

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 1	
2. Amendment/Modification Number DCGF-2008-R-0001-002		3. Effective Date 28-Nov-07	4. Requisition/Purchase Request No.	5. Solicitation Caption Comprehensive Assessment of DC	
6. Issued By: Office of Contracting and Procurement Group IX 441 4th Street, N.W. Suite 700 South Washington, DC 20001			7. Administered By (If other than line 6) University of the District of Columbia Vice President for Management 4200 Connecticut Avenue, NW Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCGF-2008-R-0001	
			X	9B. Dated (See Item 11) 11/8/2007	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code		Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>One</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
THIS AMENDMENT (002) IS TO AMEND SOLICITATION NO. DCGF-2008-R-0001AS FOLLOWS:					
A) The information regarding this solicitation stated on Page 4, Section C.3.REQUIREMENTS is revised as follows: The due date for the Initial Report as stated in C.3.5 and F.2 is changed from " Within 21 days after contract award" to " Within 60 days after work plan". The due date for the Action Plan as stated in C.3.6 and F.2 is changed from " Within 40 days after contract award" to "Within 45 days after the Initial Report" The due date for the Final Report as stated in C.3.9 and F.2 is changed from "February 29, 2008" to "Within 120 days after contract award".					
B) The information regarding this solicitation stated on Page 28, Section L.2.1 Techinal Proposal, E) is revised as follows: DELETE: The client references shall fax forms to 202-724-0245 Attn: Gregory Nance by 2:00 p.m. November 28, 2007. INSERT:: The client references shall fax forms to 202-274-5432 Attn: Mary Ann Harris or to 202-724-1473 Attn: Gena Johnson by 2:00 p.m. November 28, 2007.					
C) Answers to Offeror-Submitted Questions are provided in Attachment 1					
15A. Name and Title of Signer (Type or Print)			16A. Name of Contracting Officer		
			Gena Johnson		
15B. Name of Contractor			16B. District of Columbia		
(Signature of person authorized to sign)			(Signature of Contracting Officer)		
			11/08/07		

**AMENDMENT TWO
ATTACHMENT ONE**

**Questions Submitted by Prospective Offerors in Connection with Solicitation No.
DCFG-2008-R-001 (Comprehensive Assessment of UDC)
&
The Official District's Answers Provided in Response**

QUESTION 1

Section C.1 requests the services of a contractor to conduct a Comprehensive Assessment of the efficiency and effectiveness of UDC's programs in the "academic arena". Would the District please clarify its definition of the "academic arena" and provide a list of those functions/activities included within that designation which would be the subject of the assessment.

ANSWER 1

The academic arena refers to the University environment. The subject of the assessment is determining the relative value of the input and output of the current academic programs.

QUESTION 2

Would the District please provide the current organization chart for the UDC, and more detailed charts for those organizational areas identified in response to question #1 above.

ANSWER 2

Please refer to Attachment J.1.4 Academic Degree Programs at UDC of solicitation number DCGF-2008-R-0001.

QUESTION 3

Section C.3.5 of the solicitation calls for an initial report of the findings resulting from conducting the assessment within 21 days after contract award. This effectively allows only 11 days to conduct the assessment, since the project work plan and schedule are due 10 days after contract award. Would the District please clarify its assumptions and expectations that would make adherence to such an aggressive time line possible, especially with regard to the District's provision of any requested documentation, scheduling and conducting process walk throughs with UDC process owners, and scheduling and conducting necessary interviews with UDC staff . As an alternative to the 21-day requirement, would the District consider a more flexible requirement that allows bidders to propose a project time line for the required initial report and action plan deliverables which is consistent with the bidder's proposed methodology and the District's overall 120-day term of the contact?

ANSWER 3

Please refer to Page 1 of Amendment 2.

QUESTION 4

4. Section F.1 calls for the term of the contract to be "from date of award through 120 days thereafter, but not later than February 29, 2008". Since the likely award date of this contract will allow for a period of 90-days or less until February 29, 2008, will the District please consider dropping the date specific reference and allowing a 120 day period of performance from date of award?

ANSWER 4

The period of performance shall be from date of award through 120 days thereafter. The previous response in Amendment 1 regarding the due date for the final report has been changed as indicated on Page 1 of Amendment 2.