period.

C.3.35 Reporting and Post Event Report

For the purpose of this RFQ, the contractor shall remain in communications with the District, prior to, at the onset, during and after any winter weather event. Upon starting work the contractor shall be responsible for reporting complete details of snow and ice removal process for each property specified in this RFQ (separately). All reports shall include (1) how much snow and/or ice was removed; (2) what equipment was used; (3) how many what levels of staff participated; and (4) time and date stamped photographs of snow removal operations (must include before, during and after photographs). Additionally, reporting shall include, but not be limited to:

1. Materials, personnel and equipment utilized in operation (per property)
2. Date(s) and Time(s) of Operation (per property)
3. Any challenges/problems associated with fulfilling obligations of this contract
4. Date and Time Stamped photographs of property before, during and after event.

During the snow or ice event the contractor must provide before, during, and after photos on a four (4) basis. All properties serviced must have a photographic record to support fees and invoicing for payment. After the event is concluded a Post Event Report with all photographic records, Date(s), Time(s), Location(s), Equipment(s), Personnel, and Materials must be submitted to the COTR one (1) week after the conclusion of the event. Reports will be accepted via email (preferred) or hand delivery to the COTR.

C.3.36 Mobilize and/or Mobilization

The District will initiate requests for services to the Contractor by email communication, the Contractor must be on standby based on the forecast, and monitoring their email for a Mobilization Notice from the COTR. The snow and ice treatment and removal strategy in the District calls for proactive mobilization and deployment to achieve a level of readiness appropriate to events that are worse than expected. In most snow event situations, for events where the forecast is for a snow or ice coating on paved surfaces to less than six inches there will usually be a full deployment of assets on the facilities. For snow events forecasted for more than six inches, additional services may be mobilized.

C.3.38 Certification of Training

The contractor will provide the District with a letter certifying that all drivers/operators designated or later assigned to perform work under this contractive been properly trained to perform the assigned duties. This letter of certification shall include the name, drivers license number, the number of hours of training, and verification of a valid commercial driver's license (if required) for each driver, operator or employee that performs any work under this contract, including the names of persons who performed the training. This letter,(certified by the contractor), must be received by the COTR within 7 calendar days of completing the training. In the event that later in the snow season, other employees are designated to perform work under this contract, the Contractor shall perform training and send a subsequent certification to the COTR within seven (7) days of completion of training. Under no circumstances shall the contractor assign work to any employee that is required to have training, without performing or allowing such training first, with reference to this contract.

C.3.39 Dry Run

The Dry Run is a mock winter storm event that is required to identify any weaknesses in the overall plan. The event will last at least 8 hours. Equipment operators shall be required to have all communication devices during the dry run and be able to communicate with District Personnel. All requirements outlined in the contract and that

are necessary during an actual storm event shall be in place for the dry run. This dry run shall not be at any cost to the District.

C.4 BACKGROUND

The Government of the District of Columbia, Department of Parks and Recreation (the “District”) is seeking a fully equipped, knowledgeable, qualified and experienced, commercial snow and ice removal contractor to provide all management, tools, supplies, equipment, vehicles and labor necessary to ensure that pre-treatment, emergency and routine snow and ice removal is performed at up to 89 (Eighty-Nine), D.C. facilities specified in Section “B” of this solicitation; in a manner that will maintain an accessible, satisfactory and safe environment in order to prevent hazardous conditions on and around District facilities. The number of sites serviced through this contract varies based on the predicted size of snow event (Attachment J.9). The months of service will include (but not limited to) October, November, December, January, February, March and April.

The intent of this engagement is to successfully combat adverse weather conditions in a comprehensive, proactive and orderly fashion that results in a high level of quality and safety for the public and District Staff. Every storm differs in starting times, temperatures, precipitation rates, accumulations and durations. Each therefore requires slightly different approaches to controlling and removing snow and ice accumulations, Attachment J.9 identified which sites are to be serviced by the contractor based on the size of snow event.

This solicitation identifies the personnel, equipment, materials, specialized experience, planning and management the District requires.

C.5 REQUIREMENTS

Standard requirements apply to this solicitation to include, but are not limited to the following:

Snow and Ice Removal: Contractor on-site staff shall perform snow and ice removal. In the event of heavy accumulation, use of a subcontractor is acceptable (See sections F.3 Deliverables, H.9 Subcontracting Requirement, H.11 Contractor Responsibilities and M.3 Evaluation Criteria).

No snow shall be dumped on or near trees, shrubbery, ground cover, flowerbed areas or piled in front of dumpsters. Snow shall be removed from the premises if the accumulation will result in blocked parking spaces or sidewalks.

Chemicals, equipment, and salt used shall not injure, damage, or destroy government property. The Contractor shall be held responsible for all damage to property, grounds and landscape caused by equipment or the application of chemicals for ice and snow removal. All chemicals used shall be in accordance with Federal Specifications and local codes. The contractor shall use

magnesium chloride, ice-melt products (defined in section C.3.10, and C.3.10.1 of this solicitation), salt. Magnesium chloride based ice melt products shall only be used on concrete surfaces. Salt shall only be used on asphalt surfaces.

The Contractor shall monitor the National Weather Service forecasts and shall take appropriate action in response to the forecast. The Contractor shall, as dictated in the most recent version of Attachment J.9 or requested by the COTR, pre-treat all sidewalks, stairways, and parking lots with the appropriate chemicals and sufficient ice-melt, salt that may be affected by the inclement weather **prior** to the start of snowfall, sleet or ice events. The Contractor shall continuously treat such surfaces on an as-needed basis in order to ensure safe passage for all pedestrians and vehicles.

Due to recent regional snow accumulation in excess of 7 inches, The Contractor shall be required to submit an Excess Snow Removal Plan at time of proposal submittal (see Section M.3 Evaluation Criteria). This plan shall be comprehensive and must include strategy for major winter events and the Contractor's key personnel names and telephone number for contact twenty-four (24) hours a day, seven (7) days a week.

Contractor shall provide proof of experience for key personnel to include, CDL licensed truck drivers, Supervisor's/Forman and Laborers.

C.5.1 Snow Removal

For the purpose of this RFQ, snow removal is the job and process of removing snow, prior to, during and after a snowfall to make, operations, movement and travel easier and safer, alleviating hazardous conditions on and around District facilities. This process is done by use the use of equipment, materials and personnel to include but not limited to the following:

- a) Brooms that are used to brush off snow from walks and other surfaces
- b) Snow shovels,
- c) Snowmelt systems (Handheld Anti-icy and Deicing Sprayer Equipment)
- d) [Snow plowing graders](#),
- e) Self propelled snow blowers
- f) Dump trucks
- g) Mechanized snow clearing force

For the purpose of this RFQ, it is required that the selected contractor be able to remove all snow from District facilities specified within this RFQ; in a safe, effective, timely, structured fashion, to include but not limited to walkways, doorways, parking areas, sidewalk, steps, landings, and entrance lamps preceding, during and throughout any snow and/or ice event in order to prevent hazardous conditions and/or snow accumulations in the defined areas.

C.5.1.1 Snow Removal Prioritization and Sites

The contractor shall remove snow and ice from all paved areas, including but not limited to: sidewalks, steps, stairs, landings, parking lots, facility entrances and entrance ramps for facilities specified in Section C.5.19 in accordance with the size of snow event site listing (Attachment J.9). Contractors shall follow the priority order and complete higher

priority sites first. The contractor shall perform snow and ice removal services in accordance with all sections of this solicitation.

C.5.1.2 Priority 1-2: Snow Removal Instructions

The contractor shall make removal operations a priority in areas identified as “priority 1-2”, listed in section C.5.19 of this solicitation, shall be removed as described in Attachment J.9; or within two (2) hours after snowfall or ice (precipitation) stops. The contractor shall ensure any and/or all pathway(s) of 3 foot wide or more, are free of snow accumulation, piles or drifts by removing all snow and ice from all paved areas, including but not limited to: sidewalks, steps, stairs, landings, parking lots, facility entrances and entrance ramps. After snow is cleared ice melt (sidewalks only) and salt (parking lots only) shall be spread on the cleared areas.

C.5.1.3 Priority 3-5: Snow Removal Instructions

The contractor shall make removal operations a second priority in areas identified as “priority 3-5” listed in section C.5.19 of this solicitation, shall be removed as described in attachment J.9 or within 4 hours after snowfall or ice (precipitation) ceases. The contractor shall ensure any and/or all pathway(s) of 3 foot wide or more, are free of snow accumulation, piles or drifts by removing all snow and ice from all paved areas, including but not limited to: sidewalks, steps, stairs, landings, parking lots, facility entrances and entrance ramps. After snow is cleared ice melt (sidewalks only) and salt (parking lots only) shall be spread on the cleared areas.

C.5.1.3 Snow Removal Instruction for Sustained Weather Events

As stated in the scope of this document, in the event, snow and/or ice (precipitation) fall, accumulation is sustained, consecutive, heavy or lasting more than three (3) hours, the contractor will be required to perform multiple snow and ice removals each day (within 24 hour period), to ensure that snow and/or ice removal is performed in a manner that will maintain a satisfactory and safe environment. These removals will be as dictated in the most recent version of attachment J.9 or as requested by the COTR.

If recorded snowfall totals six inches or more and a site requires a depth of eight (6) inches or more of snow to be removed the contractor shall charge an additional 50% of the full site removal cost for every four (4) inch increment over the eight (8) inches. This only applies if the COTR has not requested the site to be cleared prior to the accumulation of 8 inches. Before snow is removed from these sites, the contractor must notify the agency representative for approval.

C.5.1.4 Snow Removal – Pre-treatment (CLIN 87-172)

As requested by the COTR and indicated in Attachment J.9, the contractor shall complete pretreatment services. The District will notify the Contractor within 6 hours of a pending weather event if pretreatment services are required. The Contractor shall then have 4 hours to mobilize manpower, equipment and materials and to start work. All pre-treatment must be completed no earlier than 2 hours prior to the predicted start of

precipitation. Pre-treatment shall be complete on all sidewalks, entrances, and parking lots at the requested sites.

The contractor shall provide pre-treatment services and preparations for any snow event to include but not limited to the following services:

- a) Application of ice melt (magnesium chloride) **on sidewalks only**
- b) Application of rock salt (sodium chloride) **on asphalt parking lots only**
- c) Standby operations
- d) Communications to the District

C.5.2 Ice Removal (CLIN 215)

For the purpose of this RFQ, ice removal is the job and process of removing ice, prior to, during and after an inclement weather events involving any and all forms of ice to make, operations, movement and travel easier and safer, alleviating hazardous conditions on and around District facilities. This process is done by use the use of equipment, materials and personnel to include but not limited to the following:

- a) Pre-deicing
- b) Ice-melt systems (Handheld anti-icing and deicing sprayer equipment)
- c) Ice melters
- d) Ice scrapers
- e) Ice melt spreaders

For the purpose of this RFQ, it is required that the selected contractor remove all forms of ice from District facilities specified within this RFQ; in a safe, effective, timely, structured fashion, to include but not limited to walkways, doorways, parking areas, sidewalk, steps, landings, and entrance lamps preceding, during and throughout any snow and/or ice event in order to prevent hazardous conditions and/or ice accumulations in the defined areas. This process further involves daily maintenance after snow events to in order to prevent piles or drifts by removing all ice from all paved areas.

C.5.C.3.1 Ice Removal Instructions

The contractor shall remove ice from all paved areas, including but not limited to: sidewalks, steps, stairs, landings, parking lots, driveways, facility entrances and entrance ramps for facilities specified in sections B.3 and C.5.19 of this document. The contractor shall perform ice removal services prior to, at the onset, during, following and throughout any inclement weather event involving ice.

C.5.C.3.2 Ice Removal - Pre-Treatment

Anti-icing and snow accumulation activities that take place prior to the onset of an inclement weather event. These activities include, but are not limited to placement of ice-melting materials on areas of properties, defined in this solicitation. Further, Services executed in preparation for inclement weather and/or winter precipitation to ensure a

satisfactory and safe environment, clear of snow and ice; including but not limited to de-icing, and deicing. The district shall expect the contractor to take a proactive approach to pending inclement weather. For the purpose pretreatment services, the District will notify the Contractor within 1 hour of a pending weather event. The Contractor shall have 1 hour to mobilize manpower, equipment and materials and a second hour to start work.

