

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 6	
2. Amendment/Modification Number DCFA-2007-R-0013-0006		3. Effective Date 10-Apr-07	4. Requisition/Purchase Request No.	5. Solicitation Caption Fleet Mgmt and Maint Services	
6. Issued By: Office of Contracting and Procurement 2000 14th Street, NW, 6th floor Washington, DC 20009			7. Administered By (If other than line 6)		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCFA-2007-R-0013	
				9B. Dated (See Item 11) 30-Jan-07	
				10A. Modification of Contract/Order No. 1	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter provided each letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: 27 DCMR Section 1517					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification.					
Pages 7, 9, 10, 37 and 38 SECTION C: DESCRIPTION/SPECIFICATIONS/WORK STATEMENT Delete in its Entirety Substitute: Pages 7R, 9R, 10R 37R and 38R. The Proposal Submission Date has been extended from 4/11/07 to 4/17/07.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer James Roberts, Contracting Officer		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed 4/10/2007
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

C.1.2 DEFINITIONS

- C.1.2.1 Accident: Paint & Body:** Repairs to sheet metal, body panels, or cosmetic repair on the vehicle or equipment, such as doors and bumpers requiring metal repair and paintwork, and requiring the repair to be performed by a Collision Repair contractor (Body Shop).
- C.1.2.2 Accident Repairs:** Repairs for vehicles or equipment, to be performed by a Collision Repair contractor (Body Shop).
- C.1.3.3 Approved Wrecked or Deadline Units:** Vehicles or equipment approved for dismantling purposes to reduce expenses, which are approved for replacement due to age or accident damage.
- C.1.2.4 Availability Base:** Percentage of vehicles or equipment available for use by MPD. The availability will be calculated by the Faster system by dividing the total number of out of service hours by the total number of available hours of the current fleet base. This calculation shall occur monthly.
- C.1.2.5 Capital Acquisition:** Vehicles or equipment to be purchased by MPD according to the replacement schedule.
- C.1.2.6 Downtime:** Downtime shall mean the status of a vehicle or equipment listed in Attachment J.2.5, which is unavailable for use by the MPD due to a need for any type of repair, includes: warranty, accident, abuse, glass replacement or preventive maintenance work.
- C.1.2.7 State of Emergency:** An event declared by the Chief of Police or the Mayor to be a State of Emergency during which time a Contractor shall perform all services under the contract twenty-four (24) hours a day including weekends and holidays.
- C.1.2.8 Emergency Repairs:** Repairs and maintenance provided by the Contractor during emergency situations, performed only with approval from the MPD. Snow cables, directed work after normal business hours.
- C.1.2.9 Emergency Vehicles:** Vehicles equipped with lights, police radios and sirens or combination thereof.
- C.1.2.10 Fleet:** Fleet shall mean all of the vehicles and equipment listed in Attachment J.2.5.
- C.1.2.11 Fleet Assessment:** An inspection of the vehicles or equipment performed by the Contractor to identify mechanical deficiencies in the fleet.

- C.1.2.26 Work Areas:** The area where the contractor will perform maintenance repairs or work.
- C.1.2.27 Technicians:** are defined as any one performing a scheduled maintenance (PM –A through PM-D) or any type of repair to any vehicles or equipment owned or presented for service by MPD. (See sections C.6.2.7 through C.6.2.12).
- C.1.2.28 Acceptable Performance Standard:** The acceptable standard percentage where no reduction of the contract shall be taken or administered.
- C.1.2.29 Monthly Overall Fleet Availability:** The percentage of the entire, fleet total on a monthly availability. Determined by the MPD computerized fleet management system (Faster FMIS) reporting daily.
- C.1.2.30 District Monthly Marked Cruiser Availability:** The Monthly availability, number or percentage of vehicles available for the District, of the vehicle classification Marked Cruiser.
- C.1.2.31 Class:** The vehicle type or classification (IE: MCruis, UCruis, SUV, MSuv)
- C.1.2.32 Individual District:** Singular identifiable District.
- C.1.2.33 Monthly Overall Fleet Availability in Service Percentage:** In Service percentage is defined as the percentage of vehicles available to MPD for monthly use by the Department. Calculated by the number of out of service hours divided by the number of vehicles in the active fleet on a monthly basis.
- C.1.2.34 Overall in Service Percentage:** Overall In Service percentage is defined as the percentage of vehicles available to MPD for Daily, Monthly or any specified time parameter for use by the Department. Calculated by the number of out of service hours divided by the number of vehicles in the active fleet for a specified duration of time (i.e. Monthly) basis.
- C.1.2.35 Totals Column:** The column where the total or in-service percentage is calculated.
- C.1.2.36 Report Customized:** The daily, monthly and yearly report that has been specifically designed by outline by MPD for departmental functionality. Report uses data from Faster FMIS and exports to a customized report outline.
- C.1.2.37 Preventive Maintenance Performance Standard:** The acceptable performance standard (percentage) where no reduction of the contract shall be taken or administered for the PM performance.

- C.1.2.38 Rework/QA Performance Standard:** The acceptable performance standard (percentage) where no reduction of the contract shall be taken or administered for the PM performance.
- C.1.2.39 Facility:** The building/site/garage for the repairs to be performed, a building or place that provides a particular service or is used for a particular industry. See section H.6.
- C.1.2.40 MCRUIS:** Abbreviated term for a Marked Police Cruiser, sedan (IE: currently a Crown Vic or Impala).
- C.1.2.41 District Monthly Market Cruisers Standard:** The acceptable performance standard (percentage) where no reduction of the contract shall be taken or administered for the District's Monthly Marked Cruiser, percentage is defined as the in-service percentage of the specified vehicle type for Monthly use by the Department.
- C.1.2.42 District Marked Cruiser Standard:** The acceptable performance standard (percentage) where no reduction of the contract shall be taken or administered for the Districts Marked Cruiser Overall In Service percentage is defined as the percentage of vehicle's available to MPD Monthly, or any specified time parameter for use by the department. Calculated by the number of out of service hours divided by the number of vehicles in the active fleet for a specified duration of time (i.e. Monthly) basis.

