

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 1	
2. Amendment/Modification Number A0002		3. Effective Date See 16C	4. Requisition/Purchase Request No.	5. Solicitation Caption USI Solution	
6. Issued By: Code _____ D.C. Office of the State Superintendent of Education 810 1st Street, N.E., 9th Floor Washington, D.C. 20002 Janet Spevak 202-741-5937			7. Administered By (If other than line 6) DC Office of the State Superintendent of Education Division of Education Excellence 810 1st Street NE, 9th Floor Washington, D.C. 20002		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code) To All Prospective Quoters			(X)	9A. Amendment of Solicitation No. DCGD-2010-R-0042	
				9B. Dated (See Item 11) 28-Jul-10	
				10A. Modification of Contract/Order No.	
				10B. Dated (See Item 13)	
Code		Facility			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: (Specify Authority)					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
x D. Other (Specify type of modification and authority) Q & A					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.)					
1. This amendment provides answers to additional questions received in response to the RFP. (See Attachment 1).					
<p>Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect</p>					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer Carole Lee		
15B. Name of Contractor (Signature of person authorized to sign)		15C. Date Signed	16B. District of Columbia (Signature of Contracting Officer)		16C. Date Signed 8/17/2010

AMENDMENT NO. 2

ATTACHMENT 1

Question and Answers

**RFP DCGD-2010-R-0042
USI SOLUTION**

The Office of the State Superintendent of Education responds to additional questions received from the RFP solicitation as follows:

Question 1: Is it OSSE's intent to use the proposed solution to fully replace the current Interim USI?

Answer: See Amendment #1, Question #3.

Question 2: Can you please provide the architecture chart omitted from the RFP Section 8 page 31?

Answer: See Amendment #1, Question #2.

Question 3: Does OSSE expect the vendor to provide the Zone Integration Server (ZIS) HW and SW as apart of the overall solution or will OSSE provide the HW and SW for the ZIS and the vendor be expected integrate?

Answer: OSSE does not have plans to provide HW and SW for a ZIS. The contractor should respond to the requirements in the RFP.

Question 4: After the initial 12 month contract period, will OSSE maintain ownership of the system and thereby expect the source code? If OSSE expects to own the source code, who will maintain the application OSSE or OCTO?

Answer: It is OSSE's intention to maintain ownership of the system.

Question 5: What will OCTO's role be in the USI project?

Answer: As the central technology organization of the District of Columbia Government, OSSE will leverage OCTO's expertise when appropriate.

Question 6: Can you please define Tier 4 support?

Answer: Tier 4 support is the final tier of support. For example, If an issue cannot be resolved by Tiers 1 -3 support provided by OSSE, the issue will be escalated to the Vendor as a Tier 4 issue.

Question 7: Is CELT prohibited from bidding on this work (USI)?

Answer: No.

Question 8: Based on our experience, FERPA restricts the information in a system such as the USI from being made available to the public. In reviewing the RFP, can OSSE explain what is meant by public use of the USI system in requirements P-14 and P-17?

Answer: To clarify, it is likely that not all users of the USI solution will be DC Government employees. To that end, the system must be flexible enough to allow for “public” or non-district employee access. Additionally, parts of the system may be made available to the larger public – i.e. the number of assigned USIs by school, the percentage of USIs that are unresolved, etc., without exposing student-level data per FERPA restrictions.

Question 9: When can we expect answers to the vendor questions?

Answer: Amendment #1 was posted on the Office of Contracting and Procurement’s website on Friday, August 13.

Question 10: The following links in the References section of the RFP are invalid: Public Education Reform Amendment Act of 2007; OCTO policies, standards and guidelines; and Blackman Jones Consent Decree. Can OSSE provide valid links for these documents?

Answer:

3.i.1: <http://film.dc.gov/DME/Publication%20Files/Legislation/Public%20Education%20Reform%20Act%20of%202007.pdf>

3.i.2: <http://octo.dc.gov/DC/OCTO/About+OCTO/OCTO+Policies/Policies,+Guidelines+and+Procedures>

3.i.4: [http://osse.dc.gov/seoframes.asp?doc=/seo/lib/seo/about/seo/pdf/Blackman-Jones Consent Decree.pdf](http://osse.dc.gov/seoframes.asp?doc=/seo/lib/seo/about/seo/pdf/Blackman-Jones%20Consent%20Decree.pdf)

Question 11: In the categories of the outline provided in Section 19, can you clarify the scope of deliverables under items C.iv, C.v, E, F, G as it relates to the USI solution?

Answer: See Amendment #1, Question #9.

Question 12: How will the USI portal requirements relate or differ from those of the DC SLED portal?

Answer: See Amendment #1, Envisioned Architecture.

Question 13: Does the interim USI contain historical students and associated enrollment records that will need to be converted? If not, can you please confirm that there are no requirements for data conversion? If yes, please specify OSSE's requirements for data conversion of historical enrollment records (e.g. # of records, size of records, etc).

Answer: Please refer to Section 9 in the RFP.

Question 14: Can you please list and describe the OSSE team and what they're roles will be in the following areas: requirements, design, development, testing and support?

Answer: Please refer to Section 5 in the RFP.

Question 15: Can you please provide the policies and procedures for enrolling and exiting student claiming? Are these policies and procedures consistently applied across all school districts?

Answer: There are statewide policies and procedures that are in the process of being implemented for the 2011/2012 school year.

Question 16: Can we please have a copy of the RFP in Word format?

Answer: The RFP is only available in PDF format.

Question 17: How many participants will there be for the train-the-trainer sessions?

Answer: OSSE anticipates up to 30 participants involved in the train-the-trainer sessions.

Question 18: Other than train-the-trainers requirements, are there any other training's expected from the vendor? If so, what are they?

Answer: At this time, OSSE does not anticipate further training beyond the train-the-trainers requirements outlined.

Question 19: Given the amount of clarification needed and the absence of the Envisioned Architecture (Section 8) from the RFP, can we please have a two week extension?

Answer: OSSE does not intend to provide an extension at this time. Refer to Amendment 1 for the envisioned architecture.

Question 20: A possible, proposed budgetary range or goal.

Answer: OSSE is seeking the most cost-effective solution.

Question 21: The source of said funding.

Answer: The source of funding is secured.

Question 22: A timeline or projected date for the implementation.

Answer: See Amendment #1, Question #2.