C.5.3 Sustained Treatment

The contractor shall be required to continue services throughout all inclement weather events, involving any form of ice, snow or slush as requested by the agency COTR.

C.5.5 Clean-up

The contractor shall be responsible for cleaning of excess materials, equipment, ice-melts used for snow and ice removal operations.

C.5.5 Reporting and Post Event Report

For the purpose of this solicitation, the contractor shall remain in communications with the District, prior to, at the onset, during and after any winter weather event. Upon starting work the contractor shall be responsible for reporting complete details of snow and ice removal process for each property specified in this solicitation (separately). All reports shall include (1) how much snow and/or ice was removed; (2) what equipment was used; (3) how many what levels of staff participated; and (4) time and date stamped photographs of snow removal operations (must include before and after photographs). Additionally, reporting shall include, but not be limited to:

1. Materials, personnel and equipment utilized in operation (per property)
2. Date(s) and Time(s) of Operation (per property)
3. Any challenges/problems associated with fulfilling obligations of this contract
4. Date and Time Stamped photographs of property before and after event.

During the snow or ice event the contractor must provide before and after photos on a four (4) basis. All properties serviced must have a photographic record to support fees and invoicing for payment. After the event is concluded a Post Event Report with all photographic records, Date(s), Time(s), Location(s), Equipment(s), Personnel, and Materials must be submitted to the COTR one (1) week after the conclusion of the event. Reports will be accepted via email (preferred) or hand delivery to the COTR. The District shall penalize the Contractor for not adhering to the Reporting Clause with deductions as per the deduction table.

C.5.6 Communications Plan

For the purpose of this solicitation, the contractor must provide a Comprehensive Communications Plan outlining the activities, mechanisms, functions, actions that a contractor will ensure for communicating with District staff with regards to inclement weather, snow and/or ice removal, that takes place pre-event, and event, and post event,

in order to maintain an informative exchange on all facility conditions as it relates to managing snow and/or ice removal.

C.5.7 Fleet Vehicle(s), Equipment(s), and Motorized Equipment(s)

The contractor is required to own and/or lease; and maintain the following safe and in working condition, equipments and fleet vehicles (based on required quantities, no more than 5 years old). The contractor must document ownership by providing the District with originals or copies of one or a combination of product registrations, list of serial numbers, ownership certificates, leases or lease sources and availability, insurance policies, vehicle registrations, proof of purchase (receipts). The District may conduct an on-site visit to verify condition and quantity of equipment stated by each Bidder. A document listing all equipment and vehicles owned and/or leased must be submitted as part of bidder’s proposal for evaluation and will be verified upon award as a condition of award. Required fleet and equipments are as follows (must be provided as part of offeror’s proposal for evaluation):

Applicable Section	Equipment/Vehicles	Quantities to be provided by contractor for District review.
C.5.7.1	Snow Blower(s)	_____
C.5.7.2	Snow Shovel(s)	_____
C.5.7.3	Motorized Broom(s)	_____
C.5.7.4	Skid Steer(s)	_____
C.5.7.5	20’ Sweeper broom(s) and blower combo	_____
C.5.7.6	244J(s) (Manufactured by John Deere) loader with 2 yard bucket	_____
C.5.7.7	a) Anti-Icing System(s) b) Contractor will own and maintain Anti-Icing System(s) with the following specifications or equivalent: c) Closed-Loop Ground Speed Controls d) 1600 Gallon Baffled Tank e) USA Made Glass Filled Poly Fittings f) Stainless Steel Spray Bars g) Filter h) Fits a Slip-in Dump Body or Chassis Mounted Unit	_____ _____ _____ _____ _____ _____ _____ _____ _____ _____

	<ul style="list-style-type: none"> i) Self-Storing/Unloading Skid System j) Directable Side Nozzles k) Quick Attach Nozzles 	
C.5.7.8	Spreader(s) a) Contractor shall be required to own and maintain Specialty Spreader	_____ _____ _____
C.5.7.9	Bobcat(s)	_____
C.5.7.10	Plow Tractor(s)	_____
C.5.7.11	4 Wheel drive ¾ ton pickup truck(s) with 8' snow blades and box spreader	_____
C.5.7.12	Front End Loaders	

C.5.8 As Needed Bulk Material(s)

Salt (sodium chloride) and Ice Melt (magnesium chloride) are to be included in the pricing for each facility and are not to be considered an additional charge. Each contractor must also be able to provide the District with bulk salt and ice melt as requested (CLIN 664-675).

C.5.9 License(s) and Certification(s)

The contractor will provide the District with a letter certifying that all drivers/operators designated or later assigned to perform work under this contractive been properly trained to perform the assigned duties. This letter of certification shall include the name, drivers license number, the number of hours of training, and verification of a valid commercial driver’s license (if required) for each driver, operator or employee that performs any work under this contract, including the names of persons who performed the training. This letter,(certified by the contractor), must be received by the COTR within 7 calendar days of completing the training. In the event that later in the snow season, other employees are designated to perform work under this contract, the Contractor shall perform training and send a subsequent certification to the COTR within seven (7) days of completion of training. Under no circumstances shall the contractor assign work to any employee that is required to have training, without performing or allowing such training first, with reference to this contract.

C.5.10 Experience and other Qualifications

Contractor will provide the District with 5 supervisory resumes, documenting at least 3 years experience, qualifications and work history regarding snow and ice removal; to include experience with equipment, machinery supplies and materials. These documents are required for a complete bid package (must be provided as part of bidder’s proposal for evaluation).

C.5.11 Snow and Ice Control Plan

Contractor will provide the District with an outline of how the Contractor will meet the objectives of a major snow and ice removal operation.

C.5.12 Post Event

After each significant snow event, the Area Manager(s), Facility Managers and the COTR will host a meeting with the Contractor to discuss any issues that have arisen from the event.

C.5.13 Post Season

After each snow season (typically in April), the Area Manager(s), Facility Managers and the COTR will host a meeting with the Contractor to discuss any issues that have arisen and issues that will require recommendations for changes.

C.5.14 Snow Disposal

The contractor shall dispose of snow and ice in accordance with the laws and ordinances of the District of Columbia.

C.5.15 Snow and Ice Removal Operations Plan

The contractor shall include with bid a detailed and complete snow and ice removal plan, that outlines contractor's best practices, procedures, timelines, personnel, fleet and materials inventory. This Removal Plan must include each DPR property included in this solicitation. Other details required in this Removal Plan include, but are not limited to the following (must be included as part of the offeror's proposal for evaluation):

- a) Lot Clearing
- b) Hand Shoveling
- c) Time Constraints
- d) Stand by Operations
- e) Management/Supervisory Plan
- f) Communications Plan
- g) Method for Ice Control and Removal

C.5.17 Secondary Clean-up and Post Storm Snow Removal

Snow and Ice control and removal efforts shall be dictated by the specifics of each event. As requested by the COTR, on days following an event, the pushing back of snow piles to create additional snow storage will be performed with bobcat and/or tractors.

C.5.18 Complaints

Complaints regarding any inclement weather, snow and/or ice removal procedure shall not exceed a maximum of 3 for all facilities combined in this solicitation, for each event. In the event the District receives more than 3 complaints during an inclement weather event, the contractor shall be subject to a preliminary performance appraisal and contract review by the District.

C.5.18 Equipment Identification/Display

The contractor shall assign a unique number that is prominently displayed on each vehicle used in performance of the contract. The Contractor shall prominently display the Contractor's company name or logo and phone number on the door of each truck. The District requires the contractor to have clear identification for all trucks to assist with material loading at the domes. This identifier will allow the District staff the ability to identify each vehicle.

C.5.19 Roof Treatments

Should the amount of snow fall be deemed excessive by the DPR – Snow Command, the Contractor shall be responsible for making any and all arrangements necessary to reduce the amount of snow that may fall on some or all of the roofs of the contracted buildings. The shoveling of the snow shall be conducted in a good and workmanlike manner while taking care to not dump or place the snow that is removed from the roofs on any sidewalks, walkways, parking lots or other surfaces where individuals may walk or drive. The snow should be shoveled directly into waiting trucks to be relocated and/or dumped off site should the existing conditions require it and contractor shall comply with the following conditions:

- 1) The snow shall be shoveled with plastic shovels only.
- 2) The snow shall be shoveled to a uniform depth of 6” above the finished roofing system. Contractor should take steps to ensure that the finished roofing system is not cut, gauged, torn or in any other way damaged as a result of the snow being shoveled.
- 3) Contractor shall assume all responsibility for liability, training and equipment required.
- 4) The District shall direct Contractor as Roof Treatments are needed; and notify contractor where and when to provide these services. Contractor shall not initiate these services without being directed by the COTR.

C.4.19 Property Service Priority and Requirements

The following is a standard list of services for each property (in general). The requirements for snow and ice removal are not limited to items listed; however, they are general requirements for all properties listed in this solicitation. Part of the bidder’s due diligence for providing a fully researched bid is to completely asses each property and provide pricing and/or services as required.

Group I (Wards 1 and 4)						
Ward	Site	Address	Priority	Lot or Drive SqFt	Total Acres	Service Requirements
1	Banneker	2500 Georgia Ave., NW	1	23,100	7.80	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
1	Columbia Heights	1480 Girard St., NW	1		1.38	Sidewalks, Stairs, Entrances, Walkways
1	DPR HQ	3149 16th St. NW	2	20,000	2.06	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
1	Harrison	1330 V St., NW	3		0.88	Sidewalks, Stairs, Entrances, Walkways
1	Kalorama	1875 Columbia Road, NW	4		3.11	Sidewalks, Stairs, Entrances, Walkways
1	Loughran	2500 14th Street, NW	4	6,200	0.23	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
1	Parkview	693 Otis Place NW	4		1.44	Sidewalks, Stairs, Entrances, Walkways
1	11th and Monroe	11th and Monroe NW	5		0.30	Sidewalks, Stairs, Entrances, Walkways
1	14th and Girard Park	14th and Girard NW	5		0.27	Sidewalks, Stairs, Entrances, Walkways
1	14th and Ogden, NW	Oak and Ogden St. NW	5		0.13	Sidewalks, Stairs, Entrances, Walkways
1	Rudolph	5200 2nd Street NW	5		1.38	Sidewalks, Stairs, Entrances, Walkways
1	Unity Park	Euclid St. and Champlain St. NW	5		0.11	Sidewalks, Stairs, Entrances, Walkways
1	Walter Pierce Park	Adams Mill and Ontario Rd. NW	5	9,000	2.28	Sidewalks, Stairs, Entrances, Walkways, Roadways, Dog Park
4	Emery	5801 Georgia Ave., NW	2	15,200	7.33	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
4	Fort Stevens	1327 Van Buren Street, NW	2	10,000	8.80	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
4	Lamond	20 Tuckerman Street, NE	2	4,100	2.60	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
4	Riggs-LaSalle	501 Riggs Road, NE	3	7,300	4.80	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways

Group II (Wards 2 and 3)						
Ward	Site	Address	Priority	Lot or Drive SqFt	Total Acres	Service Requirements
2	Kennedy	1401 7th Street, NW	2	4,400	2.29	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
2	Mitchell Park	1801 23rd Street, NW	2	NA	2.26	Sidewalks, Stairs, Entrances, Walkways
2	Volta Park	1555 34th Street, NW	2	3,400	1.04	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
2	Jelleff	3265 S Street, NW	4	26,000	0.30	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
2	Stead	1625 P Street, NW	4	1,100	1.58	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
2	Francis	24th & N St. NW	5	NA	10.30	Sidewalks, Stairs, Entrances, Walkways
2	Garfield Park	F and 2nd St. SE	5	NA	6.91	Sidewalks, Stairs, Entrances, Walkways
2	Lansburg Park	Delaware Ave SW and K St SW	5	NA	3.00	Sidewalks, Stairs, Entrances, Walkways
2	New Jersey and O St NW	New Jersey Ave and O St NW	5	NA	0.99	Sidewalks, Stairs, Entrances, Walkways
2	Rose Park	2609 Dumbarton Street, NW	5	NA	1.14	Sidewalks, Stairs, Entrances, Walkways
2	S & T dog park	17th and S Streets, NW	5	NA	0.40	Sidewalks, Stairs, Entrances, Walkways, Dog Park
2	Shaw dog park	Rhode Island Ave. & 11th St. NW	5	NA	2.98	Sidewalks, Stairs, Entrances, Walkways, Dog Park
3	Chevy Chase CC	5601 Connecticut Ave., NW	2	13,000	0.86	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
3	Friendship	4500 Van Ness Street, NW	2	NA	8.11	Sidewalks, Stairs, Entrances, Walkways
3	Hardy	4500 Q Street, NW	2	NA	1.23	Sidewalks, Stairs, Entrances, Walkways
3	Palisades	5200 Sherrier Place, NW	2	12,100	9.87	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
3	Wilson (Pool)	4551 Fort Drive, NW	3	NA	0.50	Sidewalks, Stairs, Entrances, Walkways
3	Chevy Chase Playground	5500 41st Street, NW	4	NA	1.42	Sidewalks, Stairs, Entrances, Walkways
3	Guy Mason	3265 S Street, NW	4	42,000	2.57	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
3	Hearst	3950 37th Street, NW	4	NA	3.89	Sidewalks, Stairs, Entrances, Walkways
3	Macomb	3409 Macomb Street, NW	4	NA	1.27	Sidewalks, Stairs, Entrances, Walkways
3	39th and Newark	Newark St and 39th St NW	5	NA	5.06	Sidewalks, Stairs, Entrances, Walkways, Dog Park
3	Forest Hills Park	Chesapeake St NW and 32nd St NW	5	NA	3.13	Sidewalks, Stairs, Entrances, Walkways

