Attachment J. 7

Occupational Medicine Services

Occupational Medicine Services J. 7

Physical Examinations -	Annual/Biennial Fitness for Duty evaluations Applicant exams Return to Duty exams Surveillance exams Special duty examinations (e.g.> mountain bike physicals) Disability examinations (includes impairment evaluations)
Urine Drug Testing	Chain of Custody Urine Drug testing Breath alcohol testing Medical Review Officer services
Case Management	Monitor and manage patient care to ensure timely and efficient treatment
Injury Management	Acute care of work-related injuries Short-term disability management Duty status determinations for work related and non-work related illnesses and injuries
Psychological Services	Counseling for work related illnesses Applicant psychological screening for public safety workers Fitness for Duty assessments Post-critical incident intervention Duty status determinations for work related and non-work related illnesses
Blood borne Pathogen	Post-exposure prophylaxis Post-exposure surveillance Hep B immunization program
Wellness Services	Hep B and tetanus immunizations Return to Work Program (for de-conditioned workers as determined by exercise stress testing) Healthy Eating Program Smoking Cessation Program TB Screening Flu shots Cancer screening Stress reduction Assist with department health initiatives

Consultation services	Consult with Department liaisons and administration, as needed Provide consultative services in occupational medicine to private to non-occupational medicine providers who are caring for sworn members.
Expert testimony	Medical retirement hearings Trial Boards Court proceedings for the departments

The Health Care Provider should also provide patient advocate services. When patients are hospitalized, providers conduct hospital visits to facilitate patient care. In the event that a patient has difficulty obtaining the necessary services from their private provider, the clinic providers contact members' private providers in order to obtain the necessary information for the member to return to duty.

ATTACHMENT J. 11

OFFICE SPACE REQUIREMENTS

Attachment J.11

Office Space Requirements

1. **Office Space**

Eight (8)	Enclosed Offices of at least 175 square feet
One (1)	Conference Room with seating capacity of 30 persons
One (1)	Meeting room with seating capacity of 10 people
One (1)	File Storage area of approximately 300 square feet
One (1)	Staff lounge/Eating area
One (1)	Common Reception Area of approximately 400 square feet

2. **Equipment**

Equipment	How Many	Does Employee Need Own	Can Share	Special Requirements
Computers	25	Yes	No	
Printers	4	No	Yes	One Dedicated Personal Printers for the Medical Directors of MPD & DCFEMS
Scanners	1	No	Yes	
Fax	4	No	Yes	Fax machines must have dedicated lines. One Dedicated Personal Fax Machine for the Medical Directors of MPD & DCFEMS
Copy Machine	2	No	Yes	Copy machines must be able to reproduce at high volumes
Phones	25	Yes	No	Each phone must have two dedicated lines.

Office Furnishings	How Many	Does Employee Need Own	Can Share	Special Requirements
Desks w/ credenzas	20	Yes	No	Furnishings can be stand-alone or modular
Chairs	20	Yes	No	
File Cabinets	20	Yes	No	
Conference Room Tables	2	No	Yes	Adequate to furnish conference room seating at least 30 people and 10 people respectively
Conference Room Chairs	50	No	Yes	Adequate to furnish conference room seating at least 30 people and 10 people respectively
Staff Lounge Table & Chairs	1 Table, 5 chairs	NO	Yes	
Refrigerator	1		Yes	For storage
Microwave	1		Yes	