C.2 BACKGROUND

- C.2.1** MPD currently operates a total fleet of 1600 vehicles and equipment (see Attachment J.2.5 for subject list of vehicles and equipment). The Fleet Services Branch is responsible for all vehicles, equipment and operation management.
- C.2.1.2** The maintenance of the fleet is currently performed at a new central maintenance garage facility located at 2175 West Virginia Avenue, N.E. within the District of Columbia. This approach to equipment maintenance is in effect for all MPD vehicles and equipment.
- C.2.1.3** This Request for Proposal (RFP) is seeking to secure the services of an experienced Contractor to provide fleet management and maintenance services for the MPD.
- C.2.1.4** The goals of this procurement are:

- Reduced overall fleet maintenance cost
- Improved vehicle and equipment availability

F.4.1.2 The District shall reduce payments to the Contractor for the target price if Contractor fails to meet the Acceptable Performance Standards set forth below. The District shall reduce the Contractor's monthly invoice for target services, up to fifteen percent (15%) for fleet availability, up to ten percent (10%) for scheduled preventive maintenance and up to ten percent (10%) for rework.

F.5 Fleet Availability

F.5.1 The District shall determine the fleet size as of the date of the award of the contract.

F.5.2 The District shall determine the fleet availability as follows:

F.5.3 Monthly Overall Fleet Availability and District Monthly Marked Cruiser Availability shall be determined by Faster, using the Customized Faster Report 0002 MPD Unit Availability Report. The Faster system shall calculate the downtime by dividing the total out of service hours (vehicles available) of the vehicles assigned to the fleet. The District Monthly Marked Cruiser Availability shall be determined by Class (Mcruis) and by each individually District. The Monthly Overall Fleet Availability In Service Percentage shall be determined by the Overall In Service Percentage column in the report Totals column of the report.

F.5.4 The Monthly Overall Fleet Availability Reporting shall be completed daily, and the Fleet Availability Percentage shall be determined by Faster through the close of business of the prior day. The Monthly Overall Fleet Availability In Service Percentage shall be determined by the Overall In Service Percentage column and the report Totals column of the daily report.

F.5.5 The District shall reduce payment to the Contractor as follows:

F.5.5.1 Monthly Overall Fleet Availability Standard:

1. If the availability base is 96.00% and above, no reduction shall be taken;
2. If the availability base is 95.50% to less than 96.00%, the District shall reduce the Contractor's monthly payment by 3%.
3. If the availability base is 95.00% to less than 95.50%, the District shall reduce the Contractor's monthly payment by 5%.
4. If the availability base is less than 94.00% to less than 95.00%, the District shall reduce the Contractor's monthly payment by 7%.
5. If the availability base is less than 94.00%, the District shall reduce the Contractor's monthly payment by 10%.

F.6 District Monthly Marked Cruisers Availability Standards

F.6.1 The District Marked Cruisers Standard shall be determined by the Unit Availability Report (UAR), and this report shall be utilized monthly to report the individual Marked Cruiser In Service. The reporting shall be determined by the Faster System, by using the Customized Report #0002 in the Customized reporting feature. The Individual District In Service Percentage for the Marked Cruiser Standard, shall be determined on a monthly basis by using the date parameters of the previous 24 hour reporting period and the reporting shall be determined by each individual Districts utilizing Marked Cruisers within the Metropolitan Police Department. This standard shall be specific to the reporting criteria of the monthly report and is identified as Marked Cruiser (MCRUIS) designation in the report.

F.6.1.2 District Monthly Marked Cruisers Availability Standards

1. If the availability base is 93.00% and above, no reduction shall be taken;
2. If the availability base is 93.00% to less than 92.50%, the shall reduce the Contractor' s monthly payment by 3%;
3. If the availability base is 92.50% to less than 92.00%, the District shall reduce the Contractor' s monthly payment by 5%;
4. If the availability base is 92.00% to less than 91.50%, the District shall reduce the Contractor' s monthly payment by 7%;
5. If the availability base is less than 91.00%, the District shall reduce the Contractor' s monthly payment by 10%.

F.7 Preventive Maintenance Performance Standards

F.7.2 The reduction applies to vehicles or equipment that is brought to the facility for any type of required PM Service. Required services are services to be performed by mileage and date as established in the PM parameters. On receipt of a completed Vehicle/Equipment Repair Request (PD415) the Contractor shall generate a repair order within 15 minutes. Performance of preventive maintenance, including all target services (C.4) to subject vehicle or equipment is based on completion within 48 hours in accordance with C.4.1. Faster Customized Report 0008 (48 Hour PM Compliance Report) shall be used to determine vehicles compliance to the 48 hour completion requirement. The Overall PM Compliance percentage shall be determined by dividing the number of vehicles in Non-Compliance into the number of vehicles with the PM service completed for the month by equipment type. The Overall PM Performance percentage shall be determined from the 1st of the month to the last day of the month for reporting purposes. The report is available at any time for the Contractor to self monitor daily or weekly operational progress to ensure the monthly compliance standard is obtained.