Group III (Wards 2 and 3)						
Ward	Site	Address	Priority	Lot or Drive SqFt	Total Acres	Service Requirements
5	Turkey Thicket	1100 Michigan Ave., NE	1	14,300	7.28	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
5	North Michigan Park	1333 Emerson Street, NE	2	10,100	2.14	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
5	Theodore Hagen Cultural Center	3100 Fort Lincoln Drive, NE	2	20,000	13.70	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
5	Harry Thomas, Sr.	1908 N Capitol Street, NW	3	NA	4.49	Sidewalks, Stairs, Entrances, Walkways
5	Trinidad	1310 Childress Street, NE	3	8,800	5.27	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
5	Arboretum	2412 Rand Place, NE	4	NA	2.39	Sidewalks, Stairs, Entrances, Walkways
5	Brentwood	2311 14th Street, NE	4	NA	1.29	Sidewalks, Stairs, Entrances, Walkways
5	Edgewood	301 Franklin St. NE	4	NA	2.19	Sidewalks, Stairs, Entrances, Walkways
5	Langdon Park	2901 20th Street, NE	4	NA	20.00	Sidewalks, Stairs, Entrances, Walkways
5	Florida Avenue Playground	Florida Ave and 1st St NW	5	NA	0.81	Sidewalks, Stairs, Entrances, Walkways
5	Dakota Playground	South Dakota Ave and 33rd St NE	5	NA	2.40	Sidewalks, Stairs, Entrances, Walkways
6	King Greenleaf	201 N Street, SW	1	7,300	4.49	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
6	Randall	South Capitol and I Streets., SW	2	NA	3.76	Sidewalks, Stairs, Entrances, Walkways
6	Sherwood	640 10th Street, NE	3	NA	1.95	Sidewalks, Stairs, Entrances, Walkways
6	Joy Evans	555 L St. NE	4	1,500	0.79	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
6	Rosedale	500 19th Street, NE	4	NA	3.88	Sidewalks, Stairs, Entrances, Walkways
6	William H. Rumsey	635 North Carolina Ave., SE	4	NA	1.15	Sidewalks, Stairs, Entrances, Walkways
6	Amidon Field	4th St SW & G St SW	5	NA	1.00	Sidewalks, Stairs, Entrances, Walkways
6	6th and I St. SW	6th St. SW and I St. SW	5	NA	0.25	Sidewalks, Stairs, Entrances, Walkways
6	3rd and I St. SW	3rd and I St. SW	5	NA	1.30	Sidewalks, Stairs, Entrances, Walkways

Group IV (Wards 7 and 8)						
Ward	Site	Address	Priority	Lot or Drive SqFt	Total Acres	Service Requirements
7	Hillcrest	3100 Denver Street, SE	1	26,100	16.93	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
7	DC Therapeutic	3030 G Street, SE	2	28,600	4.53	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
7	Fort Davis	1400 41st Street, SE	2		3.07	Sidewalks, Stairs, Entrances, Walkways
7	Deanwood	1350 49th Street, NE	3	12,000	5.36	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
7	Benning Park	Southern Ave. and Fable St., SE	4	14,200	8.50	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
7	Benning Stoddert	100 Stoddert Place SE	4	16,200	11.15	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
7	Marvin Gaye Rec Center	6201 Banks Street, NE	4		4.00	Sidewalks, Stairs, Entrances, Walkways
7	Ridge Road	800 Ridge Road, SE	4	6,000	8.41	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	SE Tennis & Learning	701 Mississippi Ave., SE	3	9,000	2.00	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	Anacostia	1800 Anacostia Drive, SE	4	78,800	4.00	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	Bald Eagle @ Ft. Greble	Martin Luther King & Elmira St., SW	4	8,000	3.64	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	Barry Farm	1230 Sumner Road, SE	4		5.34	Sidewalks, Stairs, Entrances, Walkways
8	Congress Heights	611 Alabama Ave., SE	4	5,000	4.27	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	Douglass	2100 Stanton Terr., SE	4	3,000	5.26	Sidewalks, Stairs, Entrances, Walkways, Parking Lots, Roadways
8	Fort Stanton	1812 Erie Street, SE	4		9.28	Sidewalks, Stairs, Entrances, Walkways
8	Naylor Road and Q St. SE	Naylor Road and Q St. SE	5		0.24	Sidewalks, Stairs, Entrances, Walkways

C.4.20 Property Detailed Overview Attachment

The District will supply the contractor with aerial photographs of properties identified in this solicitation for service within Attachment J.11 “Aerial Photos, Outlines, and/or Maps.” These provisions are made in order for contractors to maintain optimal service levels by having complete property information.

C.4.21 Other Requirements

The contractor shall be available to perform snow and/or ice removal services 24 hours a day, 7 days a week for all emergency and routine services. The contractor shall appoint two (2) Key Personnel to communicate with each Facility Manager, COTR, Contracting Officer, Department of Real Estate Services and Procurement Office, by telephone and email. These Key Personnel shall be available to speak and respond to emails with staff members of The District 24 hours a day, 7 days a week. Upon conclusion of the snow event, the Key Personnel must provide the COTR with a “Post Event Report” pursuant to the definition in this solicitation; for each facility specified in Section “B” of this solicitation. Within the definitions portion of this solicitation is a description of what the “Post Event Report” should entail anything less than a complete report can and will result in potential deductions. See deduction table for further information.

- a) The Key Personnel shall be responsible for supervision of work during inclement winter weather events, and shall not be an onsite supervisor or Forman. This is to ensure, that designated foreman are on site, overseeing and performing duties as needed, while Key Personnel are roaming and in constant communication with the District.
- b) The Key Personnel shall maintain cell phones (with email capacity) and wireless messaging devices to allow contact by District staff at all times.
- c) The Key Personnel shall be required to answer calls from District staff when District staff calls and/or emails.
- d) The contractor shall be given 6 hours to mobilize equipment and staff in the event services are requested by the District. It is the Contractor’s responsibility to mobilize and execute snow and ice, treatment and removal operations without prompting from the District.
- e) The contractor shall provide to the District, English speaking staff, comfortable with technology, and proficient in communicating via email to act as Key Personnel, before, during and after any winter weather event.
- f) The Key Personnel information shall be recorded herein (below); and any changes, edits or updates shall be provided to the COTR, Area Manager and Facility Manager immediately (as changes occur – must be included as bidder’s proposal for evaluation):

NAME	POSITION	CONTRACT INFORMATION

C.4.22 Addition and Removal of Properties and Pricing

The District reserves the right to add or delete properties from this solicitation at any time. In the event additional properties are added to this solicitation, pricing shall be comparable to properties in size and requirements to properties currently included in this solicitation. Comparable pricing for the purposes of this solicitation is defined as exact pricing.

ASSESSMENT CATETORY	SPECIFIC REQUIREMENT
References	Three commercial letters of references documenting experience and capability regarding snow and ice removal from. Two of the three letters must be from government agencies. Letters must demonstrate contractor experience with managing major snow and ice removal operations at multiple sites, simultaneously. All letters of reference must include contact names, addresses and phone numbers. A signed “Authorization to Release” information regarding contractor experience and past performance is a requirement under “References”.

<p>Key Personnel Experience</p>	<p>4 supervisory resumes documenting 3-5 years demonstrated experience with machinery and equipment used for snow and ice removal operations; and documenting experience with managing snow removal operations.</p> <p>5-7 Valid CDL, licensed truck driver resumes documenting 305 years demonstrated experience with snow removal equipment. Copies of valid CDL licenses must be accompany proposal submittal.</p> <p>Proof of access to a specified number of laborers documenting at least two years experience of successful snow and ice removal operations.</p>
<p>Inclement Weather Plan for Snow</p>	<p>Comprehensive Snow Treatment and Removal Operations Plan outlining skills, tools, machinery, supplies, materials and equipment needed to manage each event level detailed in Attachment J.9. Must include timeline and staffing plan for completing each size of snow event detailed in Attachment J.9. Organizational chart should be included.</p>
<p>Quality Assurance & Best Practices</p>	<p>A comprehensive, combined “Quality Assurance” and “Best Practices” plan and commitment that will demonstrate how contractor will approach potential complications in work completion, respond to complaints and solve work related problems; also outlining “Best Practices” policy of the organizations best practices as it relates to snow and ice removal, safety and prevention of hazardous conditions.</p>
<p>Equipment</p>	<p>Documentation and/or proof of ownership, lease, or lease access to the following equipments and condition of equipment (Please note the District may conduct site visits to verify status of bidder’s stated equipment)</p> <ol style="list-style-type: none"> 1. Snow Blower(s) 2. Snow Shovel(s) 3. 4-Wheeel drive ¾ ton pickup truck(s) with 8’ snow blades with box spreaders 4. Plow Tractor(s) 5. Dump Truck(s) 6. Motorized Broom(s) 7. Skid Steer(s) 8. 20’ Sweeper broom(s) and blower combo 9. 244J(s) (Manufactured by John Deere) loader with 2 yard bucket 10. Bobcat(s)

SECTION D: PACKAGING AND MARKING

- D.1** The packaging and marking requirements for this contract shall be governed by clause number (2), Shipping Instructions-Consignment, of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated March 2007. (Attachment J.1)

SECTION E: INSPECTION AND ACCEPTANCE

E.1 The inspection and acceptance requirements for this contract shall be governed by clause number six (6), Inspection of Services of the Government of the District of Columbia's Standard Contract Provisions for use with Supplies and Services Contracts, dated March 2007. (Attachment J.1)

E.2 EQUIPMENT INSPECTION

Starting November 1, 2010 or from the contract award date, whichever occurs first, all snow removal equipment that is to be used in performance of the contract from all sources must be made available to the COTR for a visual and operational inspection. However, the inspection of all vehicles and equipment must be completed prior to execution of the Dry Run. The operational inspection will cover the following checks:

E.2.1 Plowing and Chemical Application Equipment

All vehicles must have and maintain a current license and inspection. The plow must raise and lower and turn right and left. Also, the plow cutting blade must be a change from steel/composite to a rubber blade. The spreader and sprayers must operate and show adjustability.

E.2.2 Loading Equipment

All equipment must run and show all functionalities.

E.2.3 Hauling Equipment

All vehicles must have and maintain a current license and inspection. All vehicles must run and show all functionalities.

E.3 DRIVER INSPECTION

The Contractor shall furnish the names and copies of each driver's valid operator's permit.

E.3.1 Final Inspection

At the conclusion of every snow event, the Contractor shall demonstrate to COTR, or designee in the field, through a random drive-through inspection of heavy and light plow routes that the work performed was in compliance with contract specifications and requirements. Any performance deficiencies identified by the District will be promptly and permanently corrected by the Contractor at the Contractor's sole expense prior to final acceptance of the work.

SECTION F: PERIOD OF PERFORMANCE AND DELIVERABLES

F.1 TERM OF CONTRACT

The term of the contract shall be one (1) year from date of award specified on page one (1) of the Contract.

