

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 5	
2. Amendment/Modification Number A0004		3. Effective Date 9/6/2012	4. Requisition/Purchase Request No.	5. Solicitation Caption 2012 Youth Risk Behavior Survey	
6. Issued By: Office of Contracting and Procurement Office of the State Superintendent of Education 810 1st Street, NW, 9th Floor Washington, DC 20002			7. Administered By (If other than line 6)		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) TO ALL PROSPECTIVE OFFERORS			(X)	9A. Amendment of Solicitation No. DCGD-2012-R-0144	
				9B. Dated (See Item 11) 9/6/2012	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/>	The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.				
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
<input checked="" type="checkbox"/>	A. This change order is issued pursuant to: (Specify Authority) The changes set forth in Item 14 are made in the contract/order no. in item 10A.				
	B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.				
	C. This supplemental agreement is entered into pursuant to authority of:				
	D. Other (Specify type of modification and authority)				
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) RESPONSES TO INQUIRIES FROM VENDORS COMPETING FOR THE SOLICITATION ARE ATTACHED.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

**2012 Youth Risk Behavior Survey (DCGD-2012-R-0144) – A0004
Responses to Questions**

Technical Questions:

1. Are ALL middle and high school students in all 112 schools being surveyed? Approximately 31,000 students? E.g. In each middle school, all 6th, 7th and 8th graders are being surveyed? Not a sample based on class schedule - all taking English in 2nd period?

Yes. All students. A Sample will be drawn from the total students for CDC/Westat

2. What are the factors being considered when the RFP states "weighted?"

All evaluation factors are included in the solicitation. See section M.

3. Are the YRBS surveys being copied by the vendor?

They are being sent by the vendor to CDC/Westat

4. Are the scannable response sheets/answer booklets also being copied or purchased from CDC/Westat?

The answer sheets are being provided by CDC/Westat

5. If vendor is copying, how many pages in the response sheet for middle school and high school?

n/a

6. Has CDC paid Westat for the scoring services or does the vendor have to contract independently with Westat?

There is no financial agreement needed, Westat is providing as part of their contract with CDC.

7. What reports are exactly required as deliverables? Two locations in the RFP indicate two different reporting deliverables.

In reviewing the responses in Amendment 001, page 6, the reporting requirements are still unclear, parts of the questions were hi-lighted as responses. Can you please state in your own words, the reporting requirements for this contract?

8 Ward level reports for DCPS schools only and Charter school data combined 1 Citywide report with DCPS and Charter school data combined. All other reports are not requested at this time. This is due to DC local legislation requesting Ward-level data for youth (and adults).

I've copied the questions below from the amendment.

In reviewing the reporting requirements for the 2012 YRBS, there appears to be some confusion on exactly what types of reports shall be produced:

On Page 6, section C.3.13, the opening paragraph states there will be three types of reports:

- 8 Ward level reports for DCPS schools only and Charter school data combined
- 1 Citywide report with DCPS and Charter school data combined

The more detailed text below this section states there will be three types of reports:

- 1 Citywide DCPS only report
- 8 Ward level reports for DCPS schools and Charter school data combined
- 1 Citywide report with DCPS and Charter school data combined

The deliverable list on page 11 appears to say there are only two types of reports:

- 8 Ward level reports with DCPS schools and Charter school data combined
- 1 DC Citywide report for both DCPS and Charter School Data.

Please clarify the reporting requirements for the 2012 YRBS and the associated due dates of the reports.

Due dates: via email, Draft of DCPS/Charter 8 Ward level report and DC Citywide report by June 20, 2012 (assuming CDC/Westat provides data by April 1, 2013 and Final DCPS/Charter 8 Ward level report and DC Citywide report by July 20, 2012.

- 1.) In reference to conducting the data collection in the schools (section C.3.9) – would it be acceptable to combine classrooms (while ensuring classrooms are kept separate) into a common area (such as the cafeteria or auditorium) when administering the survey?

Combining classrooms is discouraged, as student confidentiality can be compromised when students take the test in a common area like the cafeteria or auditorium. Only if schools refuse to participate if this accommodation is made, would this option be considered.

1. Do we need to include the award form? If so should this be included in the business proposal?

Offerors must include the Award form completed and signed with their proposal.

2. Section L.13 Acknowledgement of Amendments , page 40, states *the offeror shall acknowledge receipt of any amendments electronically via the District's E-sourcing system's messaging process*. Can you please provide the link to access the E-sourcing system? Do we need to include the amendment confirmations in our proposal? If so, technical or business?

This was an Administrative error. Offerors must sign ALL amendment forms attached to the solicitation which is found on the Office of Contracting and Procurement (OCP) website at:

http://app.ocp.dc.gov/RUI/information/scf/solicitation_detail.asp?solicitation=DCG D-2012-R-0144 .