

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number	Page of Pages 1 5	
2. Amendment/Modification Number DCFA-2007-0013-0003		3. Effective Date 23-Mar-07	4. Requisition/Purchase Request No.	5. Solicitation Caption Fleet Mgmt and Maint Services	
6. Issued By: Office of Contracting and Procurement 2000 14th Street, NW, 6th floor Washington, DC 20009			7. Administered By (If other than line 6)		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)			(X)	9A. Amendment of Solicitation No. DCFA-2007-R-0013	
				9B. Dated (See Item 11) 30-Jan-07	
				10A. Modification of Contract/Order No. 1	
				10B. Dated (See Item 13)	
Code	Facility				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS					
X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input checked="" type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter provided each letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.					
12. Accounting and Appropriation Data (If Required)					
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14					
A. This change order is issued pursuant to: 27 DCMR Section 1517					
The changes set forth in Item 14 are made in the contract/order no. in item 10A.					
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.					
C. This supplemental agreement is entered into pursuant to authority of:					
D. Other (Specify type of modification and authority)					
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.					
14. Description of amendment/modification. See attached pages 1 through 5 for answer to questions received from prospective respondents. Delete in its Entirety: Attachment J.2.8 Cost and Pricing Data Substitute: The Attachment J.2.8R Cost and Pricing Data The Proposal Submission Date has been extended from 3/30/07 to 4/6/07.					
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remain unchanged and in full force and effect					
15A. Name and Title of Signer (Type or print)			16A. Name of Contracting Officer James Roberts, Contracting Officer		
15B. Name of Contractor		15C. Date Signed	16B. District of Columbia		16C. Date Signed 3/23/2007
(Signature of person authorized to sign)			(Signature of Contracting Officer)		

Cost & Pricing Data –Table 1.4 Cost Summary. Are the columns labeled Task 1, 2, etc. equivalent to the CLINS described in Section B on pages 2-5, i.e. Base (2 Years), Opt Year 1, Opt Year 2 and Option year 3. If not, please clarify.

Yes, they are. In your case Task 1 and Task 2 are equivalent to CLINs 0001 and 0002.

Please define what a task means in this table?

As an example, looking at the RFP, CLIN 0001 or Task 1, provides a fleet management and maintenance operation for preventive maintenance and repair of the department's fleet of vehicles and equipment and related responsibilities as specified in Section C.4.1 Target.

Are the Pricing Tables available in an Excel format? If so please provide. These Tables are unusually confusing. Please provide more definition and guidance, so that all bidders can submit their pricing data with the same understanding.

Please see attached sample spreadsheets: one with sample format only, one with sample format and formulas, and one with sample format, formulas, and sample numbers. These are for illustration purposes. Vendors are free to develop their own formats as long as they provide cost details, show how the costs are calculated and what they are based on, and show that costs when added up with profits equal the offered prices in total and for individual CLINs. The templates provided in the RFP are provided as guides to contractors for guidance purposes only.

Table 1.4 Cost Summary Report

The instructions state that this Table must be cross-referenced to its supporting documentation. Can you be more specific? For example, should the Other Direct Costs refer to Table 3.3.2 and the Hours columns refer to Table 3.1.1? How are the Task columns to be defined on each of these referenced tables? How are the Task columns to be defined on each of these referenced tables?

Amounts for Other Direct Costs in Table 3.3.2 should match the amounts shown in Table 1.4. The idea is to make sure there is consistency (no difference) in numbers. You can't have different ODC in one table and different in another table.

Table 3.1.1 has nothing to do with Other Direct Costs and should not be used for comparing ODCs.

Table 3.1.1 Annual Labor Summary

Is the use of 1920 “billable” hours per FT employee based upon the following?

- 2080 Paid Hours
- 80 Hours Vacation (2 Weeks)
- 80 Hours Holidays (10 holidays)
- 1920 Hours

Yes. Also, The federal government contracting industry norm is 1920 hours.

How are we supposed to apportion Labor Hrs among Tasks, if Tasks are not the CLINs for each contract performance period? Is there ANY history on which to base this? Please provide such data. Without any historical distribution data this would just be a “guesstimate” serve no purpose.

Offerors may be able to estimate numbers of hours for tasks, such as CLINs 0001 and 0002, based on the size of the fleet, age of the fleet, and annual miles driven.

Table 3.1.4b Given that most of the service employees will perform multiple duties both Target & Non-Target) under the S.O.W. What is the purpose of trying to designate S.O.W. assignments for each class of employee?

Table 3.1.4.a is a sample form with sample data. The purpose of the form is to show what type of labor and skill sets the contractor proposes to apply to each CLIN/Task. This is important for determining whether the contractor applies his labor hours efficiently, based on the complexity and requirements of each CLIN/Task.