F.2 OPTION TO EXTEND THE TERM OF THE CONTRACT

F.2.1 The District may extend the term of this contract for a period of four (4) option periods, or successive fractions thereof, by written notice to the Contractor before the expiration of the contract; provided that the District will give the Contractor preliminary written notice of its intent to extend at least thirty (30) days before the contract expires. The preliminary notice does not commit the District to an extension. The exercise of this option is subject to the availability of funds at the time of the exercise of this option. The Contractor may waive the thirty (30) day preliminary notice requirement by providing a written waiver to the Contracting Officer prior to expiration of the contract.

F.2.2 If the District exercises this option, the extended contract shall be considered to include this option provision.

F.2.3 The price for the option period shall be as specified in the Section B of the contract.

F.2.4 The total duration of this contract, including the exercise of any options under this clause, shall not exceed five (5) years.

F.3 DELIVERABLES

The Contractor shall perform the activities required to successfully complete the District’s requirements and submit each deliverable to the COTR identified in section G.9 in accordance with the following:

[List anything tangible that the Contractor must deliver to the District during the performance of the contract, e.g., reports, curriculum, plans]

CLIN	Deliverable	Quantity	Format/Method of Delivery	Due Date

F.3.1 The Contractor shall submit to the District, as a deliverable, the report described in section H.5.5 which is required by the 51% District Residents New Hires Requirements and First Source Employment Agreement. If the Contractor does not submit the report as part of the deliverables, the District shall not make final payment to the Contractor pursuant to section G.3.2.

SECTION G: CONTRACT ADMINISTRATION

G.1 INVOICE PAYMENT

G.1.1 The District will make payments to the Contractor, upon the submission of proper invoices, at the prices stipulated in this contract, for supplies delivered and accepted or services performed and accepted, less any discounts, allowances or adjustments provided for in this contract.

G.1.2 The District will pay the Contractor on or before the 30th day after receiving a proper invoice from the Contractor.

G.2 INVOICE SUBMITTAL

G.2.1 The Contractor shall submit proper invoices on a monthly basis or as otherwise specified in Section G.4. Invoices shall be prepared in duplicate and submitted to the agency Chief Financial Officer with concurrent copies to the Contracting Officer's Technical Representative (COTR) specified in Section G.9 below. The address of the CFO is:

Derek Schultz
DC Parks and Recreation (DPR)
3149 16th Street, NW
Washington DC 20010
TEL: (202) 251-7441

G.2.1.1 Invoice Submission to COTR

For submission of all invoices to the COTR the following protocol must be observed.

- 1) Contractor shall Email all invoices to the COTR as an attachment, preferably a PDF document attachment.
- 2) When emailing invoices do the following:
 - a. Title the invoice email with the following information:
 - b. Contractor NameINVOICES_MonthYear_NumberofInvoices
 - i. Example:
 1. DoeIncINVOICES_Feb2010_10
 - c. The email should only relate to invoices. The Contractor shall not reply to miscellaneous emails with invoices attached, the contractor shall not attach other documents not relevant to the invoice.
 - d. The Contractor shall send all invoices for one month of service in one email. Do not send multiple emails for different invoices.

- e. The Contractor shall list out all invoices submitted for that month and all totals for each invoice in the body of the email.

G.2.2 To constitute a proper invoice, the Contractor shall submit the following information on the invoice:

G.2.2.1 Contractor’s name, federal tax ID and invoice date (date invoices as of the date of mailing or transmittal);

G.2.2.2 Contract number and invoice number;

G.2.2.3 Description, price, quantity and the date(s) that the supplies or services were delivered or performed;

G.2.2.4 Other supporting documentation or information, as required by the Contracting Officer;

G.2.2.5 Name, title, telephone number and complete mailing address of the responsible official to whom payment is to be sent;

G.2.2.6 Name, title, phone number of person preparing the invoice;

G.2.2.7 Name, title, phone number and mailing address of person (if different from the person identified in G.2.2.6 above) to be notified in the event of a defective invoice; and

G.2.2.8 Authorized signature.

G.3 FIRST SOURCE AGREEMENT REQUEST FOR FINAL PAYMENT

G.3.1 For contracts subject to the 51% District Residents New Hires Requirements and First Source Employment Agreement requirements, final request for payment must be accompanied by the report or a waiver of compliance discussed in section H.5.5.

G.3.2 No final payment shall be made to the Contractor until the agency CFO has received the Contracting Officer’s final determination or approval of waiver of the Contractor’s compliance with 51% District Residents New Hires Requirements and First Source Employment Agreement requirements.

G.4 PAYMENT

G.4.1 PAYMENTS ON PARTIAL DELIVERIES OF SERVICES

Unless otherwise specified in this contract, payment will be made on partial deliveries of services accepted by the District if:

- a) The amount due on the deliveries warrants it; or
- b) The Contractor requests it and the amount due on the deliveries is at least \$1,000 or 50 percent of the total contract price.

G.4.2 PARTIAL PAYMENTS

Unless otherwise specified in this contract, payment will be made on partial deliveries of goods and services accepted by the District if:

- a) The amount due on the deliveries warrants it; or
- b) The Contractor requests it and the amount due on the deliveries is in accordance with the following:
 - "Payment will be made on completion and acceptance of each item in accordance with the agreed upon delivery schedule".
- c) Presentation of a properly executed invoice.

G.4.3 LUMP SUM PAYMENT

The District will pay the full amount due the Contractor after:

- a) Completion and acceptance of all work; and
- b) Presentation of a properly executed invoice.

G.5 ASSIGNMENT OF CONTRACT PAYMENTS

G.5.1 In accordance with 27 DCMR 3250, the Contractor may assign to a bank, trust company, or other financing institution funds due or to become due as a result of the performance of this contract.

G.5.2 Any assignment shall cover all unpaid amounts payable under this contract, and shall not be made to more than one party.

G.5.3 Notwithstanding an assignment of contract payments, the Contractor, not the assignee, is required to prepare invoices. Where such an assignment has been made, the original copy of the invoice must refer to the assignment and must show that payment of the invoice is to be made directly to the assignee as follows:

“Pursuant to the instrument of assignment dated _____, make payment of this invoice to (name and address of assignee).”

G.6 THE QUICK PAYMENT CLAUSE

G.6.1 Interest Penalties to Contractors

G.6.1.1 The District will pay interest penalties on amounts due to the Contractor under the Quick Payment Act, D.C. Official Code §2-221.01 *et seq.*, for the period beginning on the day after the required payment date and ending on the date on which payment of the amount is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3rd day after the required payment date for meat or a meat product;
- b) the 5th day after the required payment date for an agricultural commodity; or
- c) the 15th day after the required payment date for any other item.

G.6.1.2 Any amount of an interest penalty which remains unpaid at the end of any 30-day period shall be added to the principal amount of the debt and thereafter interest penalties shall accrue on the added amount.

G.6.2 Payments to Subcontractors

G.6.2.1 The Contractor must take one of the following actions within seven (7) days of receipt of any amount paid to the Contractor by the District for work performed by any subcontractor under this contract:

- a) Pay the subcontractor for the proportionate share of the total payment received from the District that is attributable to the subcontractor for work performed under the contract; or
- b) Notify the District and the subcontractor, in writing, of the Contractor's intention to withhold all or part of the subcontractor's payment and state the reason for the nonpayment.

G.6.2.2 The Contractor must pay any subcontractor or supplier interest penalties on amounts due to the subcontractor or supplier beginning on the day after the payment is due and ending on the date on which the payment is made. Interest shall be calculated at the rate of 1% per month. No interest penalty shall be paid on the following if payment for the completed delivery of the item of property or service is made on or before:

- a) the 3rd day after the required payment date for meat or a meat product;
- b) the 5th day after the required payment date for an agricultural commodity; or
- c) the 15th day after the required payment date for any other item.

- G.6.2.3** Any amount of an interest penalty which remains unpaid by the Contractor at the end of any 30-day period shall be added to the principal amount of the debt to the subcontractor and thereafter interest penalties shall accrue on the added amount.
- G.6.2.4** A dispute between the Contractor and subcontractor relating to the amounts or entitlement of a subcontractor to a payment or a late payment interest penalty under the Quick Payment Act does not constitute a dispute to which the District of Columbia is a party. The District of Columbia may not be interpleaded in any judicial or administrative proceeding involving such a dispute.

G.6.3 Subcontract Requirements

- G.6.3.1** The Contractor shall include in each subcontract under this contract a provision requiring the subcontractor to include in its contract with any lower-tier subcontractor or supplier the payment and interest clauses required under paragraphs (1) and (2) of D.C. Official Code §2-221.02(d).

G.7 CONTRACTING OFFICER (CO)

Contracts will be entered into and signed on behalf of the District only by contracting officers. The contact information for the Contracting Officer is:

*Lolisa Simms
Contracting Officer
Department of Real Estate Services
Contracting & Procurement Division
2000 14th Street, NW, Fifth Floor
Washington, DC 20009
Telephone: 202-671-2613
Lolisa.simms@dc.gov*

G.8 AUTHORIZED CHANGES BY THE CONTRACTING OFFICER

- G.8.1** The CO is the only person authorized to approve changes in any of the requirements of this contract.
- G.8.2** The Contractor shall not comply with any order, directive or request that changes or modifies the requirements of this contract, unless issued in writing and signed by the CO.
- G.8.3** In the event the Contractor effects any change at the instruction or request of any person other than the CO, the change will be considered to have been made without authority and no adjustment will be made in the contract price to cover any cost increase incurred as a result thereof.

G.9 CONTRACTING OFFICER'S TECHNICAL REPRESENTATIVE (COTR)

G.9.1 The COTR is responsible for general administration of the contract and advising the CO as to the Contractor's compliance or noncompliance with the contract. The COTR has the responsibility of ensuring the work conforms to the requirements of the contract and such other responsibilities and authorities as may be specified in the contract. These include:

G.9.1.1 Keeping the CO fully informed of any technical or contractual difficulties encountered during the performance period and advising the CO of any potential problem areas under the contract;

G.9.1.2 Coordinating site entry for Contractor personnel, if applicable;

G.9.1.3 Reviewing invoices for completed work and recommending approval by the CO if the Contractor's costs are consistent with the negotiated amounts and progress is satisfactory and commensurate with the rate of expenditure;

G.9.1.4 Reviewing and approving invoices for deliverables to ensure receipt of goods and services. This includes the timely processing of invoices and vouchers in accordance with the District's payment provisions; and

G.9.1.5 Maintaining a file that includes all contract correspondence, modifications, records of inspections (site, data, equipment) and invoice or vouchers.

G.9.2 The address and telephone number of the COTR is:

Derek Schultz
DC Parks and Recreation (DPR)
3149 16th Street, NW
Washington DC 20010
Derek.schultz@dc.gov
TEL: (202) 251-7441

G.9.3 The COTR shall NOT have the authority to:

1. Award, agree to, or sign any contract, delivery order or task order. Only the CO shall make contractual agreements, commitments or modifications;
2. Grant deviations from or waive any of the terms and conditions of the contract;
3. Increase the dollar limit of the contract or authorize work beyond the dollar limit of the contract,
4. Authorize the expenditure of funds by the Contractor;
5. Change the period of performance; or
6. Authorize the use of District property, except as specified under the contract.

G.9.4 The Contractor shall be fully responsible for any changes not authorized in advance, in writing, by the CO; may be denied compensation or other relief for any additional work

performed that is not so authorized; and may also be required, at no additional cost to the District, to take all corrective action necessitated by reason of the unauthorized changes.

SECTION H: SPECIAL CONTRACT REQUIREMENTS

H.1 HIRING OF DISTRICT RESIDENTS AS APPRENTICES AND TRAINEES

H.1.1 For all new employment resulting from this contract or subcontracts hereto, as defined in Mayor's Order 83-265 and implementing instructions, the Contractor shall use its best efforts to comply with the following basic goal and objectives for utilization of bona fide residents of the District of Columbia in each project's labor force:

H.1.1.1 At least fifty-one (51) percent of apprentices and trainees employed shall be residents of the District of Columbia registered in programs approved by the District of Columbia Apprenticeship Council.

H.1.2 The Contractor shall negotiate an Employment Agreement with the Department of Employment Services ("DOES") for jobs created as a result of this contract. The DOES shall be the Contractor's first source of referral for qualified apprentices and trainees in the implementation of employment goals contained in this clause.

H.2 DEPARTMENT OF LABOR WAGE DETERMINATIONS

The Contractor shall be bound by the U.S. Department of Labor Wage Determination 2005-2103, Revision No. 10, Dated 06/15/2010, issued by the U.S. Department of Labor in accordance with the Service Contract Act, 41 U.S.C. §351 *et seq.*, and incorporated herein as Section J.2. The Contractor shall be bound by the wage rates for the term of the contract subject to revision as stated herein and in accordance with Section 24 of the SCP. If an option is exercised, the Contractor shall be bound by the applicable wage rates at the time of the option. If the option is exercised and the CO obtains a revised wage determination, the revised wage determination is applicable for the option periods and the Contractor may be entitled to an equitable adjustment.

H.3 PUBLICITY

The Contractor shall at all times obtain the prior written approval from the CO before it, any of its officers, agents, employees or subcontractors, either during or after expiration or termination of the contract, make any statement, or issue any material, for publication through any medium of communication, bearing on the work performed or data collected under this contract.

H.4 FREEDOM OF INFORMATION ACT

The District of Columbia Freedom of Information Act, at D.C. Official Code §2-532 (a-3), requires the District to make available for inspection and copying any record produced or collected pursuant to a District contract with a private contractor to perform a public function, to the same extent as if the record were maintained by the agency on whose behalf the contract is made. If the Contractor receives a request for such information, the Contractor shall immediately send the request to the COTR who will provide the request to the FOIA Officer for the agency with programmatic responsibility in accordance with the D.C. Freedom of

Information Act. If the agency with programmatic responsibility receives a request for a record maintained by the Contractor pursuant to the contract, the COTR will forward a copy to the Contractor. In either event, the Contractor is required by law to provide all responsive records to the COTR within the timeframe designated by the COTR. The FOIA Officer for the agency with programmatic responsibility will determine the releasability of the records. The District will reimburse the Contractor for the costs of searching and copying the records in accordance with D.C. Official Code §2-532 and Chapter 4 of Title 1 of the *D.C. Municipal Regulations*.

H.5 51% DISTRICT RESIDENTS NEW HIRES REQUIREMENTS AND FIRST SOURCE EMPLOYMENT AGREEMENT

H.5.1 The Contractor shall comply with the First Source Employment Agreement Act of 1984, as amended, D.C. Official Code §2-219.01 *et seq.* (“First Source Act”).

H.5.2 The Contractor shall enter into and maintain, during the term of the contract, a First Source Employment Agreement, (Section J.4) in which the Contractor shall agree that:

- (1) The first source for finding employees to fill all jobs created in order to perform this contract shall be the DOES; and
- (2) The first source for finding employees to fill any vacancy occurring in all jobs covered by the First Source Employment Agreement shall be the First Source Register.

H.5.3 The Contractor shall submit to DOES, no later than the 10th of each month following execution of the contract, a First Source Agreement Contract Compliance Report (“contract compliance report”) to verify its compliance with the First Source Agreement for the preceding month. The contract compliance report for the contract shall include the:

- (1) Number of employees needed;
- (2) Number of current employees transferred;
- (3) Number of new job openings created;
- (4) Number of job openings listed with DOES;
- (5) Total number of all District residents hired for the reporting period and the cumulative total number of District residents hired; and
- (6) Total number of all employees hired for the reporting period and the cumulative total number of employees hired, including:
 - (a) Name;
 - (b) Social security number;
 - (c) Job title;
 - (d) Hire date;
 - (e) Residence; and
 - (f) Referral source for all new hires.

H.5.4 If the contract amount is equal to or greater than \$100,000, the Contractor agrees that 51% of the new employees hired for the contract shall be District residents.

H.5.5 With the submission of the Contractor's final request for payment from the District, the Contractor shall:

- (1) Document in a report to the CO its compliance with section H.5.4 of this clause; or
- (2) Submit a request to the CO for a waiver of compliance with section H.5.4 and include the following documentation:

- (a) Material supporting a good faith effort to comply;
- (b) Referrals provided by DOES and other referral sources;
- (c) Advertisement of job openings listed with DOES and other referral sources;
and
- (d) Any documentation supporting the waiver request pursuant to section H.5.6.

H.5.6 The CO may waive the provisions of section H.5.4 if the CO finds that:

- (1) A good faith effort to comply is demonstrated by the Contractor;
- (2) The Contractor is located outside the Washington Standard Metropolitan Statistical Area and none of the contract work is performed inside the Washington Standard Metropolitan Statistical Area which includes the District of Columbia; the Virginia Cities of Alexandria, Falls Church, Manassas, Manassas Park, Fairfax, and Fredericksburg, the Virginia Counties of Fairfax, Arlington, Prince William, Loudoun, Stafford, Clarke, Warren, Fauquier, Culpeper, Spotsylvania, and King George; the Maryland Counties of Montgomery, Prince Georges, Charles, Frederick, and Calvert; and the West Virginia Counties of Berkeley and Jefferson.
- (3) The Contractor enters into a special workforce development training or placement arrangement with DOES; or
- (4) DOES certifies that there are insufficient numbers of District residents in the labor market possessing the skills required by the positions created as a result of the contract.

H.5.7 Upon receipt of the contractor's final payment request and related documentation pursuant to sections H.5.5 and H.5.6, the CO shall determine whether the Contractor is in compliance with section H.5.4 or whether a waiver of compliance pursuant to section H.5.6 is justified. If the CO determines that the Contractor is in compliance, or that a waiver of compliance is justified, the CO shall, within two business days of making the determination forward a copy of the determination to the agency Chief Financial Officer and the CA.

H.5.8 Willful breach of the First Source Employment Agreement, or failure to submit the report pursuant to section H.5.5, or deliberate submission of falsified data, may be enforced by the CO through imposition of penalties, including monetary fines of 5% of the total amount of the direct and indirect labor costs of the contract. The Contractor shall make payment to DOES. The Contractor may appeal to the D.C. Contract Appeals Board as provided in this contract any decision of the CO pursuant to this section H.5.8.

H.5.9 The provisions of sections H.5.4 through H.5.8 do not apply to nonprofit organizations.

H.6 SECTION 504 OF THE REHABILITATION ACT OF 1973, as amended.

During the performance of the contract, the Contractor and any of its subcontractors shall comply with Section 504 of the Rehabilitation Act of 1973, as amended. This Act prohibits

discrimination against disabled people in federally funded programs and activities. See 29 U.S.C. § 794 *et seq.*

H.7 AMERICANS WITH DISABILITIES ACT OF 1990 (ADA)

During the performance of this contract, the Contractor and any of its subcontractors shall comply with the ADA. The ADA makes it unlawful to discriminate in employment against a qualified individual with a disability. See 42 U.S.C. §12101 *et seq.*

H.8 WAY TO WORK AMENDMENT ACT OF 2006

H.8.1 Except as described in H.8.8 below, the Contractor shall comply with Title I of the Way to Work Amendment Act of 2006, effective June 8, 2006 (D.C. Law 16-118, D.C. Official Code §2-220.01 *et seq.*) (“Living Wage Act of 2006”), for contracts for services in the amount of \$100,000 or more in a 12-month period.

H.8.2 The Contractor shall pay its employees and subcontractors who perform services under the contract no less than the current living wage published on the OCP website at www.ocp.dc.gov.

H.8.3 The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to pay its employees who perform services under the contract no less than the current living wage rate.

H.8.4 The DOES may adjust the living wage annually and the OCP will publish the current living wage rate on its website at www.ocp.dc.gov.

H.8.5 The Contractor shall provide a copy of the Fact Sheet attached as J.5 to each employee and subcontractor who performs services under the contract. The Contractor shall also post the Notice attached as J.5 in a conspicuous place in its place of business. The Contractor shall include in any subcontract for \$15,000 or more a provision requiring the subcontractor to post the Notice in a conspicuous place in its place of business.

H.8.6 The Contractor shall maintain its payroll records under the contract in the regular course of business for a period of at least three (3) years from the payroll date, and shall include this requirement in its subcontracts for \$15,000 or more under the contract.

H.8.7 The payment of wages required under the Living Wage Act of 2006 shall be consistent with and subject to the provisions of D.C. Official Code §32-1301 *et seq.*

H.8.8 The requirements of the Living Wage Act of 2006 do not apply to:

- (1) Contracts or other agreements that are subject to higher wage level determinations required by federal law;
- (2) Existing and future collective bargaining agreements, provided, that the future collective bargaining agreement results in the employee being paid no less than the established living wage;

- (3) Contracts for electricity, telephone, water, sewer or other services provided by a regulated utility;
- (4) Contracts for services needed immediately to prevent or respond to a disaster or eminent threat to public health or safety declared by the Mayor;
- (5) Contracts or other agreements that provide trainees with additional services including, but not limited to, case management and job readiness services; provided that the trainees do not replace employees subject to the Living Wage Act of 2006;
- (6) An employee under 22 years of age employed during a school vacation period, or enrolled as a full-time student, as defined by the respective institution, who is in high school or at an accredited institution of higher education and who works less than 25 hours per week; provided that he or she does not replace employees subject to the Living Wage Act of 2006;
- (7) Tenants or retail establishments that occupy property constructed or improved by receipt of government assistance from the District of Columbia; provided, that the tenant or retail establishment did not receive direct government assistance from the District;
- (8) Employees of nonprofit organizations that employ not more than 50 individuals and qualify for taxation exemption pursuant to section 501(c)(3) of the Internal Revenue Code of 1954, approved August 16, 1954 (68A Stat. 163; 26 U.S.C. § 501(c)(3));
- (9) Medicaid provider agreements for direct care services to Medicaid recipients, provided, that the direct care service is not provided through a home care agency, a community residence facility, or a group home for mentally retarded persons as those terms are defined in section 2 of the Health-Care and Community Residence Facility, Hospice, and Home Care Licensure Act of 1983, effective February 24, 1984 (D.C. Law 5-48; D.C. Official Code § 44-501); and
- (10) Contracts or other agreements between managed care organizations and the Health Care Safety Net Administration or the Medicaid Assistance Administration to provide health services.

H.8.9 The Mayor may exempt a contractor from the requirements of the Living Wage Act of 2006, subject to the approval of Council, in accordance with the provisions of Section 109 of the Living Wage Act of 2006.

H.9 SUBCONTRACTING REQUIREMENTS

H.9.1 Mandatory Subcontracting Requirements

- H.9.1.1** For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises; provided, however, that the costs of materials, goods, and supplies shall not be counted towards the 35% subcontracting requirement unless such materials, goods and supplies are purchased from certified small business enterprises.

- H.9.1.2** If there are insufficient qualified small business enterprises to completely fulfill the requirement of paragraph H.9.1.1, then the subcontracting may be satisfied by subcontracting 35% of the dollar volume to any certified business enterprises; provided, however, that all reasonable efforts shall be made to ensure that qualified small business enterprises are significant participants in the overall subcontracting work.
- H.9.1.3** A prime contractor which is certified as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections H.9.1.1 and H.9.1.2.

H.9.2 Subcontracting Plan

If the prime contractor is required by law to subcontract under this contract, it must subcontract at least 35% of the dollar volume of this contract in accordance with the provisions of section H.9.1. The prime contractor responding to this solicitation which is required to subcontract shall be required to submit with its proposal, a notarized statement detailing its subcontracting plan. Proposals responding to this RFP shall be deemed nonresponsive and shall be rejected if the offeror is required to subcontract, but fails to submit a subcontracting plan with its proposal. Once the plan is approved by the CO, changes to the plan will only occur with the prior written approval of the CO and the Director of DSLBD. Each subcontracting plan shall include the following:

- H.9.2.1** A description of the goods and services to be provided by SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;
- H.9.2.2** A statement of the dollar value of the bid that pertains to the subcontracts to be performed by the SBEs or, if insufficient qualified SBEs are available, by any certified business enterprises;
- H.9.2.3** The names and addresses of all proposed subcontractors who are SBEs or, if insufficient SBEs are available, who are certified business enterprises;
- H.9.2.4** The name of the individual employed by the prime contractor who will administer the subcontracting plan, and a description of the duties of the individual;
- H.9.2.5** A description of the efforts the prime contractor shall ensure that SBEs, or, if insufficient SBEs are available, that certified business enterprises will have an equitable opportunity to compete for subcontracts;
- H.9.2.6** In all subcontracts that offer further subcontracting opportunities, assurances that the prime Contractor shall include a statement, approved by the contracting officer, that the subcontractor adopts a subcontracting plan similar to the subcontracting plan required by the contract;

- H.9.2.7** Assurances that the prime Contractor shall cooperate in any studies or surveys that may be required by the contracting officer, and submit periodic reports, as requested by the contracting officer, to allow the District to determine the extent of compliance by the prime contractor with the subcontracting plan;
- H.9.2.8** A list of the type of records the prime contractor will maintain to demonstrate procedures adopted to comply with the requirements set forth in the subcontracting plan, and assurances that the prime contractor will make such records available for review upon the District's request; and
- H.9.2.9** A description of the prime contractor's recent effort to locate SBEs or, if insufficient SBEs are available, certified business enterprises, and to award subcontracts to them.