Will any amount of current Contractor’s funds be held in escrow to provide for repairs identified during this process?

No fund will be held in escrow.

Question

Will all environmental related issues identified as result of the inspection be the responsibility of the current contractor?

Environmental issues identified will be the responsibility of the current contractor.

Question

Will MPD escrow any of the contractor’s current contracts until the environmental issues are resolved?

No MPD will not escrow any of the contractor's current contracts until the environmental issues are resolved.

What is the current Contract vehicle fleet size? Is the current Contract vehicle fleet size over 1,650.

The current vehicle fleet size as of 3/19/07 is 1,648.

J.2.5 lists 1,971 vehicles & equipment. Please explain the difference?

Use the current list of vehicles see attachment J.2.5R.

What percent of Contract 1,650 vehicles are hot seat vehicles that operate over 20 hours a day seven per week?

13% of the 1,650 vehicles.

Is the new list for 1600 or 1650?

The RFP is for 1600 vehicles, list was for the current vehicles at that specific timeline.

What percent of Contract vehicles 1,650 are take home?

20% of the 1,650

The RFP is for 1600 vehicles, list was for the current vehicles at that specific timeline.

F.4.1.2 The penalties in this Section include up to 15% for fleet availability, up to 10% for scheduled PM's and up to 10% for rework. Is the maximum penalty per month a total of 35% to the contractor?

Could there be additional penalty's that would exceed the 35% limit as set forth? For example, section F.5.1.5.1 has a maximum penalty of 10% for overall fleet availability, section F.6.1.2.1 has a maximum penalty of 10% for individual district fleet availability and Section F.6.1.2 has an additional 10% reduction if the District Marked Cruiser standard shall fall below 94% for more than four consecutive days or more than 12 days in a month. This adds up to 30% in penalties for vehicle fleet availability.

Section F.4.1.2 The District shall reduce payments to the Contractor for the target price if contractor fails to meet the Acceptable Performance Standards set forth below. The District shall reduce the Contractor's monthly invoice for target services, up to fifteen percent (15%) for fleet availability, up to ten percent (10%) for scheduled preventive maintenance and up to ten percent (10%) for scheduled preventive maintenance and up to ten percent (10%) for rework. Totals 45%.

Could the contractor lose up to 25% of monthly contract payment or a total of 10?

Yes the Contractor may have his payments reduced if the performance standards are not met based on the percentages listed in F.5.5.1, F.6.1.2.1, F.7.2.2 and F.8.1.2.

C.6.2.16.1 If deferred maintenance is found (engines, transmissions will the current contractor that neglected the maintenance be responsible.

Deferred maintenance shall be monitored by MPD. All deferred repairs shall be the current contractor's responsibility.

BASE PERIOD	CLIN 0001			CLIN 0002			Combined CLINs 0001 and 0002	
(2 YEARS)	R	H	D	R	H	D		
List Labor Categories	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	Hours	Dollars
Director	\$ 1.00	3840	\$ 3,840.00	\$ 1.00		\$ -	3,840	\$ 3,840.00
Foreman	\$ 1.00	3840	\$ 3,840.00	\$ 1.00	1920	\$ 3,840.00	5,760	\$ 7,680.00
Mechanic III	\$ 1.00	3840	\$ 3,840.00	\$ 1.00	1920	\$ 3,840.00	5,760	\$ 7,680.00
Mechanic II	\$ 1.00	3840	\$ 3,840.00	\$ 1.00	1920	\$ 3,840.00	5,760	\$ 7,680.00
Mechanic I	\$ 1.00	19200	\$ 19,200.00	\$ 1.00	1920	\$ 3,840.00	21,120	\$ 23,040.00
Office Manager	\$ 1.00	3840	\$ 3,840.00	\$ 1.00		\$ -	3,840	\$ 3,840.00
Admin Assistant	\$ 1.00	3840	\$ 3,840.00	\$ 1.00		\$ -	3,840	\$ 3,840.00
Clerical	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
			\$ -					\$ -
Total Labor Hours		44,160			7,680		51,840	
Total Labor Dollars			\$ 44,160.00			\$ 15,360.00		\$ 59,520.00
Fringe Benefits			\$ 1.00			\$ 1.00		\$ 2.00
Labor Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Total Direct Labor (TDL)			\$ 44,162.00			\$ 15,362.00		\$ 59,524.00
Other Direct Costs (ODC)								
Equipment			\$ 2.00					\$ 2.00
Supplies			\$ 2.00			\$ 2.00		\$ 4.00
Subcontractors			\$ 2.00			\$ 2.00		\$ 4.00
Computer Software			\$ 2.00					\$ 2.00
Rent			\$ 2.00					\$ 2.00
								\$ -
								\$ -
Total Other Direct Costs			\$ 10.00			\$ 4.00		\$ 14.00
ODC Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Subtotal: TDL + ODC + ODC Overhead			\$ 44,173.00			\$ 15,367.00		\$ 59,540.00
G&A			\$ 1.00			\$ 1.00		\$ 2.00
Combined: Subtotal + G&A			\$ 44,174.00			\$ 15,368.00		\$ 59,542.00
Fee/Profit			\$ 1.00			\$ 1.00		\$ 2.00
Total Price Base (Combined + Fee/Profit)			\$ 44,175.00			\$ 15,369.00		\$ 59,544.00