H.9.3 Subcontracting Plan Compliance Reporting. If the Contractor has an approved subcontracting plan required by law under this contract, the Contractor shall submit to the CO and the Director of DSLBD, no later than the 21st of each month following execution of the contract, a Subcontracting Plan Compliance Report to verify its compliance with the subcontracting requirements for the preceding month. The monthly subcontracting plan compliance report shall include the following information:

- H.9.3.1** The dollar amount of the contract or procurement;
- H.9.3.2** A brief description of the goods procured or the services contracted for;
- H.9.3.3** The name of the business enterprise from which the goods were procured or services contracted;
- H.9.3.4** Whether the subcontractors to the contract are currently certified business enterprises;
- H.9.3.5** The dollar percentage of the contract awarded to SBEs, or if insufficient SBEs, to other certified business enterprises;
- H.9.3.6** A description of the activities the Contractor engaged in, in order to achieve the subcontracting requirements set forth in its plan; and
- H.9.3.7** A description of any changes to the activities the Contractor intends to make by the next month to achieve the requirements set forth in its plan.

H.9.4 Enforcement and Penalties for Breach of Subcontracting Plan

- H.9.4.1** If during the performance of this contract, the Contractor fails to comply with its approved subcontracting plan, and the CO determines the Contractor's

failure to be a material breach of the contract, the CO shall have cause to terminate the contract under the default clause of the Standard Contract Provisions.

H.9.4.2 There shall be a rebuttable presumption that a contractor willfully breached its approved subcontracting plan if the contractor (i) fails to submit any required monitoring or compliance report; or (ii) submits a monitoring or compliance report with the intent to defraud.

H.9.4.3 A contractor that is found to have willfully breached its approved subcontracting plan for utilization of certified business enterprises in the performance of a contract shall be subject to the imposition of penalties, including monetary fines of \$15,000 or 5% of the total amount of the work that the contractor was to subcontract to certified business enterprises, whichever is greater, for each such breach.

H.10 DISTRICT RESPONSIBILITIES

H.10.1 The District will provide the Contractor with photographs and/or maps of facilities, outlining all areas that should be treated for snow and ice removal. All properties identified above in C.5.19, and property requirements will be referenced by aerial photos, facility maps, and/or drawings outlining requirements and priority areas.

H.10.2 The District will meet with the Contractor prior to the winter season in order to conduct a “Dry Run” of properties outlined in this solicitation; and provide Contractor with answers to pertinent questions.

H.10.3 The District will notify the Contractor by phone and email communication to initiate snow and ice removal operations.

H.11 CONTRACTOR RESPONSIBILITIES

H.11.1 The Contractor shall provide all manpower, supervision, materials, supplies and equipment necessary to perform all the services described in Section C.

H.11.2 The Contractor shall assume full responsibility and liability for compliance with all applicable regulations pertaining to the health and safety of personnel during the execution of work, and shall hold the District Harmless for any action on his part or that of his employees or subcontractors, which results in injury or illness.

H.11.3 The contract shall furnish all Material Safety Data Sheet (MSDS) for any materials used in the performance of this contract. The Contractor shall make efforts to use environmentally preferable materials.

- H.11.4** The Contractor shall furnish all equipment needed for the performance of the work under this contract. All equipment must be properly guarded and meet all applicable OSHA standards.
- H.11.5** It is the responsibility of the contractor to initiate snow and ice removal operations in a timely, safe and effective.
- H.11.6** It is the responsibility of the contractor to maintain contact with the District throughout a winter weather event; and to follow up with reporting in accordance with this solicitation.
- H.11.7** It is the responsibility of the contractor to adhere to all plans submitted with Request for Proposals in relationship to this solicitation to include: (1) Inclement Weather Plan, (2) Quality Assurance Plan, (3) Snow and Ice Disposal Plan, (4) Excessive Snow Removal Plan, (5) Communications Plan, (6) Deployment Plan, and (7) Best Practices Policy Document.
- H.11.8** The contractor shall be responsible for providing equipment, personnel, and materials for all snow removal operations to include vehicles and other snow related equipment outlined in this solicitation; key personnel, adequate staff such as foreman, laborers and supervisors; and all treatment materials to include but not limited to ice melt, salt, and sand.

SECTION I: CONTRACT CLAUSES

I.1 APPLICABILITY OF STANDARD CONTRACT PROVISIONS

The Standard Contract Provisions for use with District of Columbia Government Supplies and Services Contracts dated March 2007 (“SCP”) are incorporated as part of the contract. To obtain a copy of the SCP go to www.ocp.dc.gov, click on OCP Policies under the heading “Information”, then click on “Standard Contract Provisions – Supplies and Services Contracts”.

I.2 CONTRACTS THAT CROSS FISCAL YEARS

Continuation of this contract beyond the current fiscal year is contingent upon future fiscal appropriations.

I.3 CONFIDENTIALITY OF INFORMATION

The Contractor shall keep all information relating to any employee or customer of the District in absolute confidence and shall not use the information in connection with any other matters; nor shall it disclose any such information to any other person, firm or corporation, in accordance with the District and federal laws governing the confidentiality of records.

I.4 TIME

Time, if stated in a number of days, will include Saturdays, Sundays, and holidays, unless otherwise stated herein.

I.5 RIGHTS IN DATA

I.5.1 “Data,” as used herein, means recorded information, regardless of form or the media on which it may be recorded. The term includes technical data and computer software. The term does not include information incidental to contract administration, such as financial, administrative, cost or pricing, or management information.

I.5.2 The term “Technical Data”, as used herein, means recorded information, regardless of form or characteristic, of a scientific or technical nature. It may, for example, document research, experimental, developmental or engineering work, or be usable or used to define a design or process or to procure, produce, support, maintain, or operate material. The data may be graphic or pictorial delineations in media such as drawings or photographs, text in specifications or related performance or design type documents or computer printouts. Examples of technical data include research and engineering data, engineering drawings and associated lists, specifications, standards, process sheets, manuals, technical reports, catalog item identifications, and related information, and computer software documentation. Technical data does not include computer software or financial, administrative, cost and pricing, and management data or other information incidental to contract administration.

- I.5.3** The term “Computer Software”, as used herein means computer programs and computer databases. “Computer Programs”, as used herein means a series of instructions or statements in a form acceptable to a computer, designed to cause the computer to execute an operation or operations. "Computer Programs" include operating systems, assemblers, compilers, interpreters, data management systems, utility programs, sort merge programs, and automated data processing equipment maintenance diagnostic programs, as well as applications programs such as payroll, inventory control and engineering analysis programs. Computer programs may be either machine-dependent or machine-independent, and may be general purpose in nature or designed to satisfy the requirements of a particular user.
- I.5.4** The term "computer databases", as used herein, means a collection of data in a form capable of being processed and operated on by a computer.
- I.5.5** All data first produced in the performance of this Contract shall be the sole property of the District. The Contractor hereby acknowledges that all data, including, without limitation, computer program codes, produced by Contractor for the District under this Contract, are works made for hire and are the sole property of the District; but, to the extent any such data may not, by operation of law, be works made for hire, Contractor hereby transfers and assigns to the District the ownership of copyright in such works, whether published or unpublished. The Contractor agrees to give the District all assistance reasonably necessary to perfect such rights including, but not limited to, the works and supporting documentation and the execution of any instrument required to register copyrights. The Contractor agrees not to assert any rights in common law or in equity in such data. The Contractor shall not publish or reproduce such data in whole or in part or in any manner or form, or authorize others to do so, without written consent of the District until such time as the District may have released such data to the public.
- I.5.6** The District will have restricted rights in data, including computer software and all accompanying documentation, manuals and instructional materials, listed or described in a license or agreement made a part of this contract, which the parties have agreed will be furnished with restricted rights, provided however, notwithstanding any contrary provision in any such license or agreement, such restricted rights shall include, as a minimum the right to:
- I.5.6.1** Use the computer software and all accompanying documentation and manuals or instructional materials with the computer for which or with which it was acquired, including use at any District installation to which the computer may be transferred by the District;
- I.5.6.2** Use the computer software and all accompanying documentation and manuals or instructional materials with a backup computer if the computer for which or with which it was acquired is inoperative;
- I.5.6.3** Copy computer programs for safekeeping (archives) or backup purposes; and modify the computer software and all accompanying documentation and manuals or instructional materials, or combine it with other software, subject to the provision that the modified portions shall remain subject to these restrictions.

I.5.7 The restricted rights set forth in section I.5.6 are of no effect unless

- (i) the data is marked by the Contractor with the following legend:

RESTRICTED RIGHTS LEGEND

Use, duplication, or disclosure is subject to restrictions stated in Contract No. _____ with (Contractor's Name); and

- (ii) If the data is computer software, the related computer software documentation includes a prominent statement of the restrictions applicable to the computer software. The Contractor may not place any legend on the computer software indicating restrictions on the District's rights in such software unless the restrictions are set forth in a license or agreement made a part of the contract prior to the delivery date of the software. Failure of the Contractor to apply a restricted rights legend to such computer software shall relieve the District of liability with respect to such unmarked software.

I.5.8 In addition to the rights granted in Section I.5.6 above, the Contractor hereby grants to the District a nonexclusive, paid-up license throughout the world, of the same scope as restricted rights set forth in Section I.5.6 above, under any copyright owned by the Contractor, in any work of authorship prepared for or acquired by the District under this contract. Unless written approval of the Contracting Officer is obtained, the Contractor shall not include in technical data or computer software prepared for or acquired by the District under this contract any works of authorship in which copyright is not owned by the Contractor without acquiring for the District any rights necessary to perfect a copyright license of the scope specified in the first sentence of this paragraph.

I.5.9 Whenever any data, including computer software, are to be obtained from a subcontractor under this contract, the Contractor shall use this clause, I.5, Rights in Data, in the subcontract, without alteration, and no other clause shall be used to enlarge or diminish the District's or the Contractor's rights in that subcontractor data or computer software which is required for the District.

I.5.10 For all computer software furnished to the District with the rights specified in Section I.5.5, the Contractor shall furnish to the District, a copy of the source code with such rights of the scope specified in Section I.5.5. For all computer software furnished to the District with the restricted rights specified in Section I.5.6, the District, if the Contractor, either directly or through a successor or affiliate shall cease to provide the maintenance or warranty services provided the District under this contract or any paid-up maintenance agreement, or if Contractor should be declared bankrupt or insolvent by a court of competent jurisdiction, shall have the right to obtain, for its own and sole use only, a single copy of the then current version of the source code supplied under this contract, and a single copy of the documentation associated therewith, upon payment to the person in control of the source code the reasonable cost of making each copy.

I.5.11 The Contractor shall indemnify and save and hold harmless the District, its officers, agents and employees acting within the scope of their official duties against any liability, including costs and

expenses, (i) for violation of proprietary rights, copyrights, or rights of privacy, arising out of the publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract, or (ii) based upon any data furnished under this contract, or based upon libelous or other unlawful matter contained in such data.

I.5.12 Nothing contained in this clause shall imply a license to the District under any patent, or be construed as affecting the scope of any license or other right otherwise granted to the District under any patent.

I.5.13 Paragraphs I.5.6, I.5.7, I.5.8, I.5.11 and I.5.12 above are not applicable to material furnished to the Contractor by the District and incorporated in the work furnished under contract, provided that such incorporated material is identified by the Contractor at the time of delivery of such work.

I.6 OTHER CONTRACTORS

The Contractor shall not commit or permit any act that will interfere with the performance of work by another District contractor or by any District employee.

I.7 SUBCONTRACTS

The Contractor hereunder shall not subcontract any of the Contractor's work or services to any subcontractor without the prior written consent of the CO. Any work or service so subcontracted shall be performed pursuant to a subcontract agreement, which the District will have the right to review and approve prior to its execution by the Contractor. Any such subcontract shall specify that the Contractor and the subcontractor shall be subject to every provision of this contract. Notwithstanding any such subcontract approved by the District, the Contractor shall remain liable to the District for all Contractor's work and services required hereunder.

I.8 INSURANCE

A. GENERAL REQUIREMENTS. The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the

expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.

1. **Commercial General Liability Insurance.** The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.
2. **Automobile Liability Insurance.** The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
3. **Workers' Compensation Insurance.** The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.

Employer's Liability Insurance. The Contractor shall provide employer's liability insurance as follows: \$1,000,000 per accident for injury; \$500,000 per employee for disease; and \$1,000,000 for policy disease limit.

4. **Umbrella or Excess Liability Insurance.** The Contractor shall provide umbrella or excess liability (which is excess over employer's liability, general liability, and automobile liability) insurance as follows: \$2,000,000 per occurrence, including the District of Columbia as additional insured.
5. **Crime Insurance (3rd Party Indemnity).** The Contractor shall provide a 3rd Party Crime policy to cover the dishonest acts of Contractor's employees which result in a loss to the District. The policy shall provide a limit of \$1,000,000 per occurrence. This coverage shall be endorsed to name the District of Columbia as joint-loss payee, as their interests may appear.

B. **DURATION.** The Contractor shall carry all required insurance until all contract work is accepted by the District, and shall carry the required General Liability; any required Professional Liability; and any required Employment Practices Liability insurance for five (5) years following final acceptance of the work performed under this contract.

C. **LIABILITY.** These are the required minimum insurance requirements established by the District of Columbia. HOWEVER, THE REQUIRED MINIMUM INSURANCE REQUIREMENTS PROVIDED ABOVE WILL NOT IN ANY WAY LIMIT THE CONTRACTOR'S LIABILITY UNDER THIS CONTRACT.

- D. **CONTRACTOR'S PROPERTY.** Contractor and subcontractors are solely responsible for any loss or damage to their personal property, including but not limited to tools and equipment, scaffolding and temporary structures, rented machinery, or owned and leased equipment. A waiver of subrogation shall apply in favor of the District of Columbia.
- E. **Measure of Payment.** The District will not make any separate measure or payment for the cost of insurance and bonds. The Contractor shall include all of the costs of insurance and bonds in the contract price.
- F. **NOTIFICATION.** The Contractor shall immediately provide the CO with written notice in the event that its insurance coverage has or will be substantially changed, canceled or not renewed, and provide an updated certificate of insurance to the CO.
- G. **CERTIFICATES OF INSURANCE.** The Contractor shall submit certificates of insurance giving evidence of the required coverage as specified in this section prior to commencing work. Evidence of insurance shall be submitted to:

*Lolisa Simms
Contracting Officer
Department of Real Estate Services
Contracting & Procurement Division
2000 14th Street, NW, Fifth Floor
Washington, DC 20009
Telephone: 202-671-2613
Lolisa.simms@dc.gov*

H. **DISCLOSURE OF INFORMATION.** The Contractor agrees that the District may disclose the name and contact information of its insurers to any third party which presents a claim against the District for any damages or claims resulting from or arising out of work performed by the Contractor, its agents, employees, servants or subcontractors in the performance of this contract.

I.9 EQUAL EMPLOYMENT OPPORTUNITY

In accordance with the District of Columbia Administrative Issuance System, Mayor's Order 85-85 dated June 10, 1985, the forms for completion of the Equal Employment Opportunity Information Report are incorporated herein as Section J.3. An award cannot be made to any Offeror who has not satisfied the equal employment requirements.

I.10 ORDER OF PRECEDENCE

The contract awarded as a result of this IFB will contain the following clause:

ORDER OF PRECEDENCE

A conflict in language shall be resolved by giving precedence to the document in the highest order of priority that contains language addressing the issue in question. The following documents are incorporated into the contract by reference and made a part of the contract in the following order of precedence:

- (1) An applicable Court Order, if any
- (2) Contract document
- (3) Standard Contract Provisions
- (4) Contract attachments other than the Standard Contract Provisions
- (5) IFB, as amended
- (6) Bid

I.11 CONTRACTS IN EXCESS OF ONE MILLION DOLLARS

Any contract in excess of \$1,000,000 shall not be binding or give rise to any claim or demand against the District until approved by the Council of the District of Columbia and signed by the CO.

I.12 GOVERNING LAW

This contract, and any disputes arising out of or related to this contract, shall be governed by, and construed in accordance with, the laws of the District of Columbia.

SECTION J: ATTACHMENTS

The following list of attachments is incorporated into the solicitation by reference. *[However, include ONLY J.1, J.2, J.5 and J.6 in the final contract.]*

The following list of attachments is incorporated into the solicitation by reference

Attachment Number	Document
J.1	Government of the District of Columbia Standard Contract Provisions for Use with the Supplies and Services Contracts (March 2007) available at www.ocp.dc.gov click on "Solicitation Attachments"
J.2	U.S. Department of Labor Wage Determination 2005-2103, Revision No. 10, Dated 06/15/2010
J.3	Office of Local Business Development Equal Employment Opportunity Information Report and Mayor's Order 85-85 available at www.ocp.dc.gov click on "Solicitation Attachments"
J.4	Department of Employment Services First Source Employment Agreement available at www.ocp.dc.gov click on "Solicitation Attachments"
J.5	Way to Work Amendment Act of 2006 - Living Wage Notice and Living Wage Fact Sheet
J.6	Tax Certification Affidavit www.ocp.dc.gov click on "Solicitation Attachments"
J.7	Cost/Price Certification and Data Package available at www.ocp.dc.gov click on "Solicitation Attachments"
J.8	W-9-Tax forms
J.9	List of properties requiring Pre-Treatment
J.10	Master Collection Form
J.11	Aerial photos. Outlines and or maps

SECTION K: REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF BIDDERS

K.1 TYPE OF BUSINESS ORGANIZATION

K.1.1 The bidder, by checking the applicable line, represents that

(a) It operates as:

- a corporation incorporated under the laws of the state of _____
- an individual,
- a partnership,
- a nonprofit organization, or
- a joint venture.

(b) If the bidder is a foreign entity, it operates as:

- an individual,
- a joint venture, or
- a corporation registered for business in _____
(Country)

K.2 CERTIFICATION AS TO COMPLIANCE WITH EQUAL OPPORTUNITY OBLIGATIONS

Mayor’s Order 85-85, “Compliance with Equal Opportunity Obligations in Contracts”, dated June 10, 1985 and the Office of Human Rights’ regulations, Chapter 11, “Equal Employment Opportunity Requirements in Contracts”, promulgated August 15, 1986 (4 DCMR Chapter 11, 33 DCR 4952) are included as a part of this solicitation and require the following certification for contracts subject to the order. Failure to complete the certification may result in rejection of the bidder for a contract subject to the order. I hereby certify that I am fully aware of the content of the Mayor’s Order 85-85 and the Office of Human Rights’ regulations, Chapter 11, and agree to comply with them in performance of this contract.

Bidder _____ Date _____

Name _____ Title _____

Signature _____

Bidder ___ has ___ has not participated in a previous contract or subcontract subject to the Mayor’s Order 85-85. Bidder ___ has ___ has not filed all required compliance reports, and representations indicating submission of required reports signed by proposed sub-bidders. (The

above representations need not be submitted in connection with contracts or subcontracts which are exempt from the Mayor's Order.)

K.3 BUY AMERICAN CERTIFICATION

The bidder hereby certifies that each end product, except the end products listed below, is a domestic end product (as defined in Paragraph 23 of the SCP, “Buy American Act”), and that components of unknown origin are considered to have been mined, produced, or manufactured outside the United States.

_____ EXCLUDED END PRODUCTS
_____ COUNTRY OF ORIGIN

K.4 DISTRICT EMPLOYEES NOT TO BENEFIT CERTIFICATION

Each bidder shall check one of the following:

_____ No person listed in clause 13 of the SCP (Attachment J.1), “District Employees Not To Benefit” will benefit from this contract.

_____ The following person(s) listed in clause 13 of the SCP (Attachment J.1) may benefit from this contract. For each person listed, attach the affidavit required by clause 13

K.5 CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

(a) Each signature of the bidder is considered to be a certification by the signatory that:

- 1) The prices in this contract have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any bidder or competitor relating to:
 - (i) those prices
 - (ii) the intention to submit a contract, or
 - (iii) the methods or factors used to calculate the prices in the contract.
- 2) The prices in this contract have not been and will not be knowingly disclosed by the bidder, directly or indirectly, to any other bidder or competitor before contract opening unless otherwise required by law; and
- 3) No attempt has been made or will be made by the bidder to induce any other concern to submit or not to submit a contract for the purpose of restricting competition.

(b) Each signature on the bid is considered to be a certification by the signatory that the signatory:

- 1) Is the person in the bidder's organization responsible for determining the prices being offered in this contract, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or
- 2) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above:

(insert full name of person(s) in the organization responsible for determining the prices offered in this contract and the title of his or her position in the bidder's organization);

- (i) As an authorized agent, does certify that the principals named in subdivision (b)(2) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and
 - (ii) As an agent, has not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.
- (c) If the bidder deletes or modifies subparagraph (a)(2) above, the bidder must furnish with its bid a signed statement setting forth in detail the circumstances of the disclosure.

K.6 TAX CERTIFICATION

Each bidder must submit with its bid, a sworn Tax Certification Affidavit, incorporated herein as Attachment J.7.

K.7 CERTIFICATION OF ELIGIBILITY

The bidder's signature shall be considered a certification by the signatory that the bidder, or any person associated therewith in the capacity of owner, partner, director, officer, principal, or any position involving the administration of funds:

- A. is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility under any federal, District or state statutes;
- B. has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal, District or state agency within the past three (3) years;
- C. does not have a proposed debarment pending; and
- D. has not been indicted, convicted, or had a civil judgment rendered against it or them by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

Indicate below any exception to your certification of eligibility and to whom it applies, their position in the bidder's organization, the initiating agency, and dates of action. Exceptions will not necessarily result in denial of award, but will be considered in determining responsibility of the bidder. Providing false information may result in criminal prosecution or administrative sanctions.

SECTION L: INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

L.1 METHOD OF AWARD

L.1.1 The District reserves the right to accept/reject any/all bids resulting from this solicitation. The Contracting Officer may reject all bids or waive any minor informality or irregularity in bids received whenever it is determined that such action is in the best interest of the District.

L.1.2 The District intends to award up to five (5) contracts resulting from this solicitation to the responsible Bidder whose offer conforming to the solicitation will be most advantageous to the District, cost or price, technical and other factors, specified elsewhere in this solicitation considered

L.2 PREPARATION AND SUBMISSION OF BIDS

L.2.1 Bidders shall submit a signed original and 3 copies. The District will not accept a facsimile copy of a bid as an original bid. All items accepted by the District, all pages of the Invitation for Bids (IFB), all attachments and all documents containing the bidder's offer shall constitute the formal contract. **Each bid shall be submitted as specified in Section A.3 in a sealed envelope conspicuously marked: "Bid in Response to Solicitation No. DCHA-2011-B-0088.**

L.2.2 The original bid shall govern if there is a variance between the original bid and the copy submitted by the bidder. Each bidder shall return the complete solicitation as its bid.

L.2.3 The District may reject as non-responsive any bid that fails to conform in any material respect to the IFB.

L.2.4 The District may also reject as non-responsive any bids submitted on forms not included in or required by the solicitation. Bidders shall make no changes to the requirements set forth in the solicitation.

L.2.5 The bidder must bid on all CLINs to be considered for this award. Failure to bid on all CLINs in section B.4 will render the bid non-responsive and disqualify a bid.

L.3 FAMILIARIZATION WITH CONDITIONS

Bidders shall thoroughly familiarize themselves with the terms and conditions of this solicitation, acquainting themselves with all available information regarding difficulties which may be encountered and the conditions under which the work is to be accomplished. Bidders will not be relieved from assuming all responsibility for properly estimating the difficulties and the cost of performing the services required herein due to their failure to investigate the conditions or to become acquainted with all information, schedules and liability concerning the services to be performed.

L.4 BID SUBMISSION DATE AND TIME

Bids must be submitted no later than **2 *p.m.*** local time on **12/27/2010** as specified in Section A.9.