Option Year 1 (OY1)	CLIN 0001			CLIN 0002			Combined CLINs 0001 and 0002	
	R	H	D	R	H	D		
List Labor Categories	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	Hours	Dollars
Director	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Foreman	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic III	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic II	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic I	\$ 1.00	9600	\$ 9,600.00	\$ 1.00	1920	\$ 1,920.00	11,520	\$ 11,520.00
Office Manager	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Admin Assistant	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Clerical	\$ 1.00	960	\$ 960.00	\$ 1.00		\$ -	960	\$ 960.00
			\$ -					\$ -
Total Labor Hours		22,080			7,680		29,760	
Total Labor Dollars			\$ 22,080.00			\$ 7,680.00		\$ 29,760.00
Fringe Benefits			\$ 1.00			\$ 1.00		\$ 2.00
Labor Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Total Direct Labor (TDL)			\$ 22,082.00			\$ 7,682.00		\$ 29,764.00
Other Direct Costs (ODC)								
Equipment								\$ -
Supplies			\$ 1.00			\$ 1.00		\$ 2.00
Subcontractors			\$ 1.00			\$ 1.00		\$ 2.00
Computer Software								\$ -
Rent			\$ 1.00					\$ 1.00
								\$ -
								\$ -
Total Other Direct Costs			\$ 3.00			\$ 2.00		\$ 5.00
ODC Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Subtotal: TDL + ODC + ODC Overhead			\$ 22,086.00			\$ 7,685.00		\$ 29,771.00
G&A			\$ 1.00			\$ 1.00		\$ 2.00
Combined: Subtotal + G&A			\$ 22,087.00			\$ 7,686.00		\$ 29,773.00
Fee/Profit			\$ 1.00			\$ 1.00		\$ 2.00
Total Price OY1 (Combined + Fee/Profit)			\$ 22,088.00			\$ 7,687.00		\$ 29,775.00

Option Year 2 (OY2)	CLIN 0001			CLIN 0002			Combined CLINs 0001 and 0002	
	R	H	D	R	H	D		
List Labor Categories	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	Hours	Dollars
Director	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Foreman	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic III	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic II	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic I	\$ 1.00	9600	\$ 9,600.00	\$ 1.00	1920	\$ 1,920.00	11,520	\$ 11,520.00
Office Manager	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Admin Assistant	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Clerical	\$ 1.00	960	\$ 960.00	\$ 1.00		\$ -	960	\$ 960.00
			\$ -					\$ -
Total Labor Hours		22,080			7,680		29,760	
Total Labor Dollars			\$ 22,080.00			\$ 7,680.00		\$ 29,760.00
Fringe Benefits			\$ 1.00			\$ 1.00		\$ 2.00
Labor Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Total Direct Labor (TDL)			\$ 22,082.00			\$ 7,682.00		\$ 29,764.00
Other Direct Costs (ODC)								
Equipment								\$ -
Supplies			\$ 1.00			\$ 1.00		\$ 2.00
Subcontractors			\$ 1.00			\$ 1.00		\$ 2.00
Computer Software								\$ -
Rent			\$ 1.00					\$ 1.00
								\$ -
								\$ -
Total Other Direct Costs			\$ 3.00			\$ 2.00		\$ 5.00
ODC Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Subtotal: TDL + ODC + ODC Overhead			\$ 22,086.00			\$ 7,685.00		\$ 29,771.00
G&A			\$ 1.00			\$ 1.00		\$ 2.00
Combined: Subtotal + G&A			\$ 22,087.00			\$ 7,686.00		\$ 29,773.00
Fee/Profit			\$ 1.00			\$ 1.00		\$ 2.00
Total Price OY2 (Combined + Fee/Profit)			\$ 22,088.00			\$ 7,687.00		\$ 29,775.00