L.5 WITHDRAWAL OR MODIFICATION OF BIDS

A bidder may modify or withdraw its bid upon written, telegraphic notice, or facsimile transmission if received at the location designated in the solicitation for submission of bids, but not later than the exact time set for opening of bids.

L.6 LATE SUBMISSIONS, LATE MODIFICATIONS, AND LATE WITHDRAWALS

L.6.1 Bids, modifications to bids, or requests for withdrawals that are received in the designated District office after the exact local time specified above, are “late” and shall be considered only if they are received before the award is made and one (1) or more of the following circumstances apply:

- a. The bid or modification was sent by registered or certified mail no later than the fifth (5th) day before the date specified for receipt of bids; or
- b. The bid or modification was sent by mail and it is determined by the CO that the late receipt at the location specified in the solicitation was caused by mishandling by the District after receipt.

L.6.2 Postmarks

The only acceptable evidence to establish the date of a late bid, late modification or late withdrawal sent either by registered or certified mail shall be a U.S. or Canadian Postal Service postmark on the wrapper or on the original receipt from the U.S. or Canadian Postal Service. If neither postmark shows a legible date, the bid, modification or withdrawal shall be deemed to have been mailed late. When the postmark shows the date but not the hour, the time is presumed to be the last minute of the date shown. If no date is shown on the postmark, the bid shall be considered late unless the bidder can furnish evidence from the postal authorities of timely mailing.

L.6.3 Late Submissions

A late bid, late request for modification or late request for withdrawal shall not be considered, except as provided in this section.

L.6.4 Late Modifications

A late modification of a successful bid which makes its terms more favorable to the District will be considered at any time it is received and may be accepted.

L.6.5 Late Bids

A late bid, late modification or late withdrawal of a bid that is not considered shall be held unopened, unless opened for identification, until after award and then retained with unsuccessful bids resulting from this solicitation.

L.7 HAND DELIVERY OR MAILING OF BIDS

Bidders must deliver or mail their bids to the address in Section A.8 of the cover page.

L.8 ERRORS IN BIDS

Bidders are expected to read and understand fully all information and requirements contained in the solicitation; failure to do so will be at the bidder's risk. In event of a discrepancy between the unit price and the total price, the unit price shall govern.

L.9 QUESTIONS ABOUT THE SOLICITATION

If a prospective bidder has any questions relative to this solicitation, the prospective bidder shall submit the questions in writing to the CO. The prospective bidder shall submit questions no later than 5 days prior to the closing date and time indicated for this solicitation. The District will not consider any questions received less than 5 days before the date set for submission of bids. The District will furnish responses promptly to all prospective bidders. An amendment to the solicitation will be issued, if that information is necessary in submitting bids, or if the lack of it would be prejudicial to any prospective bidders. Oral explanations or instructions given before the award of the contract will not be binding.

L.10 FAILURE TO SUBMIT BIDS

Recipients of this solicitation not responding with a bid should not return this solicitation. Instead, they should advise the CO, Lolisa Simms, DRES, lolisa.simms@dc.gov by email whether they want to receive future solicitations for similar requirements. It is also requested that such recipients advise the Contracting Officer, CO, Lolisa Simms, DRES of the reason for not submitting a bid in response to this solicitation. If a recipient does not submit a bid and does not notify the CO, Lolisa Simms, DRES that future solicitations are desired, the recipient's name may be removed from the applicable mailing list.

L.11 BID PROTESTS

Any actual or prospective bidder or contractor who is aggrieved in connection with the solicitation or award of a contract, must file with the D.C. Contract Appeals Board (Board) a protest no later than ten (10) business days after the basis of protest is known or should have been known, whichever is earlier. A protest based on alleged improprieties in a solicitation which are apparent prior to bid opening or the time set for receipt of initial bids shall be filed

with the Board prior to bid opening or the time set for receipt of initial bids. In procurements in which bids are requested, alleged improprieties which do not exist in the initial solicitation, but which are subsequently incorporated into this solicitation, must be protested no later than the next closing time for receipt of bids following the incorporation. The protest shall be filed in writing, with the Contract Appeals Board, 441 4th Street, N.W., Suite 350N, Washington, D.C. 20001. The aggrieved person shall also mail a copy of the protest to the Contracting Officer.

L.12 SIGNING OF BIDS

L.12.1 The bidder shall sign the bid and print or type its name on the Solicitation, Offer and Award form of this solicitation. Each bid must show a full business address and telephone number of the bidder and be signed by the person or persons legally authorized to sign contracts. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the Contracting Officer.

L.12.2 All correspondence concerning the bid or resulting contract will be mailed to the address shown on the bid in the absence of written instructions from the bidder or contractor to the contrary. Any bid submitted by a partnership must be signed with the partnership name by a general partner with authority to bind the partnership. Any bid submitted by a corporation must be signed with the name of the corporation followed by the signature and title of the person having authority to sign for the corporation. Bidders shall complete and sign all Representations, Certifications and Acknowledgments as appropriate. Failure to do so may result in a bid rejection.

L.13 ACKNOWLEDGMENT OF AMENDMENTS

The bidder shall acknowledge receipt of any amendment to this solicitation (a) by signing and returning the amendment; (b) by identifying the amendment number and date in the space provided for this purpose in Section A, Solicitation, Offer and Award form; or (c) by letter, telegram or e-mail from an authorized representative. The District must receive the acknowledgment by the date and time specified for receipt of bids. A bidder's failure to acknowledge an amendment may result in rejection of its bid.

L.14 BIDS WITH OPTION YEARS

The bidder shall include option year prices in its bid. A bid may be determined to be nonresponsive if it does not include option year pricing.

L.15 LEGAL STATUS OF BIDDER

Each bid must provide the following information:

L.15.1 Name, address, telephone number and federal tax identification number of bidder;

L.15.2 A copy of each District of Columbia license, registration or certification that the bidder is required by law to obtain. This mandate also requires the bidder to provide a copy of the executed “Clean Hands Certification” that is referenced in D.C. Official Code §47-2862, if the bidder is required by law to make such certification. If the bidder is a corporation or partnership and does not provide a copy of its license, registration or certification to transact business in the District of Columbia, the bid shall certify its intent to obtain the necessary license, registration or certification prior to contract award or its exemption from such requirements; and

L.15.3 If the bidder is a partnership or joint venture, the names and addresses of the general partners or individual members of the joint venture, and copies of any joint venture or teaming agreements.

L.16 BID OPENING

The District shall publicly open bids submitted in response to this IFB. The District shall read aloud or otherwise make available the name of each bidder, the bid price, and other information that is deemed appropriate.

L.17 CERTIFICATES OF INSURANCE

Prior to commencing work, the Contractor shall have its insurance broker or insurance company submit certificates of insurance giving evidence of the required coverages as specified in Section I.8 to:

*Lolisa Simms
Contracting Officer
Department of Real Estate Services
Contracting & Procurement Division
2000 14th Street, NW, Fifth Floor
Washington, DC 20009
Telephone: 202-671-2613
Lolisa.simms@dc.gov*

L.18 GENERAL STANDARDS OF RESPONSIBILITY

The prospective contractor must demonstrate to the satisfaction of the District its capability in all respects to perform fully the contract requirements; therefore, the prospective contractor must submit the documentation listed below, within five (5) days of the request by the District.

L.18.1 Evidence of adequate financial resources, credit or the ability to obtain such resources as required during the performance of the contract.

- L.18.2** Evidence of the ability to comply with the required or proposed delivery or performance schedule, taking into consideration all existing commercial and governmental business commitments.
- L.18.3** Evidence of the necessary organization, experience, accounting and operational control, technical skills or the ability to obtain them.
- L.18.4** Evidence of compliance with the applicable District licensing and tax laws and regulations.
- L.18.5** Evidence of a satisfactory performance record, record of integrity and business ethics.
- L.18.6** Evidence of the necessary production, construction and technical equipment and facilities or the ability to obtain them.
- L.18.7** Evidence of other qualifications and eligibility criteria necessary to receive an award under applicable laws and regulations.
- L.18.8** If the prospective contractor fails to supply the information requested, the CO shall make the determination of responsibility or nonresponsibility based upon available information. If the available information is insufficient to make a determination of responsibility, the CO shall determine the prospective contractor to be nonresponsible.

SECTION M: EVALUATION FACTORS

M.1. Preferences for Certified Business Enterprises

Under the provisions of the “Small, Local, and Disadvantaged Business Enterprise Development and Assistance Act of 2005”, as amended, D.C. Official Code § 2-218.01 *et seq.* (the Act), the District shall apply preferences in evaluating bids from businesses that are small, local, disadvantaged, resident-owned, longtime resident, veteran-owned, local manufacturing, or local with a principal office located in an enterprise zone of the District of Columbia.

M.1.1. Application of Preferences

For evaluation purposes, the allowable preferences under the Act shall be applicable to prime contractors as follows:

- M.1.1.1** Any prime contractor that is a small business enterprise (SBE) certified by the Department of Small and Local Business Development (DSLBD) will receive a three percent (3%) reduction in the bid price for a bid submitted by the SBE in response to this Invitation for Bids (IFB).
- M.1.1.2** Any prime contractor that is a resident-owned business (ROB) certified by DSLBD will receive a five percent (5%) reduction in the bid price for a bid submitted by the ROB in response to this IFB.
- M.1.1.3** Any prime contractor that is a longtime resident business (LRB) certified by DSLBD will receive a five percent (5%) reduction in the bid price for a bid submitted by the LRB in response to this IFB.
- M.1.1.4** Any prime contractor that is a local business enterprise (LBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the LBE in response to this IFB.
- M.1.1.5** Any prime contractor that is a local business enterprise with its principal offices located in an enterprise zone (DZE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the DZE in response to this IFB.
- M.1.1.6** Any prime contractor that is a disadvantaged business enterprise (DBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the DBE in response to this IFB.
- M.1.1.7** Any prime contractor that is a veteran-owned business (VOB) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the VOB in response to this IFB.

M.1.1.8 Any prime contractor that is a local manufacturing business enterprise (LMBE) certified by DSLBD will receive a two percent (2%) reduction in the bid price for a bid submitted by the LMBE in response to this IFB.

M.1.2 Maximum Preference Awarded

Notwithstanding the availability of the preceding preferences, the maximum total preference to which a certified business enterprise is entitled under the Act is twelve per cent (12%) for bids submitted in response to this IFB. There will be no preference awarded for subcontracting by the prime contractor with certified business enterprises.

M.1.3 Preferences for Certified Joint Ventures

When DSLBD certifies a joint venture, the certified joint venture will receive preferences as a prime contractor for categories in which the joint venture and the certified joint venture partner are certified, subject to the maximum preference limitation set forth in the preceding paragraph.

M.1.4 Verification of Bidder's Certification as a Certified Business Enterprise

M.1.4.1 Any vendor seeking to receive preferences on this solicitation must be certified at the time of submission of its bid. The CO will verify the bidder's certification with DSLBD, and the bidder should not submit with its bid any documentation regarding its certification as a certified business enterprise.

M.1.4.2 Any vendor seeking certification or provisional certification in order to receive preferences under this solicitation should contact the:

Department of Small and Local Business Development
ATTN: CBE Certification Program
441 Fourth Street, NW, Suite 970N
Washington DC 20001

M.1.4.3 All vendors are encouraged to contact DSLBD at (202) 727-3900 if additional information is required on certification procedures and requirements.

M.2 EVALUATION OF OPTION YEARS

The District will evaluate bids for award purposes by evaluating the total price for all options as well as the base year. Evaluation of options shall not obligate the District to exercise them. The total District's requirements may change during the option years. Quantities to be awarded will be determined at the time each option is exercised.

M.3 Mandatory Subcontracting Requirement

- M.3.1** For contracts in excess of \$250,000, at least 35% of the dollar volume shall be subcontracted to certified small business enterprises; provided, however, that the costs of materials, goods, and supplies shall not be counted towards the 35% subcontracting requirement unless such materials, goods and supplies are purchased from certified small business enterprises.
- M.3.2** If there are insufficient qualified small business enterprises to completely fulfill the requirement of paragraph M.1.5.1, then the subcontracting may be satisfied by subcontracting 35% of the dollar volume to any certified business enterprises; provided, however, that all reasonable efforts shall be made to ensure that qualified small business enterprises are significant participants in the overall subcontracting work.
- M.3.3** A prime contractor which is certified as a small, local or disadvantaged business enterprise shall not be required to comply with the provisions of sections M.3.1 and M.3.1.