Option Year 3 (OY3)	CLIN 0001			CLIN 0002			Combined CLINs 0001 and 0002	
	R	H	D	R	H	D		
List Labor Categories	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	\$ Hourly Rates	Number of Labor Hours	Dollars: Multiply R x H	Hours	Dollars
Director	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Foreman	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic III	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic II	\$ 1.00	1920	\$ 1,920.00	\$ 1.00	1920	\$ 1,920.00	3,840	\$ 3,840.00
Mechanic I	\$ 1.00	9600	\$ 9,600.00	\$ 1.00	1920	\$ 1,920.00	11,520	\$ 11,520.00
Office Manager	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Admin Assistant	\$ 1.00	1920	\$ 1,920.00	\$ 1.00		\$ -	1,920	\$ 1,920.00
Clerical	\$ 1.00	960	\$ 960.00	\$ 1.00		\$ -	960	\$ 960.00
			\$ -					\$ -
Total Labor Hours		22,080			7,680		29,760	
Total Labor Dollars			\$ 22,080.00			\$ 7,680.00		\$ 29,760.00
Fringe Benefits			\$ 1.00			\$ 1.00		\$ 2.00
Labor Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Total Direct Labor (TDL)			\$ 22,082.00			\$ 7,682.00		\$ 29,764.00
Other Direct Costs (ODC)								
Equipment								\$ -
Supplies			\$ 1.00			\$ 1.00		\$ 2.00
Subcontractors			\$ 1.00			\$ 1.00		\$ 2.00
Computer Software								\$ -
Rent			\$ 1.00					\$ 1.00
								\$ -
								\$ -
Total Other Direct Costs			\$ 3.00			\$ 2.00		\$ 5.00
ODC Overhead			\$ 1.00			\$ 1.00		\$ 2.00
Subtotal: TDL + ODC + ODC Overhead			\$ 22,086.00			\$ 7,685.00		\$ 29,771.00
G&A			\$ 1.00			\$ 1.00		\$ 2.00
Combined: Subtotal + G&A			\$ 22,087.00			\$ 7,686.00		\$ 29,773.00
Fee/Profit			\$ 1.00			\$ 1.00		\$ 2.00
Total Price OY3 (Combined + Fee/Profit)			\$ 22,088.00			\$ 7,687.00		\$ 29,775.00

Combined 5 Years	CLIN 0001		CLIN 0002		Combined CLINs 0001 and 0002	
	H	D	H	D	H	D
List Labor Categories	Number of Labor Hours	Dollars	Number of Labor Hours	Dollars	Hours	Dollars
Director	9600	\$ 9,600		\$ -	9600	\$ 9,600
Foreman	9600	\$ 9,600	7680	\$ 9,600	17280	\$ 19,200
Mechanic III	9600	\$ 9,600	7680	\$ 9,600	17280	\$ 19,200
Mechanic II	9600	\$ 9,600	7680	\$ 9,600	17280	\$ 19,200
Mechanic I	48000	\$ 48,000	7680	\$ 9,600	55680	\$ 57,600
Office Manager	9600	\$ 9,600		\$ -	9600	\$ 9,600
Admin Assistant	9600	\$ 9,600		\$ -	9600	\$ 9,600
Clerical	4800	\$ 4,800		\$ -	4800	\$ 4,800
		\$ -		\$ -		\$ -
Total Labor Hours	110,400		30,720		141,120	
Total Labor Dollars		\$ 110,400.00		\$ 38,400.00		\$ 148,800.00
Fringe Benefits		\$ 4.00		\$ 4.00		\$ 8.00
Labor Overhead		\$ 4.00		\$ 4.00		\$ 8.00
Total Direct Labor (TDL)		\$ 110,408.00		\$ 38,408.00		\$ 148,816.00
Other Direct Costs (ODC)						
Equipment		\$ 2.00		\$ -		\$ 2.00
Supplies		\$ 5.00		\$ 5.00		\$ 10.00
Subcontractors		\$ 5.00		\$ 5.00		\$ 10.00
Computer Software		\$ 2.00		\$ -		\$ 2.00
Rent		\$ 5.00		\$ -		\$ 5.00
		\$ -		\$ -		\$ -
		\$ -		\$ -		\$ -
Total ODC		\$ 19.00		\$ 10.00		\$ 29.00
ODC Overhead		\$ 4.00		\$ 4.00		\$ 8.00
Subtotal: TDL + ODC + ODC Overhead		\$ 110,431.00		\$ 38,422.00		\$ 148,853.00
G&A		\$ 4.00		\$ 4.00		\$ 8.00
Combined: Subtotal + G&A		\$ 110,435.00		\$ 38,426.00		\$ 148,861.00
Fee/Profit		\$ 4.00		\$ 4.00		\$ 8.00
Total Price All Years (Combined + G&A)		\$ 110,439.00		\$ 38,430.00		\$ 148,869.00

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